Sealed with the Official Seal of the Ministry of Education for Northern Ireland this 4th day of July, nineteen hundred and sixty-two.

(L.S.) *A. C. Williams,*
Secretary.

EXPLANATORY NOTE

(This note is not part of the Regulations, but is intended to indicate their general purport.)

The existing Regulations provide for the payment of compensation allowances to certain principals or vice-principals of grant-aided schools whose principals' or vice-principals' allowances are discontinued or reduced as a result of the transfer of pupils from their schools through educational reorganisation.

The purpose of these amending Regulations is to extend the right to receive a compensation allowance to certain principals and vice-principals whose allowances, as a result of educational reorganisation which took place before 1st January, 1962, are less than they would have been if that reorganisation had not taken place, but who had not by 1st January, 1962, satisfied all the conditions for the award of compensation.

1962. No. 122 **[C]**

LOCAL ELECTIONS: FORMS

REGULATIONS, DATED 6TH JULY, 1962, MADE BY THE MINISTRY OF HOME AFFAIRS UNDER SECTION ONE HUNDRED AND TWENTY-SEVEN OF AND THE FIFTH SCHEDULE TO THE ELECTORAL LAW ACT (NORTHERN IRELAND), 1962(a).

The Ministry of Home Affairs in exercise of the powers conferred on it by section one hundred and twenty-seven of and the Fifth Schedule to the Electoral Law Act (Northern Ireland), 1962, hereby makes the following Regulations:—

Citation

1. These Regulations may be cited as the Electoral Law (Local Elections) (Forms) Regulations (Northern Ireland), 1962.

Forms

2. The forms contained in the Schedule shall be used in connection with local elections for the purposes for which they are expressed to be applicable.

Sealed with the Official Seal of the Ministry of Home Affairs for Northern Ireland this 6th day of July, nineteen hundred and sixty-two.

(L.S.) *A. Alexander,*
Assistant Secretary.

(a) 1962. c. 14

SCHEDULE

List of Forms

Form	*Subject*	*Authority (Electoral Law Act (N.I.), 1962)*
L.A.	Notice to candidate as to validity or invalidity of nomination.	Sch. 5, Rule 12(1)(*a*)
L.B.	Statement of persons standing validly nominated (county/rural/urban district).	Sch. 5, Rule 12(1)(*b*)
L.C.	Statement of persons standing validly nominated (county borough/borough).	Sch. 5, Rule 12(1)(*b*)
L.D.	Notice to candidate where no poll is to be taken.	Sch. 5, Rule 14(1)
L.E.	Notice to retiring member of intention to declare re-elected.	Sch. 5, Rule 14(2), (3)
L.F.	Notice of poll.	Sch. 5, Rule 16
L.G.	Local proxy list.	Sch. 5, Rule 24
L.H.	Assisted voters list.	Sch. 5, Rule 33(2)(*b*)
L.I.	Certificate of employment as constable.	Sch. 5, Rule 34(1)
L.J.	Certificate of employment by returning officer.	Sch. 5, Rule 34(2)
L.K.	Tendered votes list.	Sch. 5, Rule 36(2)
L.L.	Declaration to be made by the polling agent before a person arrested for an alleged offence of personation is removed from the polling station by a constable.	Sch. 5, Rule 37(3)
L.M.	Ballot paper account.	Sch. 5, Rule 38(4)
L.N.	Cover for presiding officer's packet number 1	Sch. 5, Rule 38(5)(*a*)
L.O.	„ „ „ „ „ 2	„ „ (*b*)
L.P.	„ „ „ „ „ 3	„ „ (*c*)
L.Q.	Statement of persons taken into custody.	Sch. 5, Rule 38(6)
L.R.	Statement showing the number of ballot papers issued and the number of papers found in each ballot box.	Sch. 5, Rule 45(6)
L.S.	Statement showing the number of votes given for each candidate and the number of ballot papers rejected.	Sch. 5, Rule 45(7)
L.T.	Declaration of result of poll.	Sch. 5, Rule 46(2)
L.U.	Notice of result of elections.	Sch. 5, Rule 47(1)

FORM *L.A.*

ELECTORAL LAW ACT (NORTHERN IRELAND), 1962, FIFTH SCHEDULE, RULE 12(1)(*a*)

LOCAL ELECTION

19 .

.....Council

Election of alderman(men)/councillor(s) for.....
Electoral division/ward

Notice to Candidate as to Validity or Invalidity of Nomination

To.....

.....

.....

*I hereby give you notice that you stand validly nominated as candidate for the above election.

*I hereby give you notice that the nomination paper(s) lodged by you or on your behalf as candidate for the above election has/have been determined to be invalid for the following reason(s):—

(*Here insert reason(s) for determining nomination(s) to be invalid*)

and that, accordingly, you do not stand validly nominated as a candidate for the said election.

.....
Returning Officer

.....
Principal Office for the purpose of the election

Dated this day of 19 .

*Use whichever paragraph is appropriate.

FORM *L.B.*

ELECTORAL LAW ACT (NORTHERN IRELAND), 1962, FIFTH SCHEDULE, RULE 12(1)(*b*)

LOCAL ELECTION

19 .

County/rural/urban district..... Electoral division/ward.....

ELECTION OF COUNCILLORS

Statement of Persons Standing Validly Nominated

The under-mentioned persons have been validly nominated.

Persons standing validly nominated			*Proposed by*	*Seconded by*
Name (Surname first)	*Place of abode*	*Description*		

.....
Returning Officer

.....
Principal Office for the purpose of the election

Dated this day of 19 .

NOTE: This form is to be adapted as appropriate.

FORM *L.C.*

ELECTORAL LAW ACT (NORTHERN IRELAND), 1962, FIFTH SCHEDULE, RULE 12(1)(*b*)

LOCAL ELECTION

19 .

County borough/Borough of..... Ward.....

Statement of Persons Standing Validly Nominated

The under-mentioned persons have been validly nominated.

ELECTION OF ALDERMAN OR ALDERMEN

Persons standing validly nominated			*Proposed by*	*Seconded by*
Name (Surname first)	*Place of abode*	*Description*		

ELECTION OF COUNCILLOR OR COUNCILLORS

Persons standing validly nominated			*Proposed by*	*Seconded by*
Name (Surname first)	*Place of abode*	*Description*		

.....
Returning Officer

.....
Principal Office for the purpose of the election

Dated this day of 19 .

NOTE: This form is to be adapted as appropriate.

FORM *L.D.*

ELECTORAL LAW ACT (NORTHERN IRELAND), 1962, FIFTH SCHEDULE, RULE 14(1)

LOCAL ELECTION

19 .

.....Council

Election of alderman(men)/councillor(s) for.....
Electoral division/ward

Notice to Candidate where no Poll is to be taken

To.....

.....

.....

I hereby give you notice that as the number of candidates standing validly nominated for the above election is not greater than the number of vacancies I have declared you to be elected as alderman/councillor for the..... electoral division/ward.

.....
Returning Officer

.....
Principal Office for the purpose of the election

Dated this day of 19 .

FORM *L.E.*

ELECTORAL LAW ACT (NORTHERN IRELAND), 1962, FIFTH SCHEDULE, RULE 14(2), (3)

LOCAL ELECTION

19 .

.....Council

Election of alderman(men)/councillor(s) for.....
Electoral division/ward

Notice to Retiring Member of Intention to Declare Re-elected

To.....
.....
.....

I hereby give you notice that no candidate has/an insufficient number of candidates have/been validly nominated for election as alderman(men)/councillor(s) for the above-mentioned electoral division/ward and that accordingly you as a/the retiring member for the said electoral division/ward will, if you consent, be declared to be deemed to be re-elected, in accordance with Rule 14 of the Fifth Schedule to the Electoral Law Act (Northern Ireland), 1962.

If you are prepared to accept office the annexed form of consent must be completed and returned to my office within 7 days from the date of this notice.

.....
Returning Officer

....
Principal Office for the purpose of the election

Dated this day of 19 .

NOTE: This form is to be adapted as appropriate.

CONSENT OF RETIRING MEMBER TO RE-ELECTION

Consent of retiring member.

I,..... of.....,
hereby consent to my re-election as .....for the electoral division/ward of..... and I declare my intention to take my seat on such re-election.

Signature of retiring member.....
Date.....

Witnesses:

(1) .....Local elector.
.....Place of residence.
.....Number in register of electors.
(2) .....Local elector.
.....Place of residence.
.....Number in register of electors.

Consent on behalf of a retiring member who is prevented by illness or other sufficient cause from signifying consent.

I,..... of.....
being a local elector for the electoral division/ward of.....
hereby on behalf of.....
of..... consent to his re-election as..... for the electoral division/ward of.....
and I hereby declare that I have been duly authorised by the said.....
of..... to signify such consent and to declare his intention to take his seat on such re-election.

Signature.....
Date.....

Number in register of electors.....

Witnesses:

(1) .....Local elector.
.....Place of residence.
.....Number in register of electors.
(2) .....Local elector.
.....Place of residence.
.....Number in register of electors.

Received by me on the day of , 19 .

.....
Returning Officer

FORM *L.F.*

ELECTORAL LAW ACT (NORTHERN IRELAND), 1962, FIFTH SCHEDULE, RULE 16

LOCAL ELECTION

19 .

.....Council

Election of alderman(men)/councillor(s) for.....
Electoral division/ward

Notice of Poll

Notice is hereby given:—

(1) That a poll/polls for the election of (*state number and nature of office(s) to be filled*) for the above-mentioned electoral division/ward will be held on , 19 , between the hours of 8.30 a.m. and 8.30 p.m.

(2) That the particulars of the candidates standing validly nominated are as shown below.

Name of candidate (Surname first)	*Number in register*	*Place of abode*	*Description*	*Name of proposer (Surname first)*	*Proposer's number in register*	*Name of seconder (Surname first)*	*Seconder's number in register*

(*Where an alderman or aldermen are to be elected in addition to councillors a separate table for each kind of office should be used.*)

(3) The polling stations to be used for the election and the description of the persons entitled to vote thereat are as follows:—

Polling district	*Number of polling station*	*Situation of polling station*	**Description of voters entitled to vote at polling station*

*e.g., "All local electors in the register of electors for the following streets" *or* "Local electors whose numbers in the register are ....."

Note to be added where appropriate to the table of polling stations:—

"Attention is directed to the entry in the above list of polling stations marked *. The station therein named is [additional to the stations set out in the polling station scheme approved on , 19 ."] *or* ["in substitution for station in the polling station scheme approved on , 19 , and this substitution has been approved by the Ministry of Home Affairs."]

(4) That the poll will be taken by ballot and that the colour of the ordinary ballot paper used at the election will be..... (*this paragraph to be adapted to the circumstances of the election in accordance with Rule* 17 *of the Fifth Schedule to the Electoral Law Act* (*Northern Ireland*), 1962).

(5) That special arrangements will, on request, be made by the presiding officer to mark the ballot paper of any person prevented from doing so personally by reason of total or partial blindness, defective vision, or illiteracy, or any other physical disability or of any religious belief.

.....
Returning Officer

.....
Principal Office for the purpose of the election

Dated this day of 19 .

FORM *L.G.*

ELECTORAL LAW ACT (NORTHERN IRELAND), 1962, FIFTH SCHEDULE, RULE 24

LOCAL ELECTION

19

.....Council

Election of alderman(men)/councillor(s) for.....
Electoral division/ward

Local Proxy List

Polling district	*Number of elector in register of electors*	*Name of elector*	*Address of elector*	*Name of proxy*	*Address of proxy*

FORM *L.H.*

ELECTORAL LAW ACT (NORTHERN IRELAND), 1962, FIFTH SCHEDULE, RULE 33(2)(*b*)

LOCAL ELECTION

19 .

.....Council

Election of alderman(men)/councillor(s) for.....
Electoral division/ward

Polling district.....

Polling station..... Ballot box number.....

Date of poll.....

Assisted Voters List

**Voter's number in register of electors*	*Name of voter*	*Why voter assisted*			
		Total or partial blindness or defective vision	*Illiteracy*	*Other physical disability (state what)*	*Religious belief*

.....
Presiding Officer

Dated this day of 19 .

*If the assisted voter is voting as proxy for a service elector enter in the first column the elector's number and in the second column the names of both elector and proxy, thus, "A.B. proxy for C.D."

FORM *L.I.*

ELECTORAL LAW ACT (NORTHERN IRELAND), 1962, FIFTH SCHEDULE, RULE 34(1)

LOCAL ELECTION

19 .

.....Council

Election of alderman(men)/councillor(s) for.....
Electoral division/ward

Certificate of Employment as Constable

I certify that *
who is numbered in the register of electors for the above-named election will or is likely to be prevented from voting at his allotted polling station at the election on by reason of discharging his duty as a constable.

.....
District Inspector
Royal Ulster Constabulary

Dated this day of 19 .

*Insert name, rank and police number.

NOTE: The person named above is entitled to vote at any polling station for the electoral division or ward named on production and surrender of this certificate to the presiding officer.

FORM *L.J.*

ELECTORAL LAW ACT (NORTHERN IRELAND), 1962, FIFTH SCHEDULE, RULE 34(2)

LOCAL ELECTION

19 .

.....Council

Election of alderman(men)/councillor(s) for.....
Electoral division/ward

Certificate of Employment by Returning Officer

I, the returning officer for the above election, hereby certify that who is numbered in the register of electors for that electoral division/ward is employed by me for purposes of the election on and that the circumstances of his employment are such as to prevent him from voting at his allotted polling station.

.....
Returning Officer

Dated this day of 19 .

NOTE: The person named above is entitled to vote at any polling station for the electoral division/ward named on production and surrender of this certificate to the presiding officer.

FORM *L.K.*

ELECTORAL LAW ACT (NORTHERN IRELAND), 1962, FIFTH SCHEDULE, RULE 36(2)

LOCAL ELECTION

19 .

.....Council

Election of alderman(men)/councillor(s) for.....
Electoral division/ward

Polling district.....

Polling station..... Ballot box number.....

Date of poll.....

Tendered Votes List

**Name of elector*	**Number in register of electors*

.....
Presiding Officer

Dated this day of 19 .

*Where the voter votes as proxy for a service elector, enter in the first column the names of both proxy and elector, thus, "A.B. proxy for C.D.", and in the second column the elector's number.

FORM *L.L.*

ELECTORAL LAW ACT (NORTHERN IRELAND), 1962, FIFTH SCHEDULE, RULE 37(3)

LOCAL ELECTION

19 .

.....Council

Election of alderman(men)/councillor(s) for.....
Electoral division/ward

Polling district.....

Polling station..... Ballot box number.....

Date of poll.....

Declaration to be made by the Polling Agent before a Person arrested for an alleged offence of Personation is removed from the Polling Station by a Constable

I, of ,

appointed under Rule twenty-three of the Fifth Schedule to the Electoral Law Act (Northern Ireland), 1962, as polling agent for ,

a candidate at this election, do hereby declare that I have reasonable cause to believe that the person applying for a ballot paper in the name of

of has by so applying committed an offence of personation as defined in paragraph 4 of the Ninth Schedule to the Electoral Law Act (Northern Ireland), 1962, and I undertake to substantiate this charge in a court of law.

.....
Polling Agent

Witness .....

.....
Presiding Officer

Dated this day of 19 .

NOTE: This declaration, together with the statement of persons taken into custody (Form L.Q.), should be placed in an envelope provided for the purpose and kept in safe custody by the presiding officer pending any proceedings.

FORM *L.M.*

ELECTORAL LAW ACT (NORTHERN IRELAND), 1962, FIFTH SCHEDULE, RULE 38(4)

LOCAL ELECTION

19 .

.....Council

Election of alderman(men)/councillor(s) for.....
Electoral division/ward

Polling district.....

Polling station..... Ballot box number.....

Date of poll.....

Ballot Paper Account

ORDINARY BALLOT PAPERS

Number of ballot papers entrusted to presiding officer		Number of ballot papers issued and not returned as spoilt	
Serial numbers		Number of ballot papers not issued	
From		Number of ballot papers issued but returned as spoilt	
To			
Colour		Total	

TENDERED BALLOT PAPERS

Number of tendered ballot papers entrusted to presiding officer		Number of tendered ballot papers issued and not returned as spoilt	
Serial numbers		Number of tendered ballot papers not issued	
From		Number of tendered ballot papers issued but returned as spoilt	
To			
Colour		Total	

.....
Presiding Officer

NOTE: Where elections for aldermen and councillors are being held together a separate ballot paper account is to be completed for each type of election.

FORM *L.N.*

ELECTORAL LAW ACT (NORTHERN IRELAND), 1962, FIFTH SCHEDULE, RULE 38(5)(*a*)

Cover for Presiding Officer's Packet Number 1

LOCAL ELECTION Packet No. 1

Election of.....for the.....(*division or ward*) of.....(*local government electoral area*).

Polling station..... Ballot box number.....

THE BALLOT PAPER ACCOUNT

Date.....

.....
Presiding Officer

FORM *L.O.*

ELECTORAL LAW ACT (NORTHERN IRELAND), 1962, FIFTH SCHEDULE, RULE 38(5)(*b*)

Cover for Presiding Officer's Packet Number 2

LOCAL ELECTION Packet No. 2

Election of.....for the.....(*division or ward*) of.....(*local government electoral area*).

Polling station..... Ballot box number.....

COUNTERFOILS OF BALLOT PAPERS USED, BOTH ORDINARY AND TENDERED CERTIFICATES PRESENTED BY CONSTABLES AND EMPLOYEES OF THE RETURNING OFFICER.

Date.....

.....
Presiding Officer

FORM *L.P.*

ELECTORAL LAW ACT (NORTHERN IRELAND), 1962, FIFTH SCHEDULE, RULE 38(5)(*c*)

Cover for Presiding Officer's Packet Number 3

LOCAL ELECTION Packet No. 3

Election of.....for the.....(*division or ward*) of.....(*local government electoral area*).

Polling station..... Ballot box number.....

MARKED COPY OF THE REGISTER
UNUSED ORDINARY AND TENDERED BALLOT PAPERS
SPOILT BALLOT PAPERS
LIST OF TENDERED VOTES
LOCAL PROXY LIST
ASSISTED VOTERS LIST
DECLARATIONS OF SECRECY

Date.....

.....
Presiding Officer

FORM *L.Q.*

ELECTORAL LAW ACT (NORTHERN IRELAND), 1962, FIFTH SCHEDULE, RULE 38(6)

LOCAL ELECTION

19

.....Council

Election of alderman(men)/councillor(s) for.....
Electoral division/ward

Polling district.....

Polling station..... Ballot box number.....

Date of poll.....

Statement of Persons taken into Custody

Name	*Address and occupation*	*Offence with which the person is charged*	*Name of officer by whom the person was charged. State under "Office" whether presiding officer, poll clerk, polling agent or constable*		*Additional particulars or observations of presiding officer*
			Name and address of officer	*Office*	

I hereby certify that the above information is correctly stated.

Dated this.....day of....., 19....

.....
Presiding Officer

NOTE: This statement together with any relevant declaration of a polling agent should be placed in an envelope provided for the purpose and kept in safe custody by the presiding officer pending any proceedings.

FORM *L.R.*

ELECTORAL LAW ACT (NORTHERN IRELAND), 1962, FIFTH SCHEDULE, RULE 45(6)

LOCAL ELECTION

19 .

.....Council

Election of alderman(men)/councillor(s) for.....

Electoral division/ward

Date of poll.....

***Statement showing the Number of Ballot Papers Issued and the Number of Papers Found in each Ballot Box**

Polling station	*Ballot box number*	*Number of ballot papers issued and not returned as spoilt as shown on ballot paper account or otherwise determined in accordance with the Local Elections Rules*	*Number of ballot papers found in ballot box*
1	2	3	4
	Totals		

I hereby certify that I have examined the ballot paper account furnished by the presiding officer in respect of each of the ballot boxes in the polling stations as shown above and have compared the number of papers issued with the number of papers found in the respective ballot boxes and that the result of this examination and comparison is as shown hereon.

.....
Returning Officer

Dated this.....day of.....19....

*Particulars of the contents of any reserved boxes are to be shown separately after the entries relating to the other boxes. Such particulars are to include a reference to the provision in Local Elections Rule 43 under which each box was reserved.

FORM *L.S.*

ELECTORAL LAW ACT (NORTHERN IRELAND), 1962, FIFTH SCHEDULE, RULE 45(7)

LOCAL ELECTION

19 .

.....Council

Election of alderman(men)/councillor(s) for.....
Electoral division/ward

Date of poll.....

Statement showing the Number of Votes given for each Candidate and the Number of Ballot Papers rejected

Total number of ballot papers found in ballot boxes as shown on form.....

Votes given for each candidate		*Ballot papers rejected*	
Candidate's names	*Number of votes given for the candidate*	*Cause of rejection*	*Number rejected*
		Want of official mark	
		Voting for a number of	
		candidates in excess	
		of the number to be	
		elected	
		.....	
		Writing or mark by	
		which voter could	
		be identified ..	
		Unmarked or void for	
		uncertainty ..	
Total		Total	

I hereby certify that the above is a correct statement of the number of votes given for each candidate and the number of ballot papers rejected by me at this election.

.....
Returning Officer

Dated this day of 19 .

FORM *L.T.*

ELECTORAL LAW ACT (NORTHERN IRELAND), 1962, FIFTH SCHEDULE, RULE 46(2)

LOCAL ELECTION

19 .

.....Council

Election of alderman(men)/councillor(s) for.....
Electoral division/ward

Date of poll.....

Declaration of Result of Poll

I, the undersigned, being the returning officer for the election above-mentioned, hereby give notice that the *total number of votes given* for each candidate at the election was as follows, viz.:

Name of candidate	*Number of votes given for the candidate*

And that the under-mentioned person(s) has/have been *duly elected* to serve as for the said council.

.....
Returning Officer

Dated this day of 19

FORM *L.U.*

ELECTORAL LAW ACT (NORTHERN IRELAND), 1962, FIFTH SCHEDULE, RULE 47(1)

.....

(Insert name of local government electoral area)

Notice of Result of Elections

19 .

I, the undersigned, being the Returning Officer at the election of (*insert nature of office(s)*) for the above-named local government electoral area, do hereby give notice that the persons whose names are entered in Columns (6) and (7)* in the table(s) hereunder have been duly elected [or deemed to be re-elected*] [†as Aldermen/Councillors] [‡for the electoral divisions/wards indicated in Column(1)] and that in the cases in which a poll was taken the numbers of votes given to the respective candidates were as shown in Column (5).

Aldermen/Councillor(s)§

§*Where both Aldermen and Councillors have been elected use a separate table for each*

Electoral division or ward	*Names of Candidates*		*Place of Residence*	*Number of votes recorded*	*Names of candidates elected*	*Names of retired members deemed to be re-elected*
	Surnames	*Other names*				
1	2	3	4	5	6	7

.....

Returning Officer

.....

Principal Office for the purpose of the election

Dated this day of 19 .

*If no retiring members were deemed to be re-elected omit these words and Column (7).

†Use one of the alternative expressions as appropriate.

‡In a Borough or Urban District not divided into wards omit these words and Column (1) and adjust the references to Column numbers accordingly.

NOTE: For an election, or several elections occurring at the same time, to fill a casual vacancy or vacancies, either this form or form numbered L.T. (the form of declaration of the result of the poll) in each case suitably adapted, may be used to give public notice of the result of the election(s) as the returning officer considers the more appropriate.