EXPLANATORY NOTE

(This Note is not part of the Regulations but is intended to indicate their general purport.)

These Regulations amend the Pedestrian Crossings (London) Regulations, 1951. The principal changes are:—

1. Bicycles, whether or not mechanically propelled, which are not fitted with side-cars, are exempted from the restrictions imposed by Regulation 6 of the 1951 Regulations on the stoppage of vehicles in the vicinity of uncontrolled pedestrian crossings the approaches to which have been duly marked. It is also expressly provided that these restrictions do not apply to vehicles which are stopping in order to accord precedence to pedestrians using a crossing.
2. It is provided that a failure to comply strictly with the requirements of the First Schedule as to the layout of the lines of studs by which all crossings are indicated or as to the black and white stripes by which uncontrolled crossings are indicated shall not prejudice the validity of any crossing if the general indication of the lines of studs or of the black and white stripes, as the case may be, is not thereby materially impaired.
3. The Minister of Transport is given power, in particular cases, to authorise crossings exceeding 16 feet or less than 8 feet in width.
4. The first stripe at each side of an uncontrolled crossing is no longer required to be black.

LUNACY AND MENTAL TREATMENT, ENGLAND

1952 No. 366

The Broadmoor Institutions Rules, 1952

Made - - - -	*25th February*, 1952
Laid before Parliament	*25th February*, 1952
Coming into Operation	*1st March*, 1952

The Board of Control, in exercise of the power conferred on them by subsection (5) of section 62 of the Criminal Justice Act, 1948(**a**), and with the approval of the Minister of Health, hereby make the following Rules for the care and treatment of patients detained in Broadmoor Institutions.

1.—(1) These Rules may be cited as the Broadmoor Institutions Rules, 1952 and shall come into operation on the first day of March, 1952.

(2) The Interpretation Act, 1889(**b**), applies to the interpretation of these Rules as it applies to the interpretation of an Act of Parliament.

Medical Superintendent

2. The Medical Superintendent of a Broadmoor Institution shall be duly registered under the Medical Acts (**c**), to practise Medicine and Surgery.

3. He shall be the chief officer of the Institution, and shall be responsible for the general management thereof, subject to these Rules and in accordance

(a) 11 & 12 Geo. 6. c. 58. (b) 52 & 53 Vict. c. 63.
(c) 21 & 22 Vict. c. 90; 49 & 50 Vict. c. 48; 17 & 18 Geo. 5. c. 39; 11 & 12 Geo. 6. c. 11; 14 Geo. 6. c. 29.

with any directions given him by the Board of Control. He shall report to the Board of Control any serious neglect or abuse that may come to his knowledge in any department of the Institution.

4. Subject to any direction of the Board of Control, he shall have power to engage subordinate nursing and other staff, and to grant them leave of absence and sick leave in accordance with the authorised allowances. He shall have authority for any reason which appears to him sufficient to suspend any member of the staff, but shall forthwith report such suspension and the circumstances thereof to the Board of Control.

5. He shall enquire into all accidents and all injuries sustained by patients, or by members of the staff when on duty, and shall investigate all complaints made to him by patients or staff, reporting to the Board of Control such as appear to require further notice.

6. He shall personally visit all parts of the Institution as often as practicable, and he shall cause every ward to be visited at least twice a day by a medical officer. He shall also make occasional visits at uncertain times during the night to various wards.

7. He shall from time to time examine the provisions issued for the use of the patients and satisfy himself as to the adequacy of the diet.

8. He shall satisfy himself that all books, registers and records are properly kept.

9. He shall receive and thoroughly examine, or depute a medical officer to receive and thoroughly examine, each patient on admission, and on removal, and shall cause the necessary entries relative thereto to be made in the books or records kept for the purpose.

10. He shall inspect, or cause to be inspected, all letters addressed to patients, and shall give such letters, or communicate the contents thereof, wholly or in part to the patients addressed, at his discretion. He shall inspect, or cause to be inspected, all letters written by patients except those addressed to the Minister of Health or the Board of Control or any Commissioner thereof and shall withhold such as appear to him to be objectionable. All letters so withheld shall be laid before the Commissioners of the Board of Control at their next visit.

11. He shall have authority to refuse admission to the Institution of any person wishing to visit patients if, in his opinion, such visits would be undesirable.

12. He shall allow every patient of a religious persuasion differing from that of the Established Church, at the special request of such patient, or of his friends, to be visited at reasonable times by a Minister of such persuasion whenever, in the Medical Superintendent's opinion, such visits would not be prejudicial to the patient.

13. He shall furnish a report to the Board of Control as soon as possible after the 31st March in each year, setting forth the number of admissions, removals, discharges and deaths during the year ended the 31st December preceding, and the health and general condition of the patients with such further observations as may appear to him desirable.

14. He shall have authority, in cases of illness presenting special difficulties amongst the patients, to avail himself of the advice or professional assistance of appropriate specialists.

15. The Medical Superintendent and the Deputy Medical Superintendent shall not both be absent for a night from the Institution except with the consent of the Board of Control, and one of the medical officers or the Deputy Superintendent shall be on duty in the Institution at all times.

Deputy Medical Superintendent

16. The Deputy Medical Superintendent of a Broadmoor Institution shall be duly registered under the Medical Acts to practise Medicine and Surgery.

17. In the absence of the Medical Superintendent he shall be responsible for the discharge of the Medical Superintendent's duties, subject to his instructions; and when so acting shall have the same power and authority as are ordinarily vested in the Medical Superintendent.

18. He shall not be absent from his duties without the consent of the Medical Superintendent.

Assistant Medical Officers

19. The Assistant Medical Officers of a Broadmoor Institution (in these rules referred to as "medical officers") shall be duly registered under the Medical Acts to practise Medicine and Surgery.

20. They shall be under the general direction of the Medical Superintendent in all respects.

21. They shall if required reside in, or in the vicinity of, the Institution, and their leave shall be so regulated (together with that of the Deputy Medical Superintendent) that one or more shall always be at the Institution.

22. They shall visit the wards which are allotted to them at least twice a day, shall keep such notes and lists, and shall perform such other duties as the Medical Superintendent may direct.

23. They shall not be absent from their duties without the consent of the Medical Superintendent.

Chaplain

24. The Chaplain of a Broadmoor Institution shall be a Clergyman of the Church of England in Priest's Orders, and shall be licensed by the Bishop of the Diocese.

25. He shall perform the appointed Services according to the rites of the Church of England, twice on every Sunday and once on Christmas Day and Good Friday.

26. He shall also perform when necessary short Services in the Infirmaries.

27. He shall regularly administer the Sacraments in the Chapel of the Institution.

28. The Holy Communion shall not be administered to any patient without the consent of the Medical Superintendent.

29. He shall pay special attention to the sick and dying, and to those patients whose mental condition would seem to admit of their receiving with advantage his ministrations.

30. He shall as may be required read the Burial Service at interments in the Cemetery of the Institution, and duly record the same in the burial book.

31. He shall, as may be required, undertake duties in connection with the library, any system of instruction of the patients, the censoring of patients' correspondence and the organisation of their games and recreations.

32. He shall not be absent from his duties without the consent of the Medical Superintendent.

Steward and Clerk of Accounts

33. The Steward and Clerk of Accounts of a Broadmoor Institution shall be under the general control of the Medical Superintendent, subject to that of the Board of Control.

34. He shall supervise the kitchen, the bakehouse, the laundry, the workshops and the workroom and have charge of the general stores and all articles of domestic consumption and use. He shall also be responsible for the supply of all equipment and materials for use in the aforementioned departments and in the occupational centre and for the disposal of any article made in them.

35. He shall keep accurate accounts, in such form and under such headings as may from time to time be adopted. He shall keep books to show the receipt and consumption of all stores and provisions, and shall be accountable for their correctness.

36. He shall take an account of all stores and provisions every six months or oftener if required, and a general stocktaking throughout the establishment shall be made once a year or oftener if required.

37. He shall keep an inventory of all household goods, fixtures, furniture, dead and live stock, utensils and other effects of the Institution duly corrected up to date.

38. He shall be responsible for the proper distribution of all provisions to the wards.

39. He shall keep accounts of the live stock, farm and garden produce, and their appropriation, the particulars of which are to be supplied to him by the Farm Foreman and the Gardener Instructor.

40. He shall on no consideration issue to any person in the establishment any article of consumption beyond the ordinary rations, nor supply to any ward beyond the original quantity weighed out, unless under the written order of one of the medical officers.

41. He shall examine all stores and articles of daily domestic consumption, taking care that all stores supplied by contract agree with the tenders and samples, and that all other articles are of the stipulated quality. He shall receive no goods, stores nor provisions into the Institution unless it appears to him that such articles correspond with the invoice or receiving note. He shall not be absent from his duties without the consent of the Superintendent.

Matron

42. The Matron of a Broadmoor Institution shall be under the general control of the Medical Superintendent and shall be responsible for the condition of the female wards. She shall have the direction of the female nurses and servants and shall have disciplinary control of the female personnel employed in the laundry, workroom and kitchen,

43. She shall inspect the female wards early and late in each day. She shall also make visits at uncertain hours during the night, at least once a fortnight, and shall report to the Medical Superintendent the result of such visits.

44. She shall instruct all those under her in their duties, and see that they are efficiently and properly carried out, and use her best endeavours to induce the female patients to occupy themselves in needle and household work and other fit employment. She shall appoint a nurse to be present continuously at the general bathing of the female patients and shall make the nurse responsible for seeing that the Bathing Rules of the Institution are strictly carried out and for looking out for and at once reporting in writing to the medical officer in charge of the block any marks or bruises found upon the persons of any of the patients.

45. She shall superintend the bedding and clothing of the female patients, and shall be responsible for all stock in her department and shall take an inventory of the same at stated periods.

46. She shall be responsible for all stores she may receive from the Steward and Clerk of Accounts and shall distribute and account for the same.

47. She shall not absent herself at any time from the Institution without the permission of the Medical Superintendent.

Chief Male Nurse

48. The Chief Male Nurse of a Broadmoor Institution shall be under the general control of the Medical Superintendent, and shall be responsible for the condition of the male wards. He shall have the direction of the male nurses and servants and shall have disciplinary control of the male personnel employed in the workshops, the occupational centre, the male kitchen, the baking department and the laundry.

49. He shall inspect the male wards early and late in each day. He shall also make visits at uncertain hours during the night, at least once a fortnight, and shall report to the Medical Superintendent the result of such visits.

50. He shall instruct all those under him in their duties, and see that they are efficiently and properly carried out, and use his best endeavours to induce the male patients to occupy themselves in appropriate employment. He shall appoint a nurse to be present continuously at the general bathing of the male patients and shall make the nurse responsible for seeing that the Bathing Rules of the Institution are strictly carried out and for looking out for and at once reporting in writing to the medical officer in charge of the block any marks or bruises found upon the persons of any of the patients.

51. He shall superintend the bedding and clothing of the male patients, and shall be responsible for all stock in his department and shall take an inventory of the same at stated periods.

52. He shall be responsible for all stores he may receive from the Steward and Clerk of Accounts and shall distribute and account for the same.

53. He shall not absent himself at any time from the Institution without the permission of the Medical Superintendent.

Gate Keepers

54. The gate keeper at each gate of the Institution shall keep a book and shall enter therein the time of arrival and departure of every subordinate officer, nurse or servant.

55. The gate keepers shall not suffer any spirits, wine, beer, or other fermented liquors to be brought into the Institution for the patients, nurses or servants, without the permission of the Medical Superintendent.

56. They shall check all parcels or articles brought into the Institution for patients.

57. They shall not allow provisions or clothing belonging to the establishment to be taken out of the Institution without authority.

58. They shall be at liberty to examine all parcels and bundles coming into or going out of the Institution.

Records and Notices

59. There shall be kept in every Broadmoor Institution in such form as the Board of Control may determine the following books and records for patients :—

(*a*) a General Register ;

(*b*) a Register of Discharges ;

(*c*) a Register of Deaths ;

(*d*) a Register of Mechanical Restraint and Seclusion ;

(*e*) a Casualty Book for each block ;

(*f*) a Clinical Record ;

(*g*) a Dispensary Book or Medicine Card or Sheet ;

(*h*) Caution Cards for actively suicidal cases, tuberculous cases and intestinal infection cases ;

(*i*) a Register of dysentery and diarrhoea.

60. The nurse in charge of each block shall make written day and night reports.

61. The nurse in charge of each block shall keep the casualty book for that block and shall enter therein a note of any injury or casualty to a patient immediately after its occurrence, and shall at the same time inform a member of the medical staff.

62.—(1) Subject to the requirements of this rule, the method of keeping the clinical record shall be such as the Medical Superintendent may determine.

(2) The following entries shall be made by a member of the medical staff in the clinical record in respect of each patient admitted ;

(*a*) the name ; date of admission ; circumstances of admission, i.e. whether Queen's pleasure patient or Secretary of State's patient, offence charged, when and where tried, whether found insane on arraignment or guilty but insane, or whether certified insane while in prison (i) on remand, (ii) awaiting trial, (iii) after conviction but before judgment or (iv) while under sentence of death ; general reference number ; age ; sex ; occupation ; civil state ; nationality ; whether subject to epilepsy, suicidal or dangerous to others ;

(*b*) a record of a complete physical examination of the patient ;

(*c*) a description of the phenomena of the mental illness ;

(*d*) a diagnosis of the case ;

(*e*) the family history of the patient with special attention to the presence or absence of mental or nervous disorder in the relatives :

(*f*) the personal history of the patient, including the question of previous attacks of mental or nervous disorder;

(*g*) the history of the present illness, including the aetiological factors of the disease in so far as they are ascertainable.

(3) Subsequent entries describing the course and progress of the case and recording the medical and other treatment and its result shall be made in the clinical record by a member of the medical staff once at least in each week or more often if necessary, during the first month after admission, and once at least in every month during the ensuing eleven months except in protracted cases in which cases entries shall be made as frequently as necessary. At the end of twelve months entries shall be made at least twice a year, and one of these entries shall contain the record of a complete physical examination.

(4) All special circumstances affecting a patient, including any form of treatment given, and the results of bacteriological or other investigations made, shall be recorded in the clinical record by a member of the medical staff.

(5) All entries in the clinical record must be signed or initialled by the member of the medical staff making them, and a printed copy of this and the last preceding rule shall be issued to each member of the medical staff on appointment.

63. All medicines, except simple aperients and occasional draughts, shall be prescribed in writing by the member of the medical staff in charge of the case, either by means of an entry in the dispensary book or on a separate card or sheet for each patient, and all repetitions shall be initialled by a member of the medical staff. A record of the prescription of simple aperients and occasional draughts shall also be kept in such form as the Medical Superintendent thinks fit.

64. In the event of any patient becoming dangerously ill, his nearest relative shall be notified without delay, and on the death of a patient immediate notice thereof shall be sent to the nearest relative.

65. On the death of a patient the Medical Superintendent shall communicate the fact to the Coroner of the district and to the Board of Control with any special circumstances connected therewith. He shall cause a post-mortem examination to be made, when practicable, in any case that appears likely to afford information as to the nature, causes or effects of insanity, or where the cause of death is doubtful.

66. The provisions of the Lunacy Act, 1890(**a**), section 40, subsections (1), (2), (4), (6) and (7) relating to mechanical means of bodily restraint and any regulation made thereunder by the Board of Control shall be applied to patients in Broadmoor Institutions as if those provisions were here set out in full in terms applicable to such patients. The medical certificate required by the said subsection (2) shall be signed by a member of the medical staff.

67.—(1) The total number of hours during which a patient in a Broadmoor Institution is kept in seclusion shall be recorded every week in the register of mechanical restraint and seclusion.

(2) For the purposes of this rule a patient shall be deemed to be kept in seclusion if at any time during the period commencing at 8 a.m. and ending at 7 p.m. he is isolated in a room the door of which is fastened or held

(a) 53 & 54 Vict. c. 5.

so that he is unable to leave the room at will, but not if he is isolated in a room in which the lower half of the door is so fastened or held but the upper half left open.

(3) Every instance of seclusion shall be immediately reported to a member of the medical staff.

Sealed with the Common Seal of the Board of Control this twenty-fifth day of February, nineteen hundred and fifty-two in the presence of

(L.S.) *H. C. Bleakley,*
Secretary.

Approved

Harry Crookshank,
Minister of Health.

EXPLANATORY NOTE

(This Note is not part of these Rules, but is intended to indicate their general purport.)

These Rules make provision with respect to the care and treatment of Broadmoor patients. They supersede the Criminal Asylum Rules, 1913, made by the Secretary of State pursuant to section 5 of the Criminal Lunatic Asylums Act, 1860, that section having been repealed by the Criminal Justice Act, 1948.

1952 No. 1811

The Broadmoor Institutions (Amendment) Rules, 1952

Made - - - -	13*th October*, 1952
Laid before Parliament	14*th October*, 1952
Coming into Operation	1*st November*, 1952

The Board of Control, in exercise of the power conferred on them by subsection (5) of section 62 of the Criminal Justice Act, 1948(**a**), and with the approval of the Minister of Health, hereby make the following Rules.

1. These Rules may be cited as the Broadmoor Institutions (Amendment) Rules, 1952, and shall come into operation on the first day of November, 1952.

2. For Rule 10 of the Broadmoor Institutions Rules, 1952(**b**), there shall be substituted the following Rule, namely:—

" 10.—(1) He shall inspect, or cause to be inspected, all letters addressed to patients, and shall give such letters, or communicate the contents thereof, wholly or in part to the patients addressed, at his discretion.

(2) Subject to the provisions of paragraph (3) of this Rule he shall inspect, or cause to be inspected, all letters written by patients and shall withhold such as appear to him to be objectionable. All letters so withheld shall be laid before the Commissioners of the Board of Control at their next visit.

(a) 11 & 12 Geo. 6. c. 58. (b) S.I. 1952/366, p. 1583 above.