1968. No. 131 **[C]**

BUILDING SOCIETIES

Forms and Fees

REGULATIONS, DATED 31ST MAY 1968, MADE BY THE REGISTRAR OF BUILDING SOCIETIES, WITH THE CONSENT OF THE MINISTRY OF COMMERCE, UNDER SECTION 123(1) OF THE BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967.

The Registrar, with the consent of the Ministry of Commerce, in exercise of the powers conferred upon him by section 123(1) of the Building Societies Act (Northern Ireland) 1967(**a**), hereby makes the following Regulations:—

Citation and Commencement

1. These regulations may be cited as the Building Societies (Forms and Fees) Regulations (Northern Ireland) 1968 and shall come into operation on 1st July 1968.

Certificates, Notices, etc.

2. Every certificate issued under the Building Societies Act (Northern Ireland) 1967, and every application, notice and other document made or sent to the Registrar, under or in pursuance of the said Act such as is referred to in the headings of the forms contained in Schedule 1 shall contain the particulars set out in, and be in the form of, the appropriate form contained in the said Schedule, which form may be varied as the circumstances require.

Fees

3.—(1) The fees set out in Schedule 2 shall be payable in advance to the Registrar.

(2) The Registrar may dispense with the fee for inspection and copies of documents in any case where he considers it in the public interest to do so and may, if he thinks fit, reduce or dispense with the fee for an award on a dispute, or for a direction confirming the right to inspect the register of members of a building society.

Revocation

4. The Building Societies (Forms and Fees) Regulations (Northern Ireland) 1966(**b**) are hereby revoked.

Dated this 31st day of May 1968.

Ernest Simpson,
Registrar of Building Societies.

The Ministry of Commerce hereby consents to these Regulations.

Sealed with the Official Seal of the Ministry of Commerce for Northern Ireland this 31st day of May 1968.

(L.S.)

A. C. Brooke,
Second Secretary.

(a) 1967. c. 31 (N.I.).

(b) S.R. & O. (N.I.) 1966, No. 40.

SCHEDULE 1

FORM A

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Application for a Certificate of Incorporation on the establishment of a building society pursuant to section 1 of the said Act

To the Registrar.

1. We, the undersigned, whose names and addresses are:—

	Name	Address
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

hereby apply for a certificate of incorporation to be granted in respect of a building society intended to be established under the Building Societies Act (Northern Ireland) 1967 to be called ..... Building Society, and herewith transmit two printed copies of the rules agreed upon by us for the government of the society, each copy of which is signed by us and by the intended secretary.

2. The matters required to be provided for in the rules of a building society by section 4 of the Building Societies Act (Northern Ireland) 1967 are provided for in the rules transmitted herewith as follows:—

Matters required to be provided for	Number of Rule
(*a*) The name of the society and its chief office or place of meeting;	(*a*)
(*b*) The manner in which the stock or funds of the society is or are to be raised;	(*b*)
(*c*) The issue to founding members of shares on terms which comply with the requirements of Schedule 1 to the Building Societies Act (Northern Ireland) 1967;	(*c*)
(*d*) The terms upon which unadvanced subscription shares are to be issued and the manner in which the contributions are to be paid to the society and withdrawn by the members;	(*d*)
(*e*) The terms upon which paid-up shares, if any, are to be issued and withdrawn;	(*e*)
(*f*) If preferential shares are to be issued the issue and limits of issue thereof; if preferential shares are not to be issued, that they are not to be issued;	(*f*)
(*g*) The manner in which advances are to be made and repaid; the deductions, if any, for premiums, and the conditions upon which a borrower can redeem the amount due from him before the expiration of the period for which the advance was made;	(*g*)

Matters required to be provided for	Number of Rule
(*h*) The manner in which losses are to be ascertained and provided for;	(*h*)
(*i*) The manner in which membership is to cease;	(*i*)
(*j*) The power to borrow money, and the limits thereof;	(*j*)
(*k*) The purposes to which the funds of the society are to be applied;	(*k*)
(*l*) The manner of remunerating auditors and the manner of appointing, remunerating and removing the board of directors or committee of management and other officers;	(*l*)
(*m*) The calling and holding of meetings;	(*m*)
(*n*) The right of members to requisition meetings;	(*n*)
(*o*) The manner in which notice of any resolutions to be moved at meetings is to be given to members;	(*o*)
(*p*) The procedure to be observed at meetings;	(*p*)
(*q*) The form of notice for the convening of a meeting, and the manner of its service;	(*q*)
(*r*) The voting rights of members, the right to demand a poll and the manner in which a poll is to be taken;	(*r*)
(*s*) The settlement of disputes between the society and any of its members, or any person claiming by or through any member, or under the rules, whether by reference to the Court, or to the Registrar, or to arbitration;	(*s*)
(*t*) The device, custody and use of the seal of the society;	(*t*)
(*u*) The custody of the mortgage deeds and other securities belonging to the society;	(*u*)
(*v*) The powers and duties of the board of directors or committee of management and other officers;	(*v*)
(*w*) The fines and forfeitures to be imposed on members of the society; and	(*w*)
(*x*) The manner in which the society may be terminated or dissolved.	(*x*)

Signatures

1 .....

2 .....

3 .....

4 .....

5 .....

6 .....

7 .....

8 .....

9 .....

10 .....

Address for reply .....

.....

Date

FORM B

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Certificate of Incorporation

Register No. .....

I hereby certify that the ..... Building Society is incorporated under the Building Societies Act (Northern Ireland) 1967 this day of one thousand nine hundred and .

Signature of Registrar or
Assistant Registrar.

FORM C

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Certificate under section 13 of the said Act

I hereby certify that evidence has been produced which satisfies me that ten of the members of the Building Society Register No. , who signed copies of the society's rules for transmission to me under section 1 of the Building Societies Act (Northern Ireland) 1967, have each been issued with shares in the society to the value of five hundred pounds on terms which comply with the requirements of Schedule 1 to the said Act, and have each paid to the society in cash for those shares a sum of five hundred pounds.

Signature of Registrar or
Assistant Registrar.

Date

FORM D

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Application for Permission to commence Advertising under section 14 of the said Act

..... Building Society

Register No. .....

To the Registrar.

1. The above-named society which was incorporated on the day of 19 , hereby applies for permission to commence advertising.

2. The annual return of the society which has been sent to the Registrar for the last financial year preceding this application, being the year 19 , shows that at the end of that year—

(*a*) the total amount of outstanding advances made by the society on the security of freehold or leasehold estate, together with any arrears of interest thereon, was £

(*b*) the total amount of such advances made either to a body corporate or to a person indebted to the society (taking into account any kind of debt, whether immediately repayable or not) in an amount exceeding £10,000, was £

(*c*) the value of the assets of the society, as taken into account in the balance sheet, was £

(*d*) the value of the liquid funds of the society, as defined in paragraph 3(2) of Schedule 2 to the Building Societies Act (Northern Ireland) 1967, as taken into account in the balance sheet, was £

3. *At the end of the last financial year preceding this application no advance, and no part of any advance, to an officer of the society or to a company in which he is interested, such as is referred to in section 89(1) of the Building Societies Act (Northern Ireland) 1967 was outstanding, *or*

*The advance(s), such as is/are referred to in section 89(1) of the Building Societies Act (Northern Ireland) 1967 shown in Schedule No. 3 of the society's annual return(s) for the year(s) 19 *[*or* in the auditors' report to the society dated 19] has/have been wholly repaid, as stated in the statutory declaration in Form E, made by the manager/secretary of the society which accompanies this application.

4. The society is not at the date hereof in arrear with any interest due on its shares.

5. At the date hereof neither any director of the society nor its manager or secretary was a director or the manager or the secretary of a building society when an order was made against it under section 48 of the Building Societies Act (Northern Ireland) 1967 within five years from the date of this application.

6. There accompany this application:—

(*a*) a report in Form F, signed by the auditors of the society stating that in their opinion the balance of the revenue and appropriation account for the last financial year preceding this application represents a surplus after making any adjustments which in their opinion are necessary to provide for diminution in value of assets, or in respect of items of an exceptional or abnormal nature;

(*b*) a statutory declaration in Form G by the manager/secretary of the society stating that none of its directors holds office at the date hereof for a fixed term exceeding five years from appointment, or for a term which is not fixed.

Registered Chief Office (Seal of the Society)

Date

*Delete as appropriate.

FORM E

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Statutory Declaration to accompany Form D, if required

..... Building Society

Register No. .....

I .....
of .....
the secretary/manager of the above-named society, do solemnly and sincerely declare that the undermentioned advance(s) shown in Schedule No. 3 of the said society's annual return(s) for the year(s) 19 *[*or* in the auditors' report to the said society dated 19] has/have been wholly repaid.

Advances to individuals

Roll Number	Amount of advance

Advances to bodies corporate

Register Number of Company	Amount of advance

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Statutory Declarations Act 1835.

Signature of Declarant .....

Declared at .....
.....
the ..... day of .....
one thousand nine hundred and .....
before me,

.....
A Commissioner for Oaths*
*[*or* Notary Public *or* Justice of the Peace].

*Delete as appropriate.

FORM F

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Auditors' Report to accompany Form D

..... Building Society

Register No. .....

I/We the undersigned, being the auditor(s) of the above-named society, state that in my/our opinion the balance of the revenue and appropriation account for the year ended 19 , being the last financial year of the society ending before the date of its application for permission to commence advertising, represents a surplus after making any adjustments which in my/our opinion are necessary to provide for diminution in value of assets, or in respect of items of an exceptional or abnormal nature.

Signature(s)

Date

Address

FORM G —

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Statutory Declaration to accompany Form D

..... Building Society

Register No. .....

I .....

of .....
the secretary/manager of the above-named society, do solemnly and sincerely declare that at the date of the application made by the said society for permission to commence advertising none of its directors held office for a fixed term exceeding five years from appointment, or for a term which was not fixed.

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Statutory Declarations Act 1835.

Signature of Declarant .....

Declared at .....

.....

the ..... day of .....

one thousand nine hundred and .....
before me,

.....

A Commissioner for Oaths*
*[*or* Notary Public *or* Justice of the Peace].

*Delete as appropriate.

FORM H

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Notice of Change of Name pursuant to section 16 of the said Act

..... Building Society*
*Name already registered.

Register No. .....

To the Registrar.

Notice is hereby given that by a special resolution as defined in section 69 of the Building Societies Act (Northern Ireland) 1967, passed at a meeting of the society held on the day of 19 , it was resolved that the name of the society be changed to Building Society.

(Seal of the Society)

Registered Chief Office

Date

FORM I

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Certificate of Registration of Change of Name under section 16 of the said Act

I hereby certify that the Building Society, Register No. , is from the date hereof registered in the name following:—

Dated the day of one thousand nine hundred and

Signature of Registrar or Assistant Registrar.

FORM J

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Application to Register an Alteration of Rules, being a substitution of an entire set of rules for the existing set of rules, pursuant to section 17 of the said Act

..... Building Society

Register No. .....

To the Registrar.

1. Application is hereby made for the registration of an alteration of rules being a substitution of an entire set of rules for the existing set of rules.

2. The matters required to be provided for in the rules of a building society by section 4 of the Building Societies Act (Northern Ireland) 1967 are provided for in the rules, application for registration of which is hereby made, as follows:—

Matters required to be provided for	Number of Rule
(*a*) The name of the society and its chief office or place of meeting;	(*a*)
(*b*) The manner in which the stock or funds of the society is or are to be raised;	(*b*)
(*c*) The terms upon which unadvanced subscription shares are to be issued and the manner in which the contributions are to be paid to the society and withdrawn by the members;	(*c*)
(*d*) The terms upon which paid-up shares, if any, are to be issued and withdrawn;	(*d*)
(*e*) If preferential shares are to be issued, the issue and limits of issue thereof; if preferential shares are not to be issued, that they are not to be issued;	(*e*)
(*f*) The manner in which advances are to be made and repaid; the deductions, if any, for premiums, and the conditions upon which a borrower can redeem the amount due from him before the expiration of the period for which the advance was made;	(*f*)
(*g*) The manner in which losses are to be ascertained and provided for;	(*g*)
(*h*) The manner in which membership is to cease;	(*h*)
(*i*) The power to borrow money, and the limits thereof;	(*i*)
(*j*) The purposes to which the funds of the society are to be applied;	(*j*)
(*k*) The manner of remunerating auditors and the manner of appointing, remunerating and removing the board of directors or committee of management, and other officers;	(*k*)
(*l*) The calling and holding of meetings;	(*l*)
(*m*) The right of members to requisition meetings;	(*m*)
(*n*) The manner in which notice of any resolutions to be moved at meetings is to be given to members	(*n*)
(*o*) The procedure to be observed at meetings;	(*o*)
(*p*) The form of notice for the convening of a meeting, and the manner of its service;	(*p*)
(*q*) The voting rights of members, the right to demand a poll and the manner in which a poll is to be taken;	(*q*)

Matters required to be provided for	Number of Rule
(*r*) The settlement of disputes between the society and any of its members, or any person claiming by or through any member, or under the rules, whether by reference to the Court, or to the Registrar, or to arbitration;	(*r*)
(*s*) The device, custody and use of the seal of the society;	(*s*)
(*t*) The custody of the mortgage deeds and other securities belonging to the society;	(*t*)
(*u*) The powers and duties of the board of directors or committee of management and other officers;	(*u*)
(*v*) The fines and forfeitures to be imposed on members of the society; and	(*v*)
(*w*) The manner in which the society may be terminated or dissolved.	(*w*)

3. There accompany this application:—

(*a*) two printed copies of the alteration of rules signed by three members and the secretary, marked "All previous rules rescinded", and marked to show the date of the passing of the special resolution by which the alteration was made;

(*b*) a printed copy of the existing set of rules;

(*c*) a statutory declaration of an officer of the society in Form L stating that the alteration of rules now submitted for registration was made on the day of 19 , by a special resolution as defined in section 69 of the Building Societies Act (Northern Ireland) 1967.

Registered Chief Office (Seal of the Society)

Date

FORM K

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Application to Register an Alteration of Rules, not being a substitution of an entire set of rules for the existing set of rules, pursuant to section 17 of the said Act

..... Building Society

Register No. .....

To the Registrar.

1. Application is hereby made for the registration of an alteration of rules, not being a substitution of an entire set of rules for the existing set of rules.

2. There accompany this application:—

(*a*) two printed copies of the alteration of rules signed by three members and the secretary, and stating the date of the passing of the special resolution by which the alteration was made;

(*b*) a printed copy of the existing set of rules, marked to show where and in what manner they have been altered;

(*c*) a statutory declaration of an officer of the society in Form L stating that the alteration of rules now submitted for registration was made on the day of 19 , by a special resolution as defined in section 69 of the Building Societies Act (Northern Ireland) 1967.

Registered Chief Office (Seal of the Society)

Date

FORM L

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Statutory Declaration to accompany Application in Form J or Form K pursuant to section 17 of the said Act

..... Building Society

Register No. .....

I .....
of .....
an officer of the above-named society, do solemnly and sincerely declare that the alteration of the rules of the said society, the application for the registration of which is appended to this declaration, was made by a special resolution, as defined in section 69 of the Building Societies Act (Northern Ireland) 1967, passed on the day of 19 .

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Statutory Declarations Act 1835.

Signature of Declarant .....

Declared at .....
.....
the ..... day of .....
one thousand nine hundred and .....
before me
.....
A Commissioner for Oaths*
*[*or* Notary Public *or* Justice of the Peace].

*Delete as appropriate.

FORM M

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Certificate of Registration of Alteration of Rules under section 17 of the said Act

I hereby certify that the alteration of the rules of the Building Society, Register No. , to which this certificate is attached, is registered under the Building Societies Act (Northern Ireland) 1967, this day of one thousand nine hundred and .

Signature of Registrar or Assistant Registrar.

FORM N

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Notice of Union of Societies pursuant to section 18 of the said Act

(A) ..... Building Society

Register No. .....

(B) ..... Building Society

Register No. .....

To the Registrar.

Notice is hereby given that at a meeting of the (A) ..... Building Society held on the ..... day of ..... 19...., a special resolution, as defined in section 69 of the Building Societies Act (Northern Ireland) 1967, was passed which approved the union of the said society with the (B) ..... Building Society in accordance with the terms of the instrument of union, a copy of which signed by the secretary of each society is annexed to this notice.

And that at a meeting of the said (B) ..... Building Society held on the ..... day of ..... 19...., a special resolution, as defined in section 69 of the Building Societies Act (Northern Ireland) 1967, was passed which approved the union of the said (B) ..... Building Society with the said (A) ..... Building Society in accordance with the terms of the said instrument of union.

*In accordance with section 20 of the Building Societies Act (Northern Ireland) 1967, a statement, the contents of which were approved by the Registrar, has been sent to each member of the (A) ..... Building Society.

*In accordance with section 20 of the Building Societies Act (Northern Ireland) 1967, a statement, the contents of which were approved by the Registrar, has been sent to each member of the (B) ..... Building Society.

†The whole number of shares of the (A) ..... Building Society is ..... and the concurrence in writing of the holders of not less than two-thirds of such shares is submitted with this notice.

†The whole number of shares of the (B) ..... Building Society is ..... and the concurrence in writing of the holders of not less than two-thirds of such shares is submitted with this notice.

It is intended that the united society shall be called the ..... Building Society and that its rules shall be those which are submitted with this notice, and signed by the secretary of each society.

(Seal of the (A) ..... Building Society).

(Seal of the (B) ..... Building Society).

Name and address to which registered copy is to be sent ....

Date

---

*Omit where exemption from this requirement has been obtained.
†Omit where confirmation of union is sought without such concurrence.

FORM O

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Notice of Transfer of Engagements pursuant to section 19 of the said Act

(A) ..... Building Society

Register No. .....

(B) ..... Building Society

Register No. .....

To the Registrar.

Notice is hereby given that at a meeting of the (A) ..... Building Society held on the ..... day of ..... 19...., a special resolution, as defined in section 69 of the Building Societies Act (Northern Ireland) 1967, was passed that the said society do transfer its engagements to the (B) ..... Building Society in accordance with the terms of the instrument of transfer, a copy of which signed by the secretary of each society is annexed to this notice.

*In accordance with section 20 of the Building Societies Act (Northern Ireland) 1967, a statement, the contents of which were approved by the Registrar, has been sent to each member of the (A) ..... Building Society.

†The whole number of shares of the (A) ..... Building Society is ..... and the concurrence in writing of the holders of not less than two-thirds of such shares is submitted with this notice.

The (B) ..... Building Society
‡by special resolution as defined in section 69 of the Building Societies Act (Northern Ireland) 1967
‡with the consent of the Registrar by a resolution of a general meeting
‡with the consent of the Registrar by a resolution of its Board of Directors or Committee of Management
has undertaken to fulfil the engagements of the (A) ..... Building Society in accordance with the terms of the said instrument of transfer.

*In accordance with section 20 of the Building Societies Act (Northern Ireland) 1967, a statement, the contents of which were approved by the Registrar, has been sent to each member of the (B) ..... Building Society.

†The whole number of shares of the (B) ..... Building Society is ..... and the concurrence in writing of the holders of not less than two-thirds of such shares is submitted with this notice.

(Seal of the (A) ..... Building Society).

(Seal of the (B) ..... Building Society).

Name and address to which registered copy is to be sent ....

Date

*Omit where exemption from this requirement has been obtained.
†Omit where confirmation of transfer is sought without such concurrence.
‡Delete as applicable.

FORM P

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Application for confirmation of Union or Transfer of Engagements under section 20 or section 124 of the said Act

..... Building Society

Register No. .....

To the Registrar.

The above-named Society desires to unite with [*or* transfer its engagements to] [*or* accept a transfer of the engagements of] the ..... Building Society, Register No. ....., and hereby applies to the Registrar to confirm the union [*or* transfer] notwithstanding that the written concurrence of the holders of two-thirds of the whole number of its shares has not been obtained in the manner required by the Building Societies Act (Northern Ireland) 1967.

(Seal of the Society making the application)

Date

NOTE: Notice of this application must be advertised in the *Belfast Gazette* and, if the Registrar so requires, in one or more newspapers as he may direct, at least one month before this application can be heard.

FORM Q

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Notice under section 20 or section 124 of the said Act

Notice is hereby given that the ..... Building Society, Register No. ....., whose registered chief office is at ..... desires to unite with [*or* transfer its engagements to] [*or* accept a transfer of the engagements of] the ..... Building Society, No. ..... and that the first-named society has applied to the Registrar to confirm the union [transfer] notwithstanding that the written concurrence of the holders of two-thirds of the whole number of shares of the said society has not been obtained in the manner required by the Building Societies Act (Northern Ireland) 1967.

The application will be heard after an interval of one month from the date of this notice.

Any person claiming to be heard on such application should apply by letter to the Registrar of Building Societies for Northern Ireland, Law Courts Building, May Street, Belfast BT1 3JG.

FORM R

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Application for right to obtain names and addresses from a society's register of members under section 63 of the said Act

To the Registrar.

I, ... of ....., being a member of the ..... Building Society, Register No. ....., hereby apply for the right to obtain names and addresses from the register of members of the said society.

I require the right for the purpose of communicating with members of the said society on a subject relating to the affairs of the said society, such subject being the following:—

Signature of Member .....

Date

FORM S

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Notice of change of directors, manager, or secretary of a society pursuant to section 75 of the said Act

..... Building Society

Register No. .....

To the Registrar.

Notice is hereby given of:—

(*a*) the appointment to office of the undermentioned persons:—

Name (in full)	Address	Office to which appointed	Date of appointment

(*b*) the relinquishment of office of the undermentioned persons:—

Name (in full)	Address	Office relinquished	Date of relinquishment

(Seal of the Society)

Date

FORM T

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Return as to Sales of Properties and Transfers of Mortgages pursuant to section 90 of the said Act

..... Building Society

Register No. .....

Return for the financial year ended 19

Properties Sold

Roll number	If lease-hold state term at date of advance	Valuation of property for purpose of advance	Date of advance	Amount of advance	Was the advance made under a continuing arrange-ment?	Date of completion of sale	Debt at date of completion of sale	Whether sale was by private treaty or by public auction	Sale price	Amount otherwise recovered	Source of recovery	Name and address of purchaser	Observations
1	2	3	4	5	6	7	8	9	10	11	12	13	14
	Years	£		£			£		£	£			

Mortgages Transferred

Roll number	If lease-hold state term at date of advance	Valuation of property for purpose of advance	Date of advance	Amount of advance	Was the advance made under a continuing arrange-ment?	Date of transfer	Debt at date of transfer	Considera-tion for transfer	Name and address of transferee	Observations
1	2	3	4	5	6	7	8	9	10	11
	Years	£		£			£	£		

Signature of Director .....

Signature of Director ..... Date .....

Signature of Manager or Secretary .....

FORM U

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Submission of a Dispute under section 95 of the said Act

Dispute between .....
and the ..... Building Society.

Register No. .....

*[The above-named parties agree to submit the dispute between them to the Registrar.

Signature of Claimant .....

(Seal of the Society).]

The said ..... submits as follows:—

1. That he is a member of the said society [*or* claims by or through a member or under the rules, *as the case may be*].

2. †That

3. ‡That his case is proposed to be supported by the evidence of the following witnesses and by the production of the following documents:—

Signature .....

Address .....

.....

Date .....

The said society submits as follows:—

1. §That they dispute the claim [*or* contention] of the said .....
..... on the following grounds:—

2. ‡That their case is proposed to be supported by the evidence of the following witnesses and the production of the following documents:—

(Seal of the Society)

Date .....

*The part within brackets is not necessary where the rules direct disputes to be referred to the Registrar.
†Give particulars of the claim or contention.
‡Give list.
§State grounds of dispute.

FORM V

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Instrument of Dissolution pursuant to section 100 of the said Act

..... Building Society

Register No. .....

Instrument of dissolution of the ..... Building Society, made the ..... day of ....., 19...., and signed by not less than three-fourths of the members holding not less than two-thirds of the number of shares in the said society.

It is agreed and declared as follows:—

1. The liabilities and assets of the society are the following:—

Liabilities	£	s.	d.	Assets	£	s.	d.

2. The number of members is ....., the number of shares is ....., and the amount standing to the credit of the members in the books of the society is £ .....

3. The society owes to depositors the sum of £ ..... and to other creditors the sum of £ ..... and such sums shall be paid out of the first moneys which shall be received by the trustees hereby appointed [*or as the case may be*].

4. After payment of the claims of depositors and other creditors, the funds and property of the society shall be appropriated and divided among the members thereof in the proportion of the amount standing to each member's credit in the books of the society [*or as the case may be*].

5. The following persons are hereby appointed trustees for the purpose of the dissolution:—

Full Name Address Description

6. The trustees shall be remunerated by the sum of £..... [*or as the case may be*].

[7. *Any other provisions which the society desires to be made as to the dissolution.*]

Signatures of members Number of shares held by members signing

Signatures of trustees

(Seal of the Society)

FORM W

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Certificate of Registration of Instrument of Dissolution under section 100 of the said Act

I hereby certify that the instrument of dissolution of the ..... Building Society, Register No. ....., dated the ..... day of ..... one thousand nine hundred and ..... is registered under the Building Societies Act (Northern Ireland) 1967 this ..... day of ..... one thousand nine hundred and .....

Signature of Registrar or Assistant Registrar.

FORM X

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Application for Award of Dissolution under section 101 of the said Act

..... Building Society

Register No. .....

To the Registrar.

Application for an award of dissolution of the above-named society is made by the members whose names are subscribed at the foot hereof.

1. The society consists of ..... members, one-tenth of the whole number of whom (or 100 or more of whom if the society has more than 1,000 members) have signed this application.

2. The society is unable to meet the claims of its members, and it would be for their benefit that it should be dissolved.

3. The grounds upon which such inability is alleged are as follows:—
(*state grounds*)

4. The Registrar is hereby requested to make, or cause to be made, an investigation into the affairs of the society, with a view to the dissolution thereof.

Signatures of members

Registered Chief Office

Date

FORM Y

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Notice of Commencement of Dissolution (where no Instrument of Dissolution is executed) pursuant to section 106 of the said Act

..... Building Society

Register No. .....

To the Registrar.

Notice is hereby given that, in pursuance of the rules of the above-named society, the dissolution of the society commenced on the ..... day of ..... 19....

(Seal of the Society)

Name and address to which registered copy is to be sent ....

Date

FORM Z

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Notice of Commencement of Winding-up pursuant to section 106 of the said Act

..... Building Society

Register No. .....

To the Registrar.

Notice is hereby given that an order for the winding-up by the court [*or* for the voluntary winding-up subject to the supervision of the court] of the above-named society was made on the ..... day of ....., 19....

(Seal of the Society)

Name and address to which registered copy is to be sent ....

Date

FORM AA

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Notice of Termination of Dissolution pursuant to section 106 of the said Act

..... Building Society

Register No. .....

To the Registrar.

Notice is hereby given that, pursuant to the instrument of dissolution [*or* rules] of the above-named society, the dissolution thereof terminated on the ..... day of ..... 19....

..... } The trustees for the purpose of the dissolution [*or* three members and the secretary if the dissolution is not by instrument].
..... }
..... }
..... }

Name and address to which registered copy is to be sent ..... } .....

Date

FORM AB

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Notice of Termination of Winding-up pursuant to section 106 of the said Act

..... Building Society

Register No. .....

To the Registrar.

Notice is hereby given that the winding-up by the court [*or* the voluntary winding-up subject to the supervision of the court] of the above-named society terminated on the ..... day of ..... 19....

..... Liquidator.

Name and address to which registered copy is to be sent ..... } .....

Date

FORM AC

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Notice of Change of Chief Office pursuant to section 109 of the said Act

..... Building Society

Register No. .....

To the Registrar.

Notice is hereby given that the above-named society on the day of 19 , changed its Chief Office from to

Signature of Secretary.

Date

FORM AD

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Certificate of Registration of Notice of Change of Chief Office under section 109 of the said Act

I hereby certify that the registered Chief Office of the..... Building Society is from the date hereof the following:—

Signature of Registrar or Assistant Registrar.

Date

FORM AE

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Application for Inspection or Special Meeting under section 111 of the said Act

..... Building Society

Register No. .....

1. We, the undersigned, being members of the above-named society, hereby apply to the Registrar to appoint an inspector to inquire into and report on the affairs of the society [*or* to call a special meeting of the society].

2. The society has ..... members, and this application is signed by one-tenth of the members [*or* by 100 members if the whole number exceeds 1,000].

3. The grounds of the application are as follows:—

4. We are able to support the application by evidence which shows that we have good reason for making it, and are not actuated by malicious motives in doing so.

5. We are prepared, if required, to give security for costs to the extent of £ .....

Signatures of Applicants.

Address to which communications are to be sent:—

Date

FORM AF

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Request to Cancel Registration under section 115 of the said Act

..... Building Society

Register No. .....

To the Registrar.

1. The above-named society requests that its registration under the Building Societies Act (Northern Ireland) 1967 may be cancelled

2. The request is made on the following grounds:—

Registered Chief Office (Seal of the Society)

Date

FORM AG

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Application for consent to a Transfer of Engagements to a building society in Great Britain under section 124 of the said Act

(A) ..... Building Society

Register No. .....

(B) ..... Building Society

Register No. in Great Britain No. ..... B

To the Registrar.

Whereas at a meeting of the (A) ..... Building Society held on the ..... day of ....., 19...., a special resolution, as defined in section 69 of the Building Societies Act (Northern Ireland) 1967, was passed that the said society do transfer its engagements to the (B) ..... Building Society in accordance with the terms of the instrument of transfer, a copy of which signed by the secretary of each society is annexed to this notice;

*And whereas in accordance with sections 20 and 124(6) of the Building Societies Act (Northern Ireland) 1967, a statement, the contents of which were approved by the Registrar, has been sent to each member of the (A) .... Building Society;

†And whereas the whole number of shares of the (A) ..... Building Society is ..... and the concurrence in writing of the holders of not less than two-thirds of such shares is submitted with this notice;

‡And whereas the (B) ..... Building Society by ..... has undertaken to fulfil the engagements of the (A) ..... Building Society;

Application is hereby made to the Registrar for consent to the said transfer.

(Seal of the (A) ..... Building Society).

(Seal of the (B) ..... Building Society).

Name and address to which registered copy is to be sent ....

Date

*Omit where exemption from this requirement has been obtained.
†Omit where confirmation of transfer is sought without such concurrence.
‡State in what manner.

FORM AH

BUILDING SOCIETIES ACT (NORTHERN IRELAND) 1967

Application for consent to a Transfer of Engagements from a building society in Great Britain under section 124 of the said Act

(A) ..... Building Society.

Register No. .....

(B) ..... Building Society.

Register No. in Great Britain No. ..... B

To the Registrar.

*Whereas the (B) ..... Building Society has by ..... resolved to transfer its engagements to the (A) ..... Building Society;

And whereas the (A) ..... Building Society †by special resolution as defined in section 69 of the Building Societies Act (Northern Ireland) 1967
†with the consent of the Registrar by a resolution of a general meeting
†with the consent of the Registrar by resolution of its Board of Directors or Committee of Management
has undertaken to fulfil the engagements of the (B) ..... Building Society;

‡And whereas, in accordance with sections 20 and 124(6) of the Building Societies Act (Northern Ireland) 1967, a statement approved by the Registrar has been sent to each member of the (A) ..... Building Society;

§And whereas the whole number of shares of the (A) ..... Building Society is ..... and the concurrence in writing of the holders of not less than two-thirds of such shares is submitted with this notice;

Application is hereby made to the Registrar for consent to the said transfer.

(Seal of the (A) ..... Building Society).

(Seal of the (B) ..... Building Society).

Name and address to which registered copy is to be sent ....

Date

*State in what manner.
†Delete as applicable.
‡Omit where exemption from this requirement has been obtained.
§Omit where confirmation of transfer is sought without such concurrence.

SCHEDULE 2

	£	s.	d.
For the certificate of incorporation of a building society	30	0	0
For the certificate as to evidence that the requisite minimum subscription has been paid by the founding members	5	0	0
For permission to commence advertising	5	0	0
For the certificate of registration of an alteration of rules being a substitution of an entire set of rules for the existing set of rules	10	0	0
For the certificate of registration of an alteration of rules not being a substitution of an entire set of rules	5	0	0
For cancellation of registry at the request of a society	3	0	0
For the certificate of registration of notice of a change of chief office		10	0
For the certificate of registration of a change of name	3	0	0
For the certificate of registration of an instrument of dissolution, or alteration therein, or for an award for dissolution, where the society has—			
(*a*) 1,000 members or less	5	0	0
(*b*) More than 1,000 members	10	0	0
For registration of notice of termination of a society or notice of the commencement or termination of a dissolution or winding-up		10	0
For registration of a union, to be paid by each uniting society where the society has—			
(*a*) 1,000 members or less	5	0	0
(*b*) More than 1,000 members	10	0	0
For registration of a transfer of engagements, where the transferring society, whether or not registered, or deemed to be registered, in Great Britain, has—			
(*a*) 1,000 members or less	5	0	0
(*b*) More than 1,000 members	10	0	0
For confirmation of a union or transfer of engagements	7	0	0
For every award by the Registrar on a dispute and, if more than one hearing, or an adjournment, becomes necessary, then £2 more for every hearing after the first, and for every adjournment.	5	0	0
For every order for discovery	2	0	0
For every permission exempting a building society from restrictions on special advances	5	0	0
For every approval of an arrangement for meeting of losses by investors	5	0	0
For the appointment of an inspector, or calling of a special meeting, by the Registrar	5	0	0
For every direction conferring the right to inspect the register of members of a building society	1	0	0
For every document (except as otherwise provided) required to be signed by the Registrar or Assistant Registrar		10	0
For every inspection on the same day of documents (whether one or more) in the custody of the Registrar, relating to one and the same society		2	6
For a copy or extract of any document in the custody of the Registrar, not exceeding 216 words, 5s., and, if exceeding that number, 1s. per folio of 72 words, in addition to the fee, if any, for the signature of the Registrar or Assistant Registrar.			
For any document certified as a true copy of a document in the custody of the Registrar, when the copy so certified is not made by the Registrar, 1s. 6d., for the examination of such copy, and if the copy exceeds 216 words, for every additional folio of 72 words, 6d. in addition to the fee for the signature of the Registrar or Assistant Registrar).			

EXPLANATORY NOTE

(This note is not part of the regulations, but is intended to indicate their general purport.)

These regulations prescribe the forms of the certificates to be issued by the Registrar of Building Societies for Northern Ireland under the Building Societies Act (Northern Ireland) 1967 and of applications, notices and other documents to be sent by building societies under that Act. They also prescribe the fees payable in connection with the functions of the Registrar under the Act. The amounts of the fees are unchanged.