STATUTORY INSTRUMENTS

1971 No. 1095 (L.27)

COUNTY COURTS

PROCEDURE

The Administration Order Rules 1971

Made - - -	5*th July* 1971
Laid before Parliament	16*th July* 1971
Coming into Operation	2*nd August* 1971

The Lord Chancellor, in exercise of the power conferred on him by section 156 of the County Courts Act 1959(a), hereby makes the following Rules :—

Citation, commencement and interpretation

1.—(1) These Rules may be cited as the Administration Order Rules 1971 and shall come into operation on 2nd August 1971.

(2) In these Rules, unless the context otherwise requires—

"the Act of 1959" means the County Courts Act 1959 ;

"the Act of 1971" means the Attachment of Earnings Act 1971(b) ;

"the County Court Rules" means the rules for the time being in force under section 102 of the Act of 1959 ;

a rule referred to by number means the rule so numbered in these Rules, and a form referred to by number means the form so numbered in the Appendix to these Rules ;

expressions used in the Act of 1971 have the same meaning as in that Act.

(3) The Interpretation Act 1889(c) shall apply to the interpretation of these Rules as it applies to the interpretation of an Act of Parliament.

Application of County Court Rules and powers of registrar

2.—(1) Subject to the provisions of these Rules and of any enactment, the County Court Rules shall apply with the necessary modifications to proceedings relating to administration orders.

(2) For the purposes of paragraph (1) any provision of these Rules authorising or requiring anything to be done shall be treated as if it were a provision of the County Court Rules.

(3) Any power conferred on the court by any provision of Part VII of the Act of 1959, the Act of 1971 or these Rules may be exercised by the registrar.

(a) 1959 c. 22. (b) 1971 c. 32. (c) 1889 c. 63.

Request under the Act of 1959

3. A debtor who desires to obtain an administration order under section 148 of the Act of 1959 shall file in the court office a request in Form 1.

List under the Act of 1971

4. A list furnished by a debtor pursuant to an order under section 4(1)(*b*) of the Act of 1971 shall be in Form 2.

Affidavit

5. The debtor shall verify the statements in Form 1 or 2 by affidavit.

Transfer of proceedings under section 148(2) *of the Act of* 1959

6.—(1) The court to which a request is made for an administration order may give notice to the debtor to show cause why a certificate of the judgment obtained against him should not be forwarded to another court as provided in section 148(2) of the Act of 1959.

(2) For the purposes of the said section 148(2) the fact that a court has made an attachment of earnings order to secure the payment of a judgment debt shall be evidence in proceedings in another court on a request by the judgment debtor for an administration order that it would be more convenient for the first-mentioned court to administer the debtor's estate.

(3) If the court to which a request is made for an administration order causes a certificate of the judgment obtained against the debtor in that court to be forwarded to another court under the said section 148(2), the registrar of the first-mentioned court shall send notice thereof to the debtor.

Notice of hearing

7.—(1) On the filing of a request in Form 1, the receipt of a certificate of judgment forwarded in accordance with section 148(2) of the Act of 1959, or the receipt of a list in Form 2, the registrar shall appoint a day for the hearing at which the making of an administration order is to be considered and shall give not less than 10 clear days' notice thereof to the debtor and to each creditor mentioned in Form 1 or 2.

(2) The notice to the debtor shall be in Form 3 and the notice to the creditors in Form 4.

Objection to debts

8.—(1) Any creditor to whom notice has been sent under rule 7 and who objects to any debt included in Form 1 or 2 shall not less than 5 clear days before the day appointed for the hearing give notice of his objection to the registrar, to the debtor and to the creditor to whose debt he objects and shall state in the notice the grounds of his objection.

(2) By leave of the court an objection to a debt may be considered although notice of the objection has not been given.

Application of money received in proceedings stayed under section 150 *of the Act of* 1959

9. Where proceedings against the debtor are stayed under section 150(2) of the Act of 1959, any money paid into court shall—

(*a*) if the administration order was made by the court in which such proceedings are pending, be dealt with as that court directs; and

(*b*) if the administration order was made by another court, shall be paid by the registrar of the court in which the proceedings are pending to the registrar of the other court and dealt with as that court directs.

Course of proceedings

10. On the day appointed pursuant to rule 7(1)—

(1) any creditor, whether or not he has received notice in Form 4, may attend and prove his debt and, subject to the provisions of rule 8, object to any debt which the debtor has included in Form 1 or 2;

(2) every debt included by the debtor in Form 1 or Form 2 shall be taken to be proved unless it is objected to by a creditor, or disallowed by the court, or required by the court to be supported by evidence;

(3) any creditor whose debt is objected to by either the debtor or any other creditor or is required by the court to be supported by evidence, shall prove his debt;

(4) the court may adjourn the proof of any debt and, if it does so, may either adjourn consideration of the question whether an administration order should be made or proceed to determine the question, in which case, if an administration order is made, the debt, when proved, shall be added to the debts scheduled to the order;

(5) any creditor whose debt is admitted or proved, and, by leave of the court, any creditor the proof of whose debt has been adjourned, shall be entitled to be heard and to adduce evidence.

Circumstances in which administration order need not be made

11. Where any facts are proved on proof of which a court exercising jurisdiction in bankruptcy would be required either to refuse, suspend or attach conditions to the debtor's discharge if he were adjudged bankrupt, the court may decline to make an administration order.

Duration of administration order

12. No administration order shall be made under which the payment of instalments, if kept up without default, would extend over a period of more than 10 years from the date of the order.

Proceedings when order made

13.—(1) An administration order shall be in Form 5 and a copy thereof shall be sent to the debtor.

(2) Notice in Form 6 of the order having been made shall be sent to each creditor whose name has been included by the debtor in Form 1 or 2 or who has proved his debt.

(3) Notice of the order having been made shall also be sent in the same form (with the necessary modifications) to every other court in which, to the knowledge of the registrar, judgment has been obtained or proceedings are pending against the debtor in respect of any debt scheduled to the order.

Objections

14.—(1) After an administration order has been made, any creditor who has not received notice in Form 4 and who desires to object to any debt scheduled to the order, or to the manner in which payment is directed to be made, shall give notice to the registrar of his objection and of the grounds thereof.

(2) On receipt of the notice the court shall consider the objection and may—

(*a*) allow it;

(*b*) dismiss it; or

(*c*) adjourn it for hearing on notice being given to such persons and on such terms as to security for costs or otherwise as the court thinks fit.

(3) Without prejudice to the generality of paragraph (2), the court may dismiss an objection if it is not satisfied that the creditor gave notice of it within a reasonable time of his becoming aware of the administration order.

Proof by creditor omitted, or of subsequent debt

15.—(1) Any creditor in respect of a debt due before the making of an administration order and not scheduled thereto who desires to prove his debt, or any person who after the date of the order becomes a creditor of the debtor and desires to prove his debt under section 149(*d*) of the Act of 1959, shall send particulars of his claim to the registrar who shall thereupon send notice to the debtor in Form 7.

(2) If the debtor does not within the period allowed by the notice give notice that he disputes the claim, the claim shall, unless required by the court to be supported by evidence, be deemed to be proved and shall be added to the schedule to the order accordingly, and notice of the addition shall be sent to the creditor in Form 8.

(3) If the debtor within the period allowed gives notice of his objection in Form 7 or the court requires the claim to be supported by evidence, the registrar shall fix a day for consideration of the matter and give notice thereof to both parties in Form 9; and on the hearing the court may either disallow the claim, or allow it in whole or in part, in which latter case the debt allowed shall be added to the schedule.

Application for leave to bring or join in bankruptcy proceedings

16. An application by a creditor under section 20(3) of the Administration of Justice Act 1965(**a**) for leave to present or join in a bankruptcy petition shall be made on notice to the debtor in accordance with Order 13, Rule 1, of the County Court Rules and the court may, if it thinks fit, order that notice shall also be given to the other creditors.

Conduct of administration order

17.—(1) The court shall appoint a person to have the conduct of the administration order and may at any time remove him and appoint another person in his place.

(**a**) 1965 c. 2.

(2) It shall be the duty of the person so appointed to take all proper proceedings for enforcing the order; but in case of his neglect to proceed, or of urgency, any creditor scheduled to the order may, by leave of the court, take such proceedings.

(3) The person so appointed may apply to the court to exercise its powers under rule 21.

(4) If any facts become known to the person so appointed on which the order might be revoked under rule 18 or on which an attachment of earnings order might be made to secure the payments under the administration order, he shall bring such facts to the attention of the court which may thereupon direct notice in Form 10 to be given to the debtor or make such other order as it thinks fit.

Revocation of order

18.—(1) An administration order may at any time be revoked by the court in any of the following cases:—

(*a*) where two or more of the instalments ordered to be paid are in arrear;

(*b*) where the debtor has wilfully inserted in Form 1 or 2 the wrong name or address of any creditor or the wrong particulars of any debt;

(*c*) where the debtor after the date of the order has obtained credit to the extent of £10 or upwards without informing the creditor that the order is in force;

(*d*) where the order has been obtained by fraud or misrepresentation;

(*e*) where a receiving order has since the date of the administration order been made against the debtor;

(*f*) where an attachment of earnings order has been made to secure the payment of a debt payable by the debtor under a judgment given after the making of the administration order.

(2) An order revoking an administration order shall be in Form 11.

(3) An application to revoke an administration order may be made on the application of any person entitled to take proceedings under rule 17, any creditor scheduled to the order or any creditor not so scheduled but whose debt has been notified to the court under rule 15; and notice in Form 10 of the application shall be given to the debtor, except where the application is made on the ground of a receiving order having been made against him.

Order on application for revocation

19. Where notice is given to the debtor in Form 10 or an application is made to revoke an administration order, the court may—

(*a*) revoke the order pursuant to rule 18; or

(*b*) suspend the order or make a new order for payment by instalments under rule 21; or

(*c*) make an order in Form 12 directing that the order shall be revoked unless the debtor pays the sum in payment of which he has made default, either within a specified time, or by instalments to be specified in the order; or

(*d*) make an attachment of earnings order to secure payments under the administration order; or

(*e*) discharge or vary any attachment of earnings order made to secure the payments under the administration order.

Effect of revocation

20.—(1) A copy of an order in Form 11 shall be sent by the registrar to—

(*a*) the debtor;

(*b*) every creditor named in the schedule to the order;

(*c*) every creditor not so named whose debt has been notified to the court;

(*d*) every other court in which, to the knowledge of the registrar, judgment has been obtained or proceedings were pending against the debtor at the time the order was made in respect of a debt of any such creditor.

(2) Where an administration order is revoked, any attachment of earnings order made to secure the payments required by the administration order shall be discharged.

Suspension of order

21. If at any time it appears to the court that the debtor is unable from any cause to pay any instalment, the court may suspend the operation of the order for such time and on such terms as it thinks fit or vary the instalments ordered to be paid and may make any consequential variation in any attachment of earnings order made to secure the payments under the administration order or discharge the said attachment of earnings order.

Calculation of arrears

22. In calculating the amount in arrear under an administration order, any instalments accruing due during a period for which such order has been suspended shall not be reckoned in that amount.

Proportionate payment of debts scheduled under section 149(*d*) *of the Act of* 1959

23. All creditors scheduled under section 149(*d*) of the Act of 1959 before the administration order is superseded under section 155 of that Act shall rank equally in proportion to the amount of their debts subject to the priority given by the said paragraph (*d*) to those scheduled as having been creditors before the date of the order, but no payment made to any creditor by way of dividend or otherwise shall be disturbed by reason of any subsequent proof by any other creditor under the said paragraph (*d*).

Dividends

24.—(1) Dividends shall from time to time be declared and distributed among the creditors entitled thereto.

(2) When a dividend is declared, notice in Form 13 shall be sent to each such creditor.

Change of debtor's residence

25.—(1) A debtor who changes his residence shall forthwith inform the court of his new address.

(2) Where the debtor becomes resident in the district of another court, the court in which the administration order is being conducted may transfer the proceedings to that other court.

Use of forms

26. The forms in the Appendix to these Rules shall be used in the cases to which they are applicable with such variations as circumstances require.

Revocation

27. The Administration Order Rules 1936(**a**), the Administration Order (Amendment) Rules 1949(**b**) and the Administration Order (Amendment) Rules 1965(**c**) shall be revoked.

Dated 5th July 1971.

Hailsham of St. Marylebone, C.

(**a**) S. R. & O. 1936/1317 (Rev. V, p. 164: 1936 I, p. 661).
(**b**) S.I. 1949/2275 (1949 I, p. 1200). (**c**) S.I. 1965/901 (1965 I, p. 2385).

APPENDIX

FORMS

Rule 3

Form 1

REQUEST FOR ADMINISTRATION ORDER

In the County Court

Request No.

Plaint No.

BETWEEN Plaintiff

and Defendant

I,

of

the above-named defendant, state that a judgment was obtained against me in this action on the day of 19 , for the sum of £ and that I am unable to pay the amount forthwith.

I owe the persons mentioned in the list below, including the plaintiff in this action, the sums given opposite their names, which do not total more than £500. To the best of my knowledge I am not indebted to any other person whatsoever.

I request that an order be made for the administration of my estate under section 148 of the County Courts Act 1959, providing for the payment of my debts in full [*or* to the extent of pence in the pound] by instalments of £ for every month.

LIST OF CREDITORS

Name of creditor (and plaint number in the case of a judgment debt)	Address of creditor	Description	Amount of debt £	Name & address of any other person liable for the debt	Particulars and estimated value of any security given in respect of the debt
		TOTAL £			

NOTE: The plaintiff's judgment debt must be inserted as well as all other debts. If any of the above creditors, in addition to the plaintiff, has sued the defendant in any court, the summons or order in each case must be produced to the registrar.

(*Form* 1 *continued*)

Answer *all* the following questions. Do not leave blanks.

Particulars of Defendant's Resources and Needs

1. EMPLOYMENT

(*a*) What is your age?
(*b*) By whom are you employed? (BLOCK CAPITALS) (If you have more than one employer give answers in respect of each of them)
(*c*) Where are you employed? (FULL ADDRESS)
(*d*) In what capacity are you employed?
(*e*) What is the address of your employer's Head Office if different from (*c*) above?
(*f*) What is your works number? pay reference?

2. PAY AND INCOME

(*a*) What is your basic pay before deductions? £.....per week/month
(*b*) What overtime, bonuses, fees, allowances or commission do you receive?
(*c*) What deductions are normally made from your pay? £.....per week/month for
(*d*) What is your usual take-home pay? £.....per week/month
(*e*) Do you receive a pension or any other income? Please give details

3. LIABILITIES

(*a*) What persons, if any, are financially dependent on you? Please give details (including the ages of any dependent children) and mention any contribution they make to your household expenses.
(*b*) What rent or mortgage instalments do you have to pay? £.....per week/month for
(*c*) What rates, if any, do you have to pay? £.....per week/month
(*d*) Do you have to pay under any other court orders? Please give details.
(*e*) What other regular payments have you to make?
(*f*) Have you any other liabilities which you would like the court to take into account? Please give details.

I,.....aforesaid make oath and say that, to the best of my knowledge, the names of all my creditors, and the debts due from me to them, are truly set forth in the above list of creditors, and that the particulars contained in my request and the above statements are true.

Sworn at in the of
this day of 19 }.....

Before me.....
officer of a court, appointed by the Judge to take affidavits.

Rule 4 Form 2

LIST OF CREDITORS FURNISHED UNDER ACT OF 1971

In the County Court

Plaint No.

[*or* Attachment Application No.]

BETWEEN Plaintiff

and Defendant

I,

of

the above-named defendant, state that I owe the persons mentioned in the list below, including the plaintiff in this action, the sums given opposite their names, which do not total more than £500. To the best of my knowledge I am not indebted to any other person whatsoever.

If an order is made for the administration of my estate, I request that it may provide for the payment of my debts in full [*or* to the extent of pence in the pound] by instalments of £ for every month.

LIST OF CREDITORS

Name of creditor (and plaint number in the case of a judgment debt)	Address of creditor	Description	Amount of debt £	Name & address of any other person liable for the debt	Particulars and estimated value of any security given in respect of the debt
		TOTAL £			

NOTE: The plaintiff's judgment debt must be inserted as well as all other debts. If any of the above creditors, in addition to the plaintiff, has sued the defendant in any court, the summons or order in each case must be produced to the registrar.

I,.....aforesaid make oath and say that, to the best of my knowledge, the names of all my creditors, and the debts due from me to them, are truly set forth in the above list of my creditors, and that the above particulars and statements are true.

Sworn at in the of
this day of 19 }.....

Before me.....
officer of a court, appointed by the Judge to take affidavits.

Form 3 Rule 7(2)

NOTICE TO DEBTOR

In the County Court

Request No.

[*or* Attachment Application No.]

Seal

IN THE MATTER of [*insert name of debtor*]

Debtor

TAKE NOTICE that the question of making an Administration Order in this matter [which has been transferred to this court from the County Court] will be heard at [*insert address of Court House*]
on the day of 19 , at o'clock.

AND FURTHER TAKE NOTICE that you must bring with you to the court all your books of account, invoices, papers, summonses, or other documents relating to any debts owing by you.

Dated 19 .

Registrar.

To

of

Rule 7(2) Form 4

NOTICE TO CREDITORS

In the County Court

Request No.

[*or* Attachment Application No.]

Seal

IN THE MATTER of [*insert name of debtor*]

Debtor

The above-named debtor has filed a request for an Administration Order under section 148 of the County Courts Act 1959 [and the request has been forwarded to this court from the County Court].

[*or* An application has been made to the court for an attachment of earnings order against the above-named debtor and the court has asked him to furnish a list of his creditors with a view to making an Administration Order.]

AND the debtor has proposed that if an Administration Order is made it should provide for the payment of his debts in full [*or* to the extent of pence in the pound] to be paid by instalments of £ for every month.

TAKE NOTICE that the court will proceed to hear this matter at [*insert address of Court House*] on the day of 19 , at o'clock.

The debtor has notified the court that you are a creditor of his and states that he owes you the sum of £ . Particulars of the debtor's means are attached to this notice.

A copy of the list of creditors filed by the debtor, with the amounts stated to be owing to them, is attached to this notice.

If you wish to object to the debt of any creditor named in the list, or to [the amount of the composition or] the instalments which the debtor proposes to pay, you must give written notice to the Registrar of the court and to the debtor and, in the case of objection to a debt, to the creditor whose debt is objected to, not less than five clear days before the day mentioned above, stating the grounds of your objection.

If you claim more than the amount stated to be due to you, you should bring with you to the court on the day mentioned above any witnesses, books etc., necessary to prove your claim.

The debtor's proposal mentioned above does not prejudice the power of the court to make an order providing for the payment of his debts [to a greater or less extent, or] by greater or smaller instalments as appears practicable to the court in the circumstances of the case.

Dated 19 .

Registrar.

To

of

Form 5 Rule 13(1)

ADMINISTRATION ORDER

In the County Court

Administration Order No.

Seal

IN THE MATTER of an Administration Order against

Debtor

IT IS ORDERED that the above-named debtor do pay the debts in the schedule to this order, and all other debts now due and afterwards proved under this order, in full [*or* to the extent of pence in the pound], by instalments of £ for every month until this order is complied with.

[AND IT IS ORDERED that the said debtor do pay the said instalments to the Registrar of the court, the first of such payments to be made on the day of 19 .]

AND IT IS DIRECTED that of have the conduct of this order.

Dated 19

Registrar.

This order may at any time be revoked in any of the following cases:—

(1) Where two or more of the instalments ordered to be paid are in arrear.

(2) Where the debtor has wilfully inserted in the list of creditors given by him the wrong name or address of any creditor, or the wrong particulars of any debt.

(3) Where the debtor after the date of this order has obtained credit to the extent of £10 or upwards, without informing the creditor that an administration order is in force.

(4) Where the order has been obtained by fraud or misrepresentation.

(5) Where a receiving order has been made against the debtor since the date of this order.

(6) Where an attachment of earnings order has been made to secure the payment of a debt payable by the debtor under a judgment given after the making of this order.

SCHEDULE OF DEBTS

Name of creditor	Amount £
TOTAL £	

TO THE DEBTOR: Take notice that if you change your address you must at once give notice to the Registrar of your new address.

Rule 13(2) Form 6

NOTICE TO CREDITORS OF MAKING OF ADMINISTRATION ORDER

In the County Court

Administration Order No.

Seal

IN THE MATTER of an Administration Order against

Debtor

TAKE NOTICE that the court has this day made an Administration Order providing for the payment of the debts of the above-named debtor in full [*or* to the extent of pence in the pound], and £ the costs of these proceedings, by instalments of £ every month, and has directed that of shall have the conduct of the order.

[Your claim against the debtor has been [allowed and scheduled at the sum of £] [*or* disallowed].

TO CREDITOR: Please bring this notice with you if you attend at the court office for any purpose connected with the order.]

[*Where notice of the order is sent to another court substitute this paragraph:—*

The debts scheduled to the order include a debt of £ due to in respect of which a judgment has been obtained or proceedings (Plaint No.) are pending in the County Court [*or as the case may be*].]

Dated 19 .

Registrar.

To

of

Form 7 Rule 15(1)

NOTICE TO DEBTOR OF CREDITOR'S CLAIM

In the County Court

Administration Order No.

Seal

IN THE MATTER of an Administration Order against

Debtor

TAKE NOTICE that

of

states that you owe him the sum of £ for

and claims to be scheduled to the Administration Order made against you as a creditor for that sum.

AND FURTHER TAKE NOTICE that if you wish to dispute his claim, you must within seven days complete the notice below and return it to the Registrar of the court. If you do not do so, the claim may be taken to be admitted by you and may be added to the schedule accordingly.

Dated 19

Registrar.

To the debtor

NOTICE

Administration Order No.

TAKE NOTICE that I object to the claim of

of

made against me, because [*state reasons*].

Dated 19

(*Signed*) *Debtor.*

To the Registrar of the County Court

Rule 15(2) Form 8

NOTICE TO CREDITOR OF INCLUSION OF HIS DEBT IN SCHEDULE

In the County Court

Administration Order No.

Seal

IN THE MATTER of an Administration Order against

Debtor

TAKE NOTICE that your claim has been added to the schedule of debts in the order.

Dated 19 .

Registrar.

To

of

Please bring this notice with you if you attend at the court office for any purpose connected with the order.

Rule 15(3) Form 9

NOTICE OF HEARING OF OBJECTION TO CLAIM

In the County Court

Administration Order No.

Seal

IN THE MATTER of an Administration Order against

Debtor

Notice having been given by you [*or* the debtor] of your [*or* his] intention to dispute [the claim of
of against you] [*or* your claim against him],

TAKE NOTICE that the objection will be heard at
County Court [*insert address of Court House*]
on the day of 19 , at o'clock.

You should bring with you to the court on the day mentioned above any witnesses, books etc., necessary to defeat [*or* prove] the claim.

Dated 19 .

Registrar.

To

of

Form 10 Rule 17(4)

NOTICE TO DEBTOR TO SHOW CAUSE WHY ADMINISTRATION ORDER SHOULD NOT BE REVOKED

In the County Court

Administration Order No.

Seal

IN THE MATTER of an Administration Order against

Debtor

TAKE NOTICE that you are hereby required to attend personally in this court, at [*insert address of Court House*]
on the day of 19 , at o'clock, to show cause [why the Administration Order made against you in this court on the day of 19 , should not be revoked on the following grounds [*set out grounds alleged for revocation*]] [*or as the case may be*].

Dated 19

Registrar.

To the debtor

Form 11 Rules 18(2) & 20(1)

ORDER REVOKING ADMINISTRATION ORDER

In the County Court

Administration Order No.

Seal

IN THE MATTER of an Administration Order against

Debtor

IT IS HEREBY ORDERED that the Administration Order made against the above-named debtor in this court on the day of 19 , be revoked on the following grounds:— [*state grounds*].

Dated 19

Registrar.

Rule 19(1) Form 12

ORDER CONDITIONALLY REVOKING ADMINISTRATION ORDER

In the County Court

Administration Order No.

Seal

IN THE MATTER of an Administration Order against

Debtor

IT IS HEREBY ORDERED that the Administration Order made against the above-named debtor in this court on the day of 19 , be revoked unless the sum of £ in payment of which the debtor has made default be paid on or before the day of 19 [*or* by instalments of £ for every month, the first on the day of 19].

Dated 19 .

Registrar.

Rule 24(2) Form 13

NOTICE OF DIVIDEND

In the County Court

Administration Order No.

Seal

IN THE MATTER of an Administration Order against

Debtor

TAKE NOTICE that a sum has been paid into court in this matter sufficient to provide for payment of a dividend of pence in the pound.

The amount of the dividend on the debt of £ scheduled as due to [*insert name of creditor*] is £ . A cheque for this amount is enclosed.

Dated 19 .

Registrar.

To

EXPLANATORY NOTE

(This Note is not part of the Rules.)

These Rules, which replace the existing Rules regarding administration orders, regulate the procedure consequent on an application for an administration order under Part VII of the County Courts Act 1959 or an order requiring a debtor to furnish a list of his creditors under section 4 of the Attachment of Earnings Act 1971.