1969. No. 348 **[C]**

COMMISSIONER FOR COMPLAINTS

Form of Complaints

ORDER IN COUNCIL, DATED 19TH DECEMBER 1969, MADE UNDER SECTION 13 OF THE COMMISSIONER FOR COMPLAINTS ACT (NORTHERN IRELAND) 1969.

BY THE GOVERNOR IN THE PRIVY COUNCIL OF NORTHERN IRELAND

GREY OF NAUNTON

WHEREAS by section 13 of the Commissioner for Complaints Act (Northern Ireland) 1969(a) (hereinafter referred to as "the Act") it is provided that the Governor may by an Order in Council prescribe the form in which complaints are required to be made under the Act and the particulars to be furnished in connection therewith:

AND WHEREAS it is provided by subsection (3) of the said section 13 of the Act that the Governor shall not be recommended to make any Order in Council under that section until a draft has been laid before Parliament and approved by a resolution of each House of Parliament:*

NOW THEREFORE I, RALPH FRANCIS ALNWICK, BARON GREY OF NAUNTON, Knight Grand Cross of the Most Distinguished Order of Saint Michael and Saint George, Knight Commander of the Royal Victorian Order, Officer of the Most Excellent Order of the British Empire, Governor of Northern Ireland, by and with the advice of the Privy Council of Northern Ireland, in exercise of the powers conferred by the said section 13 and acting by virtue of section 16 of the Interpretation Act (Northern Ireland) 1954(b) do hereby order as follows:—

Form of Complaints

1. Complaints to the Commissioner for Complaints against any of the local or public bodies listed in Schedule 1 to the Act shall be made in writing and shall specify:

(1) the complainant's name and address;

(2) the nature of the complaint;

(3) the name of the body against whom complaint is made;

(4) the name, address and official title (if known) of any particular person against whom complaint is made and of any other person who appears to the complainant to be involved in the matters alleged in the complaint;

(5) the date on which the subject of complaint took place;

(a) 1969. c. 25 (N.I.). (b) 1954. c. 33.

*A draft of this Order was approved by Resolution of the Senate on 10th December 1969 and by Resolution of the House of Commons on 11th December 1969.

(6) the nature of the evidence to be tendered in support of the complaint;

(7) any other matters which appear to the complainant to be relevant to the complaint; and

(8) where a complaint is made on behalf of another person:

(*a*) that person's name and address;

(*b*) the reason that person is unable to act for himself;

(*c*) the complainant's relationship to that person.

Provided that the Commissioner for Complaints may at his discretion entertain a complaint which is in writing, even though it does not contain all the particulars specified in sub-paragraphs (1) to (8) above.

Citation and Commencement

2. This Order shall be known as the Commissioner for Complaints Act (Northern Ireland) 1969 (Form of Complaints) Order (Northern Ireland) 1969 and shall come into operation on 22nd December 1969.

Given at Government House, Hillsborough, this 19th day of December 1969.

John L. O. Andrews,
H. V. Kirk,
Robert Simpson.

EXPLANATORY NOTE

(This note is not part of the Order but is intended to indicate its general purport.)

This Order requires complaints to the Commissioner for Complaints to be made in writing and specifies the details required.