STATUTORY INSTRUMENTS

1970 No. 774 (S.57)

CENSUS

The Census (Scotland) Regulations 1970

Made - - -	19*th May* 1970
Laid before Parliament	28*th May* 1970
Coming into Operation	15*th June* 1970

In exercise of the powers conferred on me by section 3(1) of the Census Act 1920(**a**), and of all other powers enabling me in that behalf, I hereby make the following regulations :—

Citation and commencement

1. These regulations may be cited as the Census (Scotland) Regulations 1970, and shall come into operation on 15th June 1970.

Interpretation

2.—(1) In these regulations, unless the context otherwise requires—

"the Act" means the Census Act 1920 ;

"assistant census officer" means an officer appointed under regulation 4(1)(*b*);

"the census" means the census directed to be taken by the Census Order 1970(**b**) (hereinafter referred to as "the Census Order") ;

"census day" means 25th April 1971 ;

"census district" means a district so referred to in regulation 3 ;

"census night" means the night of 25th to 26th April 1971 ;

"census officer" means an officer appointed under regulation 4(1)(*a*) ;

"enumeration district" means a district so referred to in regulation 3 ;

"enumerator" means an officer appointed under regulation 4(1)(*c*) ;

"prescribed person" means a person required by the Census Order to make a return ;

"Registrar General" means the Registrar General of Births, Deaths and Marriages for Scotland.

(2) Any reference in these regulations to a numbered regulation or schedule shall, unless the context otherwise requires, be construed as a reference to the regulation or schedule bearing that number in these regulations.

(3) The Interpretation Act 1889(**c**) shall apply for the interpretation of these regulations as it applies for the interpretation of an Act of Parliament.

(a) 1920 c. 41.

(b) S.I. 1970/481 (1970 I, p. 1599).

(c) 1889 c. 63.

Census districts and enumeration districts

3. For the purpose of the census the Registrar General shall divide Scotland into census districts, and shall divide each census district into enumeration districts.

Appointment of officers

4.—(1) For the purpose of the census the Registrar General may—

(*a*) appoint a census officer for each census district;

(*b*) appoint, or authorise a census officer to appoint, such number of assistant census officers for each census district as the Registrar General may determine;

(*c*) appoint, or authorise a census officer or assistant census officer to appoint, an enumerator for each enumeration district.

(2) The officers appointed under this regulation shall perform the duties assigned to them under the Act and these regulations.

Instructions by the Registrar General

5. The Registrar General may give to officers appointed under regulation 4 or may authorise a census officer or assistant census officer to give, such instructions as the Registrar General may consider necessary for the performance of the duties assigned to them under the Act and these regulations, and any such instructions shall be complied with by any officer to whom they are given.

Undertakings

6. Every census officer, assistant census officer and enumerator, and every person assisting any such officer in the performance of his duties shall, before performing any duties, grant an undertaking in the form set out in Schedule 1 faithfully to perform his duties under the Act and these regulations.

Forms of return

7. The form of return to be made by a prescribed person mentioned in column (1) of Schedule 2 shall be the form set out in Schedule 3 which bears the identification particulars appropriate to his case shown in column (2) of Schedule 2, and a prescribed person shall comply with the instructions contained in such form.

Provision of forms and other documents for enumerators

8. Every census officer shall enter in the enumeration books provided by the Registrar General such particulars as the Registrar General may require, and shall, before census day, provide every enumerator appointed to act for an enumeration district within his census district with an enumeration book, a sufficient number of forms of return and such other forms or documents as may be necessary for the purpose of the census.

Delivery of forms of return

9.—(1) The enumerator shall, within such period as may be specified by the Registrar General, deliver—

(*a*) to the head, or person for the time being acting as the head, of every private household occupying a dwelling or part of a dwelling mentioned in Group I in Schedule 1 to the Census Order, form H in Schedule 3 ;

(*b*) to the manager, chief resident officer or other person for the time being in charge of any premises mentioned in Groups II or III in Schedule 1 to the Census Order and to the person appointed for the purposes of article 5(3) of the Census Order in any premises mentioned in Group IV in that Schedule, the number of forms L and P in Schedule 3 as the enumerator shall estimate to be required.

(2) The enumerator shall, on delivering each form, enter thereon such particulars as the Registrar General may require and shall, if so requested by any prescribed person or by any person acting on his behalf, give such explanations as are reasonably necessary to enable the prescribed person to make a proper return.

(3) An enumerator shall be deemed to have fulfilled the obligation placed upon him to deliver a form of return under this regulation if he hands it to the person mentioned in paragraph (1) of this regulation or to some responsible person acting on behalf of that person or if he leaves the form at the dwelling or premises where persons are to be enumerated.

(4) The Registrar General shall make such arrangements as he thinks fit for the delivery—

(*a*) of forms S, F and P in Schedule 3, as may be appropriate to the case in accordance with Schedule 2, to the captain, master or other person in charge of a vessel mentioned in Group V in Schedule 1 to the Census Order and to the person appointed for the purposes of article 5(3) of the Census Order in any vessel mentioned in Group IV in that Schedule;

(*b*) of a form P in Schedule 3 to every person mentioned in Group VI in Schedule 1 to the Census Order.

(5) The person to whom forms are delivered under paragraph (1)(*b*) or paragraph (4)(*a*) of this regulation shall deliver a form P to every prescribed person on the premises or vessel who is capable of completing the form, after having caused to be entered on each such form the address of the premises or the name of the vessel, as the case may be, as required by article 5(3) of the Census Order :

Provided that a manager or other person in charge of premises mentioned in Group II in Schedule 1 to the Census Order, who has arranged for the form of return with respect to a person incapable of completing it himself to be completed by a relative or other person accompanying him, shall deliver for that purpose a form P to the said relative or other person.

Personal returns

10.—(1) Any member of a private household or other person mentioned in Group I in Schedule 1 to the Census Order being a person aged 16 years or over on census day, who is capable of completing a form of return and is not himself the head or the person for the time being acting as the head of that household, may make a personal return if he complies with the procedure prescribed in the following paragraphs of this regulation.

(2) Subject to the foregoing paragraph a person claiming to make a personal return (hereinafter called "the applicant"), or a person acting on his behalf, shall apply to the enumerator for a separate form of return ; or if the applicant

cannot for any reason obtain a form of return from the enumerator he, or a person acting on his behalf, may apply to the census officer for such a form

(3) The enumerator or census officer, as the case may be, shall issue to the applicant, or the person acting on his behalf, form P in Schedule 3 and shall if so requested, give such explanations as are reasonably necessary to enable the applicant to make a proper return.

(4) The prescribed person who would otherwise have to make a return in respect of the applicant on form H shall enter on that form no particulars relating to the applicant other than his name and the relationship in which he stands to the prescribed person.

Collection of returns

11.—(1) Where under regulation 9(5) forms P have been delivered to persons mentioned in article 5(2) of the Census Order, the person responsible for delivering the forms shall collect the completed forms on the day after census day or as soon thereafter as is reasonably practicable.

(2) The enumerator shall on the day after census day, or as soon thereafter as is reasonably practicable, collect all forms of return delivered by him and all separate forms of return issued in accordance with regulation 10 to persons within his enumeration district, and shall examine each return and satisfy himself that the entries thereon are properly and sufficiently made, and shall make all such inquiries as are reasonably necessary for that purpose.

(3) The Registrar General shall make such arrangements as he thinks fit for the collection of completed forms of return made by persons in vessels mentioned in Groups IV and V in Schedule 1 to the Census Order and by persons in places mentioned in Group VI in that Schedule.

Particulars to be obtained by enumerators

12.—(1) For the purpose of obtaining the particulars required to be stated in item 17 in Schedule 2 to the Census Order the enumerator shall, when delivering or collecting form H make such enquiries as are reasonably necessary to enable him to complete the panel headed "To be completed by enumerator" on the form.

(2) When delivering forms of return under regulation 9(1)(*b*) the enumerator shall make such enquiries as are reasonably necessary to ascertain the nature of the premises, and in the case of premises in Group II in Schedule 1 to the Census Order the number of rooms in the premises, and shall enter the information on form L.

Further duties of enumerators

13.—(1) The enumerator shall within such period as may be specified by the Registrar General—

(*a*) enter in the enumeration book and in any forms of return collected by him such particulars as the Registrar General may require ; and

(*b*) deliver to the census officer the enumeration book and all returns collected by him.

(2) If required to do so by the census officer or assistant census officer, the enumerator shall make such enquiries as may be reasonably necessary to secure the completion of any incomplete return.

Further duties of census officers

14.—(1) The census officer or, if so directed by him, the assistant census officer shall examine the enumeration books delivered to him under the foregoing regulation, and where it appears to him that any book is incomplete he shall require the enumerator to take such steps as may be reasonably necessary to complete the book and to send it duly completed to the census officer within a time to be specified by the census officer.

(2) When so directed by the Registrar General, the census officer shall send all completed enumeration books relating to enumeration districts within his census district, together with the returns delivered to him by enumerators or assistant census officers, to the Registrar General.

Replacement of census officer, assistant census officer or enumerator

15.—(1) Where in the opinion of the Registrar General any census officer is unable to perform his duties in connection with the census, the Registrar General may appoint some fit and proper person in his place to perform such duties.

(2) Where in the opinion of the census officer any assistant census officer or enumerator is unable to perform his duties in connection with the census, the census officer may appoint some fit and proper person in his place to perform such duties.

Giving of information

16.—(1) Every prescribed person shall give to the enumerator such information as he may reasonably require for the performance of his duties under these regulations, and every other person in respect of whom it is the duty of a prescribed person to make a return shall give to that prescribed person such information as he may reasonably require for that purpose.

(2) Otherwise than in accordance with these regulations no person shall use, publish or communicate to any other person any information given under the Census Order and these regulations.

Safe custody of forms and documents

17. A person having custody, whether on his own behalf or on behalf of any other person, of any forms of return, enumeration books or other documents containing confidential information relating to the census shall keep such forms, books and other documents in such manner as to prevent any unauthorised person having access thereto.

Revocation

18. The Census (Scotland) Regulations 1965(**a**) are hereby revoked.

St. Andrew's House,
Edinburgh.
19th May 1970.

William Ross,
One of Her Majesty's Principal
Secretaries of State.

(a) S.I. 1965/1262 (1965 II, p. 3560).

Regulation 6

SCHEDULE 1

FORM OF UNDERTAKING TO BE MADE BY CERTAIN PERSONS

I, ... being a person appointed in accordance with the Census (Scotland) Regulations 1970 to act as *census officer/*assistant census officer/*enumerator/*a person assisting ..... for the purposes of the census hereby undertake and promise faithfully to perform the duties imposed by the Census Act 1920, and the Census (Scotland) Regulations 1970, so far as applicable to me, and to fulfil all the obligations required of me by the Act and Regulations, and I hereby state that I have read and understand the provisions hereunto annexed of section 8 of the Act as amended by Schedule 3 to the Criminal Justice Act 1967(**a**), and regulation 17 of the Regulations.

Signed .....

In the presence of .....

*Strike out words which do not apply.

Section 8 *of the Census Act* 1920 *as amended, is as follows*:—

"**8**.—(1) If any person—

(*a*) refuses or neglects to comply with or acts in contravention of any of the provisions of this Act or any Order in Council or regulations made under this Act; or

(*b*) being a person required under this Act to make a statutory declaration with respect to the performance of his duties, makes a false declaration; or

(*c*) being a person required by any Order in Council or regulations made under this Act to make, sign, or deliver any document, makes, signs, or delivers, or causes to be made, signed, or delivered a false document; or

(*d*) being a person required in pursuance of any such Order in Council or regulations to answer any question, refuses to answer or gives a false answer to that question;

he shall for each offence be liable on summary conviction to a fine not exceeding fifty pounds.

(2) If any person—

(*a*) being a person employed in taking a census, without lawful authority publishes or communicates to any person otherwise than in the ordinary course of such employment any information acquired by him in the course of his employment; or

(*b*) having possession of any information which to his knowledge has been disclosed in contravention of this Act, publishes or communicates that information to any other person;

he shall be guilty of a misdemeanour, and shall on conviction be liable to imprisonment with or without hard labour, for a term not exceeding two years or to a fine, or to both such imprisonment and fine."

Regulation 17 *of the Census* (*Scotland*) *Regulations* 1970 *is as follows*:—

"**17**. A person having custody, whether on his own behalf or on behalf of any other person, of any forms of return, enumeration books or other documents containing confidential information relating to the census shall keep such forms, books and other documents in such manner as to prevent any unauthorised person having access thereto."

(**a**) 1967 c. 80.

Regulation 7

SCHEDULE 2

(1) Prescribed Persons	(2) Identification Particulars of Form
(*a*) The head or person for the time being acting as the head of every private household.	The form entitled "H Form For Private Households".
(*b*) The manager, chief resident officer or other person in charge of any premises mentioned in Groups II or III in Schedule 1 to the Census Order and the person appointed for the purposes of article 5(3) of the Census Order in any premises mentioned in Group IV in that Schedule.	The form entitled "L Form for Hotels, Boarding Houses, Hospitals, Schools and Institutions etc."
(*c*) The person appointed for the purposes of article 5(3) of the Census Order in any vessel mentioned in Group IV in Schedule 1 to the Census Order.	The form entitled "F Form for H.M. Ships".
(*d*) The captain, master or other person in charge of any vessel mentioned in Group V in Schedule 1 to the Census Order.	The form entitled "S Form for Vessels (other than H.M. Ships)".
(*e*) Any person mentioned in column 2 in Groups II, III, IV, V or VI in Schedule 1 to the Census Order.	The form entitled "P Form For Making A Personal Return".
(*f*) Any person making a personal return under Regulation 10.	The form entitled "P Form For Making A Personal Return".

Regulation 7

SCHEDULE 3

Forms of Return for 1971 Census

Form H
(private households)

1971 CENSUS — SCOTL

H Form For Private Households

To the Head (or Acting Head) of the Household.

Please complete this form in ink or ballpoint pen and have it ready for collection on Monday, 26th April. Please consult the separate notes, where these are mentioned. **If you need help, ask the enumerator.**

The enumerator is entitled to ask you any questions necessary to help him to complete or correct the form.

The information you give on the form will be treated as CONFIDENTIAL and used only for compiling statistics. No information about named individuals will be passed by the Census Office to any other Government Department or any other authority or person. If anyone employed in taking the census improperly discloses information you provide, he will be liable to prosecution. Similarly you must not disclose information which anyone (for example, a visitor or boarder) gives you to enable you to complete the form.

The legal obligation to fill in the whole form rests on YOU, but each person who has to be included is required to give you the information you need. However, anyone who wishes can ask the enumerator or local Census Officer for a personal form which can be returned direct to the enumerator or local Census Officer and then you need answer only questions B1 and B5 for that person.

PLEASE TAKE NOTE

There are penalties of up to £50 for failing to comply with the requirements described above, or for giving false information.

When you have completed the form, please sign the declaration at the foot of the last page.

A L RENNIE
Registrar General.

Census Office
Ladywell Road
EDINBURGH

*A household comprises **either** one person (who may or may not be related) living housekeeping. Persons staying temp included.*

To be completed by

C.D. No.	E.D. No.	Form No.

If sharing with another household:—

Hall, staircase, passage, etc., shared *only* modation.

*delete whichever is in

Number of rooms shared.

Name and full postal address:

.....

.....

.....

.....

PART A

Answer questions A1—A5 about your household's accommodation and then answer questions B1—B24 overleaf and if appropriate answer questions C1—C7.

Where boxes are provided a the box against the answer w if the answer is 'YES': ☑

PLEASE WRITE IN INK OR BALLPOI

A1
How do you and your household occupy your accommodation?

1 ☐ As an owner occupier (including purchase by mortgage)
2 ☐ By renting it from the Council, New Town, or SSHA
3 ☐ As an unfurnished letting from a private landlord or company
4 ☐ As a furnished letting
5 ☐ In some other way (Please give details, including whether furnished or unfurnished)

.....

Note: If the accommodation is occupied by lease originally granted for more than 31 years, tick 'owner occupier'.

A2
Does your household share with anyone else the use of any room, or hall, passage, landing, or staircase?

☐ YES ☐ NO

A3
How many rooms are there in your household's accommodation? .....

Do not count
Small kitchens less than 6ft. wide, bathrooms and toilets, sculleries not used for cooking, closets, pantries and storerooms, landings, halls, lobbies or recesses, offices or shops used solely for business purposes.

Note
A large room divided by a sliding or fixed partition should be counted as two rooms.
A room divided by curtains or portable screens should be counted as one room.

A4
How many **cars and vans** are normally available for use by you or members of your household (other than visitors)? .....

Include any provided by employers if normally available for use by you or members of your household, but exclude vans used solely for the carriage of goods.

If None, write 'NONE'.

A5
Has your household the use of the following amenities on

a **a cooker or cooking stove** with an oven	1 ☐	YES – fo
	2 ☐	YES – fo
	3 ☐	NO
b **a kitchen sink** permanently connected to a water supply and a waste pipe	1 ☐	YES – fo
	2 ☐	YES – fo
	3 ☐	NO
c **a fixed bath or shower** permanently connected to a water supply and a waste pipe	1 ☐	YES – fo
	2 ☐	YES – fo
	3 ☐	NO
d **a hot water** supply (to a washbasin, or kitchen sink, or bath, or shower) from a heating appliance or boiler which is connected to a piped water supply	1 ☐	YES – fo
	2 ☐	YES – fo
	3 ☐	NO
e **a flush toilet** (W.C.) with entrance **inside** the dwelling	1 ☐	YES – fo
	2 ☐	YES – fo
	3 ☐	NO
f **a flush toilet** (W.C.) with entrance **outside** the dwelling	1 ☐	YES – fo
	2 ☐	YES – fo
	3 ☐	NO

PLEASE TU

PART B

Complete a line in Part B for every person present, that is every person who
a spends Census night 25/26 April 1971 in this household
or b joins this household on Monday 26 April and has not been included as present on a Ce

*For any **other** person who usually lives in this household complete a line in Part C on the back page.*

B1 Fill in this column first for **every person present.** (see note above) Write **name and surname.** Begin with the head of the household (if present). *For a baby who has not yet been given a name write 'BABY' and the surname.*	**B2** Write the **date of birth** of the person.			**B3** Write the **sex** of the person. (M for male, F for female).	**B4** If the person usually lives here, write 'HERE'. If not, write the person's **usual address.** *For boarders write 'HERE' only if they consider this their usual address.* *For students and children who are away from home during term time give their home address.* *For persons with no settled address write 'NONE'.* BLOCK CAPITALS PLEASE	**B5** Write 'HEAD' for the head of the household and **relationship** to the head for each of the other persons, for example 'Wife', 'Son', 'Daughter-in-law', 'Visitor', 'Boarder', 'Paying Guest'.	**B6** Write 'SINGLE', 'MARRIED', 'WIDOWED' or 'DIVORCED' as appropriate. *If separated and not divorced write 'MARRIED'.*	**B7** Did the person **April 1971)?** Tick box 1 if th or if the perso sick, on strike. If the person c or 5 is approp example 'Hous *This question i of age.*
1st person	Day	Month	Year					1 ☐ YES 2 ☐ NO 3 ☐ NO 4 ☐ NO 5 ☐ NO
2nd person	Day	Month	Year					1 ☐ YES 2 ☐ NO 3 ☐ NO 4 ☐ NO 5 ☐ NO
3rd person	Day	Month	Year					1 ☐ YES 2 ☐ NO 3 ☐ NO 4 ☐ NO 5 ☐ NO
4th person	Day	Month	Year					1 ☐ YES 2 ☐ NO 3 ☐ NO 4 ☐ NO 5 ☐ NO
5th person	Day	Month	Year					1 ☐ YES 2 ☐ NO 3 ☐ NO 4 ☐ NO 5 ☐ NO
6th person	Day	Month	Year					1 ☐ YES 2 ☐ NO 3 ☐ NO 4 ☐ NO 5 ☐ NO

If there are more than six persons present continue on a new form.
(The enumerator will supply you with one if he has not already done so.)

NO

These notes are to help you a
(for persons present). In cases
persons) this is shown in Part C

If you have any further difficult
please ask the enumerator abou
form.

B7 Job last week

A job means any work for payme

(a) work on a person's own ac

(b) part-time work, even if on
gardening or paid domestic

(c) casual or temporary work of
week-end work and vacatio

(d) unpaid work in a family bus

Unpaid work, other than in a fam

B8 Students

Do not count as full-time studen

(a) on day release from work to

(b) attending night school only

(c) attending an educational e
such as an apprenticeship s

B15 Employer's name and busine

Describe the business fully and
General terms such as 'manuf
'factor', 'dealer', 'engineering',
further details should be give
dealt in.

For civil servants, local governm
give the name of the Govern
public body and the branch in

For people employed solely in pri
in answer to this question.

For members of Armed Forces se

B16 Occupation

Full and precise details of occupa

If a person's job is known in the
use that name.

Terms such as 'scientist', 'techn
'foreman', 'checker' should n
detail is required as for exampl

woodworking machinist, civ

For civil servants, local governm
give their rank or grade.

B17 Self-employed

'Self-employed, employing othe
ployees other than 'family wor
lives in the same household as
Where a person employs 'famil
against 'self-employed without
should be recorded as 'an emp

B8 Will the person be a **student or pupil** attending **full-time** at an educational establishment during the term starting April/May 1971? (see note B8) *This question need not be answered for children under 15 years of age.*	**B9** *a* If the person was born in Scotland or England or Wales or Northern Ireland tick the appropriate box. or *b* If the person was born in another country, write the name of the country (using the name by which it is known today) and the year in which the person first entered the United Kingdom (that is England, Wales, Scotland and Northern Ireland).	**B10** Write the country of birth of: *a* the person's **father** *b* the person's **mother** *This question should be answered even if the person's father or mother is no longer alive. (If country not known, write 'NOT KNOWN'.) Give the name by which the country is known today.*
☐ YES ☐ NO	*a* Born in ☐ England ☐ Scotland ☐ Wales (incl. Monmouthshire) ☐ Northern Ireland or *b* Born in .... (country) and entered U.K. in .... (year)	*a* Father born in (country) *b* Mother born in (country)
☐ YES ☐ NO	*a* Born in ☐ England ☐ Scotland ☐ Wales (incl. Monmouthshire) ☐ Northern Ireland or *b* Born in ..... (country) and entered U.K. in .... (year)	*a* Father born in (country) *b* Mother born in (country)
☐ YES ☐ NO	*a* Born in ☐ England ☐ Scotland ☐ Wales (incl. Monmouthshire) ☐ Northern Ireland or *b* Born in .... (country) and entered U.K. in .... (year)	*a* Father born in (country) *b* Mother born in (country)
☐ YES ☐ NO	*a* Born in ☐ England ☐ Scotland ☐ Wales (incl. Monmouthshire) ☐ Northern Ireland or *b* Born in .... (country) and entered U.K. in ..... . (year)	*a* Father born in (country) *b* Mother born in (country)
☐ YES ☐ NO	*a* Born in ☐ England ☐ Scotland ☐ Wales (incl. Monmouthshire) ☐ Northern Ireland or *b* Born in .... (country) and entered U.K. in .. .. (year)	*a* Father born in (country) *b* Mother born in (country)
☐ YES ☐ NO	*a* Born in ☐ England ☐ Scotland ☐ Wales (incl. Monmouthshire) ☐ Northern Ireland or *b* Born in .... (country) and entered U.K. in .. ... (year)	*a* Father born in (country) *b* Mother born in (country)

PLEASE TURN OVER TO THE NEXT PAGE →

B18 Apprentices, etc.

Answer this question only for a person who is undergoing training for a period fixed in advance and leading to recognition as a skilled worker or technician or to a recognised technical, commercial or professional qualification or managerial post.

Do not answer this question for a young person undergoing probationary training who has not yet entered into formal apprenticeship.

B20 Place of work

For people who do not work regularly at one place or who travel during the course of their work (for example, sales representatives, seamen and some building and transport workers) :

(a) if they report daily to a depot or other fixed address give that address;

(b) if they do not report daily to a fixed address write 'NO FIXED PLACE'.

For people such as building workers employed on a site for a long period give the address of the site.

For dock workers give the name and address of the dock or wharf at which they are usually employed.

B21 Means of transport

If the person uses different means of transport on different days give the means used most often.

Do not use terms such as 'public transport' or 'private transport' but give the actual means used, for example, 'train', 'bus', 'car', 'bicycle'.

SPECIAL NOTE FOR MEMBERS OF ARMED FORCES

At B15 (or, if appropriate, C5) give arm and branch of service.

At B16 (or C6) give rank or rating only.

Questions B17 (or C7), B18, B19 and B22 need not be answered.

TO BE DETACHED BEFORE COMPLETING THE QUESTIONNAIRE

Answers should be written on the line on which the person's name appears in column B1

	B11 Was the person's **usual address one year ago (on 25th April 1970)** the same as that shown by the answer to **question B4?** Write 'YES' or 'NO'. If no, write also the usual address on 25th April 1970. *For a child now under one year of age, write* 'UNDER ONE'. BLOCK CAPITALS PLEASE	**B12** Was the person's **usual address five years ago (on 25th April 1966)** the same as that shown by the answer to **question B11?** Write 'YES' or 'NO'. If no, write also the usual address on 25th April 1966. *For a child now under five years of age, write* 'UNDER FIVE'. BLOCK CAPITALS PLEASE
1st person		
2nd person		
3rd person		
4th person		
5th person		
6th person		

To be answered for persons who can speak, read or write Scottish Gaelic.

B14
Has the person obtained **any** of the following qualifications since reaching the age of 18?

a H.N.C. or H.N.D.
b Nursing qualifications
c Teaching qualifications
d Degrees, diplomas or other educational qualifications
e Graduate or corporate membership of professional institutions
f Any other professional or vocational qualifications

If so, give full details of **all** such qualifications in the order in which they were obtained, even if not relevant to the present job or if the person is not working.

Please check these details by asking each person about his qualifications.
If **none**, write 'NONE'.
This question need not be answered for persons under 18 or retired persons over 70.

G

a If the person can **speak** Scottish Gaelic, tick the appropriate box.

b If the person can **read** or **write** Scottish Gaelic, tick the appropriate box(es).

Qualification	Major Subject or Subjects	Awarding Institution	
			a ☐ speaks Gaelic and English ☐ speaks Gaelic but not English *b* ☐ reads Gaelic ☐ writes Gaelic
			a ☐ speaks Gaelic and English ☐ speaks Gaelic but not English *b* ☐ reads Gaelic ☐ writes Gaelic
			a ☐ speaks Gaelic and English ☐ speaks Gaelic but not English *b* ☐ reads Gaelic ☐ writes Gaelic
			a ☐ speaks Gaelic and English ☐ speaks Gaelic but not English *b* ☐ reads Gaelic ☐ writes Gaelic
			a ☐ speaks Gaelic and English ☐ speaks Gaelic but not English *b* ☐ reads Gaelic ☐ writes Gaelic
			a ☐ speaks Gaelic and English ☐ speaks Gaelic but not English *b* ☐ reads Gaelic ☐ writes Gaelic

PLEASE TURN OVER TO THE NEXT PAGE →

The remaining questions in Part B do not apply to children under 15 years of age.

Answer questions B15—B17 in respect of the main employment last week, or of the most recent job if retired or out of work.

For persons who have never had a job and for a housewife who did not have a job last week write 'NONE' at B15.

	B15 What was the **name and business** of the person's employer (if self-employed, the name and nature of the person's business)? (see note B15) *Give the trading name if one was used.*	**B16** *a* What was the person's **occupation?** Give full details. (see note B16) *b* Describe the **actual work** done in that occupation.	**B17** Was the person an employee, or self-employed employing others (see note B17), or self-employed without employees?	**B18** If the person is an **ap or trainee,** write 'Apprentice', 'Articled clerk', 'Articled pupil', 'Student apprentice 'Graduate apprentic 'Management train 'Trainee technician' 'Trainee craftsman' as appropriate. (see
1st person	*a* Name of business *b* Nature of business	*a* Occupation *b* Description of work	1 ☐ An employee 2 ☐ Self-employed employing others (see note B17) 3 ☐ Self-employed without employees	
2nd person	*a* Name of business *b* Nature of business	*a* Occupation *b* Description of work	1 ☐ An employee 2 ☐ Self-employed employing others (see note B17) 3 ☐ Self-employed without employees	
3rd person	*a* Name of business *b* Nature of business	*a* Occupation *b* Description of work	1 ☐ An employee 2 ☐ Self-employed employing others (see note B17) 3 ☐ Self-employed without employees	
4th person	*a* Name of business *b* Nature of business	*a* Occupation *b* Description of work	1 ☐ An employee 2 ☐ Self-employed employing others (see note B17) 3 ☐ Self-employed without employees	
5th person	*a* Name of business *b* Nature of business	*a* Occupation *b* Description of work	1 ☐ An employee 2 ☐ Self-employed employing others (see note B17) 3 ☐ Self-employed without employees	
6th person	*a* Name of business *b* Nature of business	*a* Occupation *b* Description of work	1 ☐ An employee 2 ☐ Self-employed employing others (see note B17) 3 ☐ Self-employed without employees	

persons with a job last week.

For persons with more than one job these questions apply to the main employment last week.

For women aged under 60 who a widowed or divorced.

B19 How many **hours per week** does the person usually work in this job? *Exclude overtime and meal breaks.*	**B20** What is the full address of the person's **place of work?** (see note B20) *If the work is carried on mainly at home write* 'AT HOME'. BLOCK CAPITALS PLEASE	**B21** What **means of transport** does the person normally use for the longest part, by distance, of the daily journey to work? (see note B21) *If the person walks to work, or works mainly at home, write* 'NONE'.	**B22** Was the person's **occupation one year ago** the same as last week? If so, write 'SAME'. If not, give details of the occupation one year ago. (see note B16) If none, write 'NONE'.	**B23** Enter the month and year of birth of each child born alive to her in marriage; include any who have since died. If none, write 'NONE'. *Enter the dates in order of birth, starting with the first born.* *If she has been married more than once give the dates for the children of all her marriages.*		**B24** *a* Write of marria marriage than onc *b* If the ended (b death or the mont ended. 'NOT EN
				Month Year	Month Year	*a* Date M *b* Date M
				Month Year	Month Year	*a* Date M *b* Date M
				Month Year	Month Year	*a* Date M *b* Date M
				Month Year	Month Year	*a* Date M *b* Date M
				Month Year	Month Year	*a* Date M *b* Date M
				Month Year	Month Year	*a* Date *b* Date

PL

PART C

Complete a line in this part for any person who usually lives in this household but who i whom, therefore, you have made no entry in Part B.

If no one is absent tick this box ☐

Questions C4–C7 need not be answered for absent persons under 15 years of age.

C1 *a* Write the **name and surname** of every person usually living in this household who is absent on Census night. *b* Write **relationship** to the head of the household, for example 'Head', 'Wife', 'Son', 'Daughter-in-law'.	**C2** Write the **sex,** (M for male, F for female), and **date of birth** of the person.	**C3** Write 'SINGLE', 'MARRIED', WIDOWED or DIVORCED as appropriate. *If separated and not divorced write* 'MARRIED'.	**C4** Did the person have a **job last week** (**the week ended 24th April 1971**)? (see note B7) Tick box 1 if the person had a job even if it was only part-time or if the person was temporarily away from work, on holiday, sick, on strike, or laid off. If the person did not have a job tick whichever of boxes 2, 3, 4 or 5 is appropriate. If box 5 is ticked state the reason, for example 'Housewife', 'Student', 'Permanently sick'.	**Answer questions C5–C7 ployment last week, or of or out of work.** *For persons w wife who did not have a job last week.* **C5** What was the **name and business** of the person's employer (if self-employed, the name and nature of the person's business)? (see note B15) *Give the trading name if one was used*	**C6** What **occup** Give fu (see no
1st absent person *a* Name *b* Relationship	Sex Day Month Year		1 ☐ YES — in a job at some time during the week 2 ☐ NO — seeking work or waiting to take up job 3 ☐ NO — intending to seek work but sick 4 ☐ NO — wholly retired 5 ☐ NO — not seeking work for some other reason, namely	*a* Name of business *b* Nature of business	
2nd absent person *a* Name *b* Relationship	Sex Day Month Year		1 ☐ YES — in a job at some time during the week 2 ☐ NO — seeking work or waiting to take up job 3 ☐ NO — intending to seek work but sick 4 ☐ NO — wholly retired 5 ☐ NO — not seeking work for some other reason, namely	*a* Name of business *b* Nature of business	
3rd absent person *a* Name *b* Relationship	Sex Day Month Year		1 ☐ YES — in a job at some time during the week 2 ☐ NO — seeking work or waiting to take up job 3 ☐ NO — intending to seek work but sick 4 ☐ NO — wholly retired 5 ☐ NO — not seeking work for some other reason, namely	*a* Name of business *b* Nature of business	
4th absent person *a* Name *b* Relationship	Sex Day Month Year		1 ☐ YES — in a job at some time during the week 2 ☐ NO — seeking work or waiting to take up job 3 ☐ NO — intending to seek work but sick 4 ☐ NO — wholly retired 5 ☐ NO — not seeking work for some other reason, namely	*a* Name of business *b* Nature of business	

Important

If there is anybody that you have not listed in Part B or Part C because you were not sure whether he should be included or because you had no room on the form please ask the enumerator to help you.

Declaration to be made by th making the return

I declare that this form is correctly com belief

Signature . . . . . .

Date . . . . . .

Form L
(hotels, boarding houses, hospitals, schools, institutions, etc.)

1971 CENSUS – SCOTLAN

L Form for Hotels, Boarding Houses, Hospitals, Schools and Institutions, etc.

To the Manager, Chief Resident Officer or other person in charge:

The Census depends on the co-operation of those taking part in it and you have certain legal obligations for the enumeration of the people in your establishment. The instructions in the next column tell you how to carry out the enumeration of your establishment and should be followed carefully. **If you need help, ask the enumerator.**

The 'P' forms with which you will also have been supplied are for the individual returns to be made by each person in the establishment. To assist you in issuing and collecting them, spaces have been provided overleaf for listing the people who spend the night of 25th/26th April at this address.

Legal obligations
You have a legal obligation to list the names of the people in your establishment, to distribute the 'P' forms and collect them on completion, to see that forms are completed for persons who are incapable of completing them for themselves, and to give the enumerator the information he needs to carry out his duties.

There is a penalty of up to £50 for refusing to deliver or fill in a Census form or refusing to give information for that purpose or for giving false information.

Confidentiality
The information given on a Census form will be treated as CONFIDENTIAL and used only for compiling statistics. No information about named individuals will be passed by the Census Office to any other Government Department or any other authority or person. If anyone employed in taking the Census improperly discloses information, he will be liable to prosecution.

You must not use the information given on the completed 'P' forms or disclose it to anyone other than the enumerator. If you do, you will be liable to prosecution and, on conviction, may be fined up to £50.

A.L. RENNIE
Registrar General

Census Office,
Ladywell Road,
Edinburgh.

Ref					FOR ENUMERATOR'S USE

Census Dist. No.	Enum. Dist. No.	Form No.

Name and address of the establishment:

.....

.....

.....

.....

Type of establishment .....

Number of rooms in hotels and boarding houses .....

Count rooms used by guests or staff for living, eating or sleeping but **do not include** store-rooms, offices, kitchens, bathrooms, closets.

Instructions

Listing of names

List the names of all persons present, that is –

everyone who spends Census night 25th/26th April 1971
one who arrives in this establishment after midnight C
are collected and who has not been included as present o

Do not include in list:

non-resident members of the staff who happen
night;

nor persons in any separate private households wi
the enumerator has supplied household forms.

The enumerator will supply further forms if you need th

You may start drawing up the lists in advance of C
collected by the enumerator you must bring them up to
any persons who died before midnight 25th April 197
Census night here, and (b) *adding* the names of any new
midnight 25th April 1971.

Distribution of 'P' forms
Each person listed in accordance with the first paragrap
'P' form.

Where, however, a person is incapable of completing a fo
completing the form rests on you, but you may arrange fo
the form on your behalf.

In hotels and boarding houses the form in respect of a
completing the form for himself may be completed
accompanying him.

Before you issue each 'P' form, enter the name of the
panel on the form; (a rubber stamp may be used).

When distributing the 'P' forms, please issue to all p
completed forms under sealed cover, the envelopes suppl

Collection of the forms
Please assemble the completed forms, fill in and sign
forms ready for collection on Monday 26th April.

Please complete the panel below
If more than one 'L' form is used you nee
this panel on only one form.

This form and the other ..... 'L'
this establishment are complete with the names
persons present as defined above.

..... persons have complet

Signature .....
(Manager, Chief Resident Officer or other perso

Date .....

List the names of:

Everyone who spends Census night 25th/26th April 1971 in this establishment: and everyone who arrives in this establishment after midnight Census night but before the forms are collected and who has not been included as present on a Census form elsewhere.

Please put a tick in the appropriate column when you issue each form and when you collect it.

Name	P Form		Name	P Form		Name
	Issued	Collected		Issued	Collected	
1			21			41
2			22			42
3			23			43
4			24			44
5			25			45
6			26			46
7			27			47
8			28			48
9			29			49
10			30			50
11			31			51
12			32			52
13			33			53
14			34			54
15			35			55
16			36			56
17			37			57
18			38			58
19			39			59
20			40			60

Form L
(hotels, boarding houses, hospitals, schools, institutions, etc.)

1971 CENSUS – SCOTLAN

F Form for H.M. Ships

To the Commanding Officer or other appointed person:

You will have been notified by Defence Council Instruction of the need to complete this form and to arrange for the completion of individual forms by the people on board your vessel. The instructions in the next column tell you how to carry out the enumeration and should be followed carefully, in conjunction with the directions in the relevant Defence Council Instruction.

The 'P' forms with which you will also have been supplied are for the individual returns to be made by each person on board. To assist you in issuing and collecting them, spaces have been provided overleaf for listing the people who spend the night of 25th/26th April on board this vessel.

Legal obligations
You have a legal obligation to list the names of the people on board your vessel, to distribute the 'P' forms and collect them on completion, to see that forms are completed for persons who are incapable of completing them for themselves, and to give the information asked for in the panel at the foot of the next column.

There is a penalty of up to £50 for refusing to deliver or fill in a Census form or refusing to give information for that purpose, or for giving false information.

Confidentiality
The information given on a Census form will be treated as CONFIDENTIAL and used only for compiling statistics. No information about named individuals will be passed by the Census Office to any other Government Department or any other authority or person. If anyone employed in taking the census improperly discloses information, he will be liable to prosecution.

You must not disclose or use the information given on the completed 'P' forms. If you do, you will be liable to prosecution and, on conviction, may be fined up to £50.

A.L. RENNIE
Registrar General

Census Office,
Ladywell Road,
Edinburgh.

FOR CENSUS OFFICE USE

C.D. No. ..... E.D. No. ..... Form No. .....

Instructions

Listing of names
List the names of all persons present, that is—

every officer, rating or other person who spe
April 1971 on board this vessel: and everyone
midnight Census night but before you despatch
been included as present on a Census form elsew

You may start drawing up the lists in advance of
are sent in you must bring them up to date by
names of any people who did not, after all, spen
(b) *adding* the names of any new arrivals.

Distribution of 'P' forms
Each person listed in accordance with the first pa
complete a 'P' form.

Where, however, a person is incapable of com
responsibility for completing the form rests on y
some other person to complete the form on your

Before you issue each 'P' form, enter the name of
panel on the form; (a rubber stamp may be used)

When distributing the 'P' forms, please issue to al
their completed forms under sealed cover, the e
that purpose.

Completion of the operation
Please assemble the completed forms, fill in an
despatch the forms as soon as possible after 25t
at the address specified in the relevant Defence C

TO BE COMPLETED B THE COMMA
OR OTHER APPOINTED P

If more than one 'F' form is used you need complete

Name of vessel .....

a. If the vessel was in port or at moorings or anchorage in Scotland at midnight on 25th April 1971, state location .....

b. If the vessel was on passage at midnight 25th April 1971, state first port of call thereafter .....

This form and the other ..... 'F' forms re
plete with the names of all persons present as defined

.....persons have completed 'P'

Date ..... Signature .....

Rank .....

List the names of:

Everyone who spends Census night 25th/26th April 1971 on board this vessel: and everyone who arrives on board after midnight Census night but before the forms are despatched and who has not been included as present on a Census form elsewhere.

Please put a tick in the appropriate column when you issue each form and when you collect it.

Name	P Form		Name	P Form		Name
	Issued	Collected		Issued	Collected	
1			21			41
2			22			42
3			23			43
4			24			44
5			25			45
6			26			46
7			27			47
8			28			48
9			29			49
10			30			50
11			31			51
12			32			52
13			33			53
14			34			54
15			35			55
16			36			56
17			37			57
18			38			58
19			39			59
20			40			60

Form S
(vessels other than H.M. ships)

1971 CENSUS—SCOTLAND

S Form for Vessels
(other than H.M. ships)

To the Captain, Master or other person in charge of a vessel which at midnight 25th April 1971 is in port or at moorings or anchorage or on inland waterways in Scotland, or engaged in a coastwise or fishing voyage:

The Census depends on the co-operation of those taking part in it and you have certain legal obligations for the enumeration of the people on your vessel. The instructions in the next column tell you how to carry out the enumeration and should be followed carefully.

The 'P' forms with which you will also have been supplied are for the individual returns to be made by each person on board. To assist you in issuing and collecting them, spaces have been provided overleaf for listing the people who spend the night of 25th/26th April on board this vessel.

Legal obligations
You have a legal obligation to list the names of the people on board your vessel, to distribute the 'P' forms and collect them on completion, to see that forms are completed for persons who are incapable of completing them for themselves, and to give the information asked for in the panel at the foot of the next column.

There is a penalty of up to £50 for refusing to deliver or fill in a Census form or refusing to give information for that purpose, or for giving false information.

Confidentiality
The information given on a Census form will be treated as CONFIDENTIAL and used only for compiling statistics. No information about named individuals will be passed by the Census Office to any other Government Department or any other authority or person. If anyone employed in taking the census improperly discloses information, he will be liable to prosecution.

You must not use the information given on the completed 'P' forms or disclose it to anyone other than the enumerator. If you do, you will be liable to prosecution and, on conviction, may be fined up to £50.

A.L. RENNIE
Registrar General

Census Office,
Ladywell Road,
Edinburgh.

Instructions

Listing of names

List the names of all persons present, that is —

everyone who spends Census night 25th/26th April 1971
one who arrives on board after midnight Census night bu
and who has not been included as present on a Census for

The enumerator who supplied this form will provide furth

You may start drawing up the lists in advance of Census da
or sent in (as appropriate) you must bring them up to da
names of any persons who did not after all spend Censu
the names of any new arrivals.

Distribution of 'P' forms
Each person listed in accordance with the first paragrap
a 'P' form.

Where, however, a person is incapable of completing a
for completing the form rests on you, but you may a
complete the form on your behalf.

Before you issue each 'P' form, enter the name of the v
the form; (a rubber stamp may be used).

When distributing the 'P' forms, please issue to all pe
completed forms under sealed cover the envelopes supplie

Collection of the forms
Please assemble the completed forms, fill in and sign t
forms ready for the enumerator who will apply for them
lying, or at which she next arrives in the course of the voy

If the vessel leaves on a voyage before the forms are coll
in at any port in the United Kingdom until after the 17th
forms by post from the first port at which the vessel
addressed to 'The Registrar General, Census Office, Ladyw

TO BE FILLED IN BY THE CUSTOMS OFFICER OR OTHER ENUMERATOR

WHEN DELIVERING the form:

Name of vessel .....

Port of Registry .....

Place at which the form is delivered .....

Name of master or person in charge of the vessel —

.....

WHEN COLLECTING the form:

Place at which the form is collected, i.e. name of town or port and of harbour, dock, wharf, mooring etc. .....
.....

FOR CENSUS OFFICE USE

C.D. No. ..... E.D. No. ..... Form No. .....

TO BE COMPLETED BY THE CAPTAI OTHER PERSON IN CHAR

If more than one 'S' form is used you need com one form

a. If the vessel was in port or at moorings or anchorage in Scotland at midnight on 25th April 1971, state location.

b. If the vessel was on passage at midnight 25th April 1971, state first port of call thereafter.

This form and the other ..... 'S' forms r are complete with the names of all persons prese

..... persons have completed 'P'

Date ..... Signature .....

List the names of:

Everyone who spends Census night 25th/26th April 1971 on board this vessel; and everyone who arrives on board after midnight Census night but before the forms are despatched and who has not been included as present on a Census form elsewhere.

Please put a tick in the appropriate column when you issue each form and when you collect it.

Name	Form Issued	Form Collected	Name	Form Issued	Form Collected	Name	Form Issued	Form Collected
1			21			41		
2			22			42		
3			23			43		
4			24			44		
5			25			45		
6			26			46		
7			27			47		
8			28			48		
9			29			49		
10			30			50		
11			31			51		
12			32			52		
13			33			53		
14			34			54		
15			35			55		
16			36			56		
17			37			57		
18			38			58		
19			39			59		
20			40			60		

Form P
(personal return)

1971 CENSUS — SCOTLAND

P Form For Making a Personal Return

Please complete this form in ink or ballpoint pen and have it ready for collection as early as possible on the morning of Monday, 26th April.

If you wish, you may put the completed form in a sealed envelope for delivery to the enumerator. An envelope for this purpose can be obtained from the person who gave you this form.

The information you give on this form will be treated as CONFIDENTIAL and used only for compiling statistics. No information about named individuals will be passed by the Census Office to any other Government Department or any other authority or person. If anyone employed in taking the Census improperly discloses information you provide, he will be liable to prosecution. The person to whom you hand this form for delivery to the enumerator is also prohibited (under a penalty of up to £50) from improperly using or disclosing the information you provide.

PLEASE TAKE NOTE

You have a legal obligation to complete this form and there is a penalty of up to £50 for refusing to do so or for giving false information. When you have completed the form please sign the declaration at the end.

A. L. RENNIE
Registrar General.

Census Office,
Ladywell Road,
Edinburgh

NOTES ON QUESTIONS

7 Job last week

A job means any work for payment or profit. In particular it includes:

(a) work on your own account

(b) part-time work, even if only for a few hours, such as jobbing gardening or paid domestic work

(c) casual or temporary work of any kind (for example seasonal work, week-end work and vacation work by students)

(d) unpaid work in a family business, for example, a shop or farm

Unpaid work, other than in a family business, does not count as a job

8 Students

You do not count as a full-time student if you are:

(a) on day release from work to attend school or college

(b) attending night school only

(c) attending an educational establishment provided by employers, such as an apprenticeship school

FOR ENUMERATOR'S USE			
C.D. No.	E.D. No.	Form No.	Serial No.

Where boxes are provided answer by putting a tick in the box against the answer which applies. For example, if the answer is 'YES': ☑ YES ☐ NO.

TO BE COMPLETED BY THE MANAGER, OFFICER OR PERSON IN CHARGE OF T
Name of premises (or vessel)

PLEASE WRITE IN INK OR BALLPOINT

1 Write your **name and surname.** *For a baby who has not yet been given a name write 'BABY' and the surname.*	2 Write your **date of birth.** Day Month Year	3 Write your **sex,** (M for male, F for female).	4 If you usually live here, write 'HERE'. If not, write your **usual address.** *If you are a boarder write 'HERE' only if you consider this your usual address. If you are a student or school child who is away from home during term time give your home address. If you have no settled address write 'NONE'.* BLOCK CAPITALS PLEASE	5 What is your position in this establishment? For example write 'Guest', 'Patient', 'Staff', 'Student', 'Boarder', 'Crew', 'Passenger'.	6 Write 'SINGLE', 'MARRIED', 'WIDOWED' or 'DIVORCED' as appropriate. *If separated and not divorced write 'MARRIED'.*	7 Did you have a **job last week (the week ended 24th April 1971)?** (see note 7) Tick box 1 if you had a job even if it was only part-time or if you were temporarily away from work, on holiday, sick, on strike, or laid off. If you did not have a job tick whichever of boxes 2, 3, 4 or 5 is appropriate; if box 5 is ticked state the reason; for example, 'Housewife', 'Student', 'Permanently sick'. *This question need not be answered for children under 15 years of age.*
						1 ☐ YES — in a job at some time during the week 2 ☐ NO — seeking work or waiting to take up job 3 ☐ NO — intending to seek work but sick 4 ☐ NO — wholly retired 5 ☐ NO — not seeking work for some other reason namely

9 a If you were born in Scotland or England or Wales or Northern Ireland tick the appropriate box. Or b If you were born in another country, write the name of the country (using the name by which it is known today) and the year in which you first entered the United Kingdom (that is England, Wales, Scotland and Northern Ireland)	10 Write the country of birth of: a your **father** b your **mother** *This question should be answered even if your father or mother is no longer alive. (If country not known write NOT KNOWN.) Give the name by which the country is known today.*	11 Was your **usual address one year ago (on 25th April 1970)** the same as that shown by the answer to **question 4?** Write 'YES' or 'NO'. If no, write also your usual address on 25th April 1970. *For a child now under one year of age, write 'UNDER ONE'.* BLOCK CAPITALS PLEASE	12 Was your **usual address five years ago (on 25th April 1966)** the same as that shown by the answer to **question 11?** Write 'YES' or 'NO'. If no, write also your usual address on 25th April 1966. *For a child now under five years of age, write 'UNDER FIVE'.* BLOCK CAPITALS PLEASE	G a If yo Scot the b If yo writ tick box(
a Born in ☐ England ☐ Scotland ☐ Wales (incl Monmouthshire) ☐ Northern Ireland or b Born in (country) and entered U.K. in (year)	a Father born in (country) b Mother born in (country)			a ☐ ☐ b ☐ ☐

PLEASE TU

*The remaining questions (13–24) do not apply to children under 15 years of age. If you are an overseas visitor (that is, if you normally reside overseas, are not working or seeking work in Scotland, England or Wales and are visiting this country for less than 1 month) you need not answer these questions. If you are over 70 see special note * below.*

13
Have you obtained any of the following?

G.C.E. **'A' level**·
Higher School Certificate (HSC)
Higher grade of Scottish Certificate of Education (SCE)
Higher grade of Scottish Leaving Certificate (SLC)

Ordinary National Certificate (ONC)
Ordinary National Diploma (OND)

1 ☐ GCE 'A' level or HSC
2 ☐ SCE higher or SLC higher
3 ☐ ONC or OND
4 ☐ None of these

14
Have you obtained **any** of the following qualifications since reaching the age of 18?
a H.N.C. or H.N.D.
b Nursing qualifications
c Teaching qualifications
d Degrees, diplomas or other educational qualifications
e Graduate or corporate membership of professional institutions
f Any other professional or vocational qualifications

If so, give full details of **all** such qualifications in the order in which they were obtained, even if not relevant to your present job or if you are not working. If **none**, write 'NONE'.

Qualification	Major Subject or Subjects	Awarding Institution

Answer questions 15-17 in respect of your main employment last week, or of your most recent job if you are retired or out of work.
If you have never had a job or if you are a housewife who did not have a job last week write 'NONE' at 15.

15
What was the **name and business** of your employer (if self-employed, the name and nature of your business)? (see note 15)
Give the trading name if one was used.
a Name of business
b Nature of business

16
a What was your **occupation?** Give full details. (see note 16)
b Describe the **actual work** done in that occupation.
a Occupation
b Description of work

17
Were you
an employee,
or
self-employed employing others (see note 17),
or
self-employed without employees?
1 ☐ An employee
2 ☐ Self-employed employing others (see note 17)
3 ☐ Self-employed without employees

Questions 18-22 apply if you had a job last week.
If you had more than one job these questions apply to your main employment last week.

Questions 23-24 apply if you are a woman aged under 60 who is married, widowed or divorced.

18
If you are an **apprentice or trainee,** write 'Apprentice', 'Articled clerk', 'Articled pupil', 'Student apprentice', 'Graduate apprentice', 'Management trainee', 'Trainee technician' or 'Trainee craftsman' as appropriate. (see note 18)

19
How many **hours per week** do you usually work in this job?
Exclude overtime and meal breaks.

20
What is the full address of your **place of work?** (see note 20)
If the work is carried on mainly at home write 'AT HOME'.
BLOCK CAPITALS PLEASE

21
What **means of transport** do you normally use for the longest part, by distance, of your daily journey to work? (see note 21)
If you walk to work, or work mainly at home, write 'NONE'.

22
Was your **occupation one year ago** the same as last week?
If so, write 'SAME'.
If not, give details of your occupation one year ago. (see note 16)
If none, write 'NONE'.

23
Enter the month and year of birth of each child born alive to you in marriage; include any who have since died.
If none, write 'NONE'.
Enter the dates in order of birth, starting with the first born
If you have been married more than once give the dates for the children of all your marriages.

Month	Year	Month	Year

24
a Write the month and year of marriage (your first marriage if married more than once).
b If your first marriage has ended (by your husband's death or by divorce) write the month and year when it ended. If not ended write 'NOT ENDED'.

a Date of (first) marriage Month Year
b Date (first) marriage ended Month Year

DECLARATION TO BE MADE BY THE PERSON COMPLETING THE FORM

I declare that this form is correctly completed to the best of my knowledge and belief.

Signature . . . . . .

Date . . . . . .

***Persons over 70**
If you are over 70 and retired you need not answer any questions on this page except 15-17 (which refer to the last job you had).
But if you had a job last week all questions 13–22 should be answered.

15 Employer's name and b
Describe the business fu
abbreviations or initials.
'manufacturer', 'merchant',
'dealer', 'engineering', are
selves and further details
the articles manufactured o
If you are a civil servant, l
or other public official give
ment department, local au
and the branch in which yo
If you are employed sole
service write 'PRIVATE' in
If you are a member of Ar
note †.

16 Occupation
Full and precise details of
If your job is known in you
special name use that name
Terms such as 'scientist',
'machinist', 'fitter', 'foreman
be used by themselves. G
as for example —
woodworking machinist,
foreman.
If you are a civil servant, l
or other public official give

17 Self-employed
'Self-employed, employing
have one or more employ
workers A 'family worker'
same household as the em
him.

18 Apprentices, etc.
Answer this question only
training for a period fixed
to recognition as a skilled
or to a recognised technical
sional qualification or mana
Do not answer this questio
probationary training and h
formal apprenticeship.

20 Place of work
If you do not work regularl
travel during the course of
sales representatives, seam
and transport workers):
either (a) give the addre
daily (for example your
or (b) if you do not report
write 'NO FIXED PLA
If you are a building worker
a long period give the addre
If you are a dock worker giv
of the dock or wharf at
employed.

21 Means of transport
If you use different means
days give the means used m
Do not use terms such a
'private transport' but give
for example, 'train', 'bus', 'c

†Members of Armed Forc
At 15 give arm and branch
At 16 give rank or rating
You need not answer que

EXPLANATORY NOTE

(This Note is not part of the Regulations.)

The Regulations provide for the appointment of officers and for the detailed arrangements necessary for the conduct of the census directed to be taken by the Census Order 1970. The forms of return to be completed by householders, by managers and other persons in charge of premises or vessels and by individual persons in certain premises, vessels and other places, are prescribed by the Regulations and set out in Schedule 3.

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