STATUTORY INSTRUMENTS

1979 No. 1547

COMPANIES

The Companies (Forms) Regulations 1979

Made - - - - 28*th November* 1979

Coming into Operation 17*th December* 1979

The Secretary of State, in exercise of the powers conferred upon him by all those provisions of the Companies Acts 1948 to 1976 cited in Schedule A hereto and of all other powers enabling him in that behalf, hereby makes the following Regulations:—

1. These Regulations may be cited as the Companies (Forms) Regulations 1979 and shall come into operation on 17th December 1979.

2. In these Regulations—

"the Act" means the Companies Act 1948**(a)** and

"the Acts" means the Companies Acts 1948 to 1976**(b)**.

3. The forms set out in Schedule B hereto with such variations as circumstances require are the forms prescribed for the purposes of the Acts referred to therein and the particulars contained therein are the particulars prescribed for the purposes of the said provisions.

4.—(1) Notwithstanding the provisions of the Companies (Forms) (Revocation) Order 1979**(c)** and the Companies (Forms) (Revocation) Regulations 1979**(d)** but subject to paragraph (2) below where in relation to any of the provisions of the Acts a form is prescribed for the purposes of any such provision referred to in the said form by any of the instruments revoked by the Companies (Forms) (Revocation) Order 1979 or by the Companies (Forms) (Revocation) Regulations 1979 that form may be used for the purposes of the Acts and the particulars contained therein are particulars for the purposes of the said provisions.

(2) No form referred to in paragraph (1) of this Regulation shall be accepted by the registrar of companies on or after 16th December 1980 and on and after the said date only a form referred to in Regulation 3 hereof shall be a prescribed form for the purposes of the provisions of the Acts referred to therein and only the particulars prescribed therein shall be particulars for the purposes of the said provisions.

(a) 1948 c. 38.

(b) The Companies Act 1948 (c. 38); Parts I and III of the Companies Act 1967 (c. 81); the Companies (Floating Charges and Receivers) (Scotland) Act 1972 (c. 67); section 9 of the European Communities Act 1972 (c. 68); sections 1–4 of the Stock Exchange (Completion of Bargains) Act 1976 (c. 47); section 9 of the Insolvency Act 1976 (c. 60); the Companies Act 1976 (c. 69).

(c) S.I. 1979/1545. **(d)** S.I. 1979/1546.

(3) For the purposes of section 52(1) of the Act such part of any form from time to time prescribed under section 47(1) of the Finance Act 1973(a) as relates to the matters required to be stated by section 52(1)(*a*) of the Act shall be the form prescribed for the purposes of the said section of the Act notwithstanding that the form prescribed under section 47(1) of the Finance Act 1973 is not set out in Schedule B hereto.

5. The prescribed time within which a company is to deliver to the registrar of companies a return containing the prescribed particulars of alterations or changes to which Section 409 of the Act applies is:—

(*a*) in the case of an alteration to which Section 409(1)(*c*) applies, 21 days after the making of such an alteration; and

(*b*) in any other case, 21 days after the date on which notice of such alteration or change could in due course of post and if despatched with due diligence have been received in Great Britain.

6. A copy of the instrument by which a charge is created or evidenced to be delivered to the registrar under the provisions of Section 95(3) or (5) or Section 97(1) or sections 106(A)(i) and 106(C)(i) of the Act shall be verified or certified to be a correct copy under the seal of the company or under the hand of some person interested therein otherwise than on behalf of the company.

7. A translation into English of any document required to be delivered to the registrar of companies in pursuance of Section 41(1) or Section 420(2) of the Act or Section 1(7) or Section 9(2) of the Companies Act 1976(b) shall be certified to be a correct translation if it is so certified

(*a*) where made in the United Kingdom by—

(i) a notary public in any part of the United Kingdom;

(ii) a solicitor of the Supreme Court of Judicature of England and Wales or of Northern Ireland or if made in Scotland, a solicitor; or

(iii) any person whom a person mentioned in sub-paragraph (i) or (ii) above certifies is known to him as competent to translate the document into the English language;

(*b*) where made outside the United Kingdom by—

(i) any person for the time being authorised by law in the place where the translation is made to administer an oath for any judicial or other legal purpose;

(ii) any of the British officials mentioned in Section 6 of the Commissioners for Oaths Act 1889(c);

(iii) a notary public; or

(iv) any person whom a person mentioned in sub-paragraph (i), (ii) or (iii) of this paragraph certifies is known to him as competent to translate the document into the English language.

8. A translation of a memorandum or articles of association or other document delivered to the registrar in pursuance of Section 30 of the Companies Act 1976(d) shall be certified to be a correct translation if it is so certified by—

(*a*) a notary public in England or Wales; or

(*b*) a solicitor of the Supreme Court of Judicature of England and Wales;

(a) 1973 c. 51.
(b) 1976 c. 69.
(c) 52 & 56 Vict. c. 10.
(d) 1976 c. 69.

(*c*) any person whom a person mentioned in sub-paragraph (*a*) or (*b*) of this Regulation certifies is known to him as competent to translate the document into the English language.

E. M. Llewellyn-Smith,
An Under Secretary,
Department of Trade.

28th November 1979.

SCHEDULE A

The Companies Act 1948:

sections 5(7), 7(3), 15(2), 41(1), 52(1), 52(2), 53(1), 62(1), 63(2), 86(3), 95(1), 95(3), 95(5), 95(8), 97(1), 98(1), 100, 102(1), 102(3), 106, 106A(1), 106A(7), 106C(1), 106D(1), 106F(1), 106K, 109(1), 109(2), 110(3), 119(2), 125(1), 181(1), 200(4), 209(1), 209(2), 305(1), 372(1), 372(2), 373, 374(1), 382(1), 384, 386, 407(1), 409(1), 409(2), 420(2), 432(1), 455(1).

The Companies Act 1967:

sections 26(3), 29(8), 43(1), 44(1), 56(1)(*b*).

The Companies (Floating Charges and Receivers) (Scotland) Act 1972:

sections 13(1), 25(2), 26(2), 31(3).

The Companies Act 1976:

sections 1(7), 2(1), 3(2), 6(3), 9(2), 10(1), 14(1), 21(1), 23(2), 30(9), 31(3), 44(2).

SCHEDULE B *Regulation 3*

Form No. 1

G

THE COMPANIES ACTS 1948 TO 1976

Statement of first directors and secretary and intended situation of registered office

Pursuant to sections 21 and 23(2) of the Companies Act 1976

1

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Company number

Name of Company

Limited*

* delete if inappropriate

The intended situation of the registered office of the company on incorporation is as stated below

If the memorandum is delivered by an agent for the subscribers of the memorandum please mark 'X' in the box opposite and insert the agent's name and address below

If the spaces provided on page 2 are insufficient and use has been made of continuation sheets (see note 1), please enter in the box opposite the number of continuation sheets which form part of this statement

Presentor's name, address and reference (if any):

For official use

General section | Post room

The name(s) and particulars of the person who is, or the persons who are, to be the first director or directors of the company are as follows:

Please do not write in this binding margin

Important
The particulars to be given are those referred to in section 21(2)(a) of the Companies Act 1976 and section 200(2) of the Companies Act 1948. Please read the notes on page 4 before completing this part of the form

Name (note 2)	Business occupation
Former name(s) (note 3)	Nationality
Address (note 4)	
	Date of birth (where applicable) (note 6)
Particulars of other directorships (note 5)	
I hereby consent to act as director of the company named on page 1	
Signature	Date

Name (note 2)	Business occupation
Former name(s) (note 3)	Nationality
Address (note 4)	
	Date of birth (where applicable) (note 6)
Particulars of other directorships (note 5)	
I hereby consent to act as director of the company named on page 1	
Signature	Date

Name (note 2)	Business occupation
Former name(s) (note 3)	Nationality
Address (note 4)	
	Date of birth (where applicable) (note 6)
Particulars of other directorships (note 5)	
I hereby consent to act as director of the company named on page 1	
Signature	Date

Please do not write in this binding margin

Important
The particulars to be given are those referred to in section 21(2)(b) of the Companies Act 1976 and section 200(3) of the Companies Act 1948. Please read the notes on page 4 before completing this part of the form.

The name(s) and particulars of the person who is, or the persons who are, to be the first secretary, or joint secretaries, of the company are as follows:

Name (notes 2 & 7)
Former name(s) (note 3)
Address (notes 4 & 7)
I hereby consent to act as secretary of the company named on page 1
Signature Date

Name (notes 2 & 7)
Former name(s) (note 3)
Address (notes 4 & 7)
I hereby consent to act as secretary of the company named on page 1
Signature Date

* as required by section 21(3) of the Companies Act 1976

Signed by or on behalf of the subscribers of the memorandum*

† delete as appropriate

Signature [Subscriber] [Agent]† Date

Signature [Subscriber] [Agent]† Date

Notes

1 If the spaces on page 2 provide insufficient space the names and particulars must be entered on the prescribed continuation sheet(s).

2 Full names must be given. In the case of an individual, his present Christian name or names and surname must be given. 'Christian name' includes a forename, and 'surname' in the case of a peer or person usually known by a title different from his surname means that title. In the case of a corporation, its corporate name must be given.

3 In the case of an individual, any former Christian names and surname must be given in addition. The expression 'Christian name' includes a forename.

'Former Christian name' and 'former surname' do not include:

a in the case of a peer or a person usually known by a British title different from his surname, the name by which he was known previous to the adoption of or succession to the title; or

b in the case of any person, a former Christian name or surname where that name or surname was changed or disused before the person bearing the name attained the age of eighteen years or has been changed or disused for a period of not less than twenty years; or

c in the case of a married woman, the name or surname by which she was known previous to the marriage.

4 Usual residential address must be given or, in the case of a corporation, the registered or principal office.

5 The names of all bodies corporate incorporated in Great Britain of which the director is also a director must be given, except bodies corporate of which the company making the return is the wholly-owned subsidiary or bodies corporate which are the wholly-owned subsidiaries either of the company or of another company of which the company is the wholly-owned subsidiary. A body corporate is deemed to be the wholly-owned subsidiary of another if it has no members except that other and that other's wholly-owned subsidiaries and its or their nominees. 'Director' includes any person who occupies the position of a director by whatsoever name called, and any person in accordance with whose directions or instructions the directors are accustomed to act.

6 Dates of birth need only be given in the case of directors of a company which is subject to section 185 of the Companies Act, 1948, namely a company which is not a private company or which, being a private company, is the subsidiary of a body corporate incorporated in the United Kingdom which is neither a private company nor a company registered under the law relating to companies for the time being in force in Northern Ireland and having provisions in its constitution which would, if it had been registered in Great Britain, entitle it to rank as a private company.

7 Where the secretary or one of the joint secretaries is a Scottish firm the details required are the firm name and its principal office address. Where all the partners in a firm are joint secretaries the name and principal office address of the firm alone may be stated.

Please do not write in this binding margin

THE COMPANIES ACTS 1948 TO 1976

Statement of first directors and secretary and intended situation of registered office

Continuation sheet No._____ to Form No. 1

Company number

Please complete legibly, preferably in black type, or bold block lettering

Name of Company

* delete if inappropriate

_____ Limited*

Particulars of other directors (continued)

Name (note 2)	Business occupation
Former name(s) (note 3)	Nationality
Address (note 4)	
	Date of birth (where applicable) (note 6)

I hereby consent to act as director of the company named on page 1

Signature Date

Particulars of other directorships

† delete if inappropriate

continued overleaf †

Particulars of other directorships (continued)

Please do not write in this binding margin

Form No. 2

A

THE COMPANIES ACTS 1948 TO 1976

Notice of accounting reference date

Pursuant to section 2(1) of the Companies Act 1976

2

Please do not write in this binding margin

To the Registrar of Companies

For official use

Company number

Name of company

Please complete legibly, preferably in black type, or bold block lettering

Limited*

*delete if inappropriate

hereby gives you notice in accordance with subsection (1) of section 2 of the Companies Act 1976 that the accounting reference date on which the company's accounting reference period is to be treated as coming to an end in each successive year is as shown below:

Important The accounting reference date to be entered alongside should be completed as in the following examples:

31 March
Day Month
3 1 0 3

5 April
Day Month
0 5 0 4

31 December
Day Month
3 1 1 2

Please mark X in the box below if a public company

Day Month

Signed _____ [Director][Secretary]† Date _____

Presentor's name, address and reference (if any):

For official use
General section | Post room

Form No. 3

THE COMPANIES ACTS 1948 TO 1976

Notice of new accounting reference date given during the course of an accounting reference period

Pursuant to section 3(1) of the Companies Act 1976

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

To the Registrar of Companies

For official use | Company number

Name of company

*delete if inappropriate

_____ Limited*

Note
Please read notes 1 to 5 overleaf before completing this form

hereby gives you notice in accordance with section 3(1) of the Companies Act 1976 that the company's new accounting reference date on which the current accounting reference period and each subsequent accounting reference period of the company is to be treated as coming, or as having come, to an end is as shown below:

Day Month

†delete as appropriate

The current accounting reference period of the company is to be treated as [shortened] [extended]† and [is to be treated as having come to an end] [will come to an end]† on

Day Month Year

1 9

See note 4(c) and complete if appropriate

If this notice states that the current accounting reference period of the company is to be extended, and reliance is being placed on section 3(6)(c) of the Companies Act 1976, the following statement should be completed:

‡delete as appropriate

The company is a [subsidiary] [holding company]‡ of _____

_____

_____, company number _____

the accounting reference date of which is _____

§delete as appropriate

Signed [Director] [Secretary] §Date

Presentor's name, address and reference (if any):

For official use
General section | Post room

Notes

1 At any time during the course of a period which is an accounting reference period of a company by virtue of section 2 or section 3 of the Companies Act 1976 the company may give notice in the prescribed form to the Registrar of Companies, under section 3(1), specifying a date in the calendar year ("the new accounting reference date") on which that accounting reference period ("the current accounting reference period") and each subsequent accounting reference period of the company is to be treated as coming or (as the case may require) as having come to an end.

2 A notice under section 3(1) must state whether the current accounting reference period of the company –

a is to be treated as shortened, so as to come to an end, or (as the case may require) to be treated as having come to an end, on the new accounting reference date on the first occasion on which that date falls or fell after the beginning of that accounting reference period; or

b is to be treated as extended, so as to come to an end on the new accounting reference date on the second occasion on which that date falls after the beginning of that accounting reference period..

[Section 3(4)]

3 A notice under section 3(1) which states that the current accounting reference period of the company is to be extended shall not have effect if the current accounting reference period as extended in accordance with the notice would exceed eighteen months. [Section 3(5)]

4 Subject to any direction given by the Secretary of State under section 3(7) of the Companies Act 1976 a notice under section 3(1) which states that the current accounting reference period of the company is to be extended shall not have effect unless –

a no earlier accounting reference period of the company has been extended by virtue of a previous notice given by the company under section 3; or

b the notice is given not less than five years after the date on which any earlier accounting reference period of the company which was so extended came to an end; or

c the company is a subsidiary or holding company of another company and the new accounting reference date coincides with the accounting reference date of that other company.

[Section 3(6)]

5 The dates in the boxes on the form should be completed in the manner illustrated below.

Day Month

0	5	0	4

Day Month Year

0	5	0	4	1	9	7	9

Form No. 3a

THE COMPANIES ACTS 1948 TO 1976

Notice of new accounting reference date given after the end of an accounting reference period

Pursuant to section 3(2) of the Companies Act 1976

3a

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

To the Registrar of Companies

For official use | Company number

Name of company

*delete if inappropriate

Limited*

Note
Please read notes 1 to 5 overleaf before completing this form

hereby gives you notice in accordance with section 3(2) of the Companies Act 1976 that the company's new accounting reference date on which the previous accounting reference period and each subsequent accounting reference period of the company is to be treated as coming, or as having come, to an end is as shown below:

Day Month

†delete as appropriate

The previous accounting reference period of the company is to be treated as [shortened] [extended]† and [is to be treated as having come to an end] [will come to an end]† on

Day Month Year

1 9

‡delete as appropriate

The company is a [subsidiary] [holding company]‡ of _____

_____

_____, company number _____

the accounting reference date of which is _____

§delete as appropriate

Signed _____ [Director] [Secretary]§ Date _____

Presentor's name, address and reference (if any):

For official use
General section | Post room

Notes

1 In their application to overseas companies, sections 2 and 3 of the Companies Act 1976 are to be read subject to the modifications contained in sub-sections (2) to (7) of section 10 of the Act. [Section 10(1)]

2 At any time during the course of a period which is an accounting reference period of a company by virtue of sections 2, 3, or 10 of the Act the company may give notice in the prescribed form to the Registrar of Companies ,under section 3(1), specifying a date in the calendar year ("the new accounting reference date") on which that accounting reference period ("the current accounting reference period") and each subsequent accounting reference period of the company is to be treated as coming or (as the case may require) as having come to an end.

3 A notice under section 3(1) must state whether the current accounting reference period of the company –

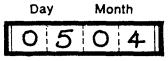
a is to be treated as shortened, so as to come to an end, or (as the case may require) to be treated as having come to an end, on the new accounting reference date on the first occasion on which that date falls or fell after the beginning of that accounting reference period; or

b is to be treated as extended, so as to come to an end on the new accounting reference date on the second occasion on which that date falls or fell after the beginning of that accounting reference period. [Section 3(4)]

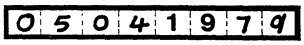
4 A notice under section 3(1) which states that the current accounting reference period of the company is to be extended shall not have effect if the current accounting reference period as extended in accordance with the notice would exceed eighteen months. [Section 3(5)]

5 The dates in the boxes on the forms should be completed in the manner illustrated below:

Day Month



Day Month Year



G

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

*delete if inappropriate

Form No. 4a

THE COMPANIES ACTS 1948 TO 1976

Notice of change in situation of registered office

Pursuant to section 23 (3) of the Companies Act 1976

4a

To the Registrar of Companies

For official use

Company number

Name of company

Limited*

hereby gives you notice in accordance with section 23 (3) of the Companies Act 1976 that the situation of the registered office of the company has been changed to:

†delete as appropriate

Signed [Director] [Secretary]† Date

Presentor's name, address and reference (if any):

For official use

General section

Post room

Form No. 5

A

THE COMPANIES ACTS 1948 TO 1976

Notice of overseas interests

Pursuant to section 6(3) of the Companies Act 1976

5

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

To the Registrar of Companies

For official use | Company number

Name of company

*delete if inappropriate

Limited*

Note

Please read the notes overleaf before completing this form.

The directors of the above-named company hereby give you notice in accordance with section 6(3) of the Companies Act 1976 that the company is carrying on business, or has interests, outside the United Kingdom, the Channel Islands and the Isle of Man and hereby claim an extension of three months to the period allowed under section 6 of the Companies Act 1976 for laying and delivering accounts in relation to the accounting reference period [ending] [which ended on]*

Day Month Year

1 9

*delete as appropriate

Signed [Director] [Secretary]* Date

Presentor's name, address and reference [if any]:

For official use

Data punch | General section | Postroom

Notes

1 A company which carries on business or has interests outside the United Kingdom, the Channel Islands and the Isle of Man may, by giving notice in the prescribed form to the Registrar of Companies under section 6(3) of the Companies Act 1976, claim an extension of three months in the period which otherwise would be allowed for the laying and delivery of accounts under section 6(2).

2 Notice must be given before the expiry of the period which would otherwise be allowed under section 6(2).

3 A separate notice will be required for each period for which the claim is made.

4 The date in the box on the form should be completed in the manner illustrated below:

Day		Month		Year			
0	5	0	4	1	9	7	9

Form No. 7

A

THE COMPANIES ACTS 1948 TO 1976

Annual return of a company not having a share capital

7

Pursuant to sections 125 of the Companies Act 1948 as amended by the Companies Act 1976 and to section 126 of the Companies Act 1948

Please do not write in this binding margin

For official use | Company number

Annual return of

Please complete legibly, preferably in black type, or bold block lettering

Limited*

*delete if inappropriate

made up to the _____ **19**____ † **being the fourteenth day after the date of the annual general meeting for the year 19**____†

†The year entered in both these spaces should be the same unless the annual general meeting is held in the last 14 days of the calendar year.

Address of registered office of the company

Situation of the Registers of Members and Debenture Holders, if kept at an address other than the registered office or where the Register of Members or the Register of Debenture Holders is kept otherwise than in a legible form and the place for inspection of such register is elsewhere than at the registered office, the situation of such place for inspection.

Register of members (notes 1 and 2)

Register of debenture holders (notes 1 and 2)

Total amount of indebtedness of the company in respect of all mortgages and charges which are required to be registered with the Registrar of Companies (note 3) £_____

‡enter number of continuation sheets attached

We certify this return which comprises pages 1 and 2 [plus‡_____continuation sheets]*

Signed_____ Director, and _____ Secretary

Banking companies see note 13

Presentor's name, address and reference (if any):

For official use
General section | Post room

Particulars of the person who is the secretary of the company at the date of this return

Name (notes 5, 10 and 11)
Former name(s) (note 6)
Address (notes 11 and 12)

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Particulars of the persons who are directors of the company at the date of this return (note 4)

Name (note 5)	Nationality
Former name(s) (note 6)	Date of birth (note 7)
Address (note 8)	
Business occupation and particulars of other directorships (note 9)	

Name (note 5)	Nationality
Former name(s) (note 6)	Date of birth (note 7)
Address (note 8)	
Business occupation and particulars of other directorships (note 9)	

Name (note 5)	Nationality
Former name(s) (note 6)	Date of birth (note 7)
Address (note 8)	
Business occupation and particulars of other directorships (note 9)	

Notes for guidance on the completion of the form of annual return of a company not having a share capital

Form 7 comprises pages 1 and 2

Continuation sheets are available for page 2 (Particulars of directors).

Register of members and debenture holders

1 Section 110 of the Companies Act 1948 refers. In the case of a register kept otherwise than in a legible form reference should also be made to section 3(3) of the Stock Exchange (Completion of Bargains) Act 1976 and Regulation 2 of and Schedule 1 to the Companies (Registers and other Records) Regulations 1979.

2 If any such register or part of any such register is kept outside Great Britain insert the address in Great Britain of the place where any duplicate thereof can be inspected.

Indebtedness

3 Enter the total amount of indebtedness of the company in respect of all mortgages and charges which are required (or, in the case of a company registered in Scotland, which, if the company had been registered in England, would be required) to be registered with the registrar of companies under the Companies Act 1948, or which would have been required so to be registered if created after 1 July 1908.

Particulars of secretary and directors

4 'Director' includes any person who occupies the position of a director by whatsoever name called, and any person in accordance with whose directions or instructions the directors of the company are accustomed to act.

5 Full names must be given. In the case of an individual, his present Christian name or names and surname must be given. 'Christian name' includes a forename and "surname" in the case of a peer or person usually known by a title different from his surname means that title. In the case of a corporation, its corporate name must be given.

6 In the case of an individual, any former Christian names and surname must be given in addition.

'Former Christian name' and 'former surname' do not include:

a in the case of a peer or a person usually known by a British title different from his surname, the name by which he was known previous to the adoption of or succession to the title; or

b in the case of any person, a former Christian name or surname where that name or surname was changed or disused before the person bearing the name attained the age of eighteen years or has been changed or disused for a period of not less than twenty years; or

c in the case of a married woman, the name or surname by which she was known previous to the marriage.

7 Dates of birth need only be given in the case of directors of a company which is subject to section 185 of the Companies Act 1948, namely a company which is not a private company or which, being a private company, is the subsidiary of a body corporate incorporated in the United Kingdom which is neither a private company nor a company registered under the law relating to companies for the time being in force in Northern Ireland and having provisions in its constitution which would, if it had been registered in Great Britain, entitle it to rank as a private company.

8 Usual residential address should be given or, in the case of a corporation, the registered or principal office.

9 The names of all bodies corporate incorporated in Great Britain of which the director is also a director should be given, except bodies corporate of which the company making the return is the wholly-owned subsidiary or bodies corporate which are the wholly-owned subsidiaries either of the company or of another company of which the company is the wholly-owned subsidiary. A body corporate is deemed to be the wholly-owned subsidiary of another if it has no members except that other and that other's wholly-owned subsidiaries and its or their nominees.

10 In the case of a Scottish firm, the firm name should be shown.

11 Where all the partners in a firm are joint secretaries, the name and principal office address of the firm alone may be stated.

12 Usual residential address should be given, or, in the case of a corporation or Scottish firm, the registered or principal office.

Banking companies

13 Banking companies. A banking company, in order to avail itself of the benefit of section 432 of the Companies Act 1948, must add to the annual return a statement of the names of the several places where it carries on business (on Form 24).

Please do not write in this binding margin

THE COMPANIES ACTS 1948 TO 1976

Form No 7
Continuation

Continuation sheet for the list of directors or their particulars of other directorships

This list should be attached to and forms part of the annual return for the company made up to _____ 19____

Continuation sheet No._____
of_____

Please complete legibly, preferably in black type, or bold block lettering

Company number

Name of company

_____
_____ Limited*

*delete if inappropriate

Particulars of other directors (continued)

Name (note 5)	Nationality
Former name(s) (note 6)	Date of birth (note 7)
Address (note 8)	
Business occupation and particulars of other directorships (note 9)	

Name (note 5)	Nationality
Former name(s) (note 6)	Date of birth (note 7)
Address (note 8)	
Business occupation and particulars of other directorships (note 9)	

Name (note 5)	Nationality
Former name(s) (note 6)	Date of birth (note 7)
Address (note 8)	
Business occupation and particulars of other directorships (note 9)	

Form No. 9b

G

THE COMPANIES ACTS 1948 TO 1976

Notice of change of directors or secretaries or in their particulars

Pursuant to section 200 of the Companies Act 1948
as amended by section 22 of the Companies Act 1976

9b

Please do not write in this binding margin

To the Registrar of Companies

For official use

Company number

Name of Company

Please complete legibly, preferably in black type, or bold block lettering

Limited*

* delete if inappropriate

hereby notifies you in accordance with section 200 (4) of the Companies Act 1948 as amended by section 22 of the Companies Act 1976 that:

† specify change and date thereof and if this consists of the appointment of a new director or secretary fill in also the particulars below.

†

Particulars of new director or secretary (see notes overleaf)

Name (notes 2 & 7)

Former name(s) (note 3)

Address (notes 4 & 7)

‡ delete as appropriate

I hereby consent to act as [director] [secretary]‡ of the above-named company

Signed Date

§ this section applicable to directors only

§ Other directorships (note 5)

Nationality

Date of birth (note 6) [where applicable]

Business occupation

number of continuation sheets attached (see note 1)

Signed [Director] [Secretary]‡ Date

Presentor's name, address and reference (if any):

For official use

General Section | **Post room**

Notes

1 If the space overleaf is insufficient, the names and particulars must be entered on the prescribed continuation sheet(s).

2 Full names must be given. In the case of an individual, his present Christian name or names and surname must be given. 'Christian name' includes a forename, and 'surname' in the case of a peer or person usually known by a title different from his surname means that title. In the case of a corporation, its corporate name must be given.

3 In the case of an individual, any former Christian names and surname must be given in addition. The expression 'Christian name' includes a forename.
'Former Christian name' and 'former surname' do not include:

a in the case of a peer or a person usually known by a British title different from his surname, the name by which he was known previous to the adoption of or succession to the title; or

b In the case of any person, a former Christian name or surname where that name or surname was changed or disused before the person bearing the name attained the age of eighteen years or has been changed or disused for a period of not less than twenty years; or

c in the case of a married woman, the name or surname by which she was known previous to the marriage.

4 Usual residential address must be given or, in the case of a corporation, the registered or principal office.

5 The names of all bodies corporate incorporated in Great Britain of which the director is also a director must be given, except bodies corporate of which the company making the return is the wholly-owned subsidiary or bodies corporate which are the wholly-owned subsidiaries either of the company or of another company of which the company is the wholly-owned subsidiary. A body corporate is deemed to be the wholly-owned subsidiary of another if it has no members except that ' other and that other's wholly-owned subsidiaries and its or their nominees. 'Director' includes any person who occupies the position of a director by whatsoever name called, and any person in accordance with whose directions or instructions the directors are accustomed to act.

6 Dates of birth need only be given in the case of directors of a company which is subject to section 185 of the Companies Act 1948, namely a company which is not a private company or which, being a private company, is the subsidiary of a body corporate incorporated in the United Kingdom which is neither a private company nor a company registered under the law relating to companies for the time being in force in Northern Ireland and having provisions in its constitution which would, if it had been registered in Great Britain, entitle it to rank as a private company.

7 Where the secretary or one of the joint secretaries is a Scottish firm the details required are the firm name and its principal office address. Where all the partners in a firm are joint secretaries the name and principal office address of the firm alone may be stated.

Please do not write in this binding margin

THE COMPANIES ACTS 1948 TO 1976

Notice of change of directors or secretaries or in their particulars

Continuation sheet No _____ to Form No. 9b

Company number

Please complete legibly, preferably in black type, or bold block lettering

Name of company

* delete if inappropriate

_____ Limited*

Particulars of other directors (continued)

Note
If a director of the company is also a director of other bodies corporate details of their 'other directorships must be entered on page 2

Name (notes 2 & 7)	Business occupation
Former name(s) (note 3)	Nationality
Address (notes 4 & 7)	Date of birth (note 6)
I hereby consent to act as director of the above named company	
Signature	Date

Name (notes 2 & 7)	Business occupation
Former name(s) (note 3)	Nationality
Address (notes 4 & 7)	Date of birth (note 6)
I hereby consent to act as director of the above named company	
Signature	Date

Name (notes 2 & 7)	Business occupation
Former name(s) (note 3)	Nationality
Address (notes 4 & 7)	Date of birth (note 6)
I hereby consent to act as director of the above named company	
Signature	Date

Particulars of other directorships (note 5)

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Form No 10

G

THE COMPANIES ACTS 1948 TO 1976

Notice of increase in nominal capital

Pursuant to section 63 of the Companies Act 1948

10

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

To the Registrar of Companies

For official use

Company number

Name of Company

Limited*

*delete if inappropriate

hereby gives you notice in accordance with section 63 of the Companies Act 1948 that by [ordinary] [extraordinary] [special]† resolution of the company dated _____

†delete as appropriate

the nominal capital of the company has been increased by the addition thereto of the sum of

£_____ beyond the registered capital of £_____

Note
This notice and a printed copy of the resolution authorising the increase must be forwarded to the Registrar of Companies within 15 days after the passing of the resolution

A printed copy of the resolution authorising the increase is forwarded herewith
The additional capital is divided as follows:

Number of shares	Class of share	Nominal amount of each share

(If any of the new shares are preference shares state whether they are redeemable or not)
The conditions (eg. voting rights, dividend rights, winding-up rights etc.) subject to which the new shares have been or are to be issued are as follows:

Please tick here if continued overleaf ☐

‡delete as appropriate

Signed [Director] [Secretary]‡ Date

Presentor's name, address and reference (if any):

For official use

General section | Post room

The conditions (eg. voting rights, dividend rights, winding-up rights etc,) subject to which the new shares have been or are to be issued (continued).

G

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

*delete if inappropriate

†delete as appropriate

Note
This notice is required to be completed by unlimited companies or companies limited by guarantee. It must be forwarded to the Registrar of Companies within 15 days after the increase was resolved on or took place.

THE COMPANIES ACTS 1948 TO 1976

Notice of increase of number of members

Pursuant to section 7(3) of the Companies Act 1948

Form No. 11

11

To the Registrar of Companies

For official use

Company number

Name of company

Limited*

hereby gives you notice in accordance with section 7(3) of the Companies Act 1948 that by [ordinary] [extraordinary] [special]† resolution of the company dated _____

the number of members in the company has been increased by the addition thereto of

_____ members beyond the present registered number of

_____ members

‡delete as appropriate

Signed _____ [Director] [Secretary]‡ Date _____

Presentor's name, address and reference (if any):

For official use
General section

Post room

Form No. 14

G

THE COMPANIES ACTS 1948 TO 1976

Notice of passing of resolution removing an auditor

Pursuant to section 14(6) of the Companies Act 1976

14

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

To the Registrar of Companies

For official use | Company number

Name of Company

* delete if inappropriate

Limited*

hereby gives you notice in accordance with subsection (6) of section 14 of the Companies Act 1976 that by a resolution passed at a general meeting of the company on _____ 19 _____

Full name of removed auditor _____

Principal place of business of removed auditor of _____

† delete if inappropriate

was removed as auditor before the expiration of his term of office with effect from

†[the passing of the resolution]

‡ delete or complete as appropriate

‡[the _____ 19 _____].

§ delete as appropriate

Signed [Director] [Secretary]§ Date

Presentor's name, address and reference (if any):

For official use

General section | Post room

Form No. 17

G

THE COMPANIES ACTS 1948 TO 1976

Application by an existing joint stock company for registration as a company limited by shares or limited by guarantee

17

Pursuant to sections 382, 384 and 386 of the Companies Act 1948 as amended by the Companies Act 1976

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

For official use | Company number

Name of company

constituted by _____.

_____

dated _____ 19 ____ desires to be registered as a company limited by _____ under the Companies Acts 1948 to 1976 by the name of _____ Limited and, for that purpose, delivers the undermentioned documents for registration under the said Acts

*delete as appropriate

†required where a company is seeking registration as a company limited by shares

‡required where a company is seeking registration as a company limited by guarantee

Signed _____ [Director][Secretary]* Date _____

Documents delivered for registration with this application*

1 List of the members of the company made up to _____ (on form No. 19)

2 Copy of the _____ constituting or regulating the company

3 Copy of the resolution of the company assenting to registration with limited liability

4 [Statement specifying particulars required by section 384(c)(i) to (iii) (on form 21)]†
[Resolution declaring amount of guarantee]‡

5 Declaration made by any two or more directors or other principal officers of the company, verifying the particulars set forth in the documents above-mentioned (on form No. 23)

Presentor's name, address and reference (if any):

For official use

New companies section | Post room

Form No. 17a

G

THE COMPANIES ACTS 1948 TO 1976

Application by an existing company other than a joint stock company for registration as a company limited by guarantee

17a

Pursuant to sections 382, 385 and 386 of the Companies Act 1948 as amended by the Companies Act 1976

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

For official use Company number

Name of Company

constituted by _____

_____

dated _____ desires to be registered as a company limited by guarantee under the Companies Acts 1948 to 1976 by the name of _____

_____

_____ Limited

and, for that purpose, delivers the under mentioned documents for registration under the said Acts

*delete as appropriate

Signed [Director] [Secretary]* Date

Documents delivered for registration with this application

1 List showing names, addresses and occupations of the directors or other managers (if any) of the company

2 Copy of the _____ constituting or regulating the company

3 Copy of the resolution of the company assenting to registration with limited liability and of the resolution declaring the amount of the guarantee

4 Declaration made by any two or more directors or other principal officers of the company, verifying the particulars set forth in the documents above-mentioned (on form No 23)

Presentor's name, address and reference (if any):

For official use
New companies section | Post room

Form No. 18

G

THE COMPANIES ACTS 1948 TO 1976

Application by an existing joint stock company for registration as an unlimited company

Pursuant to sections 382, 384 and 386 of the Companies Act 1948 as amended by the Companies Act 1976

18

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

For official use | For official use

Name of company

constituted by

dated desires to be registered as an unlimited company under the Companies Acts 1948 to 1976, and for that purpose delivers the under mentioned documents for registration under the said Acts

*delete as appropriate

Signed |Director| |Secretary|* Date

Documents delivered for registration with this application:

1 List of the members of the company made up to (on form No. 19)

2 Copy of the constituting or regulating the company

3 Copy of resolution of the company assenting to its registration as an unlimited company

4 Declaration made by any two or more directors or other principal officers of the company verifying the particulars set forth in the documents above mentioned (on Form No 23)

Presentor's name, address and reference (if any):

For official use
New companies section | Post room

Form No. 18a

G

THE COMPANIES ACTS 1948 TO 1976

Application by an existing company other than a joint stock company for registration as an unlimited company

18a

Pursuant to sections 382, 385 and 386 of the Companies Act 1948 as amended by the Companies Act 1976

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

For official use

For official use

Name of company

constituted by

dated desires to be registered as an unlimited company under the Companies Acts 1948 to 1976, and for that purpose delivers the under mentioned documents for registration under the said Acts

*delete as appropriate

Signed [Director] [Secretary]* Date

Documents delivered for registration with this application:

1 List showing names, addresses and occupations of the directors or other managers (if any) of the company

2 Copy of the constituting or regulating the company

3 Copy of resolution of the company assenting to its registration as an unlimited company

4 Declaration made by any two or more directors or other principal officers of the company verifying the particulars set forth in the documents above mentioned (on Form No. 23)

Presentor's name, address and reference (if any):

For official use
New companies section | Post room

Form No. 19

G

THE COMPANIES ACTS 1948 TO 1976

Registration of an existing joint stock company List of members

19

Pursuant to section 384(a) of the Companies Act 1948

Please do not write in this binding margin

For official use

For official use

Name of company

Please complete legibly, preferably in black type, or bold black lettering

List of members of the above company made up to the _____ 19____*

*Not more than six clear days before the day of registration

Note
To be delivered with the application for the registration of the company

1 Full name	Occupation
	Number of shares or amount of stock held
Address	
	Distinctive numbers (if any) of the shares
2 Full name	Occupation
	Number of shares or amount of stock held
Address	
	Distinctive numbers (if any) of the shares
3 Full name	Occupation
	Number of shares or amount of stock held
Address	
	Distinctive numbers (if any) of the shares
4 Full name	Occupation
	Number of shares or amount of stock held
Address	
	Distinctive numbers (if any) of the shares

(continue overleaf if necessary)

†delete as appropriate

Signed _____ [Director] [Secretary]† Date _____

Presentor's name, address and reference (if any):

For official use

New companies section | Post room

List of members (continued)

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

5 Full name	Occupation
	Number of shares or amount of stock held
Address	
	Distinctive numbers (if any) of the shares
6 Full name	Occupation
	Number of shares or amount of stock held
Address	
	Distinctive numbers (if any) of the shares
7 Full name	Occupation
	Number of shares or amount of stock held
Address	
	Distinctive numbers (if any) of the shares
8 Full name	Occupation
	Number of shares or amount of stock held
Address	
	Distinctive numbers (if any) of the shares
9 Full name	Occupation
	Number of shares or amount of stock held
Address	
	Distinctive numbers (if any) of the shares
10 Full name	Occupation
	Number of shares or amount of stock held
Address	
	Distinctive numbers (if any) of the shares
11 Full name	Occupation
	Number of shares or amount of stock held
Address	
	Distinctive numbers (if any) of the shares

If the space above and overleaf is insufficient the information must be continued on separate sheets and must appear in the same form as above. Please tick the box below if continuation sheets have been used and state how many sheets are attached.

☐ Number of sheet attached

Form No. 21

THE COMPANIES ACTS 1948 TO 1976

Registration of an existing joint stock company as a limited company

Statement of particulars

Pursuant to section 384 (c) (i) to (iii) of the Companies Act 1948 as amended by the Companies Act 1976

G **21**

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

For official use | For official use

Name of company

Note
This statement is to be delivered with the application for registration of the company

1 Amount of nominal capital £_____

Number of shares into which it is divided_____

or amount of stock of which it consists_____

2

Note 1
So as to conform to the details on Form 19

Number of shares taken up (see note 1)	Amount paid up on each share

3 Name of company

_____ Limited

†delete as appropriate

Signed _____ [Director] [Secretary]† Date _____

Presentor's name, address and reference (if any):

For official use
New companies section | Post room

Form No. 23

G **23**

THE COMPANIES ACTS 1948 TO 1976

Registration of an existing joint stock company Declaration verifying documents delivered to the Registrar of Companies with application for registration

Pursuant to section 386 of the Companies Act 1948 as amended by the Companies Act 1976

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

For official use | For official use

Name of company

*Enter full names and addresses of two or more directors or other principal officers of the company

We*, _____

_____

_____

_____

†Enter description of status

being† _____ of the above named company,

do solemnly and sincerely declare that the particulars set forth in the several documents accompanying this Declaration, and marked respectively with the letters _____ are true; and we make this solemn Declaration conscientiously believing the same to be true, and by virtue of the provisions of the Statutory Declarations Act 1835

Declared at _____

_____

_____

the _____ day of _____

One thousand nine hundred and _____

_____

Signatures of Declarants

‡or Notary Public or Justice of the Peace or Solicitor having the powers conferred on a Commissioner for Oaths

before me _____

A Commissioner for Oaths‡

Presentor's name, address and reference (if any):

For official use

New companies section | Post room

Form No. 24

A

THE COMPANIES ACTS 1948 TO 1976

Statement of places of business of banks

Pursuant to section 432 of the Companies Act 1948 as amended by the Companies Act 1976

24

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

For official use | Company number

Name of company

Limited*

*Delete if inappropriate

Statement pursuant to section 432 of the Companies Act 1948, of the names of the several places of business of the above-named company with the counties in which they are situate

Note
This form is to be attached to the annual return of a banking company wishing to avail itself of the benefit of section 432 of the Companies Act 1948

Address	County

If the space provided here and overleaf is insufficient (and use has been made of continuation sheets) please enter in the box opposite the number of continuation sheets attached.

†Delete as appropriate

Signed [Director] [Secretary]† Date

Presentor's name, address and reference (if any):

For official use
General section | Post room

Statement pursuant to section 432 of the Companies Act 1948, of the names of the several places of business of the above-named company with the counties in which they are situate (continued)

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Address	County

Form No. 26

THE COMPANIES ACTS 1948 TO 1976

Notice of place where copies of directors' service contracts or memorandums thereof are kept or of any change in that place

Pursuant to section 26(3) of the Companies Act 1967 as amended by the Companies Act 1976

26

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

To the Registrar of Companies

For official use

Company number

Name of company

*delete if inappropriate

Limited*

hereby gives you notice, in accordance with section 26(3) of the Companies Act 1967 as amended by the Companies Act 1976, that such copies of the directors' service contracts, or where they are not in writing such written memorandums setting out the terms of those contracts, as are required to be kept by the company and to be open to the inspection of the members of the company, are kept at:

†delete as appropriate

Signed [Director] [Secretary]† Date

Presentor's name, address and reference (if any):

For official use

General section

Post room

Form No. 27

G

THE COMPANIES ACTS 1948 TO 1976

Notice of place where register of directors' interests in shares etc. is kept or of any change in that place

Pursuant to section 29(8) of the Companies Act 1967 as amended by the Companies Act 1976

27

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

To the Registrar of Companies

For official use

Company number

Name of company

*delete if inappropriate

Limited*

hereby gives you notice, in accordance with section 29(8) of the Companies Act 1967 as amended by the Companies Act 1976, that the register of directors' interests in shares in, or debentures of, the company or any other body corporate, being the company's subsidiary or holding company or a subsidiary of the company's holding company, is kept at:

†delete as appropriate

Signed [Director] [Secretary]† Date

Presentor's name, address and reference (if any):

For official use
General section

Post room

Form No. 28

G

THE COMPANIES ACTS 1948 TO 1976

Notice of consolidation, division, conversion, sub-division, redemption or cancellation of shares, or re-conversion of stock into shares

Pursuant to section 62 of the Companies Act 1948 as amended by the Companies Act 1976

28

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

To the Registrar of Companies

For official use

Company number

Name of company

*Delete if inappropriate

Limited*

Notice of consolidation, division, sub-division, or conversion into stock or shares, specifying the shares so consolidated, divided, sub-divided, or converted into stock, or of the re-conversion into shares of stock, specifying the stock so re-converted, or of the redemption of redeemable preference shares or of the cancellation of shares (otherwise than in connection with a reduction of share capital under section 66 of the Companies Act 1948).

The above-named company hereby gives you notice, in accordance with section 62 of the Companies Act 1948 that:

†Delete as appropriate

Signed [Director] [Secretary]† Date

Presentor's name, address and reference (if any):

For official use

General section

Post room

Form No. 29

G

THE COMPANIES ACTS 1948 TO 1976

Notice of the situation of the office where a dominion register is kept or of any change in, or discontinuance of, any such office

29

Pursuant to section 119 of the Companies Act 1948 as amended by the Companies Act 1976

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

To the Registrar of Companies

For official use

Company number

Name of company

Limited*

*delete if inappropriate

hereby gives you notice, in accordance with section 119 of the Companies Act 1948, and by the authority of†

†e.g. 'A special resolution of the company duly passed on ... ' or 'Article ... of the company's Articles of Association'

that a dominion register of members [is now kept]‡ at

[is now discontinued]‡

[in lieu of]*

‡delete as appropriate

Signed [Director] [Secretary]‡ Date

Presentor's name, address and reference (if any):

For official use
General section

Post room

Form No. 39c

G

THE COMPANIES ACTS 1948 TO 1976

Members' voluntary winding up Notice of appointment of liquidator

Pursuant to section 305 of the Companies Act 1948

39c

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

To the Registrar of Companies

For official use

Company number

Name of company

*delete if inappropriate

Limited*

Nature of business

†delete as appropriate

[I][we]† hereby give you notice that [I][we]† have been appointed liquidator(s) of the above named company

Name(s) of Liquidator(s)	Address(es)

‡State how appointed, whether by resolution of the company, or by the court, and adapt if necessary. See sections 237 & 304 of the Companies Act 1948

The appointment as liquidator(s) was by‡:

§To be signed by the liquidator or, if more than one, by each one

Signature(s)§ of Liquidator(s)	Date

Presentor's name, address and reference (if any):

For official use

Liquidation section

Post room

Time critical reference

Form No. 39d

G

THE COMPANIES ACTS 1948 TO 1976

Creditors' voluntary winding up Notice of appointment of liquidator

Pursuant to section 305 of the Companies Act 1948

39d

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

To the Registrar of Companies

For official use

Company number

Name of company

*delete if inappropriate

Limited*

Nature of business

†delete as appropriate

[I][we]† hereby give you notice that [I][we]† have been appointed liquidator(s) of the above-named company.

Name(s) of Liquidator(s)	Address(es)

§State how appointed, whether by the creditors of the company or by the court. See sections 237 & 304 of the Companies Act 1948

The appointment as liquidator(s) was† by§ _____

_____

_____

_____ on _____ 19 _____

‡To be signed by each liquidator if more than one

Signature(s)‡ of Liquidator(s)	Date

Presentor's name, address and reference (if any):

For official use

Liquidation section

Post room

Time critical reference

Form No. 39e

THE COMPANIES ACTS 1948 TO 1976

Notice of appointment of liquidator [Members'] [Creditors']* voluntary winding up

*delete as appropriate

Pursuant to section 305 of the Companies Act 1948

39e

†delete as appropriate

For insertion in the [London][Edinburgh]† Gazette

Name of company

Nature of business

Address of registered office

Liquidator(s) name(s) and address(es)

Date of appointment _____

By whom appointed _____

Signature(s) _____ Dated _____

_____ (Liquidator(s))

Attested by _____

Description _____

Form No. 41

G

THE COMPANIES ACTS 1948 TO 1976

Declaration of compliance with the requirements of the Companies Acts 1948 to 1976 on application for registration of a company

Pursuant to section 15(2) of the Companies Act 1948 as amended by the Companies Act 1976

41

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

For official use | Company number

Name of Company

* delete if inappropriate

Limited*

I,

of

do solemnly and sincerely declare that I am †

of

Limited*

† Please indicate whether you are a Solicitor of the Supreme Court (or in Scotland 'a Solicitor') engaged in the formation of the company, or a person named as director or secretary of the company in the statement delivered under section 21 of the Companies Act 1976

and that all the requirements of the Companies Acts 1948 to 1976 in respect of matters precedent to the registration of the said company and incidental thereto have been complied with.
And I make this solemn Declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act 1835

Declared at

the day of

One thousand nine hundred and

before me

A Commissioner for Oaths ‡

‡ or Notary Public or Justice of the Peace or Solicitor having the powers conferred on a Commissioner for Oaths

Presentor's name, address and reference (if any):

For official use

General section | Post room

Form No. 42

G

THE COMPANIES ACTS 1948 TO 1976

Consent to act as director of a company

Pursuant to section 181 of the Companies Act 1948 as amended by the Companies Act 1976

42

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

To the Registrar of Companies

For official use

Company number

Name of company

Limited*

*delete if inappropriate

†delete as appropriate

[I] [We]†, the undersigned hereby testify [my] [our]† consent to act as director of the above-named company pursuant to section 181(1)(a) of the Companies Act 1948

‡If a director signs by 'his agent authorised in writing', the authority must be produced

Name / Address	Signature‡
Name / Address	Signature‡
Name / Address	Signature‡
Name / Address	Signature‡

Note
Completion of this form is not required in the case of a company not having a share capital, a private company, a company which was a private company before becoming a public company, or a prospectus issued by or on behalf of a company after the expiration of one year from the date on which the company was entitled to commence business

Date

Presentor's name, address and reference (if any):

For official use

General section

Post room

Form No. 44

G

THE COMPANIES ACTS 1948 TO 1976

Declaration that the conditions of section 109(1)(a)(b) and (c) of the Companies Act 1948 have been complied with

44

Pursuant to section 109(1)(d) of the Companies Act 1948

To be used by a company which issued a prospectus on or with reference to its formation

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

For official use | Company number

Name of company

*delete if inappropriate

Limited*

I, _____

of _____

_____

_____

†delete as appropriate

being [the secretary] [a director]† of the above-named company do solemnly and sincerely declare:
That the amount of the share capital of the company offered to the public for subscription is £____

That the amount stated in the prospectus as the minimum amount which in the opinion of the directors must be raised by the issue of share capital in order to provide for the matters specified in paragraph 4 of part 1 of the fourth schedule to the Companies Act 1948, is .... £____

That shares held subject to the payment of the whole amount thereof in cash have been allotted to the amount of ..... £____

a [That every director of the company has paid to the company on each of the shares taken or contracted to be taken by him and for which he is liable to pay in cash a proportion equal to the proportion payable on application and allotment on the shares offered for public subscription, except the following director(s)
namely _____

_____

Note
delete 'a' or 'b' as appropriate

who [has] [have]† not taken or contracted to take any shares for which †[he is] [they are] liable to pay in cash]*

or see overleaf

_____

Presentor's name, address and reference (if any):

For official use
General section | Post room

b [That no director of the company has taken or contracted to take any shares for which he is liable to pay in cash]*
That no money is or may become liable to be repaid to applicants for any shares or debentures which have been offered for public subscription by reason of any failure to apply for or to obtain permission for the shares or debentures to be dealt in on any stock exchange.
And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act 1835.

Declared at _____
_____
_____
the _____ day of _____
one thousand nine hundred and _____
before me _____
A Commissioner for Oaths‡

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

*delete if inappropriate

‡or Notary Public or Justice of the Peace or Solicitor having the powers conferred on a commissioner for Oaths

Form No. 44a

G

THE COMPANIES ACTS 1948 TO 1976

Declaration that the provisions of section 109(2)(b) of the Companies Act 1948 have been complied with

44a

Pursuant to section 109(2)(c) of the Companies Act 1948

To be used by a company which has delivered to the Registrar of Companies a statement in lieu of prospectus

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

For official use | Company number

Name of company

_____

_____ Limited*

*delete if inappropriate

I, _____

of _____

_____

_____

Note

delete 'a' or 'b' as appropriate

†delete as appropriate

being [the secretary] [a director]† of the above-named company, do solemnly and sincerely declare:

a [That every director of the company has paid to the company on each of the shares taken or contracted to be taken by him and for which he is liable to pay in cash, a proportion equal to the proportion payable on application and allotment on the shares payable in cash]*, [except the following director(s)

namely _____

_____

who [has] [have]† not taken or contracted to take any shares for which †[he is] [they are] liable to pay in cash]*

or

b [That no director of the company has taken or contracted to take any shares for which he is liable to pay in cash]*

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act 1835.

Declared at _____

_____

_____

the _____ day of _____

one thousand nine hundred and _____

before me _____

‡or Notary Public or Justice of the Peace or Solicitor having the powers conferred on a Commissioner for Oaths

A Commissioner for Oaths‡

Presentor's name, address and reference (if any):

For official use

General section | Post room

Form No. 47

THE COMPANIES ACTS 1948 TO 1976

Particulars of a mortgage or charge

Pursuant to section 95 of the Companies Act 1948

47

Please do not write in this binding margin

For official use

Company number

Name of Company

Please complete legibly, preferably in black type, or bold block lettering

Limited*

*delete if inappropriate

Date and description of the instrument creating or evidencing the mortgage or charge (note 2)

Amount due or owing on the mortgage or charge

Names, addresses and descriptions of the mortgagees or persons entitled to the charge

Presentor's name, address and reference (if any):

For official use

Mortgage section

Post room

Time critical reference

Short particulars of all the property mortgaged or charged

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Particulars as to commission, allowance or discount (note 3)

Signed Date

Designation of position in relation to the company

Notes

1 The original instrument creating the charge, together with this form, must be delivered to the Registrar of Companies within 21 days after the date of creation of the charge (Section 95(1)). If the property is situated and the charge was created outside the United Kingdom delivery to the Registrar must be effected within 21 days after the date on which the copy instrument could in due course of post, and if posted with due diligence, have been received in the United Kingdom (Section 95(3)) A certified copy of the instrument creating the charge will only be accepted where the property charged and the charge so created are both outside the United Kingdom (Section 95(3)) and in such cases the copy must be verified or certified to be a true copy under the seal of the Company or under the hand of some person interested therein otherwise than on behalf of the company.

2 A description of the instrument, eg, "Trust Deed" "Debenture", "Mortgage" or "legal charge", etc. as the case may be, should be given.

3 In this section there should be inserted the amount or rate per cent. of the commission, allowance or discount (if any) paid or made either directly or indirectly by the company to any person in consideration of his subscribing or agreeing to subscribe, whether absolutely or conditionally, or procuring or agreeing to procure subscriptions, whether absolute or conditional for any of the debentures included in this return The rate of interest payable under the terms of the debentures should not be entered.

Please do not write in this binding margin

THE COMPANIES ACTS 1948 TO 1976

Particulars of a mortgage or charge

Continuation sheet No._____ to Form No. 47

Company number

Please complete legibly, preferably in black type, or bold block lettering

Name of company

*delete if inappropriate

Limited*

Date and description of the instrument creating or evidencing the mortgage or charge (continued) (note 2)

Amount due or owing on the mortgage or charge (continued)

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Names, addresses and descriptions of the mortgagees or persons entitled to the charge (continued)

Page III

Form No. 47a

THE COMPANIES ACTS 1948 TO 1976

Particulars of a series of debentures

Pursuant to section 95 of the Companies Act 1948
as amended by the Companies Act 1976

47a

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

For official use

Company number

Name of company

Limited*

*delete if inappropriate

Date of the covering deed (if any) (note 2)

Total amount secured by the whole series

Amount of the present issue of the series

Dates of resolutions authorising the issue of the series

Names of the trustees (if any) for the debenture holders

General description of the property charged.

Continue overleaf as necessary

Presentor's name, address and reference (if any):

For official use

Mortgage section

Post room

Time critical reference

General description of the property charged (continued)

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Particulars as to commission, allowance or discount (note 3)

Signed _____ Date _____

Designation of position in relation to the company _____

Notes

1 Particulars should be given on this form of a series of debentures containing (or giving by reference to any other instrument) any charge to the benefit of which the debenture holders of the said series are entitled pari passu. The form is to be used for registration of particulars of the entire series. When more than one issue of debentures in the series is made, particulars of each subsequent issue to the first should be sent to the Registrar of Companies on Form No. 48

2 The date should be given of the covering deed (if any) by which the security is created or defined; or if there is no such deed, the date of the first execution of any debenture in the series.

3 In this section there should be inserted the amount or rate per cent of the commission, allowance or discount (if any) paid or made either directly or indirectly by the company to any person in consideration of his subscribing or agreeing to subscribe, whether absolutely or conditionally, or procuring or agreeing to procure subscriptions, whether absolute or conditional, for any of the debentures included in this return. The rate of interest payable under the terms of the debentures should not be entered.

4 The deed, if any, containing the charge must be delivered with these particulars to the Registrar within 21 days after the execution of such deed; or, if there is no such deed, one of the debentures must be so delivered within 21 days after the execution of any debenture of the series.

5 If the spaces overleaf are insufficient, the particulars may be continued on a separate sheet.

Form No. 47b

THE COMPANIES ACTS 1948 TO 1976

Particulars of a mortgage or charge subject to which property has been acquired

Pursuant to section 97 of the Companies Act 1948

47b

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

For official use

Company number

Name of company

*delete if inappropriate

Limited*

Date and description of the instrument creating or evidencing the mortgage or charge (note 1)

Amount owing on security of the mortgage or charge

Names, addresses and descriptions of the mortgagees or persons entitled to the mortgage or charge

Short particulars of the property mortgaged or charged

Continue overleaf as necessary

Presentor's name, address and reference (if any):

For official use

Mortgage section

Post room

Time critical reference

Short particulars of the property mortgaged or charged (continued)

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Date of the acquisition of the property _____

Signed _____ Date _____

Designation of position in relation to the company _____

Notes

1 A description of the instrument, eg, "Trust Deed", "Debenture", etc. as the case may be, should be given.

2 A copy of the instrument, certified as prescribed in Regulation 6 of the Companies (Forms) Regulations 1979 must be delivered with these particulars to the Registrar of Companies within 21 days after the date of the completion of the acquisition of the property which is subject to the mortgage or charge or, if the property is situate and the charge was created outside Great Britain, twenty-one days after the date on which the copy of the instrument could in due course of post, and if despatched with due diligence have been received in the United Kingdom,

Form No.47c

THE COMPANIES ACTS 1948 TO 1976

Certificate of registration in Scotland or Northern Ireland of a charge comprising property situate there

Pursuant to section 95(5) of the Companies Act 1948

47c

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Company number

Name of company

*delete if inappropriate

Limited*

†delete as appropriate

[I] [We]† _____

_____

‡This certificate must be given by a director or secretary of the company or by a person interested in the charge otherwise than on behalf of the company or by a solicitor acting on behalf of the company or of some other person so interested as aforesaid. The capacity in which the certificate is given must be stated

of _____

_____

_____

_____

being‡ _____

§Give date and parties to charge

hereby certify that the charge § _____

_____

_____

State description and situation of office of registration (Court of Sasines Scotland) or (The Deeds Registry Northern Ireland)

of which a true copy is annexed hereto was presented for registration on _____ 19____

at _____

_____

_____

_____

Signed‡ _____

Presentor's name, address and reference (if any):

For official use

Mortgage section | Post room

Form No. 48

THE COMPANIES ACTS 1948 TO 1976

Particulars of an issue of debentures in a series

Pursuant to section 95(8) of the Companies Act 1948 as amended by the Companies Act 1976

48

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

For official use

Company number

Name of company

Limited*

*delete if inappropriate

Note
Please refer to notes overleaf before completing this form.

Date of present issue

Amount of present issue

Particulars as to commission, allowance or discount (note 2)

Signed Date

Designation of position in relation to the company

Presentor's name, address and reference (if any):

For official use
Mortgage section

Post room

Time critical reference

Notes

1 This form is for use when more than one issue is made of debentures in a series; for registration of particulars of the entire series, form No. 47a should be used.

2 In this column there should be inserted the amount or rate per cent of the commission, allowance or discount (if any) paid or made either directly or indirectly by the company to any person in consideration of his subscribing or agreeing to subscribe, whether absolutely or conditionally, or procuring or agreeing to procure subscriptions, whether absolute or conditional for any of the debentures included in this return. The rate of interest payable under the terms of the debentures should not be entered.

Form No. 49

THE COMPANIES ACTS 1948 TO 1976

Memorandum of complete satisfaction of mortgage or charge

49

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

*delete if inappropriate

†A description of the instrument(s) creating or evidencing the charge, eg 'Mortgage', 'Charge', 'Debenture' etc, with the date thereof should be given.

‡Insert brief details of property

§The date of registration may be confirmed from the certificate of registration and (except in the case of a series of debentures) from the registration stamp affixed to the instrument(s) registered.

For verification see overleaf

For official use

Company number

Name of company

Limited*

Particulars to be verified

The above-named company hereby gives notice that the registered charge being [†_____ dated _____ 19____*] [a series of Debentures authorised by resolution dated _____ 19____*] secured on property‡ _____ of which particulars were registered with the Registrar of Companies on§ _____ 19_____ was wholly satisfied on _____ 19_____ the debt for which the charge was given having been paid or satisfied

The above-named company hereby gives notice that the registered charge being [†_____ dated _____ 19____*] [a series of Debentures authorised by resolution dated _____ 19____*] secured on property ‡ _____ of which particulars were registered with the Registrar of Companies on§ _____ 19_____ was wholly satisfied on _____ 19_____ the debt for which the charge was given having been paid or satisfied

Presentor's name, address and reference (if any):

For official use

Mortgage section

Post room

Time critical reference

In witness whereof the common seal of the company was hereto affixed the _____
day of _____ 19____
Signed

_____ } Directors
_____

_____ Secretary

Seal of company

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Declaration verifying complete satisfaction of a mortgage or charge

Pursuant to section 100 of the Companies Act 1948

Name of company

_____
_____ Limited*

*delete if inappropriate

We, _____
of _____
_____
_____ a director of the above-named company
and _____
of _____
_____

the secretary thereof, do solemnly and sincerely declare that the particulars contained in the memorandum of satisfaction relating to _____ charges (insert number of charges) entered overleaf are true to the best of our knowledge, information and belief. And we make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act 1835.

Declared at _____
_____
_____
the _____ day of _____ one thousand nine hundred and _____

before me _____
A Commissioner for Oaths†.

Declarants sign here

†or Notary Public or Justice of the Peace or Solicitor having the powers conferred on a Commissioner for Oaths

Form No. 49a

M

THE COMPANIES ACTS 1948 TO 1976

Memorandum of (1) partial payment or satisfaction of mortgage or charge (2) release of part of property or undertaking from mortgage or charge

49a

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

*delete if inappropriate

†A description of the instrument(s) creating or evidencing the charge, eg 'Mortgage', 'Charge', 'Debenture' etc, with the date thereof should be given.

‡Insert brief details of property

§The date of registration may be confirmed from the certificate of registration and (except in the case of a series of debentures) from the registration stamp affixed to the instrument(s) registered.

¶delete as appropriate

For verification see overleaf

For official use

Company number

Name of company

Limited*

Particulars to be verified

The above-named company hereby gives notice that the registered charge being [†_____ dated_____19____*] [a series of Debentures authorised by resolution dated_____19____*] secured on property‡ _____ of which particulars were registered with the Registrar of Companies on§_____19____ was satisfied on_____ to the extent of_____ [the debt for which the charge was given having been partly paid or satisfied]¶ [and]¶ [part of the property or undertaking charged having been released from the charge]¶. [Short particulars of the property or undertaking no longer charged:_____]¶

The above-named company hereby gives notice that the registered charge being [†_____ dated_____19____*] [a series of Debentures authorised by resolution dated_____19____*] secured on property‡ _____ of which particulars were registered with the Registrar of Companies on§_____19____ was satisfied on_____ to the extent of_____ [the debt for which the charge was given having been partly paid or satisfied]¶ [and]¶ [part of the property or undertaking charged having been released from the charge]¶. [Short particulars of the property or undertaking no longer charged:_____]¶

Presentor's name, address and reference (if any):

For official use

Mortgage section

Post room

Time critical reference

In witness whereof the common seal of the company was hereto affixed the_____
day of_____19____
Signed

_____ } Directors
_____ }

_____ Secretary

Seal of company

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Declaration verifying memorandum relating to a registered mortgage or charge

Pursuant to section 100 of the Companies Act 1948

Name of company

_____
_____ Limited*

*delete if inappropriate

We,_____
of_____
_____
_____ a director of the above-named company
and_____
of_____
_____

the secretary thereof, do solemnly and sincerely declare that the particulars contained in the memorandum of satisfaction relating to_____charges (insert number of charges) entered overleaf are true to the best of our knowledge, information and belief. And we make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act 1835.

Declared at_____
_____
_____
the_____day of_____one
thousand nine hundred and_____

before me_____
A Commissioner for Oaths†

Declarants sign here

†or Notary Public or Justice of the Peace or Solicitor having the powers conferred on a Commissioner for Oaths

Form No. 49b

THE COMPANIES ACTS 1948 TO 1976

Memorandum of fact that part of property or undertaking mortgaged or charged has ceased to form part of property or undertaking of company

49b

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

*delete if inappropriate

†A description of the instrument(s) creating or evidencing the charge, eg 'Mortgage', 'Charge', 'Debenture' etc, with the date thereof should be given

§The date of registration may be confirmed from the certificate of registration and (except in the case of a series of debentures) from the registration stamp affixed to the instrument(s) registered

For verification see overleaf

For official use

Company number

Name of company

Limited*

Particulars to be verified

The above-named company hereby gives notice that on _____ 19____ part of the property or undertaking secured by the registered charge being [† _____ dated _____ 19____*] [a series of Debentures authorised by resolution dated _____ 19____*] of which particulars were registered with the Registrar of Companies on § _____ 19____ ceased to form part of the company's property or undertaking. Short particulars of such property: _____

The above-named company hereby gives notice that on _____ 19____ part of the property or undertaking secured by the registered charge being [† _____ dated _____ 19____*] [a series of Debentures authorised by resolution dated _____ 19____*] of which particulars were registered with the Registrar of Companies on § _____ 19____ ceased to form part of the company's property or undertaking. Short particulars of such property. _____

Presentor's name, address and reference (if any):

For official use

Mortgage section

Post room

Time critical reference

In witness whereof the common seal of the company was hereto affixed the _____ day of _____ 19____

Signed

_____ } Directors

_____

_____ Secretary

Seal of company

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Declaration verifying memorandum relating to a registered mortgage or charge

Pursuant to section 100 of the Companies Act 1948

Name of company

_____ Limited*

*delete if inappropriate

We, _____

of _____

_____

_____ a director of the above-named company

and _____

of _____

_____

the secretary thereof, do solemnly and sincerely declare that the particulars contained in the memorandum of satisfaction relating to _____ charges (insert number of charges) entered overleaf are true to the best of our knowledge, information and belief. And we make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act 1835.

Declared at _____

_____

_____

the _____ day of _____ one thousand nine hundred and _____

before me _____

A Commissioner for Oaths†

Declarants sign here

†or Notary Public or Justice of the Peace or Solicitor having the powers conferred on a Commissioner for Oaths

Form No. 52

G

THE COMPANIES ACTS 1948 TO 1976

Particulars of a contract relating to shares allotted as fully or partly paid up otherwise than in cash

Pursuant to section 52 (2) of the Companies Act 1948

52

Please do not write in this binding margin

For official use Company number

Please do not write in the space below. For Inland Revenue use only

Note: This form is only for use where the contract has not been reduced to writing

Please complete legibly, preferably in black type, or bold block lettering

The particulars must be stamped with the same stamp duty as would have been payable if the contract had been reduced to writing. A reduced rate of ad valorem duty may be available if this form is properly certified at the appropriate amount pursuant to section 34, Finance Act 1958, as amended by section 55, Finance Act 1963 and section 49 and para 4, schedule 11, Finance Act 1974 (see space on page 3)

Name of Company

Limited*

*delete if inappropriate

Presentor's name, address and reference (if any):

For official use
Capital section | Post room

Please do not write in this binding margin

1 The number of shares allotted as fully or partly paid up otherwise than in cash	

2 The nominal value of each such share	£	

3a The amount of such nominal value to be considered as paid up on each share otherwise than in cash	£	
b The value of each share allotted i.e. nominal value plus premium	£	
c The amount to be considered as paid up in respect of **b**	£	

4 If the consideration for the allotment of such shares is services, or any consideration other than that mentioned below in **8**, state the nature and amount of such consideration, and the number of shares allotted	

5 If the allotment is made in consideration of the release of a debt, e.g., a director's loan account, state the amount released thereby	£	

6 If the allotment is a bonus issue, state the amount of reserves capitalised in respect of this issue	£	

7 If the allotment is made in connection with the conversion of loan stock, state the amount of stock converted in respect of this issue	£	

8 If the allotment is made in satisfaction or part satisfaction of the purchase price of property, give below:
a a brief description of such property, and
b full particulars of the manner in which the purchase price is to be satisfied.

a brief description of property:

	£	p
b *particulars of the purchase price:*		
Amount of consideration payable in cash or bills		
Amount of consideration payable in debentures, etc		
Amount of consideration payable in shares		
Liabilities of the vendor assumed by the purchaser:		
Amounts due on mortgages of freeholds and/or leaseholds including interest to date of sale		
Hire purchase debts in respect of goods acquired		
Other liabilities of the vendor, viz		
Any other consideration		

Please do not write in this binding margin

*Where such properties are sold subject to mortgage, the gross value should be shown

9 Give full particulars, in the form of the following table, of the property which is the subject of the sale, showing in detail how the total purchase price is apportioned between the respective heads:

	£
Legal estates in freehold property and fixed plant and machinery and other fixtures thereon*	
Legal estates in leasehold property*	
Fixed plant and machinery on leasehold property (including tenants', trade and other fixtures)	
Equitable interests in freehold or leasehold property*	
Loose plant and machinery, stock-in-trade and other chattels (no plant and machinery which was not in actual state of severance on the date of the sale should be included under this head)	
Goods, wares and merchandise subject to hire purchase agreements (written down value)	
Goodwill and benefit of contracts	
Patents, designs, trademarks, licences, copyrights, etc.	
Book and other debts	
Cash in hand and at bank on current account, bills, notes, etc.	
Cash on deposit at bank or elsewhere	
Shares, debentures and other investments	
Other property, viz	

†delete as appropriate

Signed [Director] [Secretary]† Date

Space for any appropriate certificate pursuant to section 34, Finance Act 1958, as amended by section 55, Finance Act 1963, and section 49 and para 4, Schedule 11, Finance Act 1974.

If such a certificate is given, this form must be signed below the certificate by the persons to whom the shares have been allotted, as well as by an officer of the Company.

Signed Date

Signed Date

Form No. 53

THE COMPANIES ACTS 1948 TO 1976

Notice of appointment of receiver or manager

Pursuant to section 102(1) of the Companies Act 1948 as amended by the Companies Act 1976

53

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

To the Registrar of Companies

For official use

Company number

Name of Company

*delete if inappropriate

Limited*

†delete as appropriate

[I] [We]† _____

of _____

‡Name of court making the order

_____

hereby give notice that

a [[I] [We]† have obtained an Order of the‡ _____

Note

_____ dated the _____ 19____ for the appointment of]*

delete 'a' or 'b' as appropriate

or

b [On _____ 19____ [I] [We]† appointed]*

§insert full name

§ _____

of _____

_____

as [receiver] [manager] [receiver and manager]† of the property of the company

[on behalf of] [as]† the holders of¶ _____

¶Enter description and date of the instrument under which appointment is made, and state whether it is a debenture secured by a floating charge

_____

_____

_____

_____

dated _____ 19____ [under the powers contained in that instrument]‖

‖delete if appointment is made by the court

Signed Date

Presentors name, address and reference (if any):

For official use

Liquidation section | Post room

Time critical reference

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Form No. 53c

THE COMPANIES ACTS 1948 TO 1976

Notice to company of appointment of receiver or manager

Pursuant to section 372(1)(a) of the Companies Act 1948 as amended by the Companies Act 1976

53c

To
Name of company

I _____

of _____

_____

hereby give notice that:–

*Name of Court making the Order

†Short title of action

‡Short recital from the Order of the property over which appointed

§Of these two paragraphs strike out that which does not apply

Delete as appropriate

Short description of the property over which appointed

**Describe fully the instrument under which the appointment is made

§[Under an order of the* _____

_____ dated the _____ day of _____ 19____

in the matter of† _____

I was appointed [receiver][manager][receiver and manager]* of‡ _____

_____

_____ of the property of the above-named company]

§[On the _____ day of _____ 19____ I was appointed

[receiver][manager][receiver and manager] of _____

_____

of the property of the above-named company under the powers contained in an instrument

dated** _____

_____

Signed _____

Date _____

Form No. 57

G

THE COMPANIES ACTS 1948 TO 1976

Receiver or manager's abstract of receipts and payments

Pursuant to sections 372(2) and 374(1) of the Companies Act 1948

57

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

To the Registrar of Companies

For official use

Company number

Name of company

Limited*

*delete if inappropriate

†delete as appropriate

[I] [We]† _____

of _____

_____

_____

_____

appointed [receiver] [manager]† of the above-named company under the powers contained in‡

‡Enter description and date of instrument containing the powers under which receiver or manager is appointed

_____

_____

_____

_____

_____ dated _____ 19 ____

present overleaf [my] [our]† abstract of receipts and payments for the period from _____

_____ to _____

number of continuation sheets (if any) attached

Signed

Date

Presentor's name, address and reference (if any):

For official use

Liquidation section

Post room

ABSTRACT

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Note
The receipts and payments must severally be added up at the foot of each sheet and the totals carried forward from one abstract to another without any intermediate balance so that the gross totals shall represent the total amounts received and paid by the receiver or manager since the date of appointment

Receipts

	£	p
Brought forward		
Carried forward		

Payments

	£	p
Brought forward		
Carried forward		

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Payments		
Brought forward	£	p
Carried forward		

ABSTRACT (continued)

Receipts		
Brought forward	£	p
Carried forward		

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Note
The receipts and payments must severally be added up at the foot of each sheet and the totals carried forward from one abstract to another without any intermediate balance so that the gross totals shall represent the total amounts received and paid by the receiver or manager since the date of appointment

Please do not write in this binding margin

THE COMPANIES ACTS 1948 TO 1976

Receiver or manager's abstract of receipts and payments

Continuation sheet No._____ to Form No. 57

Company number

Please complete legibly, preferably in black type, or bold block lettering

Name of company

*delete if inappropriate

Limited*

ABSTRACT (continued)

Note
The receipts and payments must severally be added up at the foot of each sheet and the totals carried forward from one abstract to another without any intermediate balance so that the gross totals shall represent the total amounts received and paid by the receiver or manager since the date of appointment

Receipts		
Brought forward	£	p
Carried forward		

Payments		
Brought forward	£	p
Carried forward		

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Note
The receipts and payments must severally be added up at the foot of each sheet and the totals carried forward from one abstract to another without any intermediate balance so that the gross totals shall represent the total amounts received and paid by the receiver or manager since the date of appointment

Form No. 57a

THE COMPANIES ACTS 1948 TO 1976

Notice of ceasing to act as receiver or manager

57a

Pursuant to section 102(2) of the Companies Act 1948 as amended by the Companies Act 1976

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

To the Registrar of Companies

For official use

Company number

Name of company

*delete if inappropriate

Limited*

I

of

†delete as appropriate

hereby give you notice that I ceased to act as [receiver] [manager] [receiver and manager]† of the above-named company on 19

Signed

Date

Presentor's name, address and reference (if any):

For official use

Liquidation section

Post room

Time critical reference

Form No. 58

G

THE COMPANIES ACTS 1948 TO 1976

Statement of the amount or rate per cent of the commission payable in respect of shares and of the number of shares for which persons have agreed for a commission to subscribe absolutely

58

Please do not write in this binding margin

Pursuant to section 53(1)(c)(ii) and (d) of the Companies Act 1948

Please complete legibly, preferably in black type, or bold block lettering

For official use | Company number

Name of company

*delete if inappropriate

_____ Limited*

Regulation of Articles of association authorising commission ..... No. _____

Particulars of amount payable as commission for subscribing, whether absolutely or conditionally, or agreeing to subscribe, or for procuring or agreeing to procure, subscriptions, whether absolute or conditional, for any shares in the company ..... £ _____

†The commission paid or agreed to be paid must not exceed ten per cent of the price at which the shares are issued or the amount or rate authorised by the Articles whichever is the less

or

Rate of such commission ..... _____

Date of circular or notice (if any), not being a prospectus, inviting subscriptions for the shares and disclosing the amount or rate of the commission ..... _____

Number of shares for which persons have agreed for a commission to subscribe absolutely ..... _____

Note
This statement must be delivered to the Registrar of Companies before the payment of commission

Signatures of all the directors or proposed directors or of their agents authorised in writing (if a director signs by his agent authorised in writing, the authority must be produced)

Date

Presentor's name, address and reference (if any):

For official use

General section | Post room

S.I. 1979/1547 3877

Form No 91

REGISTER of Mortgages and Charges, and of Memoranda of Satisfaction of

_____ Limited.

Pursuant to section 98 (1) of the Companies Act 1948

(1) Date of Registration	(2) Serial No. of Document on File	(3) Date of Creation of each Mortgage or Charge and Description thereof	(4) Date of the acquisition of the property	(5) Amount secured by the Mortgage or Charge £	(6) Short particulars of the Property Mortgaged or Charged	(7) Names of the Mortgagees or Persons entitled to the Charge	(8) Total Amount secured by a series of Debentures £	Particulars relating to the issues of Debentures of a series: (9) Date and Amounts of each issue of the series — Date	Amount £	(10) Dates of the Resolutions authorising the issue of the series	(11) Date of the Covering Deed	(12) General Description of the Property Charged	(13) Names of the Trustees for the Debenture Holders	(14) Amount or rate per cent of the Commission Allowance or Discount £	(15) Memoranda of Satisfaction — Amount £	Nature	(16) Receiver or Manager — Name and Date of Appointment	Date of ceasing to act

Please do not write in this binding margin

Form No. 100

THE COMPANIES ACTS 1948 TO 1976

Notice to dissenting shareholders

Pursuant to section 209 (1) of the Companies Act 1948

100

Please complete legibly, preferably in black type, or bold block lettering

In the matter of

Limited
hereinafter called "the transferor company"

Please refer to notes overleaf before completing this form.

Notice by

Limited
hereinafter called "the transferee company"

* Name(s) and address(es) of dissenting shareholder(s).

To*_____

whereas on the_____ day of_____ 19__ the transferee company made an offer to all the holders of† _____ shares in the transferor company‡ _____ and whereas up to the_____ day of_____ 19____ being a date within four months of the date of the making thereof such offer was approved by the holders of not less than nine tenths in value of the said† _____ shares (other than shares already held at the date of the offer by, or by a nominee for, the transferee company or its subsidiary).

† If the offer is limited to a certain class or classes of shares state description of that class or those classes.

‡ State shortly the nature of the offer

Now therefore the transferee company in pursuance of the provisions of section 209 (1) of the Companies Act 1948, hereby gives you notice that it desires to acquire the_____ shares held by you in the transferor company on the following terms§

§ Please refer to note 1(a) and 1(b).

¶ delete as appropriate

Signed_____ [Director] [Secretary]¶ for the transferee company

Date_____

Notes

1 a When the terms of a take over offer give a choice between alternative forms of consideration the same choice must be offered to the dissenting shareholders; the terms stated overleaf must therefore be those which were offered to those shareholders who have approved, including any alternatives and taking into account any time limits, such time limits to operate from the date of this notice.

1 b Dissenting shareholders should note that unless upon an application being made to the court by you before one month from the date of this notice the Court thinks fit to order otherwise, the transferee company will be entitled and bound to acquire the shares held by you in the transferor company on the terms of the offer approved by the approving holders of the said shares.

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Form No. 100a

THE COMPANIES ACTS 1948 TO 1976

Notice to dissenting shareholders

Pursuant to section 209(2) of the Companies Act 1948

100a

Please refer to notes overleaf before completing this form

In the matter of

Limited
hereinafter called 'the transferor company'

Notice by

Limited
hereinafter called 'the transferee company'

*Name(s) and address(es) of dissenting shareholder(s)

To*_____

_____

_____

_____

†If the offer is limited to a certain class or classes of shares state description of that class or those classes

Whereas in pursuance of a scheme or contract involving the transfer of the †_____

_____ shares in the transferor company to the transferee company certain shares were on the _____ day of _____ 19____ transferred to the transferee company or to its nominee

Now therefore the transferee company in pursuance of subsection (2) of section 209 of the Companies Act 1948, hereby gives you notice that those shares together with such other†_____

_____ shares

in the transferor company as were held by or by a nominee for the transferee company or its subsidiary at the said date comprise or include nine-tenths in value of all the†_____

_____ shares in the transferor company

‡delete as appropriate

Signed _____ [Director][Secretary]‡ for the transferee company

Date _____

Note

Take note that you may within three months from the giving of this notice give notice that you require the transferee company to acquire your holding of shares in the transferor company. If you give such notice the transferee company shall be entitled and bound to acquire those shares on the terms on which under the said scheme or contract the shares of the approving shareholders were transferred to it, or on such other terms as may be agreed or as the Court on the application of either the transferee company or yourself thinks fit to order.

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Form No. 100b

THE COMPANIES ACTS 1948 TO 1976

Notice to transferee company by dissenting shareholder

Pursuant to section 209(2) of the Companies Act 1948 as amended by the Companies Act 1976

100b

Where a shareholder has given this notice to the transferee Co the transferee Co is entitled & bound to acquire the shares on the terms of the scheme or contract or on agreed terms or on such other terms as the Court, on the application of either party may think fit to order

In the matter of

Limited
hereinafter called 'the transferor company'

Notice by* _____

_____

_____

To

Limited
hereinafter called 'the transferee company'

*Name(s) and address(es) of dissenting shareholder(s)

Whereas on the _____ day of _____ 19 _____ the transferee company gave notice to [me][us]† that on the _____ day of _____ 19 _____ by reason of‡ _____ _____ shares in the transferor company having that day been transferred to the transferee company or its nominee in pursuance of a scheme or contract involving the transfer of those shares to the transferee company, the shares so transferred together with other‡ _____ _____ shares in the transferor company held by a nominee for the transferee company or its subsidiary at the date of transfer comprised or included nine-tenths in value of all the _____ _____ shares in the transferor company.

†delete as appropriate

‡If the offer is limited to a certain class or classes of shares state description of that class or those classes

Now [I][we]† the said _____ _____

being the holder(s) of§ _____ _____ shares in the transferor company hereby give notice in accordance with the provisions of subsection (2) of section 209 of the Companies Act 1948, to the transferee company that [I][we]† require it to acquire the said shares held by [me][us]†

§State the number and description of shares held by the non assenting shareholder.

Signed _____

Date _____

Form No. 101

G

THE COMPANIES ACTS 1948 TO 1976

Notice of application made to the Court for the cancellation of an alteration made by special resolution to the provisions of the memorandum of the company

101

Please do not write in this binding margin

Pursuant to section 5(7) of the Companies Act 1948 as amended by the Companies Act 1976

Please complete legibly, preferably in black type, or bold block lettering

To the Registrar of Companies

For official use

Company number

Name of company

*delete if inappropriate

Limited*

hereby gives you notice in accordance with section 5(7) of the Companies Act 1948 that an application has been made to the Court under that section for the cancellation of the alteration made to the provisions of the memorandum of the company by a special resolution

dated _____ of which a copy was

forwarded to you on _____

†delete as appropriate

Signed [Director] [Secretary]† Date

Presentor's name, address and reference (if any):

For official use

General section

Post room

Form No. 102

G

THE COMPANIES ACTS 1948 TO 1976

Notice of place where a register of holders of debentures or a duplicate thereof is kept or of any change in that place

102

Pursuant to section 86(3) of the Companies Act 1948 as amended by the Companies Act 1976

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

To the Registrar of Companies

For official use

Company number

Name of company

*delete if inappropriate

Limited*

hereby gives you notice in accordance with section 86(3) of the Companies Act 1948 that a register of holders of debentures of the company is now kept at:

in lieu of*

where it was previously kept

†delete as appropriate

Signed [Director] [Secretary]† Date

Presentor's name, address and reference (if any):

For official use

General section

Post room

Form No. 103

G

THE COMPANIES ACTS 1948 TO 1976

Notice of place where register of members is kept or of any change in that place

103

Pursuant to section 110(3) of the Companies Act 1948 as amended by the Companies Act 1976

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

To the Registrar of Companies

For official use Company number

Name of company

*delete if inappropriate

Limited*

hereby gives you notice in accordance with section 110(3) of the Companies Act 1948 that the register of members is now kept at:

in lieu of*

where it was previously kept

†delete as appropriate

Signed [Director] [Secretary]† Date

Presentor's name, address and reference (if any):

For official use

General section | Post room

Form No 109

G

THE COMPANIES ACTS 1948 TO 1976

Statement as to affairs

Pursuant to section 372(1)(b) and 373(2) of the Companies Act 1948

In the matter of a debenture or series of debentures registered on_____19____

109

Please do not write in this binding margin

For official use

Company number

Name of Company

Please complete legibly, preferably in black type, or bold block lettering

Limited*

* delete as appropriate

Statement as at the_____day of_____19____being the date of the appointment of the Receiver

Please refer to notes on back page

We,_____

of_____

_____

_____a director of the above-named company

and_____

of_____

_____

_____the secretary thereof declare that the statement made overleaf and the several lists hereunto annexed marked†_____ are a full, true and complete statement as to the affairs of the above-named company on the _____day of_____19____being the date of the appointment of the Receiver. And we make this solemn declaration conscientiously believing the same to be true, and by virtue of the Statutory Declarations Act 1835

† **Note** the several lists annexed are not exhibits to the declaration

Declared at_____

_____

this_____day of_____19_____

before me_____

Signatures of declarants:

_____

_____

‡ or Notary Public or Justice of the Peace or Solicitor having the powers conferred on a Commissioner for Oaths. The Commissioner is requested to read note 2 overleaf

A Commissioner for Oaths‡

Presentor's name, address and reference (if any):

For official use

Liquidation section

Post room

Statement as to affairs of§_____

on_____19____being the date of the appointment of the receiver showing assets at the estimated realisable values and liabilities expected to rank

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

§ insert full name of company

ASSETS NOT SPECIFICALLY PLEDGED (as per list 'A')	Estimated realisable values £
Balance at bank	
Cash in hand	
Marketable securities	
Bills receivable	
Trade debtors	
Loans and advances	
Unpaid calls	
Stock in trade	
Work in progress	
Freehold property	
Leasehold property	
Plant and machinery	
Furniture, fittings, utensils etc	
Patents, trade marks, etc	
Investments other than marketable securities	
Other property	

ASSETS SPECIFICALLY PLEDGED (as per list 'B')	**a** estimated realisable values	**b** due to secured creditors	**c** deficiency ranking as unsecured	surplus carried to last column
	£	£	£	£
Freehold property				
	£	£	£	£

Estimated surplus from assets specifically pledged	
Estimated Total Assets available for preferential creditors, debenture holders secured by a floating charge and unsecured creditors* (carried forward to next page)	

* please refer to note 1 overleaf before completing this form

Summary of Gross Assets	**d** £
Gross realisable value of assets specifically pledged	
Other assets	
Gross Assets	£

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

¶ please refer to note 1 overleaf before completing this form

Estimated Total Assets available for Preferential Creditors Debenture Holders secured by a floating charge and Unsecured Creditors¶ (brought forward from preceding page)			£
e Gross Liabilities £	**LIABILITIES**		
	(to be deducted from surplus or added to deficiency as the case may be)		
	Secured Creditors (as per List 'B') to extent to which claims are estimated to be covered by Assets specifically pledged (item **a** or **b** on preceding page, whichever is the less)		
	[Insert in 'Gross Liabilities' column only]		
	Preferential Creditors (as per List 'C')		
	Estimated Balance of assets available for Debenture-Holders secured by a floating charge, and Unsecured Creditors¶ ..... £		
	Debenture Holders secured by a floating charge (as per List 'D')		
	Estimated Surplus/Deficiency as regards Debenture Holders¶ ..... £		
	Unsecured Creditors (as per List 'E'):	£	
	Estimated unsecured balance of claims of Creditors partly secured on specific assets, brought from preceding page **c**		
	Trade Accounts		
	Bills Payable.....		
	Outstanding Expenses		
	_____		
	_____		
	Contingent Liabilities (state nature):		
	_____		
	_____		
	Estimated Surplus/Deficiency as regards creditors¶		
	being difference between:	£	
	Gross Assets brought from preceding page **d**		
	and		
£	**Gross Liabilities** as per column **e**		
	Issued and Called up Capital	£	
	_____ preference shares of _____ each		
	_____ called up _____		
	_____ ordinary shares of _____ each		
	_____ called up _____		
	_____		
	_____		
	Estimated Surplus/Deficiency as regards Members¶ (as per List 'F')	£	

Notes

1 These figures must be read subject to the following notes:

a [There is no unpaid capital liable to be called up]*

[The nominal amount of unpaid capital liable to be called up is £_____ estimated to produce £_____ which is/is not charged in favour of debenture holders]*

*delete as appropriate

b The estimates are subject to costs of the receivership and to any surplus or deficiency on trading pending realisation of the assets.

2 The Commissioner is particularly requested, before accepting the Declaration to ascertain that the full name, address and description of each Declarant are stated, and to initial all crossings-out or other alterations on the printed form. A deficiency in the Declaration in any of the above respects will entail its refusal, and will necessitate its being re-declared.

Form No. 109a

G

THE COMPANIES ACTS 1948 TO 1976

Statement as to affairs

Pursuant to section 372(1)(b) and 373(2) of the Companies Act 1948

In the High Court of Justice
Chancery Division

109a

Please do not write in this binding margin

For official use

Company number

in the matter of

Please complete legibly, preferably in black type, or bold block lettering

§ _____ Limited*

§ insert full name of company

and in the matter of the Companies Acts 1948 to 1976

* delete as appropriate

Statement as at the _____ day of _____ 19____ being the date of the appointment of the Receiver

Please refer to notes on back page

We, _____

of _____

_____

_____ a director of the above-named company

and _____

of _____

_____

† **Note** the several lists annexed are not exhibits to the Affidavit

_____ the secretary thereof make oath and say as follows: That the statement made overleaf and the several lists hereto annexed marked † _____ are to the best of our knowledge and belief a full, true and complete statement as to the affairs of the above-named company on the _____ day of _____ 19__ being the date of the appointment of the Receiver.

Sworn at _____

_____

this _____ day of _____ 19____

before me _____

Signatures

_____

_____

‡ or Notary Public or Justice of the Peace or Solicitor having the powers conferred on a Commissioner for Oaths. The Commissioner is requested to read note 2 overleaf

A Commissioner for Oaths‡

Presentor's name, address and reference (if any):

For official use

Liquidation section

Post room

Statement as to affairs of§_____

on_____19____being the date of the appointment of the receiver showing assets at the estimated realisable values and liabilities expected to rank

Please do not write in this binding margin

ASSETS NOT SPECIFICALLY PLEDGED (as per list 'A')	Estimated realisable values £
Balance at bank	
Cash in hand	
Marketable securities	
Bills receivable	
Trade debtors	
Loans and advances	
Unpaid calls	
Stock in trade	
Work in progress	
Freehold property	
Leasehold property	
Plant and machinery	
Furniture, fittings, utensils etc	
Patents, trade marks, etc	
Investments other than marketable securities	
Other property	

ASSETS SPECIFICALLY PLEDGED (as per list 'B')	**a** estimated realisable values	**b** due to secured creditors	**c** deficiency ranking as unsecured	surplus carried to last column
	£	£	£	£
Freehold property				
	£	£	£	£

Estimated surplus from assets specifically pledged

Estimated Total Assets available for preferential creditors, debenture holders secured by a floating charge and unsecured creditors* (carried forward to next page).

Summary of Gross Assets	**d** £
Gross realisable value of assets specifically pledged	
Other assets	
Gross Assets	£

Please complete legibly, preferably in black type, or bold block lettering

§ insert full name of company

* please refer to note 1 overleaf before completing this form

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

¶ please refer to note 1 overleaf before completing this form

Estimated Total Assets available for Preferential Creditors Debenture Holders secured by a floating charge and Unsecured Creditors¶ (brought forward from preceding page)			£
LIABILITIES	**e** Gross Liabilities £		
(to be deducted from surplus or added to deficiency as the case may be)			
Secured Creditors (as per List 'B') to extent to which claims are estimated to be covered by Assets specifically pledged (item **a** or **b** on preceding page, whichever is the less)			
[Insert in 'Gross Liabilities' column only]			
Preferential Creditors (as per List 'C')			
Estimated Balance of assets available for Debenture-Holders secured by a floating charge, and Unsecured Creditors[q] ..... £			
Debenture Holders secured by a floating charge (as per List 'D')			
Estimated Surplus/Deficiency as regards Debenture Holders[q] ..... £			
Unsecured Creditors (as per List 'E'):		£	
Estimated unsecured balance of claims of Creditors partly secured on specific assets, brought from preceding page **c**			
Trade Accounts			
Bills Payable.....			
Outstanding Expenses_____			
_____			
_____			
Contingent Liabilities (state nature):_____			
_____			
_____			
Estimated Surplus/Deficiency as regards creditors[q]			
being difference between:		£	
Gross Assets brought from preceding page **d**			
and			
Gross Liabilities as per column **e**			
	£		
Issued and Called up Capital		£	
_____preference shares of_____each			
_____called up_____			
_____ordinary shares of_____each			
_____called up_____			
_____			
_____			
Estimated Surplus/Deficiency as regards Members[r] (as per List 'F')		£	

Notes

1 These figures must be read subject to the following notes:

a [There is no unpaid capital liable to be called up]* *delete as appropriate

[The nominal amount of unpaid capital liable to be called up is £_____ estimated to produce £_____ which is/is not charged in favour of debenture holders]*

b The estimates are subject to costs of the receivership and to any surplus or deficiency on trading pending realisation of the assets.

2 The Commissioner is particularly requested, before swearing the Affidavit, to ascertain that the full name, address and description of each Deponent are stated, and to initial any crossings-out or other alterations in the printed form.
A deficiency in the Affidavit in any of the above respects will entail its refusal by the Court, and will necessitate its being re-sworn.

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Statement of affairs LIST 'A'

Assets not specifically pledged

Name of bankers

Address

Note:

Full particulars of every description of property not specifically pledged and not included in any other list are to be set forth in this list

Full statement and nature of property	book value £	p	Estimated to produce £	p
Balance at bank				
Cash in hand				
Marketable securities				
Bills receivable (as per schedule I)				
Trade debtors (as per schedule II)				
Loans and advances				
Unpaid calls (as per schedule III)				
state nature Stock in trade				
Work in progress*				
Freehold property				
Leasehold property				
Plant and machinery				
Furniture, fittings utensils, etc				
Patents, trade marks, etc				
Investments other than marketable securities				
Other property				

Signed Date

Please do not write in this binding margin

SCHEDULE I TO LIST 'A'

Statement of affairs

Bills of exchange, promissory notes, etc, available as assets

Please complete legibly, preferably in black type, or bold block lettering

The names to be arranged in alphabetical order and numbered consecutively

No.	Name of acceptor of bill or note	Address	Amount of bill or note		Date when due	Estimated to produce		Particulars of any property held as security for payment of bill or note
			£	p		£	p	

Signed Date

Please do not write in this binding margin

SCHEDULE II TO LIST 'A'

Statement of affairs

Trade debtors

Please complete legibly, preferably in black type, or bold block lettering

The names to be arranged in alphabetical order and numbered consecutively

No.	Name	Residence and occupation	Amount of debt						Reference in ledger or other record where particulars are to be found	Estimated to produce		Particulars of any securities held for debt
			Good		Doubtful		Bad					
			£	p	£	p	£	p		£	p	

Note:

If the debtor to the company is also a creditor, but for a less amount than his indebtedness, the gross amount due to the company and the amount of the contra account should be shown in the third column, and the balance only be inserted under the heading 'Amount of debt' thus:

		£	p	
	Due to company			No such claim should be included in List 'E'
Less:	Contra account			

Signed Date

Please do not write in this binding margin

SCHEDULE III TO LIST 'A'

Statement of affairs

Unpaid calls

Please complete legibly, preferably in black type, or bold block lettering

The names to be arranged in alphabetical order and numbered consecutively

No.	No. in share register	Name of shareholder	Address	No. of shares held	Amount of call per share unpaid		Total amount due		Estimated to realise	
					£	p	£	p	£	p

Signed Date

COMPANIES

3898

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

LIST 'B' (consisting of _____ pages)

Statement of affairs

Assets specifically pledged and creditors fully or partly secured
(not including debenture holders secured by a floating charge)

The names of the secured creditors are to be shown against the assets on which their claims are secured, numbered consecutively, and arranged in alphabetical order as far as possible

Particulars of assets specifically pledged	Date when security given	Estimated value of security £	p	No.	Name of creditor	Address and occupation	Amount of debt £	p	Date when contracted Month	Year	Consideration	Balance of debt unsecured carried to List E £	p	Estimated surplus from security £	p

Signed _____ Date _____

Please do not write in this binding margin

LIST 'C' (consisting of _____ pages)

Statement of affairs

Preferential creditors for rates, taxes, salaries, wages and otherwise

Please complete legibly, preferably in black type, or bold block lettering

The names to be arranged in alphabetical order and numbered consecutively

No.	Name of creditor	Address and occupation	Nature of claim	Period during which claim accrued due	Date when due	Amount of claim £	p	Amount payable in full £	p	Balance not preferential carried to list 'E' £	p

Signed _____ Date _____

Please do not write in this binding margin

LIST 'D' (consisting of_____pages)

Statement of affairs

List of debenture holders secured by a floating charge

Please complete legibly, preferably in black type, or bold block lettering

The names to be arranged in alphabetical order and numbered consecutively

No.	Name of holder	Address	Amount £	p	Description of assets over which security extends

Signed Date

Please do not write in this binding margin

LIST 'E' (consisting of _____ pages)

Statement of affairs

Unsecured creditors

Please complete legibly, preferably in black type, or bold block lettering

The names to be arranged in alphabetical order and number consecutively

Please refer to notes overleaf before completing this form

No.	Name	Address and occupation	Amount of debt		Date when contracted		Consideration
			£	p	Month	Year	

Signed Date

NOTES

1 When there is a contra account against the creditor less than his claim against the company, the amount of the creditor's claim and the amount of the contra account should be shown in the third column and the balance only be inserted under the heading 'Amount of debt' thus:

	£	p
Total amount of claim		
Less: Contra account.....		

No such set-off should be included in Schedule I attached to list 'A'.

2 The particulars of any bills of exchange and promissory notes held by a creditor should be inserted immediately below the name and address of such creditor.

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering.

LIST 'F'

Statement of affairs

Deficiency or surplus account

The period covered by this account must commence on a date not less than three years before the appointment of the receiver or, if the company has not been incorporated for the whole of that period, the date of formation of the company, unless the receiver otherwise agrees.

	£
Items contributing to deficiency (or reducing surplus)	
1 Excess (if any) of capital and liabilities over assets on _____ 19__ as shown by the balance sheet (copy annexed)	
2 Net dividends and bonuses declared during the period from _____ 19__ to the date of the statement	
3 Net trading losses (after charging items shown in the note below) for the same period.....	
4 Losses other than trading losses or for which provision has been made in the books during the same period (give particulars or annex schedule)	
5 Estimated losses now written off for which provision has been made for the purpose of preparing the statement (give particulars or annex schedule)	
6 Other items contributing to deficiency or reducing surplus: _____	
Items reducing deficiency (or contributing to surplus)	£
7 Excess (if any) of assets over capital and liabilities on _____ 19__ as shown on the balance sheet (copy annexed)	
8 Net trading profits (after charging items shown in note below) for the period from _____ 19__ to the date of the statement.....	
9 Profits and income other than trading profits during the same period (give particulars or annex schedule)	
10 Other items reducing deficiency or contributing to surplus: _____	
[Deficiency] [Surplus] § as shown by statement	£

§delete as appropriate

Deficiency/surplus carried forward from previous page ..... £

Please do not write in this binding margin

Note as to net trading profits and losses:

Particulars are to be inserted here (so far as applicable) of the items mentioned below, which are to be taken into account in arriving at the amount of net trading profits or losses shown in this account

Please complete legibly, preferably in black type, or bold block lettering

	£
Provisions for depreciation, renewals or diminution in value of fixed assets	
Charges for United Kingdom corporation tax	
Interest on debentures and other fixed loans	
Payments to directors made by the company and required by law to be disclosed in the accounts	
Exceptional or non-recurring expenditure:	
LESS Exceptional or non-recurring receipts: .... £	
Balance, being other trading profits or losses..... £	
Net trading profits or losses as shown in deficiency or surplus account above... £	

Signed Date

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

LIST 'G'

Statement of affairs

In substitution for such of the lists 'A' to 'F' as would have to be returned blank

List	Particulars	Remarks Where no entries are made on any one or more of the lists 'A' to 'F' the word 'Nil' should be inserted in this column opposite the list or lists thus left blank
A	Assets not specifically pledged	
B	Assets specifically pledged and creditors fully or partly secured (not including debenture holders secured by a floating charge).....	
C	Preferential creditors for rates, taxes, salaries, wages and otherwise	
D	Debenture holders secured by a floating charge	
E	Unsecured creditors.....	
F	Deficiency or surplus account	

Signed Date

Form No. R1

G

THE COMPANIES ACTS 1948 TO 1976

Application by a limited company to be re-registered as unlimited

Pursuant to section 43 of the Companies Act 1967

R1

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

For official use | Company number

Name of company

Limited

Note
Alterations in the memorandum and articles should be set out overleaf.

The following documents are attached in support of an application hereby made for the above named company to be re-registered as unlimited:

1 Signed assents by or on behalf of all the members of the company

2 A statutory declaration made by the directors of the company in compliance with section 43 (3)(b)

3 A printed copy of the company's memorandum incorporating the alterations set out overleaf.

*Delete as appropriate

4 *[A printed copy of the company's articles incorporating the alterations set out overleaf] [Printed articles for registration, the company not having previously registered articles].

Nominal share capital (if any) provided for in the articles as altered	Number of members provided for in the articles as altered
£	

†Delete as appropriate

Signed [Director] [Secretary]† Date

Presentor's name, address and reference (if any):

For official use

General section | Post room

Alterations in the memorandum

Alterations in the articles

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Form No. R2

G

THE COMPANIES ACTS 1948 TO 1976

Members' assent to company being re-registered as unlimited

Pursuant to section 43(3) (a) of the Companies Act 1967

R2

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

For official use | Company number

Name of Company

Limited

*Delete as appropriate

[I, being a member] [We, being members]* of the above named company hereby assent to the company being re-registered as unlimited

†Note Written authorities will be returned on request

Signature of member (or person lawfully authorised to sign on his behalf)†

1 Full name of member

Address

2 Full name of member

Address

3 Full name of member

Address

4 Full name of member

Address

Presentor's name, address and reference (if any):

For official use

General section | Post room

	Signature of member (or person lawfully authorised to sign on his behalf)
5 Full name of member Address	
6 Full name of member Address	
7 Full name of member Address	
8 Full name of member Address	
9 Full name of member Address	
10 Full name of member Address	
11 Full name of member Address	
12 Full name of member Address	
13 Full name of member Address	

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Please enter in the box opposite, the number of continuation sheets attached. ☐

Please do not write in this binding margin

THE COMPANIES ACTS 1948 TO 1976

Members' assent to company being re-registered as unlimited (continued)

Continuation sheet No._____ to Form No. R2

Company number

Please complete legibly, preferably in black type, or bold block lettering

Name of company

Limited

	Signature of member (or person lawfully authorised to sign on his behalf)
Full name of member Address	
Full name of member Address	
Full name of member Address	
Full name of member Address	
Full name of member Address	
Full name of member Address	
Full name of member Address	

	Signature of member (or person lawfully authorised to sign on his behalf)
Full name of member Address	
Full name of member Address	
Full name of member Address	
Full name of member Address	
Full name of member Address	
Full name of member Address	
Full name of member Address	
Full name of member Address	
Full name of member Address	
Full name of member Address	

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Form No. R3

G

THE COMPANIES ACTS 1948 TO 1976

Application by an unlimited company to be re-registered as limited

Pursuant to section 44 of the Companies Act 1967

R3

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

For official use | Company number

Name of company

The following documents are attached in support of an application hereby made for the above named company to be re-registered as limited

A Special Resolution authorising the re-registration of the company as limited was passed on _____

Note
If the company is to have a share capital the application should be accompanied by the appropriate Inland Revenue form PUC6 on which the Capital Duty has been paid, or a letter of dispensation

1 A copy of the aforesaid Special Resolution (unless previously presented for registration)

2 A printed copy of the memorandum as altered in pursuance of the Special Resolution

3 A printed copy of the articles as altered in pursuance of the Special Resolution

Nominal share capital (if any) provided for in the memorandum as altered	Number of members provided for in the articles as altered*.
£	

*Applies only if the company is to be limited by guarantee

†Delete as appropriate

Signed _____ [Director] [Secretary]† Date _____

Presentor's name, address and reference (if any):

For official use
General section | Post room

Form No. F1

G

THE COMPANIES ACTS 1948 TO 1976

List of documents delivered for registration by an oversea company

Pursuant to section 407(1) of the Companies Act 1948 as amended by the Companies Act 1976

F1

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

To the Registrar of Companies

For official use

Company number F

Name of company

Incorporated in*

*Insert country of origin.

Place of business in Great Britain established at

Note
Please read notes overleaf before completing this form.

The following documents are delivered for registration:

1 A certified copy of the† _____ constituting or defining the constitution of the above named company.

†Insert 'Charter', 'Statutes', 'Memorandum and Articles of Association' or other instrument as the case may be.

2 A list (on form No. F2) of the directors and secretary of the company containing the particulars required by section 407 (2) of the Companies Act 1948.

3 A list (on form No. F3) of the names and addresses of some one or more persons resident in Great Britain authorised to accept on behalf of the company service of process and any notices required to be served on the company.

Signature(s) of the person(s) authorised under section 407(1)(c) of the Companies Act 1948, or of some other person in Great Britain duly authorised by the company

Date

Presentor's name, address and reference (if any):

For official use

New Companies section

Post room

Notes

1 A certified copy of the charter, statutes or memorandum and articles of the company or other instrument constituting or defining the constitution of the company required to be delivered by an oversea company to the registrar under section 407 of the Act shall be deemed to be certified as a true copy if in the place of incorporation of the company it is–

a duly certified as a true copy by an official of the Government to whose custody the original is committed; or

b duly certified as a true copy by a notary public of the place of incorporation; or

c duly certified as a true copy on oath by some officer of the company before some person having authority to administer an oath as provided by section 3 of the Commissioners for Oaths Act 1889 (52 & 53 Vict. c. 10).

2 A translation of a charter, statutes or memorandum and articles of association or other instrument constituting or defining the constitution of a company or any account or document to be delivered to the registrar under the Act shall be certified to be a correct translation

a if made in a foreign country, by– any of the British officials mentioned in section 6 of the Commissioners for Oaths Act 1889, or by any person whom any such official certifies is known to him as competent to translate it into the English language;

b if made outside the United Kingdom in any of Her Majesty's dominions or in any place under Her Majesty's protection or where Her Majesty has jurisdiction, by– a person having authority to administer an oath as provided by Section 3 of the Commissioners for Oaths Act 1889;

c if made in Northern Ireland, by–

i a notary public in Northern Ireland, or

ii a solicitor of the Supreme Court of Judicature of Northern Ireland;

d if made in Scotland, by–

i a notary public in Scotland, or

ii a solicitor;

e if made in England, by–

i a notary public in England, or

ii a solicitor of the Supreme Court of Judicature of England.

3 The Board of Trade may in any particular case, if they think fit to do so and upon such conditions as they think fit, permit certified copies or translations to be delivered to the registrar though not certified in accordance with the above requirements.

Form No. F2

G

THE COMPANIES ACTS 1948 TO 1976

List and particulars of the directors and secretary of an oversea company

Pursuant to section 407 of the Companies Act 1948 as amended by the Companies Act 1976

F2

Please do not write in this binding margin.

For official use | Company number F

Please complete legibly, preferably in black type, or bold block lettering

Name of company

Incorporated in*

*Insert country of origin.

Place of business in Great Britain established at

Particulars of the persons who are directors of the company at the date of this return (see note 7)

Note

Please read the notes on page 2 before completing this part of the form.

Name (notes 2 and 6)

Former name(s) (note 3)

Address (notes 4 and 6) | Nationality

Business occupation or particulars of other directorships (note 5)

Name (notes 2 and 6)

Former name(s) (note 3)

Address (notes 4 and 6) | Nationality

Business occupation or particulars of other directorships (note 5)

Presentor's name, address and reference (if any):

For official use

New companies section | Post room

Particulars of the person who is, or the persons who are, the secretary or joint secretaries of the company at the date of this return

Please do not write in this binding margin.

Please complete legibly, preferably in black type, or bold block lettering

Name (notes 2 and 6)
Former name(s) (note 3)
Address (notes 4 and 6)

Name (notes 2 and 6)
Former name(s) (note 3)
Address (notes 4 and 6)

Note

Please read the notes below before completing this part of the form.

If the spaces provided on page 1 are insufficient and use has been made of continuation sheets (see note 1), please enter in the box opposite the number of continuation sheets which form part of this statement

Signature(s) of the person(s) authorised under section 407(1)(c) of the Companies Act 1948, or of some other person in Great Britain duly authorised by the company	
Date	

Notes

1 If the form provides insufficient space the names and particulars must be entered on the prescribed continuation sheet(s)

2 Full names must be given. In the case of an individual, his present Christian name or names and surname must be given. 'Christian name' includes a forename, and 'surname' in the case of a peer or person usually known by a title different from his surname means that title. In the case of a corporation, its corporate name must be given.

3 In the case of an individual, any former Christian names and surname must be given in addition. The expression 'Christian name' includes a forename.
'Former Christian name' and 'former surname' do not include
a in the case of a peer or a person usually known by a British title different from his surname, the name by which he was known previous to the adoption of or succession to the title, or

b in the case of any person, a former Christian name or surname where that name or surname was changed or disused before the person bearing the name attained the age of eighteen years or has been changed or disused for a period of not less than twenty years; or

c in the case of a married woman, the name or surname by which she was known previous to the marriage.

4 Usual residential address must be given or, in the case of a corporation, the registered or principal office.

5 In the case of an individual who has no business occupation but holds any other directorship or directorships, particulars of that directorship or of some one of those other directorships must be entered

6 Where the secretary or one of the joint secretaries is a Scottish firm the details required are the firm name and its principal office address. Where all the partners in a firm are joint secretaries the name and principal office address of the firm alone may be stated.

7 'Director' includes any person who occupies the position of a director by whatsoever name called.

Please do not write in this binding margin

THE COMPANIES ACTS 1948 TO 1976

List and particulars of the directors and secretary of an oversea company

Continuation sheet No. _____ to Form No. F2

Company number

F

Please complete legibly, preferably in black type, or bold block lettering

Name of company

Particulars of directors (continued) (see note 7)

Name (notes 2 and 6)
Former name(s) (note 3)
Address (notes 4 and 6) — Nationality
Business occupation or particulars of other directorships (note 5)

Name (notes 2 and 6)
Former name(s) (note 3)
Address (notes 4 and 6) — Nationality
Business occupation or particulars of other directorships (note 5)

Name (notes 2 and 6)
Former name(s) (note 3)
Address (notes 4 and 6) — Nationality
Business occupation or particulars of other directorships (note 5)

Form No. F3

G

THE COMPANIES ACTS 1948 TO 1976

List of names and addresses of some one or more persons resident in Great Britain authorised to accept service on behalf of an oversea company

Pursuant to section 407(1) of the Companies Act 1948 as amended by the Companies Act 1976

F3

Please do not write in this binding margin.

Please complete legibly, preferably in black type, or bold block lettering

For official use | Company number F

Name of Company

Incorporated in*

*Insert country of origin.

Place of business in Great Britain established at

List of some one or more persons resident in Great Britain authorised to accept on behalf of the company service of process and any notices required to be served on the company

Full name	Address

Signature(s) of the person(s) authorised under section 407(1)(c) of the Companies Act 1948, or of some other person in Great Britain duly authorised by the company

Date

Presentor's name, address and reference (if any):

For official use

New Companies section | Post room

Form No. F4

G

THE COMPANIES ACTS 1948 TO 1976

Return of alteration in the charter, statutes, etc., of an oversea company

Pursuant to section 409(1) of the Companies Act 1948 as amended by the Companies Act 1976

F4

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

For official use | Company number F

Name of Company

Incorporated in*

*Insert country of origin.

Place of business in Great Britain established at

Return of alteration in the† ____

constituting or defining the constitution of the above-named company

†Insert 'Charter', 'Statutes', 'Memorandum and Articles of Association' or other instrument as the case may be. (See notes overleaf)

Note

A certified copy of the alteration or a certified copy of the new deed, if one has been executed, and a certified translation of the alteration or deed if not in the English language must accompany this return. The actual documents enclosed should be listed below.

Signature(s) of the person(s) authorised under section 407(1)(c) of the Companies Act 1948, or of some other person in Great Britain duly authorised by the company

Date

Presentor's name, address and reference (if any):

For official use

New Companies Section | Post room

Notes

1 A certified copy of the charter, statutes or memorandum and articles of the company or other instrument constituting or defining the constitution of the company required to be delivered by an oversea company to the registrar under section 407 of the Act shall be deemed to be certified as a true copy if in the place of incorporation of the company it is–

a duly certified as a true copy by an official of the Government to whose custody the original is committed; or

b duly certified as a true copy by a notary public of the place of incorporation; or

c duly certified as a true copy on oath by some officer of the company before some person having authority to administer an oath as provided by section 3 of the Commissioners for Oaths Act 1889 (52 & 53 Vict. c. 10).

2 The time within which a return containing the particulars of alterations is to be delivered to the registrar under section 409 of the Act shall be twenty-one days after the date of making such alterations or twenty-one days after the date on which notice thereof could in due course of post and if despatched with due diligence have been received in Great Britain.

3 A translation of a charter, statutes or memorandum and articles of association or other instrument constituting or defining the constitution of a company or any account or document to be delivered to the registrar under the Act shall be certified to be a correct translation

a if made in a foreign country, by–
any of the British officials mentioned in section 6 of the Commissioners for Oaths Act 1889, or by any person whom any such official certifies is known to him as competent to translate it into the English language;

b if made outside the United Kingdom in any of Her Majesty's dominions or in any place under Her Majesty's protection or where Her Majesty has jurisdiction, by–
a person having authority to administer an oath as provided by Section 3 of the Commissioners for Oaths Act 1889;

c if made in Northern Ireland, by–

i a notary public in Northern Ireland, or

ii a solicitor of the Supreme Court of Judicature of Northern Ireland;

d if made in Scotland, by–

i a notary public in Scotland, or

ii a solicitor;

e if made in England, by–

i a notary public in England, or

ii a solicitor of the Supreme Court of Judicature of England.

4 The Board of Trade may in any particular case, if they think fit to do so and upon such conditions as they think fit, permit certified copies or translations to be delivered to the registrar though not certified in accordance with the above requirements.

G

Form No. F4a

THE COMPANIES ACTS 1948 TO 1976

Return of change in the corporate name of an oversea company

Pursuant to section 409 (2) of the Companies Act 1948 as amended by the Companies Act 1976

F4a

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

*complete with present name

For official use | Company number F

Name of Company*

†Country of origin

Incorporated in†

Place of business in Great Britain established at

Particulars of change of name

1 Former corporate name

2 Present corporate

3 Date of change of corporate name

Signatures of the persons authorised under Section 407 (1)(c) of the Companies Act 1948, or of some other person in Great Britain duly authorised by the company

Date

Presentor's name, address and reference (if any):

For official use

General Section | Post room

Form No. F5

G

THE COMPANIES ACTS 1948 TO 1976

Return of alteration in the directors or secretary of an oversea company or in their particulars

Pursuant to section 409(1) of the Companies Act 1948 as amended by the Companies Act 1976.

F5

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

To the Registrar of Companies

For official use

Company number F

Name of company

Incorporated in†

†Insert country of origin

Place of business in Great Britain established at

Note
Please read notes overleaf before completing this form

hereby notifies you in accordance with section 409(1) of the Companies Act 1948 as amended by the Companies Act 1976 that:

Particulars of director or secretary

Name (note 3)	
Former name(s) (note 4)	
Address (note 5)	
Business occupation or particulars of one other directorship (note 6)	Nationality

Presentor's name, address and reference (if any):

For official use
General section | Post room

Particulars of directors (continued)

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Name (note 3)	
Former name(s) (note 4)	
Address (note 5)	
Business occupation or particulars of one other directorship (note 6)	Nationality

Name (note 3)	
Former name(s) (note 4)	
Address (note 5)	
Business occupation or particulars of one other directorship (note 6)	Nationality

Signature(s) of the person(s) authorised under section 407 (1)(c) of the Companies Act 1948, or of some other person in Great Britain duly authorised by the company.	
Date	

Notes

1 If the space allowed is insufficient, the names and particulars must be entered on the prescribed continuation sheet(s).

2 This return must be delivered to the Registrar of Companies within 21 days after the date on which particulars of the alteration could, in the ordinary course of post, have been received in Great Britain from the place where the company is incorporated.

3 Full names must be given. In the case of an individual, his present Christian name or names and surname must be given. 'Christian name' includes a forename, and 'surname' in the case of a peer or person usually known by a title different from his surname means that title. In the case of a corporation, its corporate name must be given.

4 In the case of an individual, any former Christian names and surname must be given in addition. The expression 'Christian name' includes a forename.

'Former Christian name' and 'former surname' do not include:

a in the case of a peer or a person usually known by a British title different from his surname, the name by which he was known previous to the adoption of or succession to the title; or

b in the case of any person, a former Christian name or surname where that name or surname was changed or disused before the person bearing the name attained the age of eighteen years or has been changed or disused for a period of not less than twenty years; or

c in the case of a married woman, the name or surname by which she was known previous to the marriage.

5 Usual residential address must be given or, in the case of a corporation, the registered or principal office.

6 In the case of an individual who has no business occupation but holds any other directorship or directorships, particulars of that directorship or one of those other directorships must be entered.

7 Where the secretary or one of the joint secretaries is a Scottish firm the details required are the firm name and its principal office address. Where all the partners in a firm are joint secretaries the name and principal office address of the firm alone may be stated.

Please do not write in this binding margin

THE COMPANIES ACTS 1948 TO 1976

Return of alteration in the directors or secretary of an oversea company or in their particulars

Continuation sheet No._____ to form No. F5

Please complete legibly, preferably in black type, or bold block lettering

Company number

F

Name of company

Particulars of directors (continued)

Name (note 3)	
Former name(s) (note 4)	
Address (note 5)	
Business occupation or particulars of one other directorship (note 6)	Nationality

Name (note 3)	
Former name(s) (note 4)	
Address (note 5)	
Business occupation or particulars of one other directorship (note 6)	Nationality

Name (note 3)	
Former name(s) (note 4)	
Address (note 5)	
Business occupation or particulars of one other directorship (note 6)	Nationality

Name (note 3)	
Former name(s) (note 4)	
Address (note 5)	
Business occupation or particulars of one other directorship (note 6)	Nationality

Particulars of directors (continued)

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Name (note 3)	
Former name(s) (note 4)	
Address (note 5)	
Business occupation or particulars of one other directorship (note 6)	Nationality

Name (note 3)	
Former name(s) (note 4)	
Address (note 5)	
Business occupation or particulars of one other directorship (note 6)	Nationality

Name (note 3)	
Former name(s) (note 4)	
Address (note 5)	
Business occupation or particulars of one other directorship (note 6)	Nationality

Name (note 3)	
Former name(s) (note 4)	
Address (note 5)	
Business occupation or particulars of one other directorship (note 6)	Nationality

Name (note 3)	
Former name(s) (note 4)	
Address (note 5)	
Business occupation or particulars of one other directorship (note 6)	Nationality

Name (note 3)	
Former name(s) (note 4)	
Address (note 5)	
Business occupation or particulars of one other directorship (note 6)	Nationality

Form No. F6

G

THE COMPANIES ACTS 1948 TO 1976

Return of alteration in the names and addresses of persons resident in Great Britain authorised to accept service on behalf of an oversea company

Pursuant to section 409(1) of the Companies Act 1948 as amended by the Companies Act 1976

F6

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

For official use | Company number F

Name of company

Incorporated in*

*Insert country of origin.

Place of business in Great Britain established at

Note
Please read notes overleaf before completing this form

Particulars of alteration:

Signature(s) of the person(s) authorised under section 407(1)(c) of the Companies Act 1948, or of some other person in Great Britain duly authorised by the company

Date

Presentor's name, address and reference (if any):

For official use

General section | Post room

Note

(See Regulation 5 of the Companies (Forms) Regulations 1979)

The time within which a return containing the particulars of alterations is to be delivered to the Registrar under section 409 of the Act shall be twenty-one days after the date of making such alterations.

Form No. F7

A

THE COMPANIES ACTS 1948 TO 1976

Notice of accounting reference date by an oversea company

Pursuant to sections 2(1) and 10(1) of the Companies Act 1976

F7

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

To the Registrar of companies

For official use

Company number F

Name of company

*Country of origin

Incorporated in*

Place of business in Great Britian established at

Important The accounting reference date to be entered alongside should be completed as in the following examples:

31 March
Day Month
3 1 0 3

5 April
Day Month
0 5 0 4

31 December
Day Month
3 1 1 2

The above-named company hereby gives you notice in accordance with subsection (1) of section 2 and subsection (1) of section 10 of the Companies Act 1976 that the accounting reference date on which the company's accounting reference period is to be treated as coming to an end in each successive year is as shown below:

Day Month

Signature(s) of the person(s) authorised under section 407(1)(c) of the Companies Act 1948, or of some other person in Great Britain duly authorised by the company

Date

Presentor's name, address and reference (if any):

For official use
General section | Post room

Form No. F7a

A

THE COMPANIES ACTS 1948 TO 1976

Notice by an oversea company of new accounting reference date given during the course of an accounting reference period

Pursuant to sections 3(1) and 10(1) of the Companies Act 1976

F7a

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

To the Registrar of Companies

For official use

Company number F

Name of company

*Country of origin

Incorporated in*

Place of business in Great Britain established at

Note
Please read notes 1 to 5 overleaf before completing this form

hereby gives you notice in accordance with sections 3(1) and 10(1) of the Companies Act 1976 that the company's new accounting reference date on which the current accounting reference period and each subsequent accounting reference period of the company is to be treated as coming, or as having come, to an end is as shown below:

Day Month

†delete as appropriate

The current accounting reference period of the company is to be treated as [shortened] [extended] † and [is to be treated as having come to an end] [will come to an end] † on

Day Month Year

1 9

Signature(s) of the person(s) authorised under section 407(1)(c) of the Companies Act 1948, or of some other person in Great Britain duly authorised by the company

Date

Presentor's name, address and reference (if any):

For official use

General section | Post room

Notes

1 Subject to the provision referred to in note 2 below, at any time after the end of a period which was an accounting reference period of a company by virtue of section 2 or section 3 of the Companies Act 1976 the company may give notice in the prescribed form to the Registrar of Companies, under section 3(2), specifying a date in the calendar year ("the new accounting reference date") on which that accounting reference period ("the previous accounting reference period") and each subsequent accounting reference period of the company is to be treated as coming or (as the case may require) as having come to an end.

2 Such notice

a shall not have effect unless the company is a subsidiary or holding company of another company and the new accounting reference date coincides with the accounting reference date of that other company; and

b shall not have effect if the period allowed for laying and delivering accounts in relation to the previous accounting reference period has already expired at the time when the notice was given. [Section 3(3)]

3 A notice under section 3(2) must state whether the previous accounting reference period of the company

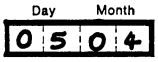
a is to be treated as shortened, so as to be treated as having come to an end on the new accounting reference date on the first occasion on which that date fell after the beginning of that accounting reference period; or

b is to be treated as extended, so as to come to an end, or (as the case may require) to be treated as having come to an end, on the new accounting reference date on the second occasion on which that date falls or fell after the beginning of that accounting reference period. [Section 3(4)]

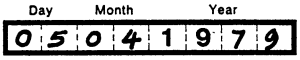
4 A notice under section 3(2) which states that the previous accounting reference period of the company is to be extended shall not have effect if the previous accounting reference period as extended in accordance with the notice would exceed eighteen months. [Section 3(5)]

5 The dates in the boxes on this form should be completed in the manner illustrated below:

Day Month



Day Month Year



Form No. F7b

A

THE COMPANIES ACTS 1948 TO 1976

Notice by an oversea company of new accounting reference date given after the end of an accounting reference period

F7b

Pursuant to sections 3(2) and 10(1) of the Companies Act 1976
To the Registrar of Companies

For official use | Company number F

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Name of company

Incorporated in*

*Country of origin

Place of business in Great Britain established at

Note
Please read notes 1 to 6 overleaf before completing this form

hereby gives you notice in accordance with sections 3(2) and 10(1) of the Companies Act 1976 that the company's new accounting reference date on which the previous accounting reference period and each subsequent accounting reference periodof the company is to be treated as coming, or as having come, to an end is as shown below:

Day Month

†delete as appropriate

The previous accounting reference period of the company is to be treated as [shortened] [extended]† and [is to be treated as having come to an end] [will come to an end]† on

Day Month Year

1 9

‡delete as appropriate

The company is a [subsidiary] [holding company]‡ of

company number

the accounting reference date of which is

Signature(s) of the person(s) authorised under section 407(1)(c) of the Companies Act 1948, or of some other person in Great Britain duly authorised by the company

Date

Presentor's name, address and reference (if any):

For official use
General section | Post room

Notes

1 In their application to oversea companies, sections 2 and 3 of the Companies Act 1976 are to be read subject to the modifications contained in sub-sections (2) to (7) of section 10 of the Act.
[Section 10(1)]

2 Subject to the provision referred to in note 3 below, at any time after the end of a period which was an accounting reference period of a company by virtue of sections 2, 3 or 10 of the Act the company may give notice in the prescribed form to the Registrar of Companies, under section 3(2), specifying a date in the calendar year ("the new accounting reference date") on which that accounting reference period ("the previous accounting reference period") and each subsequent accounting reference period of the company is to be treated as coming or (as the case may require) as having come to an end.

3 Such notice
a shall not have effect unless the company is a subsidiary or holding company of another company and the new accounting reference date coincides with the accounting reference date of that other company; and

b shall not have effect if the period allowed for laying and delivering accounts in relation to the previous accounting reference period has already expired at the time when the notice is given.
[Section 3(3)]

4 A notice under section 3(2) must state whether the previous accounting reference period of the company
a is to be treated as shortened, so as to be treated as having come to an end on the new accounting reference date on the first occasion on which that date fell after the beginning of that accounting reference period; or

b is to be treated as extended, so as to come to an end, or (as the case may require) to be treated as having come to an end, on the new accounting reference date on the second occasion on which that date falls or fell after the beginning of that accounting reference period. [Section 3(4)]

5 A notice under section 3(2) which states that the previous accounting reference period of the company is to be extended shall not have effect if the previous accounting reference period as extended in accordance with the notice would exceed eighteen months. [Section 3(5)]

6 The dates in the boxes on this form should be completed in the manner illustrated below:

Day Month

0	5	0	4

Day Month Year

0	5	0	4	1	9	7	9

Form No. F8

THE COMPANIES ACTS 1948 TO 1976

Particulars of a mortgage or charge on property in England and Wales created by a company incorporated outside England and Wales

Pursuant to sections 95 and 106 of the Companies Act 1948 as amended by the Companies Act 1976

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

For official use Company number F

Name of company

*Country of origin

Incorporated in*

Place of business in Great Britain established at

Note
Please read notes overleaf before completing this form

Date and description of the instrument creating or evidencing the mortgage or charge

Amount due or owing under the mortgage or charge

Names, addresses and descriptions of the mortgagees or persons entitled to the mortgage or charge

Presentor's name, address and reference (if any):

For official use
Mortgage section | Post room

Short particulars of all the property mortgaged or charged

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Particulars as to commission, allowance or discount (if any) paid (note 2)

Signature(s) of the person(s) authorised under section 407 (1)(c) of the Companies Act 1948, or of some other person in Great Britain duly authorised by the company

Date

Notes

1 A description of the instrument, eg 'Trust Deed', 'Debenture', 'Charge by way of legal mortgage' etc., as the case may be should be given.

2 In this space there should be inserted the amount or rate per cent of the commission, allowance or discount (if any) paid or made either directly or indirectly by the company to any person in consideration of his subscribing or agreeing to subscribe, whether absolutely or conditionally or procuring or agreeing to procure subscriptions, whether absolute or conditional for any debentures included in this return. The rate of interest payable under the terms of the debentures should not be entered.

3 The original instrument creating the charge together with this form, must be delivered to the registrar of companies within 21 days after the date of the creation of the charge (section 95 (1))

Form No. F9

THE COMPANIES ACTS 1948 TO 1976

Particulars of a mortgage or charge subject to which property in England and Wales has been acquired by a company incorporated outside England and Wales

Pursuant to sections 97 and 106 of the Companies Act 1948 as amended by the Companies Act 1976

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

For official use | Company number F

Name of company

*Country of origin

Incorporated in*

Place of business in Great Britain established at

Note
Please read notes overleaf before completing this form

Date and description of the instrument creating or evidencing the mortgage or charge (note 1)

Date of the acquisition of the property

Amount due or owing by the mortgage or charge

Names, addresses and descriptions of the mortgagees or persons entitled to the mortgage or charge

Presentor's name, address and reference (if any):

For official use
Mortgage section | Post room

Short particulars of the property mortgaged or charged (continued)

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Signature(s) of the person(s) authorised under section 407 (1)(c) of the Companies Act 1948 or of some other person in Great Britain duly authorised by the company	
Date	

Notes

1 A description of the instrument, eg 'Trust Deed', 'Mortgage', 'Debenture', etc., as the case may be, should be given.

2 This return must be delivered to the Registrar of Companies within 21 days after the date of the acquisition of the property which is subject to the mortgage or charge.

3 A copy of the instrument by which a charge is created or evidenced, to be delivered to the Registrar under the provisions of subsection (1) of section 97 of the Act, shall be verified or certified to be a true copy under the seal of the company or under the hand of some person interested therein otherwise than on behalf of the company.

Form No F10

M

THE COMPANIES ACTS 1948 TO 1976

Particulars of a series of debentures containing, or giving by reference to any other instrument, any charge on property in England and Wales, to the benefit of which the debenture holders of the said series are entitled, pari passu, created by a company incorporated outside England and Wales

F10

Please do not write in this binding margin

Pursuant to sections 95(8) and 106 of the Companies Act 1948 as amended by the Companies Act 1976.

Please complete legibly, preferably in black type, or bold block lettering

For official use | Company number F

Name of company

Incorporated in*

*Insert country of origin

Address of place of business in Great Britain

Note
Please read notes overleaf before completing this form

Particulars of a series of debentures created by the above-named company (note 1)

Total amount secured by the whole series

Amount of the present issue of the series

Dates of resolutions authorising the issue of the series

Date of the covering deed (if any) (note 2)

General description of the property charged

Presentor's name, address and reference (if any):

For official use
Mortgage section | Post room

Names of the trustees (if any) for the debenture holders

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Particulars as to commission, allowance or discount (if any) paid (note 3)

Signature(s) of the person(s) authorised under section 407(1)(c) of the Companies Act 1948 or of some other person in Great Britain duly authorised by the company

Date

Notes

1 This form is to be used for registration of particulars of the entire series. When more than one issue of debentures in the series is made, particulars of the date and amount of each issue subsequent to the first should be sent to the Registrar on Form No. F11.

2 The date should be given of the covering deed (if any) by which the security is created or defined; or if there is no such deed, the date of the first execution of any debenture in the series.

3 In this space there should be inserted the amount or rate per cent of the commission, allowance or discount (if any) paid or made either directly or indirectly by the company to any person in consideration of his subscribing or agreeing to subscribe, whether absolutely or conditionally, or procuring or agreeing to procure subscriptions, whether absolute or conditional, for any of the debentures included in this return. The rate of interest payable under the terms of the debentures should not be entered.

Form No. F11

THE COMPANIES ACTS 1948 TO 1976

Particulars of an issue of debentures in a series by a company incorporated outside England and Wales

Pursuant to sections 95(8) and 106 of the Companies Act 1948 as amended by the Companies Act 1976

F11

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

For official use | Company number F

Name of company

*Country of origin

Incorporated in*

Place of business in Great Britain established at

Note
Please read notes overleaf before completing this form

Particulars of an issue of debentures in a series where more than one issue in the series is made by the above-named company (note 1)

Date of present issue

Amount of present issue

Particulars as to commission, allowance or discount (if any) paid (note 2)

Signature(s) of the person(s) authorised under section 407 (1)(c) of the Companies Act 1948 or of some other person in Great Britain duly authorised by the company

Date

Presentor's name, address and reference (if any):

For official use
Mortgage section | Post room

Notes

1 This form is for use when more than one issue is made of debentures in a series; for registration of particulars of the entire series, Form No F10 should be used.

2 In this space there should be inserted the amount or rate per cent of the commission, allowance or discount (if any) paid or made either directly or indirectly by the company to any person in consideration of his subscribing or agreeing to subscribe, whether absolutely or conditionally, or procuring or agreeing to procure subscriptions, whether absolute or conditional for any of the debentures included in this return. The rate of interest payable under the terms of the debentures should not be entered.

Form No. F12

M

THE COMPANIES ACTS 1948 TO 1976

Memorandum of complete satisfaction of mortgage or charge registered by a company incorporated outside England and Wales

F12

Please do not write in this binding margin.

For official use

Company number F

Please complete legibly, preferably in black type, or bold block lettering

Name of company

incorporated in†

†Country of origin

Place of business in Great Britain established at

Memorandum of complete satisfaction of mortgage or charge

Particulars to be verified

‡A description of the instrument(s) creating or evidencing the charge, eg 'Mortgage', 'Charge', 'Debenture' etc, with the date thereof should be given.

*delete as appropriate

§Insert brief details of property

¶The date of registration may be confirmed from the certificate of registration and (except in the case of a series of debentures) from the registration stamp affixed to the instrument(s) registered.

For verification see overleaf

The above-named company hereby gives notice that the registered charge being [‡_____ dated_____ 19_____*] [a series of Debentures authorised by resolution dated_____ 19_____*] secured on property§_____ of which particulars were registered with the Registrar of Companies on¶_____ 19_____ was wholly satisfied on_____ 19_____ the debt for which the charge was given having been paid or satisfied

The above-named company hereby gives notice that the registered charge being [‡_____ dated_____ 19_____*] [a series of Debentures authorised by resolution dated_____ 19_____*] secured on property§_____ of which particulars were registered with the Registrar of Companies on¶_____ 19_____ was wholly satisfied on_____ 19_____ the debt for which the charge was given having been paid or satisfied

Presentor's name, address and reference (if any):

For official use

Mortgage section | Post room

Time critical reference

Memorandum of complete satisfaction of mortgage or charge (continued)

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

Name of company

The above-named company hereby gives notice that the registered charge being [† _____ dated _____ 19____*] [a series of Debentures authorised by resolution dated _____ 19____*] secured on property‡ _____ of which particulars were registered with the Registrar of Companies on§ _____ 19____ was wholly satisfied on _____ 19____ the debt for which the charge was given having been paid or satisfied

*delete as appropriate

†A description of the instrument(s) creating or evidencing the charge, eg 'Mortgage', 'Charge', 'Debenture' etc, with the date thereof should be given.

‡Insert brief details of property

Signature(s) of the person(s) authorised under section 407(1)(c) of the Companies Act 1948 _____

Date _____

§The date of registration may be confirmed from the certificate of registration and (except in the case of a series of debentures) from the registration stamp affixed to the instrument(s) registered.

Declaration

Pursuant to section 100 of the Companies Act 1948 as amended by the Companies Act 1976 and pursuant to section 106 of the Companies Act 1948

[I] [We],* _____

of _____

the person(s) authorised under section 407(1)(c) of the Companies Act 1948 by the above-named company do solemnly and sincerely declare that the particulars contained in the memorandum of satisfaction relating to the** _____ charge(s) entered above are true to the best of [my] [our]* knowledge, information and belief. And [I] [We]* make this solemn Declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act 1835.

**insert number of charges

Declared at _____

_____

_____

the _____ day of _____ one thousand nine hundred and _____

before me _____

A Commissioner for Oaths¶

Signature of declarants:

_____

_____

_____

_____

_____

¶ or Notary Public or Justice of the Peace or Solicitor having the powers conferred on a Commissioner for Oaths

Form No. F12a

M THE COMPANIES ACTS 1948 TO 1976

Memorandum of (1) partial payment or satisfaction of mortgage or charge (2) release of part of property or undertaking from mortgage or charge registered by a company incorporated outside England and Wales

F12a

Please do not write in this binding margin.

Please complete legibly, preferably in black type, or bold block lettering

For official use

Company number F

Name of Company

†Country of origin

Incorporated in†

Place of business in Great Britain established at

‡A description of the Instrument(s) creating or evidencing the charge, eg 'Mortgage', 'Charge', 'Debenture' etc, with the date thereof should be given.

Particulars to be verified

The above-named company hereby gives notice that the registered charge being [‡_____ dated _____ 19____ *]

[a series of Debentures authorised by resolution dated _____ 19____ *]

secured on property§ _____ of which particulars were registered with the Registrar of Companies on¶ _____ 19____ was satisfied on _____ to the extent of _____ [the debt for which the charge was given having been partly paid or satisfied]*[and]*[part of the property or undertaking charged having been released from the charge].* [Short particulars of the property or undertaking no longer charged: _____ *]

§Insert brief details of property

¶The date of registration may be confirmed from the certificate of registration and (except in the case of a series of debentures) from the registration stamp affixed to the instrument(s) registered.

*delete as appropriate

For verification see overleaf

Presentor's name, address and reference (if any):

For official use

Mortgage section | Post room

Time critical reference

Memorandum (continued)

Name of company

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

The above-named company hereby gives notice that the registered charge being [†_____ dated _____ 19____ *] [a series of Debentures authorised by resolution dated _____ 19____ *] secured on property‡: _____ of which particulars were registered with the Registrar of Companies on§ _____ 19____ was satisfied on _____ to the extent of _____ [the debt for which the charge was given having been partly paid or satisfied]*[and]*[part of the property or undertaking charged having been released from the charge].* [Short particulars of the property or undertaking no longer charged: _____ *]

†A description of the instrument(s) creating or evidencing the charge, eg 'Mortgage', 'Charge', 'Debenture' etc. with the date thereof should be given.

§The date of registration may be confirmed from the certificate of registration and (except in the case of a series of debentures) from the registration stamp affixed to the instrument(s) registered.

Signature(s) of the person(s) authorised under section 407 (1) (c) of the Companies Act 1948 _____

Date _____

*delete as appropriate

Declaration

Pursuant to section 100 of the Companies Act 1948 as amended by the Companies Act 1976 and pursuant to section 106 of the Companies Act 1948

[I] [We],* _____

of _____

‡Insert brief details of property

the person(s) authorised under section 407 (1) (c) of the Companies Act 1948 by the above-named company do solemnly and sincerely declare that the particulars contained in the memorandum of satisfaction relating to the** _____ charge(s) entered above are true to the best of [my] [our]* knowledge, information and belief. And [I] [We]* make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act 1835

Declared at _____

the _____ day of _____ one thousand nine hundred and _____

before me _____

A Commissioner for Oaths¶

Signatures of declarants:

_____

_____

_____

_____

_____

**insert number of charges

¶or Notary Public or Justice of the Peace or Solicitor having the powers conferred on a Commissioner for Oaths

Form No. F12b

M

THE COMPANIES ACTS 1948 TO 1976

Memorandum of fact that part of property or undertaking mortgaged or charged has ceased to form part of property or undertaking of company registered by a company incorporated outside England and Wales

F12b

Please do not write in this binding margin.

Please complete legibly, preferably in black type, or bold block lettering

For official use

Company number F

Name of Company

Incorporated in†

†Country of origin

Place of business in Great Britain established at

Particulars to be verified

*delete as appropriate

[I] [We]*

of

hereby give notice that on _____ 19____ part of the property or undertaking secured by the registered charge being[‡ _____ dated _____ 19____]* [a series of Debentures authorised by resolution dated _____ 19____*] of which particulars were registered with the Registrar of Companies on¶ _____ 19____ ceased to form part of the company's property or undertaking. Short particulars of such property:

‡A description of the Instrument(s) creating or evidencing the charge, eg 'Mortgage', 'Charge', 'Debenture' etc, with the date thereof should be given.

¶The date of registration may be confirmed from the certificate of registration and (except in the case of a series of debentures) from the registration stamp affixed to the instrument(s) registered.

For verification see overleaf

Presentor's name, address and reference (if any):

For official use
Mortgage section | Post room

Time critical reference

[I] [We]*_____

of _____

hereby give notice that on _____ 19____ part of the property or undertaking secured by the registered charge being[† _____ dated _____ 19____*] [a series of Debentures authorised by resolution dated _____ 19____*] of which particulars were registered with the Registrar of Companies on§ _____ 19____ ceased to form part of the company's property or undertaking. Short particulars of such property: _____

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering.

†A description of the instrument(s) creating or evidencing the charge, eg 'Mortgage', 'Charge', 'Debenture' etc, with the date thereof should be given.

§The date of registration may be confirmed from the certificate of registration and (except in the case of a series of debentures) from the registration stamp affixed to the instrument(s) registered.

Signature(s) of the person(s) authorised under section 407 (1) (c) of the Companies Act 1948 _____

Date _____

Declaration

Pursuant to section 100 of the Companies Act 1948 as amended by the Companies Act 1976 and pursuant to section 106 of the Companies Act 1948

[I] [We],* _____

of _____

*delete as appropriate

the person(s) authorised under section 407 (1) (c) of the Companies Act 1948 by the above-named company do solemnly and sincerely declare that the particulars contained in the memorandum of satisfaction relating to the** ____ charge(s) entered above are true to the best of [my] [our]* knowledge, information and belief. And [I] [We]* make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act 1835

Declared at _____

the ____ day of ____ one thousand nine hundred and ____

before me _____

A Commissioner for Oaths¶

Signatures of declarants:

_____

_____

_____

_____

_____

**Insert number of charges

* or Notary Public or Justice of the Peace or Solicitor having the powers conferred on a Commissioner for Oaths

Form No. F13

G

THE COMPANIES ACTS 1948 TO 1976

Statement of name, other than corporate name, under which an oversea company proposes to carry on business in Great Britain

Pursuant to section 31(3) of the Companies Act 1976

F13

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

For official use | Company number F

Name of Company

*country of origin

Incorporated in*

Place of business in Great Britain established at

The name approved by the Secretary of State, other than its corporate name, under which†

†enter corporate name

‡enter name approved by the Secretary of State under Section 31(3) of the Companies Act 1976

proposes to carry on business in Great Britain is‡

Signatures of the persons authorised under Section 407 (1) (c) of the Companies Act 1948, or of some other person in Great Britain duly authorised by the company

Date

Presentor's name, address and reference (if any):

For official use

General section | Post room

Form No. F13a

G

THE COMPANIES ACTS 1948 TO 1976

Statement of name, other than corporate name, under which an oversea company proposes to carry on business in Great Britain in substitution for name previously registered

F13a

Pursuant to section 31(3) of the Companies Act 1976

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold block lettering

For official use | Company number F

Name of Company

*Country of origin

Incorporated in*

Place of business in Great Britain established at

†enter corporate name

The name approved by the Secretary of State, other than its corporate name, under which†

‡enter name approved by the Secretary of State under section 31(3) of the Companies Act 1976

proposes to carry on business in Great Britain is‡

§enter the name previously registered under section 31(3). If the company has previously been registered by more than one name under section 31(3), the last name so registered should be entered

This name is in substitution for§

which was previously registered.

Signatures of the persons authorised under Section 407 (1)(c) of the Companies Act 1948, or of some other person in Great Britain duly authorised by the company

Date

Presentor's name, address and reference (if any):

For official use

General Section | Post room

THE COMPANIES ACTS 1948 TO 1976

Form No. 47 (Scot)

M

Particulars of a mortgage or charge created by a company registered in Scotland

Pursuant to Section 106A
of the COMPANIES ACT 1948 (note 1)

47 (Scot.)

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold black lettering

*delete if inappropriate

For official use

Company Number

Name of Company

Limited*

Particulars of a mortgage or charge created by the above-named company

Date and description of the instrument creating or evidencing the mortgage or charge (note 1)

Amount secured by the mortgage or charge

Presenter's name, address, telephone number and reference (if any)

For official use
Mortgage Section

Post room

Time Critical reference

Short particulars of all the property mortgaged or charged (For statement as to restriction on power to grant further securities or ranking provisions see note 3)

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

Names, addresses and descriptions of the mortgagees or persons entitled to the charge

Particulars as to commission, allowance or discount (note 4)

Signed _____ Date _____

Designation of position in relation to the company _____

Notes 1. Section 106A was originally inserted into the Companies Act 1948 by the Companies (Floating Charges) (Scotland) Act, 1961, and subsequently amended by the Companies (Floating Charges & Receivers) (Scotland) Act 1972.

2. A description of the instrument eg, "Trust Deed", "Debenture", etc, as the case may be, should be given. In the case of an instrument recorded in the General Register of Sasines the date of recording should be given.

3. In the case of a floating charge a statement of (1) the restrictions, if any, on the power of the company to grant further securities ranking in priority to, or pari passu with the floating charge and/or (2) of the provisions, if any, regulating the order in which the floating charge shall rank with any other subsisting or future floating charges or fixed securities over the property which is the subject of the floating charge or any part of it should be given.

4. In this column there should be inserted the amount or rate per cent of the commission, allowance or discount (if any) paid or made either directly or indirectly by the company to any person in consideration of his subscribing or agreeing to subscribe, whether or conditionally, or procuring or agreeing to procure subscriptions, whether absolute or conditional for any of the debentures included in this return. The rate of interest payable under the terms of the debentures should not be entered.

5. A certified copy of the instrument creating the charge, together with this form must be delivered to the Registrar of Companies within 21 days after the date of the creation of the mortgage or charge. Certified copies of any other documents relevant to the charge should also be delivered.

6. A copy instrument should be verified or certified to be a true copy under the seal of the Company or under the hand of some person interested therein otherwise than on behalf of the Company (Regulation6 of the Companies (Forms) Regulations 1979, S1 1979 refers).

THE COMPANIES ACTS 1948 TO 1976

Form 47a (Scot)

Particulars of a series of Debentures

Pursuant to Section 106A(7)
of the COMPANIES ACT 1948 (note 1)

M 47a (Scot.)

Please do not write in this binding margin

For official use

Company Number

Name of Company

Limited*

Please complete legibly, preferably in black type or bold black lettering

Particulars of a series of debentures created by the above named company (note 2)

Total amount secured by the whole series

Amount of the present issue of the series

Dates of resolutions authorising the issue of the series

Dates of the covering deed (if any) (note 3)

*delete if inappropriate

General description of the property charged (For Statement as to restriction on power to grant further securities of ranking provisions see note 4)

Presenter's name, address, telephone number and reference (if any)

For official use
Mortgage Section

Post room

Time Critical reference

Names of the trustees (if any) for the debenture holders

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

Particulars as to commission, allowance or discount paid (note 5)

Signed _____ Date _____

Designation of position in relation to the company _____

Notes

1. Section 106A was originally inserted into the Companies Act 1948 by the Companies (Floating Charges) (Scotland) Act, 1961, and subsequently amended by the Companies (Floating Charges & Receivers) (Scotland) Act 1972.

2. Particulars should be given on this form of a series of debentures containing (or giving by reference to any other instrument) any charge to the benefit of which the debenture holders of the said series are entitled pari passu. The form is to be used for registration of particulars of the entire series. When more than one issue of debentures in the series is made, particulars of each subsequent issue to the first should be sent to the Registrar of Companies on Form No. 48 (Scot.).

3. The date should be given of the covering deed (if any) by which the security is created or defined, or if there is no such deed, the date of the first execution of any debenture in the series.

4. In the case of a floating charge a statement (1) of the restrictions, if any, on the power of the company to grant further securities ranking in priority to, or pari passu with the floating charge and/or (2) of the provisions, if any, regulating the order in which the floating charge shall rank with any other subsisting or future floating charges or fixed securities over the property which is the subject of the floating charge or any part of it should be given.

5. In this column there should be inserted the amount or rate per cent of the commission, allowance or discount (if any) paid or made either directly or indirectly by the company to any person in consideration of his subscribing or agreeing to subscribe, whether absolutely or conditionally, or procuring or agreeing to procure subscriptions, whether absolute or conditional for any of the debentures included in this return. The rate of interest payable under the terms of the debentures should not be entered.

6. A certified copy of the instrument creating the charge, together with this form must be delivered to the Registrar of Companies within 21 days after the date of the creation of the mortgage or charge. Certified copies of any other documents relevant to the charge should also be delivered.

7. A copy instrument should be verified or certified to be a true copy under the seal of the Company or under the hand of some person interested therein otherwise than on behalf of the Company (Regulation 6 of the Companies (Forms) Regulations 1979 SI 1979/ refers).

THE COMPANIES ACTS 1948 TO 1976

Form No. 47b (Scot)

M

Particulars of a mortgage or charge subject to which property has been acquired by a company registered in Scotland

Pursuant to Section 106C of the Companies Act 1948 (note 1)

47b (Scot.)

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

*Delete if inappropriate

For official use

Company Number

Name of Company

Limited*

Particulars of a mortgage or charge subject to which property has been acquired by the above-named company

Date and description of the instrument creating or evidencing the mortgage or charge (note 2)

Date of the acquisition of the property

Amount owing on security of the charge

Presenter's name, address, telephone number and reference: (if any)

For official use
Mortgage Section

Post room

Time Critical reference

Short particulars of the Property mortgaged or charged

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

Names, addresses and descriptions of the mortgagees or persons entitled to the charge

Signed _____ Date _____

Designation of position in relation to the company _____

Notes

1. Section 106C was originally inserted into the Companies Act 1948 by the Companies (Floating Charges) (Scotland) Act, 1961, and subsequently amended by the Companies (Floating Charges & Receivers) (Scotland) Act 1972.
2. A description of the instrument, eg, "Trust Deed", "Debenture", etc, as the case may be should be given. In the case of an Instrument recorded in the General Register of Sasines the date of recording should be given.
3. A certified copy of the instrument creating the charge, together with this form must be delivered to the Registrar of Companies within 21 days after the date of the creation of the mortgage or charge. Certified copies of any other documents relevant to the charge should also be delivered.
4. A copy instrument should be verified or certified to be a true copy under the seal of the Company or under the hand of some person interested therein otherwise than on behalf of the Company (Regulation 6 of the Companies (Forms) Regulations 1979 SI 1979/ refers)

THE COMPANIES ACTS 1948 TO 1976

Form No. 48 (Scot)

M

Particulars of an issue of Debentures in a series containing, or giving by reference to any other instrument, any charge, by a Company registered in Scotland

48 (Scot.)

Pursuant to Section 106A(7)
of THE COMPANIES ACT 1948 (note 1)

Please do not write in this binding margin

For official use

Company Number

Name of Company

Limited*

Please complete legibly, preferably in black type or bold black lettering

Particulars of an issue of debentures in a series when more than one issue in the series is made by the above named company (note 2)

Date of registration of the series (note 3) _____

Date of present Issue _____

Amount of present Issue _____

*delete if inappropriate

Particulars as to commission, allowance or discount paid (note 4) _____

Signed _____ Date _____

Designation of position in relation to the company _____

Presenter's name, address and telephone number and reference: (if any)

For official use
Mortgage section

Post room

Time Critical reference

Please do not write in this binding margin

Notes

1. Section 106A was originally inserted into the Companies Act 1948 by the Companies (Floating Charges) (Scotland) Act, 1961, and subsequently amended by the Companies (Floating Charges & Receivers) (Scotland) Act 1972.

2. This form is for use when more than one issue is made of debentures in a series: for registration of particulars of the entire series, form No. 47a should be used.

3. The date of registration may be confirmed from the certificate of registration.

4. In this column there should be inserted the amount or rate per cent of the commission, allowance or discount (if any) paid or made either directly or indirectly by the company to any person in consideration of his subscribing or agreeing to subscribe, whether absolutely or conditionally, or procuring or agreeing to procure subscriptions, whether absolute or conditional for any of the debentures included in this return. The rate of interest payable under the terms of the debentures should not be entered.

5. A certified copy of the instrument creating the charge, together with this form must be delivered to the Registrar of Companies within 21 days after the date of the creation of the mortgage or charge. Certified copies of any other documents relevant to the charge should also be delivered.

6. A copy instrument should be verified or certified to be a true copy under the seal of the Company or under the hand of some person interested therein otherwise than on behalf of the Company (Regulation 6of the Companies (Forms) Regulations 1979 S1 1979/ refers.)

THE COMPANIES ACTS 1948 TO 1976

Form 48a (Scot)

M

Particulars of an instrument of alteration to a floating charge created by a Company registered in Scotland

48a (Scot.)

Pursuant to Section 106A of
THE COMPANIES ACT 1948 (note 1)
as applied by Section 7 of the Companies
(Floating Charges and Receivers) (Scotland) Act 1972

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

*delete if inappropriate

For official use | Company Number

Name of Company

Limited*

Date and description of the instrument creating or evidencing the charge or of any ancillary document which has been altered (note 2)

Name(s) of the mortgagees as person(s) entitled to that charge

Short particulars of all the property charged

Presenter's name, address, telephone number and reference: (if any)

For official use
Mortgage section

Post room

Time Critical reference

Names, addresses and descriptions of the persons who have executed the instrument of alteration (note 3)

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

Date(s) of execution of the instrument of alteration

A statement of the provisions, if any, imposed by the instrument of alteration prohibiting or restricting the creation by the company of any fixed security or any other floating charge having, priority over, or ranking pari passu with the floating charge

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold block lettering

A statement of the provisions, if any, imposed by the instrument of alteration varying or otherwise regulating the order of the ranking of the floating charge in relation to fixed securities or to other floating charges

Short particulars of any property released from the floating charge

The amount, if any, by which the amount secured by the floating charge has been increased

Signed _____ Date _____

Designation of position in relation to the company _____

Notes

1. Section 106A was originally inserted into the Companies Act 1948 by the Companies (Floating Charges) (Scotland) Act, 1961, and subsequently amended by the Companies (Floating Charges & Receivers) (Scotland) Act 1972.

2. A description of the instrument, eg, "Trust Deed", "Debenture", etc, as the case may be, should be given.

3. In accordance with Section 7(1) of the Companies (Floating Charges and Receivers) (Scotland) Act 1972 the instrument of alteration should be executed by the company, the holder of the charge and the holder of any other charge (including a fixed security) which would be adversely affected by the alteration.

4. A certified copy of the Instrument of Alteration, together with this form must be delivered to the Registrar of Companies within 21 days after the date of execution of that Instrument.

5. A copy Instrument should be verified or certified to be a true copy under the seal of the Company or under the hand of some person interested therein otherwise than on behalf of the Company (Regulation 6 of the Companies (Forms) Regulations 1979 S1 1979/ refers).

THE COMPANIES ACTS 1948 TO 1976

Form No. 49 (Scot)

M

Memorandum of complete satisfaction of a registered mortgage or charge

Pursuant to Section 106F of
THE COMPANIES ACT 1948 (note 1)

49 (Scot.)

Please do not write in this binding margin

↓

Please complete legibly, preferably in black type or bold black lettering

* delete if inappropriate

ø A description of the instrument creating or evidencing the charge eg "Mortgage" "Charge" "Debenture" etc with the date thereof should be given. If the registered charge was a "Series of Debentures" the words "authorised by resolution" together with the date of the resolution should be added

For official use

Company Number

Name of Company

_____

_____ Limited*

The above-named company hereby gives notice that the registered charge being ø _____

_____ dated _____ 19 ____ secured on property _____

_____

of which particulars were registered with the Registrar of Companies on _____

19 _____ was wholly satisfied on _____ 19 _____ the debt for which the charge was given having been paid or satisfied.

In witness whereof the common seal of the company was hereto affixed the _____

day of _____ 19 _____

Signed:

_____ } Directors

_____ }

_____ Secretary

Seal of company

Presenter's name, address, telephone number and reference: (if any)

For official use
Mortgage section

Post room

Time Critical reference

Declaration on behalf of company verifying memorandum of satisfaction of a registered charge

Name of Company

Limited*

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

We _____

of _____

a director of the above-named company

and _____

the secretary thereof

*delete if inappropriate

do solemnly and sincerely declare that the particulars contained in the Memorandum of Satisfaction annexed hereto are true to the best of our knowledge, information and belief. And we make this solemn Declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act, 1835.

Declared at _____

the _____ day of _____

one thousand and nine hundred and _____

before me

_____

Notary Public (note 2)

Declaration on behalf of creditor verifying memorandum of satisfaction of a registered charge (note 3)

I, _____, do solemnly and sincerely declare that the particulars contained in the Memorandum of Satisfaction annexed hereto are true to the best of my knowledge, information and belief. And I make this solemn Declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act, 1835.

Declared at _____

the _____ day of _____

one thousand nine hundred and _____

before me

_____

Notary Public (note 2)

Notes 1. Section 106F was originally inserted into the Companies Act 1948 by the Companies (Floating Charges) (Scotland) Act, 1961, and subsequently amended by the Companies (Floating Charges & Receivers) (Scotland) Act 1972.

2. or Commissioner for Oaths or Justice of the Peace.

3. This declaration MUST be made in the case of a floating charge by the creditor entitled to the benefit of the charge or by a person authorised to certify the Memorandum on behalf of the creditor.

THE COMPANIES ACTS 1948 TO 1976

Form No. 49a (Scot)

M

Memorandum of
(1) Partial payment or satisfaction of charge
(2) Release of part of property or undertaking from charge

49a (Scot.)

Pursuant to Section 106F of the COMPANIES ACT 1948 (note 1)

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

*delete if inappropriate

** A description of the instrument creating or evidencing the charge eg "Mortgage" "Charge" "Debenture" etc with the date thereof should be given. If the registered charge was a "Series of Debentures" or "Debenture Stock" the words "authorised by resolution" together with the date of the resolution should be added.

† the date of registration may be confirmed from the certificate of registration and (except in the case of a series of debentures) from the registration stamp affixed to the instruments registered

ó delete as appropriate

For official use

Company Number

Name of Company

_____

_____ Limited*

The above-named company hereby gives notice that the registered charge being** _____

_____ dated _____ 19__

affecting property _____

_____ of which particulars were registered with the Registrar of Companies

on† _____ 19____ was satisfied on _____ to the extent of _____

_____ [the debt for which the charge was given having been partly paid or satisfied and] ó

[part of the property or undertaking charged having been released from the charge] ó [short particulars of the property or undertaking no longer charged _____

_____ ó

In witness whereof the common seal of the company was hereto affixed the _____

day of _____ 19____

Signed

_____ } Directors

_____

_____ Secretary

Seal of company

Presenter's name, address, telephone number and reference: (if any)

For official use
Mortgage Section

Post room

Time Critical reference

Declaration on behalf of company verifying memorandum of satisfaction of a registered charge

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

*delete if inappropriate

Name of Company

Limited*

We _____

of _____

_____ a director of the above-named company

and _____

_____

_____ the secretary thereof

do solemnly and sincerely declare that the particulars contained in the Memorandum of Satisfaction annexed hereto are true to the best of our knowledge, information and belief. And we make this solemn Declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act, 1835.

Declared at _____

_____

_____

the _____ day of _____

one thousand nine hundred and _____

before me

_____

Notary Public (note 2)

Declaration on behalf of creditor verifying memorandum of satisfaction of a registered charge (note 3)

I _____, do solemnly and sincerely declare that the particulars contained in the Memorandum of Satisfaction annexed hereto are true to the best of my knowledge, information and belief. And I make this solemn Declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act, 1835.

Declared at _____

_____

_____

the _____ day of _____

one thousand nine hundred and _____

before me

_____

Notary Public (note 2)

Notes

1. Sections 106F and 106K were originally inserted into the Companies Act 1948 by the Companies (Floating Charges) (Scotland) Act, 1961, and subsequently amended by the Companies (Floating Charges & Receivers) (Scotland) Act 1972.
2. or Commissioner for Oaths or Justice of the Peace.
3. This Declaration MUST be made in the case of a floating charge by the creditor entitled to the benefit of the charge or by a person authorised to certify the Memorandum on behalf of the creditor.

THE COMPANIES ACTS 1948 TO 1976

Form No. 49b (Scot)

M

Memorandum of fact that part of the property or undertaking mortgaged or charged has ceased to form part of the property or undertaking of company

49b (Scot.)

Pursuant to section 106F of the Companies Act 1948 (note 1)

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

*delete if inappropriate

** A description of the instrument creating or evidencing the charge e.g. "Mortgage" "Charge" "Debenture" etc with the date thereof should be given. If the registered charge was a "Series of Debentures" or "Debentures Stock" the words "authorised by resolution" together with the date of the resolution should be added.

† the date of registration may be confirmed from the certificate of registration and (except in the case of a series of debentures) from the registration stamp affixed to the instruments registered

For official use

Company Number

Name of Company

Limited*

The above-named company hereby gives notice that on _____ 19__
part of the property or undertaking subject to the registered charge being** _____
of which particulars were registered with the Registrar of Companies on †
19 ceased to form part of the company's property or undertaking. Short particulars of such property _____

In witness whereof the common seal of the company was hereto affixed the day of _____ 19 _____

Seal of company

Signed _____ } Directors

_____ }

_____ Secretary

Presenter's name, address, telephone number and reference: (if any)

For official use
Mortgage Section

Post room

Time Critical reference

Declaration on behalf of company verifying memorandum of satisfaction of a registered charge

Please do not write in this binding margin

Name of Company

_____

_____ Limited*

Please complete legibly, preferably in black type or bold black lettering

We _____

of _____

_____ a director of the above-named company

and _____

_____

*delete if inappropriate

_____ the secretary thereof

do solemnly and sincerely declare that the particulars contained in the Memorandum of Satisfaction annexed hereto are true to the best of our knowledge, information and belief. And we make this solemn Declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act, 1835.

Declared at _____

_____

_____

the _____ day of _____

one thousand nine hundred and _____

before me

_____

Notary Public (note 2)

Declaration on behalf of creditor verifying memorandum of satisfaction of a registered charge (note 3)

I, _____, do solemnly and sincerely declare that the particulars contained in the Memorandum of Satisfaction annexed hereto are true to the best of my knowledge, information and belief. And I make this solemn Declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act, 1835.

Declared at _____

_____

_____

the _____ day of _____

one thousand nine hundred and _____

before me

_____

Notary Public (note 2)

Notes

1. Section 106F was originally inserted into the Companies Act 1948 by the Companies (Floating Charges) (Scotland) Act, 1961, and subsequently amended by the Companies (Floating Charges & Receivers) (Scotland) Act 1972.
2. or Commissioner for Oaths or Justice of the Peace.
3. This Declaration MUST be made in the case of a floating charge by the creditor entitled to the benefit of the charge or by a person authorised to certify the Memorandum on behalf of the creditor.

M

THE COMPANIES (FLOATING CHARGES AND RECEIVERS) (SCOTLAND) ACT 1972

Notice to Registrar of appointment of a Receiver

Pursuant to Section 13(1)

Form No. 53a (Scot)

53a (Scot.)

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

*delete if inappropriate

For official use

Company Number

Name of Company

Limited*

I/We _____ of _____

_____

_____

hereby give notice that on the _____ day of _____ 19___

_____ of _____

was appointed as Receiver of ~~the whole or substantially the whole*~~ / ~~part~~ of the property of the above-named company on behalf of the holder of (note 1) _____

_____

The circumstances justifying the appointment were (note 1) _____

_____

In accordance with Section 13(1) a certified copy of the instrument of appointment is delivered herewith.

Signed _____ Date _____

Notes

(1) State particulars of the floating charge in respect of which the receiver was appointed. The particulars should include the name of the person first named in the charge among the persons entitled to the benefit thereof (or, in the case of a series of debentures, the name of the holder of the first such debenture to be issued), the amount thereby secured, and the date of registration (which may be obtained from the certificate of registration).

(2) Here set out fully the circumstances justifying the appointment. Where these were provided for in the instrument of charge, this fact should be stated, otherwise reference should be made to whichever of the events specified in paragraphs (a) to (d) of Section 12(1) of the Act applies.

Presenter's name, address, telephone number and reference: (if any)

For official use
Mortgage Section

Post room

Time Critical reference

M

THE COMPANIES (FLOATING CHARGES AND RECEIVERS) (SCOTLAND) ACT 1972

Notice to Registrar of appointment of a Receiver

Pursuant to Section 13(1)

Form No. 53b (Scot)

53b (Scot.)

For official use | Company Number

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

*delete if inappropriate

Name of Company

Limited*

I/We _____ of _____

hereby give notice that by interlocutor issued by the (1) _____

on _____ of which in terms of Section 14(3) of the above Act a certified copy is delivered herewith _____

_____ of _____ was appointed _____

as receiver of the whole or substantially the whole* / part of the property of the above company on

behalf of the holders of (2) _____

_____

Signed _____ Date _____

Notes

(1) Name of Court making the Order.

(2) State particulars of the floating charge in respect of which the receiver was appointed. The particulars should include the name of the person first named in the charge among the persons entitled to the benefit thereof (or, in the case of a series of debentures, the name of the holder of the first such debenture to be issued), the amount thereby secured, and the date of registration (which may be obtained from the certificate of registration).

Presenter's name, address, telephone number and reference: (if any)

For official use
Mortgage section

Post room

Time Critical reference

G

THE COMPANIES (FLOATING CHARGES AND RECEIVERS) (SCOTLAND) ACT 1972

Receiver's abstract of receipts and payments

Pursuant to Section 25(2)

Form No 57 (Scot)

57 (Scot.)

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

For official use

Company Number

Name of Company

Limited*

I _____

of _____

_____

_____

appointed receiver of the above-named company under the powers contained in ** _____

_____

_____

by a ó _____

_____

_____

present overleaf my abstract of receipts and payments for the period from _____

_____ to _____

*delete if inappropriate

**Date and description of security containing the powers under which receiver is appointed

ó Date and type of appointment

Signed _____ Date _____

Presenter's name, address, telephone number and reference: (if any)

For official use
Mortgage Section

Post room

Time Critical reference

ABSTRACT

Receipts		
Brought forward	£	p
Carried forward		

Payments		
Brought forward	£	p
Carried forward		

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

NOTE

The receipts and payments must severally be added up at the foot of each sheet and the totals carried forward from one abstract to another without any intermediate balance so that the gross totals shall represent the total amounts received and paid by the receiver or manager since the date of appointment

No. of Company.....

No. 91 (Scot.)

N.B. Searchers may find it desirable to refer to the documents mentioned in column (2) for more detailed particulars.

REGISTER

OF

Charges

Alteration to Charges

AND

Memoranda of Satisfaction

OF

_____

_____ **Limited**

Pursuant to section 106(b)(1) of the Companies Act 1948

N.B. Searchers may find it desirable to refer to the documents mentioned in column (2) for more detailed particulars.

REGISTER of Charges, Alterations to

(1) Date of Registration	(2) Serial Number of Document on File	(3) Date of Creation of each Charge and Description thereof	(4) Date of the acquisition of the Property	(5) Amount secured by the Charge	(6) Short particulars of the Property Charged	(7) Names of the Persons entitled to the Charge	
				£			Reserved for binding

Charges and Memoranda of Satisfaction of

_____Limited

Particulars relating to the issues of Debentures of a series

(8) Total Amount secured by a series of Debentures	(9) Date and Amount of each issue of the series		(10) Dates of the Resolutions authorising the issue of the series	(11) Date of the Covering Deed	(12) General Description of the Property Charged	(13) Names of the Trustees for the Debenture Holders	(14) Amount or rate per cent of the Commission Allowance or Discount	(15) In the case of a floating charge, a statement of the provisions, if any prohibiting or restricting the creation by the company of any fixed security or any other floating charge having priority over, or ranking *pari passu* with, the floating charge	(16) In the case of a floating charge, a statement of the provisions, if any, regulating the order in which the floating charge shall rank with any other subsisting or future floating charges or fixed securities over the property the subject of the floating charge or any part of it
	Date	Amount							
£		£							

(17) Memoranda of Satisfaction		Instruments of Alteration to a Floating Charge						(24) Receiver	
		(18)	(19)	(20)	(21)	(22)	(23)		
Amount	Nature	Date of Execution	Names of the persons who have executed the instrument	The provisions, if any, prohibiting or restricting the creation by the company of any fixed security or any other floating charge having priority over, or ranking *pari passu* with, the floating charge	The provisions, if any, varying or otherwise regulating the order of the ranking of the floating charge in relation to fixed securities or to other floating charges	Short particulars of any property released from the floating charge	The amount, if any, by which the amount secured by the floating charge has been increased	Name and date of appointment	Date of ceasing to act
£							£		

Reserved for binding

G

THE COMPANIES (FLOATING CHARGES AND RECEIVERS) (SCOTLAND) ACT 1972

Statement as to affairs of a Company

Pursuant to Section 26(2)

Form No. 109 (Scot)

109 (Scot.)

For official use | Company Number

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

Name of Company

_____ Limited*

*(I) (We) _____

of _____

_____

and _____ a director of the above-named company*
a person authorised in terms of Section 26(a)*

of _____

_____

_____ the secretary* thereof do solemnly and sincerely declare that the statement set out overleaf and on the several lists hereunto annexed marked† _____ are to the best of our knowledge and belief a full, true and complete statement as to the affairs of the above named company on _____ day of _____ 19__ the date of the appointment of the Receiver and (I) (We)* make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declaration Act 1835.

*Delete if inappropriate

Declared at _____

_____

this _____ day of _____ 19__ (Signatures) _____

Before me _____

_____

Notary Public (note 2)

_____

Presenter's name, address, telephone number and reference: (if any)

For official use Mortgages Section	Post room

STATEMENT as to affairs of † _____

on the _____ 19__ the

estimated realisable values and liabilities expected to rank

†Insert full name of company

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

	Estimated Realisable Values £
ASSETS NOT SPECIFICALLY secured (as per list "A")	
Balance at Bank	
Cash in Hand	
Marketable Securities	
Bills Receivable	
Trade Debtors	
Loans & Advances	
Unpaid Calls	
Stock in Trade	
Work in Progress	
Heritable Property	
Leasehold Property	
Plant and Machinery	
Furniture, Fittings, Utensils, etc	
Patents, Trade Marks, etc	
Investments other than Marketable Securities	
Other property, viz:—	

ASSETS SPECIFICALLY Secured (as per list "B")	(a) Estimated Realisable Values	(b) Due to Secured Creditors	(c) Deficiency ranking as Unsecured	Surplus carried to last column
	£	£	£	£
Heritable Property				
	£	£	£	£

Estimated surplus from Assets specifically secured _____

ESTIMATE TOTAL ASSETS AVAILABLE FOR PREFERENTIAL CREDITORS, HOLDERS OF A FLOATING CHARGE, AND UNSECURED CREDITORS (carried forward to next page) _____ £

SUMMARY OF GROSS ASSETS	(d) £
Gross realisable value of assets specifically secured	
Other Assets	
GROSS ASSETS	£

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

Please refer to notes overleaf before completing this form

ESTIMATED TOTAL ASSETS AVAILABLE FOR PREFERENTIAL CREDITORS HOLDERS OF FLOATING CHARGES AND UNSECURED CREDITORS* (brought forward from preceding page)			£
(e) Gross Liabilities £	LIABILITIES (to be deducted from surplus or added to deficiency as the case may be)		
	SECURED CREDITORS (as per List "B") to extent to which claims are estimated to be covered by Assets specifically secured [item (a) or (b) on preceding page, whichever is the less) [Insert in "Gross Liabilities" column only]		
	PREFERENTIAL CREDITORS (as per List "C")		
	ESTIMATED BALANCE of assets available for – HOLDERS of floating charges and Unsecured Creditors*	£	
	HOLDERS of floating charges (as per List "D")		
	ESTIMATED SURPLUS/DEFICIENCY as regards Holder of* floating charges	£	
	UNSECURED CREDITORS (as per List "E"):–	£	
	Estimated unsecured balance of claims of Creditors partly secured on specific assets, brought from preceding page(s)		
	Trade Accounts		
	Bills Payable		
	Outstanding Expenses		
	Contingent Liabilities (state nature):–		
	ESTIMATED SURPLUS/DEFICIENCY AS REGARDS CREDITORS* being difference between:	£	
	GROSS ASSETS brought from preceding page (d) and		
	GROSS LIABILITIES as per column (e)		
£			
	ISSUED AND CALLED-UP CAPITAL	£	
	_____ preference shares of _____ each		
	_____ called-up		
	_____ ordinary shares of _____ each		
	_____ called-up		
	ESTIMATED SURPLUS/DEFICIENCY as regards Members* (as per List "F")	£	

Notes

1. These figures must be read subject to the following notes:—

   (a) [There is no unpaid capital liable to be called up] [d]

   [The nominal amount of unpaid capital liable to be called up is £ estimated to produce £ which is/is not charged in favour of the holder of the Floating Charges]

   [d] Delete as appropriate

   (b) The estimates are subject to costs of the Receivership and to any surplus or deficiency on trading pending realisation of the Assets.

2. or Commissioner for Oaths or Justice of the Peace.

LIST 'A'

Assets not specifically secured

Statement of affairs

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

Name of Bankers

Address

NOTE
Full particulars of every description of property not specifically secured and not included in any other list are to be set forth in this list

†State nature

Full statement and nature of property	Book value		Estimated to produce	
	£	p	£	p
Balance at bank				
Cash in hand				
Marketable securities, viz:—				
Bills receivable (as per schedule I)				
Trade debtors (as per schedule II)				
Loans and advances, viz:—				
Unpaid calls (as per schedule III)				
Stock in trade †				
Work in progress †				
Heritable property, viz:—				
Leasehold property, viz:—				
Plant and machinery, viz:—				
Furniture fittings, utensils, etc				
Patents, trade marks, etc, viz:—				
Investments other than marketable securities, viz:—				
Other property, viz:—				

Signed _____ Date _____

SCHEDULE I TO LIST 'A'

Statement of affairs

Bills of exchange, promissory notes, etc., available as assets

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

The names to be arranged in alphabetical order and numbered consecutively

No.	Name of acceptor of bill or note	Address,	Amount of bill or note		Date when due	Estimated to produce		Particulars of any property held as security for payment of bill or note
			£	p		£	p	

Signed _____ Date _____

SCHEDULE II TO LIST 'A'

Statement of affairs

Trade debtors

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

The names to be arranged in alphabetical order and numbered consecutively

No.	Name	Residence and occupation	Amount of debt						Reference in ledger or other record where particulars are to be found	Estimated to produce		Particulars of any securities held for debt
			Good		Doubtful		Bad					
			£	p	£	p	£	p		£	p	

Note: If the debtor to the company is also a creditor, but for a less amount than his indebtedness, the gross amount due to the company and the amount of the contra account should be shown in the third column, and the balance only be inserted under the heading "Amount of debt" thus:—

		£	p
	Due to company		
Less:	Contra account		

No such claim should be included in List 'E'

Signed_____ Date_____

SCHEDULE III TO LIST 'A'

Statement of affairs

Unpaid calls

The names to be arranged in alphabetical order and numbered consecutively

No.	No. in share register	Name of shareholder	Address	No. of shares	Amount of call per share unpaid		Total amount due		Estimated to realise	
					£	p	£	p	£	p

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

Signed _____ Date _____

LIST 'B' (consisting of ___ pages)

Statement of affairs

(Assets specifically secured and creditors fully or partly secured
(not including debenture holders secured by a floating charge)

The names of the secured creditors are to be shown against the assets on which their claims are secured, numbered consecutively, and arranged in alphabetical order as far as possible.

Please do not write in this binding margin ↓

Please complete legibly, preferably in black type or bold black lettering

Particulars of assets specifically secured	Date when security given	Estimated value of security £	p	No.	Name of creditor	Address and occupation	Amount of debt	Date when contracted Month	Year	Consideration	Balance of debt unsecured carried to List 'E' £	p	Estimated surplus from security £	p

Signed _____ Date _____

LIST 'C' (consisting of___pages)

Statement of affairs

Preferential creditors for rates, taxes, salaries, wages and otherwise

The names to be arranged in alphabetical order and numbered consecutively

No.	Name of creditor	Address and occupation	Nature of claim	Period during which claim accrued due	Date when due	Amount of claim		Amount payable in full		Balance not preferential carried to list 'E'	
						£	p	£	p	£	p

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

Signed _____ Date _____

COMPANIES

3984

LIST 'D'

List of debenture holders secured by floating charges

Please do not write in this binding margin

The names to be arranged in alphabetical order and numbered consecutively. Separate lists must be furnished of Holders of each issue of debentures, should more than one issue have been made.

Statement of affairs

Please complete legibly, preferably in black type or bold black lettering

No.	Name of holder	Address	Amount		Description of assets over which security extends
			£	p	

Signed _____ Date _____

LIST 'E'

Unsecured creditors

The names to be arranged in alphabetical order and numbered consecutively

Statement of affairs

No.	Name	Address and occupation	Amount of debt		Date when contracted		Consideration
			£	p	Month	Year	

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

Signed _____ Date _____

Notes

1. When there is a contra account against the creditor less than his claim against the company, the amount of the creditor's claim and the amount of the contra account should be shown in the third column and the balance only be inserted under the heading "Amount of Debt" thus:—

	£	p
Total amount of claim		
Less: Contra account		

2. No such set-off should be included in Schedule 1 attached to list "A".

   The particulars of any Bills of Exchange and Promissory Notes held by a creditor should be inserted immediately below the name and address of such creditor.

LIST 'F'

Deficiency or surplus account

The period covered by this account must commence on a date not less than three years before the appointment of the receiver or, if the company has not been incorporated for the whole of that period, the date of formation of the company, unless the receiver otherwise agrees.

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

Items contributing to deficiency (or reducing surplus)	£
1. Excess (if any) of capital and liabilities on the _____ 19__ as shown by the balance sheet	
2. Net dividends and bonuses declared during the period from _____ 19__ to the date of the statement	
3. Net trading losses (after charging items shown in the note below) for the same period	
4. Losses other than trading losses or for which provision has been made in the books during the same period (give particulars or annex schedule)	
5. Estimated losses now written off for which provision has been made for the purpose of preparing the statement (give particulars or annex schedule)	
6. Other items contributing to deficiency or reducing surplus: _____	

Items reducing deficiency (or contributing to surplus)	£	
7. Excess (if any) of assets over capital and liabilities on the _____ 19__ as shown on the balance sheet (copy annexed)		
8. Net trading profits (after charging items shown in note below) for the period from the _____ 19__ to the date of the statement		
9. Profits and income other than trading profits during the same period (give particulars or annex schedule)		
10. Other items reducing deficiency or contributing to surplus: _____		
[Deficiency] [Surplus] as shown by statement		£

Deficiency/surplus carried forward from previous page ..... £

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

Note as to net trading profits and losses:

Particulars are to be inserted here (so far as applicable) of the items mentioned below, which are to be taken into account in arriving at the amount of net trading: profits or losses shown in this account.

Provisions for depreciation, renewals or diminution in value of fixed assets	£
Charges for United Kingdom	
Interest on debentures and other fixed loans	
Payments to directors made by the company and required by law to be disclosed In the accounts	
Exceptional or non-recurring expenditure:—	
LESS Exceptional or non-recurring receipts:— ....£	
Balance being other trading profits or losses .....£	
Net trading profits or losses as shown in deficiency or surplus account above .....£	

Signature _____ Date _____

LIST 'G'

Statement of affairs

In substitution for such of the lists 'A' to 'F' as would have to be returned blank

List	Particulars	Remarks Where no entries are made on any one or more of the lists "A" to "F" the word "Nil" should be inserted in this column opposite the list or lists thus left blank
A	Assets not specifically secured	
B	Assets specifically secured and creditors fully or partly secured (not including debenture holders secured by floating charges)	
C	Preferential creditors for rates, taxes, salaries, wages and otherwise	
D	Holders of the floating charge	
E	Unsecured creditors	
F	Deficiency or surplus account	

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

Signed _____ Date _____

THE COMPANIES ACTS 1948 TO 1976

Form No. F8 (Scot.)

M

Particulars of a mortgage or charge on property in Scotland created by a Company which is incorporated outside Great Britain

Pursuant to Sections 106A and 106K of the COMPANIES ACT 1948 (note 1)

F8 (Scot.)

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

For official use | Company Number

Name of Company

Limited*

a company incorporated in _____

The company has established a place of business in Scotland at

Date and description of the instrument creating or evidencing the mortgage or charge (note 2)

*delete if inappropriate

Amount secured by the mortgage or charge

Presenter's name, address, telephone number and reference: (if any)

For official use
Mortgage section

Post room

Time critical reference

Short particulars of all the property mortgaged or charged (For statement as to restriction on power to grant further securities or ranking provisions see note 3)

Please do not write in this binding margin

Please complete legibly, preferably in black type, or bold black lettering

Names, addresses and descriptions of the mortgagees or persons entitled to charge

Particulars as to commission, allowance or discount (note 4)

Signed_____ Date_____

Designation of position in relation to the company_____

Notes

1. Sections 106A and 106K were originally inserted into the Companies Act 1948 by the Companies (Floating Charges) (Scotland) Act, 1961, and subsequently amended by the Companies (Floating Charges & Receivers) (Scotland) Act 1972.
2. A description of the instrument eg, "Trust Deed", "Debenture", etc, as the case may be, should be given. In the case of an instrument recorded in the General Register of Sasines the date of recording should be given.
3. In the case of a floating charge a statement of (1) the restrictions, if any, on the power of the company to grant further securities ranking in priority to, or pari passu with the floating charge and/or (2) of the provisions, if any, regulating the order in which the floating charge shall rank with any other subsisting or future floating charges or fixed securities over the property which is the subject of the floating charge or any part of it should be given.
4. In this column there should be inserted the amount or rate per cent of the commission, allowance or discount (if any) paid or made either directly or indirectly by the company to any person in consideration of his subscribing or agreeing to subscribe, whether absolutely or conditionally, or procuring or agreeing to procure subscriptions, whether absolute or conditional for any of the debentures included in this return. The rate of interest payable under the terms of the debentures should not be entered.
5. A certified copy of the instrument creating the charge, together with this form must be delivered to the Registrar of Companies within 21 days after the date of the creation of the mortgage or charge. Certified copies of any other documents relevant to the charge should also be delivered.
6. A copy instrument should be verified or certified to be a true copy under the seal of the Company or under the hand of some person interested therein otherwise than on behalf of the Company (Regulation 6 of the Companies (Forms) Regulations 1979 S1 1979/ refers)

THE COMPANIES ACTS 1948 TO 1976

Form F9 (Scot)

M

Particulars of a mortgage or charge on property in Scotland which is acquired by a Company which is incorporated outside Great Britain

Pursuant to Sections 106C and 106K of the COMPANIES ACT 1948 (note 1)

F9 (Scot.)

For official use

Company Number

Please do not write in this binding margin

Name of Company

Limited*

a company incorporated in _____

Please complete legibly, preferably in black type or bold black lettering

The Company has established a place of business in Scotland at

Particulars of a mortgage or charge subject to which property has been acquired by the above named company

*delete if inappropriate

Date and description of the instrument creating or evidencing the Mortgage or Charge (note 2)

Date of the acquisition of the property _____

Amount owing on security of the charge _____

Presenter's name, address, telephone number and reference: (if any)

Time Critical reference

For official use
Mortgage Section

Post room

Short particulars of the Property mortgaged or charged

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

Names, addresses and descriptions of the mortgagees or persons entitled to the charge

Signed _____ Date _____

Designation of position in relation to the company _____

Notes

1. Sections 106C and 106K were originally inserted into the Companies Act 1948 by the Companies (Floating Charges) (Scotland) Act, 1961, and subsequently amended by the Companies (Floating Charges & Receivers) (Scotland) Act 1972.
2. A description of the instrument, eg, "Trust Deed", "Debenture", etc, as the case may be, should be given. In the case of an instrument recorded in the General Register of Sasines the date of recording should be given.
3. A certified copy of the instrument creating the charge, together with this form must be delivered to the Registrar of Companies within 21 days after the date of the creation of the mortgage or charge. Certified copies of any other documents relevant to the charge should also be delivered.
4. A copy instrument should be verified or certified to be a true copy under the seal of the Company or under the hand of some person interested therein otherwise than on behalf of the Company (Regulation 6 of the Companies (Forms) Regulations 1979 S1 1979/ refers)

THE COMPANIES ACTS 1948 TO 1976

Form F10 (Scot)

M

Particulars of a series of Debentures containing, or giving by reference to any other instrument, any charge on property in Scotland, to the benefit of which the Debentures Holders of the said series are entitled pari passu, created by a Company which is incorporated outside Great Britain

F10 (Scot.)

Pursuant to Sections 106A (7) and 106K of the COMPANIES ACT 1948 (note 1)

For official use

Company Number

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

Name of Company

Limited*

*delete if inappropriate

a company incorporated in

The company has established a place of business in Scotland at

Particulars of a series of debentures created by the above named company (note 2)

Total amount secured by the whole series

Amount of the present issue of the series

Dates of resolutions authorising the issue of the series

Dates of the covering deed (if any) (note 3)

General description of the property charged (For statement as to restriction on power to grant further securities or ranking provisions see note 4)

Presenter's name, address, telephone number and reference: (if any)

For official use
Mortgage Section

Post room

Time Critical reference

General description of the Property Charged etc Continued

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

Names of the trustees (if any) for the debenture holders

Particulars as to commission, allowance or discount paid (note 5)

Signed _____ Date _____

Designation of position in relation to the company _____

Notes

1. Sections 106A and 106K were inserted into the Companies Act 1948 by the Companies (Floating Charges) (Scotland) Act, 1961, and subsequently amended by the Companies (Floating Charges & Receivers) (Scotland) Act 1972.
2. Particulars should be given on this form of a series of debentures containing (or giving by reference to any other instrument) any charge to the benefit of which the debenture holders of the said series are entitled *pari passu*. The form is to be used for registration of particulars of the entire series. When more than one issue of debentures in the series is made, particulars of each subsequent issue to the first should be sent to the Registrar of Companies on Form No. 11F Scot.
3. The date should be given of the covering deed (if any) by which the security is created or defined; or if there is no such deed, the date of the first execution of any debenture in the series.
4. In the case of a floating charge a statement (1) of the restrictions, if any, on the power of the company to grant further securities ranking in priority to, or pari passu with the floating charge and/or (2) of the provisions, if any, regulating the order in which the floating charge shall rank with any other subsisting or future floating charges or fixed securities over the property which is the subject of the floating charge or any part of it should be given.
5. In this column there should be inserted the amount or rate per cent of the commission, allowance or discount (if any) paid or made either directly or indirectly by the company to any person in consideration of his subscribing or agreeing to subscribe, whether absolutely or conditionally, or procuring or agreeing to procure subscriptions, whether absolute or conditional for any of the debentures included in this return. The rate of interest payable under the terms of the debentures should not be entered.
6. A certified copy of the instrument creating the charge, together with this form must be delivered to the Registrar of Companies within 21 days after the date of the creation of the mortgage or charge. Certified copies of any other documents relevant to the charge should also be delivered.
7. A copy instrument should be verified or certified to be a true copy under the seal of the Company or under the hand of some person interested therein otherwise than on behalf of the Company (Regulation 6 of the Companies (Forms) Regulations 1979, S1 1979/ refers).

THE COMPANIES ACTS 1948 TO 1976

Form F11 (Scot.)

M

Particulars of an issue of Debentures in a series containing or giving by reference to any other instrument any charge by a Company incorporated outside Great Britain

Pursuant to Sections 106A(7) and 106K of the COMPANIES ACT 1948 (note 1)

F11 (Scot.)

For official use

Company Number

Please do not write in this binding margin

Name of Company

Limited*

a Company incorporated in _____

The Company has established a place of business in Scotland at

Please complete legibly, preferably in black type or bold black lettering

PARTICULARS of an issue of Debentures in a series containing or giving by reference to any other instrument any Charge by a Company incorporated outside Great Britain.

*delete if inappropriate

Date of registration of the series (note 3) _____

Date of present Issue _____

Amount of present Issue _____

Particulars as to commission, allowance or discount paid (note 4) _____

Signed _____ Date _____

Designation of position in relation to the company _____

Presenter's name, address, telephone number and reference: (if any)

For official use
Mortgage Section

Post room

Time Critical reference

Notes

1. Sections 106A and 106K were originally inserted into the Companies Act 1948 by the Companies (Floating Charges) (Scotland) Act, 1961, and subsequently amended by the Companies (Floating Charges & Receivers) (Scotland) Act 1972.

2. This form is for use when more than one issue is made of debentures in a series: for registration of particulars of the entire series, form No. F10 (Scot) should be used.

3. The date of registration may be confirmed from the certificate of registration.

4. In this column there should be inserted the amount or rate per cent of the commission, allowance or discount (if any) paid or made either directly or indirectly by the company to any person in consideration of his subscribing or agreeing to subscribe, whether absolutely or conditionally, or procuring or agreeing to procure subscriptions, whether absolute or conditional for any of the debentures included in this return. The rate of interest payable under the terms of the debentures should not be entered.

5. A certified copy of the instrument creating the charge, together with this form must be delivered to the Registrar of Companies within 21 days after the date of the creation of the mortgage or charge. Certified copies of any other documents relevant to the charge should also be delivered.

6. A copy instrument should be verified or certified to be a true copy under the seal of the Company or under the hand of some person interested therein otherwise than on behalf of the Company (Regulation 6 of the Companies (Forms) Regulations 1979, S1 1979/ refers)

Please do not write in this binding margin

THE COMPANIES ACTS 1948 TO 1976

Form No. 11A(Scot)

M

Particulars of an instrument of alteration to a floating charge created by a Company incorporated outside Great Britain

Pursuant to Sections 106A and 106K of THE COMPANIES ACT 1948 (note 1) as applied by Section 7 of the Companies (Floating) Charges and Receivers) (Scotland) Act 1972

F11a (Scot.)

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

*delete if inappropriate

For official use

Company Number

Name of Company

Limited*

a Company incorporated in

The company has established a place of business in Scotland at

Date and description of the instrument creating or evidencing the charge or any ancillary document which has been altered (note 2)

Name(s) of the person(s) entitled to the charge

Short particulars of all the property charged

Presenter's name, address, telephone number and reference: (if any)

For official use
Mortgage Section

Post room

Time Critical reference

Names, addresses and descriptions of the persons who have executed the Instrument of alteration (note 3)

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

Date(s) of execution of the instrument of alteration

A statement of the provisions, if any, imposed by the instrument of alteration prohibiting or restricting the creation by the company of any fixed security or any other floating charge having, priority over, or ranking pari passu with the floating charge

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

A statement of the provisions, if any, imposed by the instrument of alteration varying or otherwise regulating the order of the ranking of the floating charge in relation to fixed securities or to other floating charges

Short particulars of any property released from the floating charge

The amount, if any, by which the amount secured by the floating charge has been increased

Signed _____ Date _____

Designation of position in relation to the company _____

Notes

1. Sections 106A and 106K were originally inserted into the Companies Act 1948 by the Companies (Floating Charges) (Scotland) Act, 1961, and subsequently amended by the Companies (Floating Charges & Receivers) (Scotland) Act 1972.

2. A description of the instrument, eg, "Trust Deed", "Debenture", etc, as the case may be, should be given.

3. In accordance with Section 7(1) of the Companies (Floating Charges and Receivers) (Scotland) Act 1972 the instrument of alteration should be executed by the company, the holder of the charge and the holder of any other charge (including a fixed security) which would be adversely affected by the alteration.

4. A certified copy of the Instrument of Alteration, together with this form must be delivered to the Registrar of Companies within 21 days after the date of Execution of that Instrument.

5. A copy Instrument should be verified or certified to be a true copy under the seal of the Company or under the hand of some person interested therein otherwise than on behalf of the Company (Regulation 6 of the Companies (Forms) Regulations 1979 S1 1979/ refers).

THE COMPANIES ACTS 1948 TO 1976

Form No. F12 (Scot)

Memorandum of satisfaction of a registered charge by a company which is incorporated outside Great Britain

Pursuant to Sections 106F and 106K of the COMPANIES ACT 1948 (note 1)

F12 (Scot.)

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

*delete if inappropriate

ó A description of the instrument(s) creating or evidencing the charge eg "Mortgage" "Charge" "Debenture" etc with the date thereof should be given. If the registered charge was a "Series of debentures" the words "authorised by resolution" together with the date of the resolution should be added

For official use

Company Number

Name of Company

Limited*

A company incorporated in _____

The company has established a place of business in Scotland at

The above-named company hereby gives notice that the registered charge being ó _____ _____ dated _____ 19__ secured on property _____ of which particulars were registered with the Registrar of Companies on _____ 19___ was wholly satisfied on _____ 19 ____ the debt for which the charge was given having been paid or satisfied.

In witness whereof the common seal of the company was hereto affixed the _____ day of _____ 19____

Signed

_____ } Directors

_____ }

_____ Secretary

Seal of company

Presenter's name, address, telephone number and reference: (if any)

For official use
Mortgage Section

Post room

Time Critical reference

Declaration on behalf of company verifying memorandum of satisfaction of a registered charge

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

Name of Company

Limited*

We _____

of _____

a director of the above-named company

and _____

the secretary thereof

*delete if inappropriate

do solemnly and sincerely declare that the particulars contained in the Memorandum of Satisfaction annexed hereto are true to the best of our knowledge, information and belief. And we make this solemn Declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act, 1835.

Declared at _____

the _____ day of _____

one thousand nine hundred and _____

before me

Notary Public (note 2)

Declaration on behalf of creditor verifying memorandum of satisfaction of a registered charge (note 3)

I, _____, do solemnly and sincerely declare that the particulars contained in the Memorandum of Satisfaction annexed hereto are true to the best of my knowledge, information and belief. And I make this solemn Declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act, 1835.

Declared at _____

the _____ day of _____

one thousand nine hundred and _____

before me

Notary Public (note 2)

Notes

1. Section 106F was originally inserted into the Companies Act 1948 by the Companies (Floating Charges) (Scotland) Act, 1961, and subsequently amended by the Companies (Floating Charges & Receivers) (Scotland) Act 1972.
2. or Commissioner for Oaths or Justice of the Peace.
3. This Declaration MUST be made in the case of a floating charge by the creditor entitled to the benefit of the charge or by a person authorised to certify the Memorandum on behalf of the creditor.

THE COMPANIES ACTS 1948 TO 1976

Form No. F12a (Scot)

M

Memorandum of

(1) Partial payment or satisfaction of charge

(2) Release of part of property or undertaking from charge

F12a (Scot.)

Pursuant to Sections 106F and 106K of the COMPANIES ACT 1948 (note 1)

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

*delete if inappropriate

**A description of the instrument creating or evidencing the charge eg "Mortgage" "Charge" "Debenture" etc with the date thereof should be given. If the registered charge was a "Series of Debentures" or "Debentures Stock" the words "authorised by resolution" together with the date of the resolution should be added

†the date of registration may be confirmed from the certificate of registration and (except in the case of a series of debentures) from the registration stamp affixed to the instruments registered

For official use

Company Number

Name of Company

_____

_____ Limited*

A company incorporated in _____

The company has established a place of business in Scotland at

_____

The above-named company hereby gives notice that the registered charge being** _____

_____ dated _____ 19 _____

affecting property _____

_____ of which particulars were registered with the Registrar of Companies on † _____ 19__ was satisfied on _____ to the extent of _____ [the debt for which the charge was given having been partly paid or satisfied and] [part of the property or undertaking charged having been released from the charge] [short particulars of the property or undertaking no longer charged _____

_____

_____]

In witness whereof the common seal of the company was hereto affixed the _____ day of _____ 19 _____

Signed

_____ } Directors

_____ }

_____ Secretary

Seal of company

Presenter's name, address, telephone number and reference: (if any)

For official use
Mortgage Section

Post room

Time Critical reference

Declaration on behalf of company verifying memorandum of satisfaction of a registered charge

Please do not write in this binding margin ↓

Please complete legibly, preferably in black type or bold black lettering

*delete if inappropriate

Name of Company

Limited*

We _____

of _____

_____ a director of the above-named company

and _____

_____

_____ the secretary thereof

do solemnly and sincerely declare that the particulars contained in the Memorandum of Satisfaction annexed hereto are true to the best of our knowledge, information and belief. And we make this solemn Declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act, 1835.

Declared at _____

_____

_____

the _____ day of _____

one thousand nine hundred and _____

before me

_____

Notary Public (note 2)

Declaration on behalf of creditor verifying memorandum of satisfaction of a registered charge (note 3)

I _____, do solemnly and sincerely declare that the particulars contained in the Memorandum of Satisfaction annexed hereto are true to the best of my knowledge, information and belief. And I make this solemn Declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act, 1835.

Declared at _____

_____

_____

the _____ day of _____

one thousand nine hundred and _____

before me

_____

Notary Public (note 2)

Notes

1. Section 106F and 106K were originally inserted into the Companies Act 1948 by the Companies (Floating Charges) (Scotland) Act, 1961, and subsequently amended by the Companies (Floating Charges & Receivers) (Scotland) Act 1972.
2. or Commissioner for Oaths or Justice of the Peace.
3. This Declaration MUST be made in the case of a floating charge by the creditor entitled to the benefit of the charge or by a person authorised to certify the Memorandum on behalf of the creditor.

THE COMPANIES ACTS 1948 TO 1976

Form No. F12b (Scot)

M

Memorandum of fact that part of property or undertaking mortgaged or charged has ceased to form part of the property or undertaking of the Company

F12b (Scot.)

Pursuant to Sections 106F and 106K of the COMPANIES ACT 1948 (note 1)

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

* delete if inappropriate

** A description of the instrument creating or evidencing the charge eg "Mortgage" "Charge" "Debenture" etc with the date thereof should be given. If the registered charge was a "Series of Debentures" or "Debenture Stock" the words "authorised by resolution" together with the date of the resolution should be added

† the date of registration may be confirmed from the certificate of registration and (except in the case of a series of debentures from the registration stamp affixed to the instruments registered

For official use

Company Number

Name of Company

Limited*

A company incorporated in _____

The company has established a place of business in Scotland at

The above-named company hereby gives notice that on _____ 19 ____

part of the property or undertaking subject to the registered charge being** _____

of which particulars were registered with the Registrar of Companies on † _____

19 ceased to form part of the company's property or undertaking. Short particulars of such property _____

In witness whereof the common seal of the company was hereto affixed the _____

day of _____ 19 ____

Signed

_____ Directors

_____

_____ Secretary

Seal of company

Presenter's name, address, telephone number and reference: (if any)

For official use
Mortgage Section

Post room

Time Critical reference

Declaration on behalf of company verifying memorandum of satisfaction of a registered charge

Name of Company

Limited*

Please do not write in this binding margin

Please complete legibly, preferably in black type or bold black lettering

We _____

of _____

a director of the above-named company

and _____

the secretary thereof

Do solemnly and sincerely declare that the particulars contained in the Memorandum of Satisfaction annexed hereto are true to the best of our knowledge, information and belief. And we make this solemn Declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act, 1835.

*delete if inappropriate

Declared at _____

the _____ day of _____

one thousand nine hundred and _____

before me

_____

Notary Public (note 2)

Declaration on behalf of creditor verifying memorandum of satisfaction of a registered charge (note 3)

I, _____, do solemnly and sincerely declare that the particulars contained in the Memorandum of Satisfaction annexed hereto are true to the best of my knowledge, information and belief. And I make this solemn Declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act, 1835.

Declared at _____

the _____ day of _____

one thousand nine hundred and _____

before me

_____

Notary Public (note 2)

Notes

1. Sections 106F and 106K were originally inserted into the Companies Act 1948 by the Companies (Floating Charges (Scotland) Act, 1961, and subsequently amended by the Companies (Floating Charges & Receivers) (Scotland) Act 1972.
2. or Commissioner for Oaths or Justice of the Peace.
3. This Declaration MUST be made in the case of a floating charge by the creditor entitled to the benefit of the charge or by a person authorised to certify the Memorandum on behalf of the creditor.

EXPLANATORY NOTE

(This Note is not part of the Regulations.)

These Regulations provide for the forms set out in Schedule B to the Regulations to be the forms prescribed for the puposes of the provisions of the Companies Acts 1948 to 1976 specified in each form; provide for the continued use until 17th December 1980 of the forms prescribed in Companies (Forms) Order 1948 as amended and in the other instruments revoked by the Companies (Forms) (Revocation) Order 1979, and the Companies (Forms) (Revocation) Regulations 1979; make special provision for the use of an appropriate Inland Revenue Form in connection with section 52(1)(*a*) of the 1948 Act notwithstanding that it is not set out in Schedule B to the Regulations; prescribe the time within which particulars required by section 409 of the 1948 Act are to be delivered to the registrar of companies; prescribe the means by which copies of instruments required to be delivered to the registrar of companies under sections 95 and 97 of the 1948 are to be verified and prescribe the means by which translations into English of documents required to be delivered under various provisions of the Companies Acts 1948 to 1976 are to be certified.

SI 1979/1547
ISBN 0-11-094547-6

