II

(Acts whose publication is not obligatory)

COMMISSION

COMMISSION DECISION

of 17 April 1991

on applications for part-financing of national aid schemes in the form of reimbursements and advances pursuant to Council Regulation (EEC) No 797/85

(91/264/EEC)

THE COMMISSION OF THE EUROPEAN COMMUNITIES,

Having regard to the Treaty establishing the European Economic Community,

Having regard to Council Regulation (EEC) No 797/85 of 12 March 1985 on improving the efficiency of agricultural structures [1], as last amended by Regulation (EEC) No 3577/90 [2], and in particular Articles 28 (4) and 31a thereof,

Having regard to Council Regulation (EEC) No 4253/88 of 19 December 1988 laying down provisions for implementing Regulation (EEC) No 2052/88 as regards coordination of the activities of the different Structural Funds between themselves and with the operations of the European Investment Bank and the other existing financial instruments [3], and in particular Article 21 (6) thereof,

Whereas Regulation (EEC) No 797/85 has been amended several times and the forms for payment applications made to the European Agricultural Guidance and Guarantee Fund, Guidance Section should be adapted;

Whereas Commission Decision 91/12/EEC [4] lays down the procedure and form to be used for the submission of applications for advances pursuant to Article 21 (6) of Regulation (EEC) No 4253/88; whereas the application of Commission Decision 91/12/EEC was limited to 31 December 1990;

Whereas the procedures and forms for applications for reimbursements and advances are numerous and complex and published in different Official Journals and therefore, their further adjustment in line with Community rules would lack the clarity necessary for rules of application; whereas a new Decision should therefore be adopted to replace Commission Decision 86/380/EEC [5];

Whereas, in order to standardize payment applications, provision should be made for making a computerized system available to the competent authorities;

Whereas the measures provided for in this Decision are in accordance with the opinion of the Committee on Agricultural Structures and Rural Development,

HAS ADOPTED THIS DECISION:

Article 1

1. The applications for reimbursement as referred to in Article 28 (1) of Regulation (EEC) No 797/85 must conform to the tables shown in Annexes 1 to 14.

2. The applications for advances referred to in Article 21 (6) of Regulation (EEC) No 4253/88 and relating to the measures intended to support farm incomes pursuant to Regulation (EEC) No 797/85 shall conform to the Table shown in Annex 15.1.

3. Member States shall forward to the Commission, together with their first application for reimbursement, the text of the national implementing rules and administrative instructions as well as the forms and all other documents relating to the administrative implementation of the

(1) OJ No L 93, 30. 3. 1985, p. 1.
(2) OJ No L 353, 17. 12. 1990, p. 23.
(3) OJ No L 374, 31. 12. 1988, p. 1.
(4) OJ No L 8, 11. 1. 1991, p. 24.
(5) OJ No L 227, 13. 8. 1986, p. 1.

measure. National reports concerning checks carried out pursuant to Article 31 (a) of Regulation (EEC) No 797/85 shall be sent to the Commission on request or, where appropriate, submitted at the time of on-the-spot checks by Commission representatives.

Article 2

1. On the basis of the information contained in the applications for reimbursement, the Commission shall decide to repay aid up to the amount claimed provided that the application is complete and submitted in due form within the time limit prescribed. Advances shall be paid as quickly as possible under the same conditions as those governing applications for reimbursement.

However, the amount claimed may only be paid if the application raises no immediate objections as to the accuracy of the information which it contains and as to the conformity of the expenditure made or planned with the provisions in force. If this condition is not fulfilled, the amount which may be paid shall be reduced accordingly pursuant to Article 24 of Regulation (EEC) No 4253/88.

2. Where a thorough examination of the application for reimbursement reveals that the amount paid in accordance with paragraph 1 is not that actually due, regularization shall take place under the next reimbursement procedure. Where the amount to be paid under the next reimbursement procedure is less than that part of the previous reimbursement which was paid in excess or where the Member State concerned submits no applications for reimbursement in respect of the financial year concerned, it shall repay the amount due within a period to be fixed by the Commission.

Article 3

A computerized system should generally be used to send the information referred to in the Annexes. The Commission may decide upon the software required and make it available to the competent authorities. The Commission may also take responsibility for providing the equipment and for training a certain number of people who are to work with this equipment.

Article 4

Decision 86/380/EEC is hereby repealed.

Article 5

This Decision is addressed to the Member States.

Done at Brussels, 17 April 1991.

For the Commission
Ray MAC SHARRY
Member of the Commission

ANNEX

APPLICATIONS FOR PAYMENT

PRELIMINARY REMARKS

1. **Provisions relating to the submission of applications for payment (including applications for advances).**

1.1. Applications for payment shall clearly show the aid granted and payments applied for with regard to measures applied in the following two areas:

- Objective 1 areas as defined in Article 1 of Regulation (EEC) No 2052/88,
- other areas not covered by Objective 1.

1.2. The information required in the Annexes must be supplied for each:

- province in Belgium and the Netherlands,
- 'Regierungsbezirk' in the Federal Republic of Germany (1),
- department in France,
- divisional, county and area office in the United Kingdom,
- county in Ireland,
- 'amt' in Denmark,
- region and autonomous province in Italy,
- 'nomos' in Greece,
- autonomous community in Spain,
- region and autonomous region in Portugal.

1.3. When advances are made for measures intended to support farm incomes, the total advances received and the balance to be paid or total advances unused to be carried over to the following year must be indicated when the application for reimbursement is submitted.

1.4. As regards the use of the ecu as provided for in Article 22 of Regulation (EEC) No 4253/88, Commission Regulation (EEC) No 1866/90 of 2 July 1990 on arrangements for using the ecu for the purposes of the budgetary management of the Structural Funds (OJ No L 170, 3. 7. 1990, p. 36) should be applied.

1.5. Applications for payment and all additional information must be submitted in triplicate to:

COMMISSION OF THE EUROPEAN COMMUNITIES,
Directorate-General for Agriculture,
EAGGF, Guidance Section (VI-G-5),
200 Rue de la Loi,
B-1049 Brussels.

2. **Individual information sheets for the beneficiaries of an aid measure in respect of which reimbursement is applied for.**

2.1. The individual information sheets attached to applications for reimbursement do not have to be systematically addressed to the Commission departments.

2.2. Member States which use or introduce a data processing system shall ensure that the program decided upon makes it possible to provide the Commission departments with the particulars contained in the individual information sheets in respect of each beneficiary.

2.3. Member States which do not use a data processing system shall also provide the Commission departments with the particulars contained in the individual information sheets in respect of each beneficiary.

2.4. Information provided on the individual sheets shall be sent to the Commission at its request or, where appropriate, shall be made available to it during on-the-spot inspections.

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(1) For 'Regierungsbezirk', substitute: 'Land' in the case of Berlin, Bremen, Hamburg, Schleswig-Holstein and Saarland.

REIMBURSEMENT APPLICATION FORM TO BE SUBMITTED TO THE COMMISSION OF THE EUROPEAN COMMUNITIES

(To be completed by the staff of the Commission of the European Communities)

Serial Number: .....

Date received: .....

Reference: .....

For the attention of the European Agricultural Guidance and Guarantee Fund

APPLICATION FOR REIMBURSEMENT OF EXPENDITURE RELATING TO

MEASURES TO IMPROVE THE EFFICIENCY OF AGRICULTURAL STRUCTURES

in application of Council Regulation (EEC) No 797/85 of 12 March 1985

ANNEX 1

APPLICATION FOR REIMBURSEMENT OF EXPENDITURE MADE DURING THE YEAR 19.. UNDER REGULATION (EEC) No 797/85

SUMMARY TABLE

ECU/national currency (1)

Type of scheme	Expenditure by Member State	Eligible expenditure	Reimbursement claimed from EAGGF
1	2	3	4
Extensification of production (totals of Annex 2.1)			
Investment aid (totals of Annex 3.1) **Additional investment aid for young farmers** (totals of Annex 3.2)			
Aid for young farmers setting up for the first time (totals of Annex 4.1)			
Aid for the keeping of accounts (totals of Annex 5.1)			
Aid for producers' groups (totals of Annex 6.1)			
Aid for relief services (totals of Annex 7.1)			
Aid for management associations (totals of Annexes 8.1 and 8.2)			
Compensatory allowances (totals of Annex 9.1)			
Aid for joint and individual investments (totals of Annexes 10.1, 10.3 and 10.5)			
Aid in sensitive areas (totals of Annex 11.1)			
Aid for forestry measures (totals of Annexes 12.1 and 12.2)			
Aid for instruction or training courses (totals of Annex 13.1)			
Recoveries (totals of Annex 14)			
Net total			

(1) Delete as appropriate.

DECLARATION TO BE SUBMITTED WITH THE APPLICATION FOR REIMBURSEMENT OF EXPENDITURE MADE IN ACCORDANCE WITH REGULATION (EEC) No 797/85

IT IS HEREBY CONFIRMED THAT:

(a) eligible expenditure claimed relates to aids, the dates of approval by decision of which is later than the date of entry into force of the Regulation, or, where appropriate, of the amendment;

(b) the Member State has proper facilities enabling it to carry out effective verification of the data on which calculation of aid eligible for reimbursement from the fund is based;

(c) the aid intended to encourage less intensive production of products which are in surplus complies with the provisions of Title 2 of Regulation (EEC) No 797/85 and Regulation (EEC) No 4115/88;

(d) the aid for investments in agricultural holdings complies with the requirements of Articles 2, 3, 4, 5 and 6 of the Regulation;

(e) the special aid for young farmers complies with the requirements of Article 7 and 7 (a) of the Regulation;

(f) the aid for the introduction of accounting on agricultural holdings complies with the provisions of Article 9 of the Regulation;

(g) the launching aid granted to producers' groups having as their object mutual aid between holdings satisfies the provisions of Article 10 of the Regulation;

(h) the launching aid granted for agricultural associations having as their object the provision of farm-relief services complies with the provisions of Article 11 of the Regulation;

(i) the launching aid granted to agricultural associations having as their object the provision of farm-management services complies with the provisions of Article 12 of the Regulation;

(j) the compensatory allowances granted to offset permanent natural handicaps comply with the provisions of Articles 13, 14 and 15 of the Regulation;

(k) the aid granted for joint and individual investment schemes complies with the provisions of Article 17 of the Regulation;

(l) the aid granted for the protection of sensitive areas complies with the provisions of Articles 19, 19 (a), 19 (b) and 19 (c) of the Regulation;

(m) the aid granted for forestry measures on agricultural holdings complies with the provisions of Article 20 and 20 (a) of the Regulation;

(n) the aid granted for vocational instruction or training courses complies with the provisions of Article 21 of the Regulation;

(o) the aid referred to in points (c) to (n) above and paid by the Member State in national currency continues to observe the limits set by Community legislation, having regard to the variation in the rate for the ecu applicable in the context of the policy on agricultural structure;

(p) the Member State has satisfied itself that the measures which it has implemented take into account the need to protect the environment and natural resources;

(q) where the reimbursement application is submitted in ecus, the expenditure incurred in national currency is converted into ecus at the rate for the month in which it was entered in the accounts of the bodies responsible for financial management in connection with the implementation of the measures provided for in Regulation (EEC) No 797/85.

Done at ....., ...

.....

(Signature and stamp of the competent authority of the Member State)

ANNEX 2.1

Aids paid by the Member State during 19.. calendar year

DATA ON AID FOR EXTENSIFICATION OF PRODUCTION PURSUANT TO ARTICLE 1b OF THE REGULATION

Administrative units	Number of beneficiaries (1)		Amount of aid paid by Member State		Amount of aid eligible under EAGGF		Amount of reimbursement claimed from EAGGF	
	old	new	old beneficiaries	new beneficiaries	old beneficiaries	new beneficiaries	old beneficiaries	new beneficiaries
1	2	3	4	5	6	7	8	9
Totals								

(1) Attach a list of the beneficiaries' code numbers by administrative unit.

ANNEX 2.2

Member State: .....

Administrative unit: .....

Aid granted under financing decision of 19. .: .....

INDIVIDUAL INFORMATION SHEET ON AID GRANTED FOR EXTENSIFICATION OF PRODUCTION AS REFERRED TO IN ARTICLE 1b OF THE REGULATION

1. — Code number of beneficiary: .....

— Name or business name and address of beneficiary: .....

.....

.....

— Legal status of holding: .....

— Is farming the main activity of the farmer(s) concerned? ..... (yes/no)

— Holding run by the beneficiary since ..... 19. .

— Has beneficiary the right to claim on the Fund throughout the duration of the commitment? ..... (yes/no)

— Application for aid made on: ..... 19. .

2. **DESCRIPTION AND EVOLUTION OF PRODUCTION**

2.1. — Crop production of holding: utilized agricultural area (UAA), in hectares and ares

(1)	Years	UAA by type of production												UAA total
		Production in surplus in receipt of aid for extensification (a)					Other production in surplus					Production not in surplus			
Type of production, unit of measurement	—	Cereals		Wine		...	.....		.....		...	...	...	...	
		ha, a	ton.	ha, a	hl		ha, a	ton.	ha, a	hl					
Annual average during reference period	19. . to 19. . inclusive														
1st year	19. .														
2nd year	19. .														
...	...														

(a) In the case of mixed crops (Article 2 (2) of Regulation (EEC) No 4115/88) indicate in the table only the UAA of the crop for which the aid is paid, while giving in brackets the percentage of this crop in the overall UAA given over to the mixed crops.

2.2. — Livestock production of the holding:

(1)	Years	Total quantity produced by type of production								
		Production in surplus in receipt of aid for extensification			Other production in surplus			Production not in surplus		
Type of production, unit of measurement	—	Beef & veal (livestock units)	Sheep-meat (livestock units)	....	.....	.....	....	....	....	....
Annual average during reference period	19. . to 19. . inclusive									
1st year	19. .									
2nd year	19. .									
...	...									

During the commitment period, what will be the use made of UAA previously given over to fodder production: .....

— Code number of holding (Commission Decision 85/377/EEC): .....

— Location: * less-favoured area within the meaning of Article 13 (1) of Regulation (EEC) No 797/85: ..... (yes/no)
* normal area: ..... (yes/no)

— Type of commitment undertaken by the beneficiary to reducing in surplus by at least 20 %: .....

— Duration of commitment: ..... — Period from ..... 19. . to ..... 19. .

— What assurances has the farmer given that he will fulfil his commitment: .....

— Monitoring of reduction of production by the competent authorities of the Member State (Article 15 (2) of Regulation (EEC) No 4115/88):
* identity of body conducting the inspections: .....
* inspection number: .....
* date of on-the-spot inspection: .....
* comments and conclusions (if necessary on a separate sheet) .....

3. **IMPLEMENTATION OF EXTENSIFICATION** (2):

3.1. 'Quantitative method'

Type of production:	Years	Quantity on holding (3) (c)		UAA (4) (b)	Yield (5)	Change in quantities produced (6) (in %)		Amount of public aid eligible (7) (c)	Income loss compared with average income in reference period (nat. curr.)
		Aided	Residual			Total	By unit		
1	2	3	4	5	6	7	8	9	10
Annual average over reference period	19. . to 19. . incl.								
1st year	19. .								
2nd year	19. .								
...	...								

(b) Where the UAA changes from one year to the next, state reasons (e. g. set-aside aided under Regulation (EEC) No 797/85, final cessation premium for vineyards, etc.): .....

.....

(c) In the case of livestock production, state:

— whether the aid is based on LU actually reduced: ..... (yes/no)

— whether the aid is based on LU present before the commitment: ..... (yes/no)

indicating calculation method used: .....

— For milk production, indicate:

Milk output	Year	Reference quantity accorded under Reg. 804/68 as amended	Reference quantity under suspension	Amount of compensation paid pursuant to Regulation (EEC) No 775/87
Annual average during reference period	19. . to 19. . incl.			
1st year	19. .			
2nd year	19. .			
...	...			

3.2. 'PRODUCTION METHODS' METHOD

(i) Use the tables at 2 and 3.1 to enter the data available in connection with the 'production methods' method.

(ii) Indicate the 'production methods' used.

(iii) Show that the adoption of these production methods reduces output by at least 20 %.

4. — Total aid granted (in respect of all production types in receipt of aid for extensification)

Year when extensification started	Date of decision granting the aid	Eligible part of the aid granted	Amount of reimbursement requested	Reference year for the reimbursement requested
19. .				
19. .				
...				

— Has the beneficiary already received aid for: * setting aside arable land ..... (yes/no)

If yes, did the set-aside aid relate to land now under extensification ..... (yes/no)

* conversion of production ..... (yes/no)

If yes, did the conversion aid relate to land now under extensification ..... (yes/no)

(1) Show:

— in the table headings, the type of products produced on the farm and the units of measurement used (as given in the example);

— on the first line of the table, the annual average for each type of production on the farm (in hectares, tonnes, livestock units, etc.) during the reference period preceding the first year of application of the extensification measures (total areas or total productions recorded in each reference year, divided by the number of years included in the reference period);

— on the second line of the table, the areas or quantities recorded for each type of production during the first year of implementation of the extensification measures.

(2) Complete a separate table for each type of production (cereals, wine, beef and veal, etc.), and, where necessary, complete the table to enable justification of the specific national aid scheme, showing how the aid is calculated on the basis of the undertaking made by the beneficiary, losses of income, location in an area where production and production systems are already extensive, the factors mentioned in Article 12 of Regulation (EEC) No 4115/88 or on the basis of other national criteria.

(3) For each type of production show the unit of measurement (hectares, hectolitres, number of livestock units for beef and veal, etc.) and the respective total quantities. For beef and veal production, show the destination of the animals withdrawn (slaughter, final export to a third county, etc.).

(4) For each type of production, show the agricultural area devoted to it: hectares of cereals, hectares under fodder for the feeding of beef cattle, etc.

(5) For each type of production, show the yield per unit of production (indicating the units of measurement used): quintals per hectare, hectolitres per hectare, etc.

For beef and veal, it should be shown that production is not intensified with regard to the remaining herd and that the production capacity freed through extensification is not used by anyone to increase production of the products referred to in Annex I to Regulation (EEC) No 4115/88 or for pig or poultry production.

(6) Show the variation in annual production (percentage reduction) in relation to the average during the reference period with regard to both total production (on the basis of the total quantities shown in columns 3 and 4) and to production per unit (on the basis of the yield per unit shown in column 6). The reduction in milk production is to be calculated on the basis of the reference quantity allocated pursuant to Regulation (EEC) No 804/68 as amended.

(7) Show the amount of aid eligible under the EAGGF granted for each type of production on the farm. With regard to milk production, show the amount of aid eligible under the EAGGF less the compensation paid pursuant to Regulation (EEC) No 775/87 as provided for in the second subparagraph of Article 1 (b) (4) of Regulation (EEC) No 797/85.

ANNEX 3.1

Aid paid by Member State during 19 . . calendar year

HOLDINGS IN RECEIPT OF AID IN THE FORM OF A CAPITAL GRANT, INTEREST SUBSIDY OR DEFERRED REPAYMENTS AS PROVIDED FOR IN ARTICLE 4 OF THE REGULATION

Administrative Unit	Number of holdings (1)		Amount of investments		Amount of loans		Amount of aid borne by State				Amount of reimbursement claimed from EAGGF			
							in the form of a capital grant		in the form of an interest rate subsidy or deferred repayments (2)		in respect of capital grants		in respect of interest rate subsidies or deferred repayments	
	old	new	old plans	new plans	old plans	new plans	old plans	new plans	old plans	new plans	old plans	new plans	old plans	new plans
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
— ordinary areas														
— less-favoured areas														
Total														
										Total				

(1) Attach list of code numbers of holdings broken down by administrative unit.
(2) Attach to the reimbursement application the tables referred to in the third subparagraph of Article 4 (2) of Regulation (EEC) No 797/85, which express the aid in terms of subsidy equivalent (see model tables distributed in STAR Committee on 29 and 30 May 1990).

ANNEX 3.2

Aid paid by Member State during 19 . . calendar year

HOLDINGS IN RECEIPT OF ADDITIONAL INVESTMENT AID FOR YOUNG FARMERS IN THE FORM OF A CAPITAL GRANT, AN INTEREST RATE SUBSIDY OR DEFERRED REPAYMENTS AS PROVIDED FOR IN ARTICLE 7 (a) OF THE REGULATION

Administrative unit	Number of holdings (1)		Amount of investments (2)		Amount of loans		Amount of aid borne by State (3)				Amount of reimbursement claimed from EAGGF			
							in the form of a capital grant		in the form of an interest rate subsidy or deferred repayments (4)		in respect of capital grants		in respect of interest rate subsidies or deferred repayments	
	old	new	old beneficiaries	new beneficiaries	old beneficiaries	new beneficiaries	old beneficiaries	new beneficiaries	old beneficiaries	new beneficiaries	old beneficiaries	new beneficiaries	old beneficiaries	new beneficiaries
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
— ordinary area														
— less-favoured area														
Total														
										Total				

(1) Attach list of code numbers of holdings broken down by administrative unit.
(2) Give all investments as in Annex 3.1.
(3) Give only additional aids.
(4) Attach to the reimbursement application the tables referred to in the third subparagraph of Article 4 (2) of Regulation (EEC) No 797/85, which express the aid in terms of subsidy equivalent (see the model tables distributed in STAR Committee on 29 and 30 May 1990).

ANNEX 3.3

Member State: .....

Administrative unit: .....

Aid granted under the financing decisions for the year 19. .

INDIVIDUAL INFORMATION SHEET ON AID FOR INVESTMENTS IN AN AGRICULTURAL HOLDING, AS PROVIDED FOR IN ARTICLES 4 AND 7 (a) OF THE REGULATION

1. File relating to (place a cross in the appropriate box):

☐ **An individual holding**

— Code number of beneficiary: .....

— Name and address of beneficiary: .....

.....

— Nature of occupational skill acquired: .....

.....

— Does the farmer practise farming:

— as his main occupation, within the meaning of the first line of Article 2 (1) (a) (yes/no)

— within the meaning of the last subparagraph of Article 2 (1) (a) (yes/no)

— Improvement plan submitted on: .....

— Date of decision to approve improvement plan: .....

☐ **A group-operated holding**

— Code number of beneficiary: .....

— Business name and address of beneficiary: .....

.....

— Legal form: .....

— Minimum duration: .....

— Structure of capital: .....

— Method of members' participation in management: .....

.....

— Do any parts of holdings continue to be run by the group members?: (yes/no)

— Is the holding the result of the total merger of the holdings in the group? (yes/no)

— Names and professional capacities of all group members: .....

.....

.....

— Do all members practise farming as their main occupation? (yes/no)

— Improvement plan submitted on: .....

— Date of decision to approve improvement plan: .....

Additional investments aid for a young farmer

— Code number of beneficiary: .....

— Name and address of beneficiary: .....

.....

— Date of birth of beneficiary: .....

— Does the aid concern the first installation of a farmer practising farming as his main occupation: (yes/no)

— Does the aid concern the installation of a farmer as a farmer practising farming as his main occupation after having farmed part time: (yes/no)

— Does the aid concern installation as head of holding within the meaning of Article 7 of Regulation (EEC) No 797/85: (yes/no)

— Nature of occupational skill acquired:

— at the time of initial installation: .....

— at the latest two years after installation: .....

— Date of first installation as a part-time farmer (where appropriate): .....

— Date of installation as a farmer practising farming as his main occupation: .....

— Has the farmer received aid pursuant to Article 7a of the Regulation in the form of a subsidy or an interest rate subsidy? .....

.....

— improvement plan submitted on: .....

— date of decision to approve improvement plan: .....

2. **Initial situation of holding**

— Less-favoured agricultural area: (yes/no)

— Mountain area (Article 3 (3) of Council Directive 75/268/EEC (1)): (yes/no)

— Less-favoured area (Article 3 (4) of Directive 75/268/EEC): (yes/no)

— Area affected by specific handicap (Article 3 (5) of Directive 75/268/EEC): (yes/no)

— Area of holding: .....

— Type of farming: .....

.....

— Code of holding (2): .....

— Turnover of holding (broken down according to various products): .....

.....

— Number of MWU employed on holding: .....

— National aids to investments received prior to the present plan:

— Reference of previous plan: .....

— Date of approval of previous plan: .....

— Amount of investment already having qualified for aid under the previous plan: .....

.....

— Total amount of national aid granted for the previous plan: .....

— Information concerning keeping of accounts in accordance with Article 2 (1) (d):

— The farmer already kept such accounts: (yes/no)

— The farmer undertakes to keep such accounts: (yes/no)

(1) OJ No L 128, 19. 5. 1975, p. 1.

(2) Code corresponding to the classification of agricultural holdings laid down in Commission Decision 85/377/EEC of 7 June 1985 (OJ No L 220, 17. 8. 1985).

3. **Labour income within the meaning of Article 2 (1) (c) of the Regulation**

— The object of the improvement plan is:

— to achieve a lasting improvement of labour income per MWU: (yes/no)

— to maintain the labour income at its present level per MWU: (yes/no)

— Amount of reference income in the region as referred to in Article 2 (3) of the Regulation: .....

— For farmers practising farming as their main occupation:

— time devoted to work away from the holding (as % of farmers' total working time): .....

— overall amount of farmers' initial labour income: .....

* of which labour income derived directly from agricultural activity on the holding: .....

— For farmers not practising farming as their main occupation:

— time devoted to work away from the holding (as % of farmers' total working time): .....

— overall amount of farmers' initial labour income: .....

* of which labour income derived directly from agricultural activity on the holding: .....

* of which labour income from forestry activity on the holding: .....

* of which labour income from tourist activity on the holding: .....

* of which labour income from craft activity on the holding: .....

* of which labour income from countryside maintenance activity in receipt of public aid and performed on the holding: .....

.....

4. **Information relating to the plan for the improvement of the holding**

— scheduled duration of improvement plan: .....

— specify type of investment to be made in respect of each of the following headings:

— qualitative improvement and reconversion of production in line with market requirements: .....

— diversification of activities on the holding (specify into which activities, e.g. tourism, crafts): .....

— adaptation of the holding with a view to reducing production costs: .....

— improvement of living and working conditions: .....

— energy savings: .....

— improvement of hygiene on stock farms: .....

— compliance with animal welfare standards: .....

— protection and improvement of the environment: .....

— other: .....

.....

.....

— Type of products encouraged by planned investments: .....

.....

Information relating to specific investments in milk production

— Amount of specific investments: .....

— Number of milk cows before implementation of improvement plan: .....

— Number of milk cows forecast after execution of investments: .....

— Reference quantity according to Article 3 (3) of Regulation: .....

— Milk production before implementation of improvement plan: .....

— Milk production forecast after implementation of improvement plan: .....

Information relating to specific investments in beef production

— Number of meat cattle on the holding (to be classified in accordance with the Annex to Regulation (EEC) No 797/85:

	at start of plan	at end of plan
cattle over 2 years	..... i. e. ..... LU	..... i. e. ..... LU
cattle from 6 months to 2 years	..... i. e. ..... LU	..... i. e. ..... LU

— Total fodder area devoted to feeding these cattle:

— at the start of the plan: ..... ha

— at the end of the plan: ..... ha

Information relating to specific investments in pig production

— Amount of specific investments: .....

— Will the granting of aid serve to increase production capacity: (yes/no)

— Total capacity of holding before and after execution of investments (expressed as number of fattening-pig places): — before: ..... — after: .....

— At least 35 % of the feed consumed by the pigs may be produced on the holding: (yes/no)

* if no, this level will be reached on completion of the plan: (yes/no)

— If there are investments intended to improve the health status of pig production in accordance with Regulation (EEC) No 1191/89, indicate:

(a) whether all the investments in pig production concern the animal health situation in the pig sector: (yes/no)

(b) whether, in the event of conversion to a farrow-to-finish system, all the conditions in Article 1 (1) of Regulation (EEC) No 1191/89 are met: (yes/no)

* If no, remarks: .....

(c) whether, in the event of the construction or renovation of buildings for reasons of hygiene, all the conditions in Article 1 (2) of Regulation (EEC) No 1191/89 are met: (yes/no)

* If no, remarks: .....

5. **Information relating to the arrangements for the financing of investments:**

Origin and nature of the resources necessary for financing the investment:

— contribution by beneficiary:

— from own funds: .....

.....

— in the form of borrowings: .....

.....

(specify [1]

— amount of loan(s)

— payment period

— system of repayment

— interest rate applied)

— in other forms: .....

[1] If granting of the loan is staggered over time, specify dates for payment of various parts of loan.

— contribution by Member State in the form of

— an interest rate subsidy: .....

— a capital grant: .....

— deferred payments: .....

— combination: .....

6. **Forecast expenditure**

Type of investment	Expenditure forecast each year					
	1	2	3	4	5	./.
—						
—						
—						
—						

7. **Forecast situation of holding after implementation of improvement plan**

— area: .....

— type of farming: .....

.....

— code of holding (Commission Decision 85/377/EEC): .....

.....

— turnover: .....

— number of MWU employed on holding: .....

— amount of labour income from holding: .....

* of which is income from non-agricultural activity: .....

(specify which activities): .....

— forecast amount of reference income in region: .....

8. **Information relating to aid from the Member State and the determination of the eligible amount**

— total amount of eligible investments made: .....

— date of first decision to grant aid: .....

8.1 *Aid granted in the form of a capital grant*

Year	Amount of eligible investments aided		Amount of capital grant			EAGGF Reimbursement
	fixed assets	other types	for fixed assets	for other investments	Total	
19..						
19..						
19..						
....						

8.2 *Aid granted in the form of an interest-rate subsidy or deferred repayment arrangements*

8.2.1 Loans relating to investments in fixed assets

Calculation sheet of interest-rate subsidies eligible for EAGGF reimbursement and equivalents of interest-rate subsidies in capital grants

LOANS	Amount					Total outstanding interest on loans	Eligible interest rate subsidies	Interest rate subsidy equivalents in capital grants	Cumulation of interest rate subsidy equivalents in capital grants	EAGGF reimbursements
	rate									
	rate borne by beneficiary									
	term									
eligible interest rate subsidies	rate									
	term									
Outstanding interest on loans	19. . 19. . 19. . 19.									

— total volume of eligible investments in fixed assets: .....

— in case of deferred repayments, duration of deferral period: .....

8.2.2 Loans relating to investments in non-fixed assets

Calculation sheet of interest-rate subsidies eligible for EAGGF reimbursement and equivalents of interest rate subsidies in capital grants

LOANS	Amount					Total outstanding interest on loans	Eligible interest rate subsidies	Interest rate subsidy equivalents in capital grants	Cumulation of interest rate subsidy equivalents in capital grants	EAGGF reimbursements
	rate									
	rate borne by beneficiary									
	term									
eligible interest rate subsidies	rate									
	term									
Outstanding interest on loans	19. . 19. . 19. . 19.									

— total volume of eligible investments in non-fixed assets: .....

— in case of deferred repayments, duration of deferral period: .....

8.3 *Aid granted in combined form*

Complete sections 8.1 and 8.2 above corresponding to the aids granted

9. **Modifications, if any, made during the execution of the improvement plan**

Specify:

* the date and nature of the modifications: .....

* the precise reasons (compliance with new standards, incorporation of new possibilities offered by the rules, new CAP constraints, substantial enlargement of the holding, reconstitution of production potential destroyed by natural calamities, etc.): .....

.....

* reasons for believing that the amended plan continues to meet the conditions laid down in Regulation (EEC) No 797/85: .....

.....

* the impact on the use of investments already made before the material improvement plan was modified: .....

.....

* the impact as regards sections 1 to 8 above (also give the data relating to the original version of the plan): .....

.....

* where appropiate, specify the amount of aid which the EAGGF and the Member State must recover (this amount must also be given in Annex 14 of this set of forms): .....

ANNEX 4.1

Aids paid by Member State during 19 . . calendar year

HOLDING IN RECEIPT OF SETTING-UP AID FOR YOUNG FARMERS IN THE FORM OF A CAPITAL GRANT OR INTEREST RATE SUBSIDY AS PROVIDED FOR IN ARTICLE 7 OF THE REGULATION

Administrative unit	Number of holdings (1)		Amount of loans		Amount of aid borne by State				Amount of reimbursement claimed from EAGGF			
					in the form of a capital grant		in the form of an interest rate subsidy (2)		in respect of capital grants		in respect of interest rate subsidies	
	old	new	old beneficiaries	new beneficiaries	old beneficiaries	new beneficiaries	old beneficiaries	new beneficiaries	old beneficiaries	new beneficiaries	old beneficiaries	new beneficiaries
1	2	3	4	5	6	7	8	9	10	11	12	13
— ordinary areas												
— less-favoured areas												
Total												
								Total				

(1) Attach list of code numbers of holdings broken by administrative unit.
(2) Attach to the reimbursement application the tables which express the aid in terms of subsidy equivalent.

ANNEX 4.2

Member State: .....

Administrative unit: .....

Aid granted under the financing decisions for 19 . .

INDIVIDUAL INFORMATION SHEET ON AID GRANTED ON FIRST INSTALLATION OF A YOUNG FARMER AS PROVIDED FOR IN ARTICLE 7 OF THE REGULATION

1.

— Code number of beneficiary: .....

— Name and address of beneficiary: .....

.....

— Date of birth of beneficiary: .....

— The aid relates to the first installation of a farmer practising farming as his main occupation: (yes/no)

— The aid relates to the installation of a farmer as a farmer practising farming as his main occupation after having farmed part time: (yes/no)

— The aid relates to installation as head of holding within the meaning of Article 7 of Regulation (EEC) No 797/85: (yes/no)

* If none of the above apply, specify the circumstances in which installation is taking place:

.....

— Nature of occupational skills acquired:

— at the time of first installation: .....

— at the latest, two years following such installation: .....

— Date of first installation as a part-time farmer (if applicable): .....

— Date of installation as a farmer practising farming as his main occupation: .....

— Date of decisions granting aid: .....

— under Article 7 (2) (a): .....

— under Article 7 (2) (b): .....

2.1. *Aids granted in the form of a premium or subsidy:*

	Date on which aid was paid	Amount of aid paid	Reimbursement claimed from EAGGF	Reference year of reimbursement application
Aid granted under Article 7 (2) (a)	19. . 19.			
Aid granted under Article 7 (2) (b)	19. . 19.			

Nature of installation costs in accordance with Article 7 (2) (b)	Amount of farmer's expenditure attracting subsidy	Dates on which expenditure was effected
— — — —		

— For loans contracted with a view to covering the costs arising from the installation in accordance with Article 7 (2) (b) for which a grant equivalent to the interest-rate subsidy was granted, indicate:

— amounts of the loans: .....

— interest rate on loans: .....

— interest-rate subsidy on loans: .....

— duration of loans: .....

— duration of interest-rate subsidy on loans: .....

2.2. *Aids granted in the form of interest-rate subsidies:*

Nature of installation costs in accordance with Article 7 (2) (b)	Amount of farmer's expenditure financed by subsidized loans	Dates on which expenditure was effected
—		
—		
—		
—		

— Loans financing the costs arising from the installation: .....

Sheet for the calculation of interest-rate subsidies eligible for EAGGF reimbursement and for the calculation of the equivalent of the interest-rate subsidies in the form of capital grant pursuant to Article 7 (2) (a) (yes/no) or Article 7 (2) (b) (yes/no) (1)

LOANS						Total of interest due on loans	Eligible subsidies	Equivalence of eligible interest-rate subsidies in the form of capital grants	Aggregate of equivalence of eligible interest-rate subsidies in the form of capital grants	EAGGF reimburse-ments
	Amounts									
	Rates									
	Rates payable by the benefic.									
	Duration									
Eligible interest-rate subsidies	Rates									
	Duration									
Interest due on loans	19. . 19. . 19. . 19.									

(1) Where the two types of aid are granted, use separate tables.

— In case of deferred repayment, duration of grace period for repayment: .....

3.	— Size of holding: ..... — number of MWU working on the holding — at the time of installation: ..... — not more than two years after installation: ..... — type of farming: .... — code of holding (Commission Decision 85/377/EEC): .....

ANNEX 5.1

Aids paid by Member State during 19. . calendar year

DETAILS CONCERNING AID FOR THE KEEPING OF ACCOUNTS AS PROVIDED FOR IN ARTICLE 9 OF THE REGULATION

Administrative unit	Number of the beneficiaries of aid to the keeping of accounts (1)		Amount of aid paid by Member State		Amount of reimbursement claimed from EAGGF	
	9ld	new	for old beneficiaries	for new beneficiaries	for old beneficiaries	for new beneficiaries
1	2	3	4	5	6	7
Total						

(1) Attach list of code numbers of beneficiaries broken down by administrative unit.

ANNEX 5.2

Member State: .....

Administrative unit: .....

Aid granted under the financing decisions for 19. .

INDIVIDUAL INFORMATION SHEET ON AID GRANTED FOR THE KEEPING OF ACCOUNTS AS PROVIDED FOR IN ARTICLE 9 OF THE REGULATION

1. — Code number of beneficiary: .....

— Name or business name and address of beneficiary: .....

.....

.....

— Date of decisions to grant aids: .....

2. — Is the holding applying an approved improvement plan?

YES NO

— If so, number of improvement plan: .....

3. **Number of years for which aid is paid**

Aid granted for	Amount of aid granted	Amount of reimbursement claimed	Reference year of reimbursement application
19. .			
19. .			
19. .			
. . . .			

4. — Area of holding: .....

— Utilized agricultural area of holding: .....

— Number of MWU employed on holding: .....

— Main enterprises of holding: .....

.....

— Code of holding (Commission Decision 85/377/EEC): .....

ANNEX 6.1

Aids paid by Member State during 19. . calendar year

DETAILS CONCERNING AID FOR THE LAUNCHING OF PRODUCER GROUPS AS PROVIDED FOR IN ARTICLE 10 OF THE REGULATION

Administrative unit	Number of groups having received aid (1)		Total number of members of such groups		Amount of aid paid by Member State		Amount of reimbursement claimed from EAGGF	
	old	new	old groups	new groups	for old groups	for new groups	for old groups	for new groups
1	2	3	4	5	6	7	8	9
Total								

(1) Attach list of code numbers of groups broken down by administrative unit.

ANNEX 6.2

Member State: .....

Administrative unit: .....

Aid granted under financing decisions for 19 . .

INDIVIDUAL INFORMATION SHEET ON AID GRANTED FOR THE LAUNCHING OF A PRODUCER GROUP AS PROVIDED FOR IN ARTICLE 10 OF THE REGULATION

1.

— Code numer of beneficiary: .....

— Business name and address of group: .....

.....

.....

— Dates of decisions to grant aids: .....

2.

— Legal form of group: .....

— Number of members of group: .....

— Nature of joint activity: .....

— Where appropriate, code of group (Commission Decision 85/377/EEC): .....

— Cumulative amount of management costs since formation of group: .....

— Number of years for which aid is paid: .....

Aid granted for	Amount of aid granted	Amount of reimbursement applied for	Reference year of reimbursement application
19 . . 19 . . 19			

3.

— Date of formation of group: .....

— Date of recognition of group: .....

ANNEX 7.1

Aids paid by Member State during 19 . . calendar year

DETAILS CONCERNING AID FOR THE LAUNCHING OF AGRICULTURAL ASSOCIATIONS HAVING AS THEIR OBJECT THE PROVISION OF FARM RELIEF SERVICES AS PROVIDED FOR IN ARTICLE 11 OF THE REGULATION

Administrative unit	Number of agricultural associations having received aid (1)		Total number of relief workers employed full-time		Amount of aid paid by Member State		Amount of reimbursement claimed from EAGGF	
	old	new	by old associations	by new associations	for old associations	for new associations	for old associations	for new associations
1	2	3	4	5	6	7	8	9
Total								

(1) Attach list of code numbers of agricultural associations broken down by administrative unit.

ANNEX 7.2

Member State: .....

Administrative unit: .....

Aid granted under financing decisions for 19 . .

INDIVIDUAL INFORMATION SHEET ON AID GRANTED FOR THE LAUNCHING OF AN AGRICULTURAL ASSOCIATION HAVING AS ITS OBJECT THE PROVISION OF RELIEF SERVICES ON FARMS AS PROVIDED FOR IN ARTICLE 11 OF THE REGULATION

1. — Code number of beneficiary: .....

— Name and address of association: .....

.....

.....

— Dates of decisions to grant aids: .....

2. — Legal form: .....

— Minimum duration: .....

— Number of affiliated farmers: .....

— Number of relief workers employed full-time by the relief service of the association and date when each worker began his activities: .....

— Nature of occupational skills of relief workers: .....

— Type of replacement: .....

.....

— Cumulative amount of management costs of relief service since established: .....

Year of activity of workers	Amount of aid granted	Amount of reimbursement applied for	Reference year of reimbursement application
1st			
2nd			
3rd			
4th			
5th			
. . . .			

3. — Date of establishment of relief service: .....

— Date of approval of service by Member State: .....

ANNEX 8.1

Aids paid by Member State during 19. . calendar year

DETAILS CONCERNING AID FOR THE LAUNCHING OF AGRICULTURAL ASSOCIATIONS HAVING AS THEIR OBJECT THE PROVISION OF FARM MANAGEMENT SERVICES AS PROVIDED FOR IN ARTICLE 12 (5) OF THE REGULATION

Administrative unit	Number of agricultural associations having received aid (1)		Number of staff employed full-time		Amount of aid paid by Member State		Amount of reimbursement claimed from EAGGF	
	old	new	by old associations	by new associations	by old associations	by new associations	by old associations	by new associations
1	2	3	4	5	6	7	8	9
Total								

(1) Attach list of code numbers of agricultural associations broken down by administrative unit.

ANNEX 8.2

Aids paid by Member State during 19 . . calendar year

DETAILS CONCERNING LAUNCHING AID GRANTED TO FARMERS INTRODUCING A FARM MANAGEMENT SYSTEM AS PROVIDED FOR IN ARTICLE 12 (6) OF THE REGULATION

Administrative unit	Number having received aid for the introduction of a farm-management system (1)		Amount of aid paid by Member State		Amount of reimbursement claimed from EAGGF	
	old	new	for old beneficiaries	for new beneficiaries	for old beneficiaries	for new beneficiaries
1	2	3	4	5	6	7
Total						

(1) Attach list of code numbers of beneficiaries broken down by administrative unit.

ANNEX 8.3

Member State: .....

Administrative unit: .....

Aid granted under financing decisions for 19 . .

INDIVIDUAL INFORMATION SHEET ON AID GRANTED FOR THE LAUNCHING OF AN AGRICULTURAL ASSOCIATION HAVING AS ITS OBJECT THE PROVISION OF MANAGEMENT SERVICES FOR FARMERS OR TO A FARMER HAVING INTRODUCED A SYSTEM OF FARM MANAGEMENT, AS PROVIDED FOR IN ARTICLE 12 (5) AND (6) OF THE REGULATION

1.

— Code number of beneficiary: .....

— Name and address of association: .....

.....

.....

— (or) Name and address of farmer: .....

.....

.....

— Dates of decisions to grant aids: .....

2.1. *Information relating to agricultural association*

— Legal form: .....

— Minimum duration: .....

— Number of affiliated farmers: .....

— Number of workers employed full time by the association for its management service: .....
and date on which each of them started work: .....

.....

— Nature of workers' occupational skills: .....

.....

— Nature of workers' duties: .....

.....

— Cumulative amount of management costs of the service since established:

Year of employment of workers	Amount of aid granted	Amount of reimbursement applied for	Reference year of reimbursement application
1st			
2nd			
3rd			
4th			
5th			
....			

2.2. *Where appropriate, information relating to an individual who practises farming as his main occupation and has qualifed for aid under Article 12 (6) of the Regulation:*

— Date when farm-management system introduced: .....

— Name, address and code number of management service used by farmer:

.....

— Has a launching aid already been granted to the management service used by the farmer? .....

.....

— Number of MWU employed on holding: .....

— Utilized agricultural area of holding: .....

— Main enterprises of holding: .....

.....

— Code of holding (Commission Decision 85/377/EEC): .....

— Where the farmer implements an improvement plan, number of plan: .....

— Number of years for which aid is paid:

Aid granted for	Amount of aid granted	Amount of reimbursement applied for	Reference year of reimbursement application
19. .			
19. .			
19. .			
....			

3. — Date of establishment of management service referred to in point 2.1: .....

— Date of approval of management service by Member State: .....

ANNEX 9.1

Aids paid by Member State during 19. . calendar year

DETAILS CONCERNING COMPENSATORY ALLOWANCES GRANTED PURSUANT TO ARTICLE 15 OF THE REGULATION

Administrative unit	Aid based on the number of livestock units (Article 15 (1) (a))				Aid based on area (Article 15 (1) (b))			Total amount of all aid granted	Amount of reimbursement claimed from EAGGF
	Number of beneficiaries	Forage area (ha)	Total number of LSU	Total amount of aid granted	Number of beneficiaries	Area having qualified for aid	Total amount of aid granted		
1	2	3	4	5	6	7	8	9	10
Total									

ANNEX 9.2

Member State: .....

Administrative unit: .....

Aid granted under the financing decisions for 19 . .

INDIVIDUAL INFORMATION SHEET RELATING TO THE GRANTING OF A COMPENSATORY ALLOWANCE FOR PERMANENT NATURAL HANDICAPS AS PROVIDED FOR IN ARTICLE 15 OF THE REGULATION

1.

— Code number of beneficiary: .....

— Name and address of beneficiary: .....

.....

— Date of decision to grant compensatory allowance: .....

2.1. Allowance granted pursuant to Article 15 (1) (a)

Particulars concerning the holding:

— Total utilized agricultural area of the holding: ..... ha ..... a ..... ca

— Total forage area of holding: ..... ha ..... a ..... ca

of which, areas classified according to:

— areas defined by Article 3 (3) of Directive 75/268/EEC: ..... ha ..... a ..... ca
— areas defined by Article 3 (4) of Directive 75/268/EEC: ..... ha ..... a ..... ca
— areas defined by Article 3 (5) of Directive 75/268/EEC: ..... ha ..... a ..... ca
— other areas: ..... ha ..... a ..... ca

— Where mountain pastures or collective summer or upland pastures have been used for forage, their areas and hectare equivalence should be given for each individual use, classified according to the areas defined above, with the number of days for which they have been used:

.....

.....

.....

Particulars concerning herds or flocks:

— CATTLE:
  — number of cows: ..... i.e. ..... LU
  — number of bulls and other cattle more than two years of age: ..... i.e. ..... LU
  — number of cattle between six months and two years of age: ..... i.e. ..... LU
— EQUINES: — number of equines of more than six months: ..... i.e. ..... LU
— SHEEP: — number of lambs: ..... i.e. ..... LU
— GOATS: — number of nanny goats: ..... i.e. ..... LU

— Total LU eligible for allowance (not more than 1,4 LU per hectare): .....

* of which in less-favoured areas with particularly serious handicaps: .....

— Amount of compensatory allowance granted (per area and per LU if different unit rates of allowance are used): .....

.....

— If applicable, give reasons for any variations in the amount of the compensatory allowance (in particular pursuant to Article 15 (1) (c) of the Regulation) and specify the unit amounts of the allowance:

.....

.....

— Does the beneficiary also receive the aid referred to in Article 19 of the Regulation? (yes/no)

2.2. Allowance granted pursuant to Article 15 (1) (b)

Utilized agricultural areas (UAA) of the holding by type of area (reference to Directive 75/268/EEC) and by type of production (reference to Article 15 (1) (b) of Regulation (EEC) No 797/85):

Production	Area Article 3 (3)	Area Article 3 (4)	Area Article 3 (5)	Total areas
— Total UAA farmed, of which area used for production of:				
— durum wheat				
— common wheat				
— apples, pears, peaches (entirely planted)				
— wine				
— Areas to be excluded from the basis for the calculation of the compensatory allowance				
— area used for feeding livestock (1)				
— area used for durum wheat in areas referred to by Regulation (EEC) No 3103/76				
— common wheat area with average yield exceeding 2,5 tonnes/ha				
— area entirely planted under apples, pears, peaches exceeding 0,5 ha (to be distinguished according to product)				
— wine production area with yield exceeding 20 hl/ha	.....			
— sugar beet production area	.....			
— intensive cropping area	.....			
— other areas to be excluded (give details)				
Total area to be excluded				
Residual area farmed taken for calculation of compensatory allowance				
— of which in less-favoured areas with particularly serious handicaps				

— Compensatory allowance granted (to be differentiated by area and by product where unit rates of allowance differ): .....

.....

— If applicable, give reasons for any variations in the amount of the compensatory allowance (in particular pursuant to Article 15 (1) (c) of the Regulation) and specify the unit amounts of the allowance: .....

.....

.....

— Does the beneficiary also receive the aid referred to in Article 19 of the Regulation? (yes/no)

(1) Forage area for the production of cattle, equines, sheep and goats.

2.3. Total expenditure eligible for EAGGF funding

		A	B	C
		Areas with particularly serious handicaps (allowances increased)	Other less-favoured areas	All areas
1	Number of units qualifying for premium	(A1)	(B1)	(C1)
2	Amount of allowances paid	(A2)	(B2)	(C2)
3	Amount of allowances eligible	(A3)	(B3)	(C3) (*)

— Total reimbursement claimed from the EAGGF: .....

3. Is agriculture the farmer's main occupation? .....

Has the farmer undertaken to go on farming for at least five years? .....

Main enterprises on holding: .....

.....

Code of holding (Commission Decision 85/377/EEC): .....

Does the farmer draw a retirement pension? .....

Does the farmer draw any other old-age-related benefit? .....

In the affirmative, how much? .....

(*) *Explanatory note*

The amount eligible per holding is to be calculated as follows:

1. For holdings with more than 120 units, the amount eligible is the smaller of the following two amounts:
   — C2,
   — $(60 \times M) + (60 \times M/2) = 90\ M$,
2. For holdings with C1 units, with $60 < C1 < 120$, the amount eligible is the smaller of the following two amounts:
   — C2,
   — $(60 \times M) + [(C1 - 60) \times M/2] = (C1 + 60) \times (M/2)$.

The parameter M represents the maximum unit amount fixed in Article 15 (1) of the Regulation; where the natural handicaps are particularly serious, it is the increased amount. Where a holding has units which qualify for the premium in both areas with particularly serious handicaps and other areas, all the units in areas with serious handicaps should be taken into account first.

ANNEX 10.1

Aids paid by Member State during 19. . calendar year

DETAILS CONCERNING AID FOR JOINT INVESTMENT SCHEMES FOR FODDER PRODUCTION AS PROVIDED FOR IN ARTICLE 17 OF THE REGULATION

Administrative unit	Number of schemes (1)		Total cost of investments		Total amount of aid paid by Member State		Amount of reimbursement claimed from EAGGF	
	old	new	old	new	old	new	old	new
1	2	3	4	5	6	7	8	9
Total								

(1) Attach list of code numbers of schemes broken down by administrative unit.

ANNEX 10.2

Member State: .....

Administrative unit: .....

Aid granted under financing decisions for 19. .

INDIVIDUAL INFORMATION SHEET ON AID GRANTED FOR A JOINT INVESTMENT SCHEME AS PROVIDED FOR IN ARTICLE 17 OF THE REGULATION

1.	Code number of beneficiary: ..... Name and address of beneficiary: .... Legal form of beneficiary: ..... Location according to areas defined by: — Article 3 (3) of Directive 75/268/EEC: (yes/no) — Article 3 (4) of Directive 75/268/EEC: (yes/no) — Article 3 (5) of Directive 75/268/EEC: (yes/no) — Other areas: (yes/no) specify: .... Date of decision to grant aid: .....
2.	*Sufficiently detailed description of work carried out and collective nature of investment:* .... If stockfarming is a marginal activity in the area, what other agricultural activities receive the aid: ....
3.	Date of approval of scheme by Member State: ..... Date of commencement of work: ..... Date of acceptance of work: ..... Total cost of investment: ..... Aids paid by Member State (by calendar year): .... Eligible expenditure: ..... Amount of reimbursement claimed from EAGGF: .....

ANNEX 10.3

Aids paid by Member State during 19 . . calendar year

DETAILS CONCERNING AID TO PROJECTS FOR IMPROVEMENT OR EQUIPPING OF AREAS WHICH ARE FARMED JOINTLY, AND WATER-POINTS, ACCESS ROADS, AND LIVESTOCK SHELTERS AS PROVIDED FOR IN ARTICLE 17 OF THE REGULATION

Administrative unit	Number of schemes (1)		Area improved or equipped		Total cost of investments		Total amount of aid paid by Member State		Amount of reimbursement claimed from EAGGF	
	old	new	old	new	old	new	old	new	old	new
1	2	3	4	5	6	7	8	9	10	11
Total										

(1) Attach list of code numbers of schemes broken down by administrative unit.

ANNEX 10.4

Member State: .....

Administrative unit: .....

Aid granted under financing decisions for 19. .

INDIVIDUAL INFORMATION SHEET ON AID GRANTED FOR PROJECTS INVOLVING THE IMPROVEMENT AND EQUIPMENT OF JOINTLY-FARMED AREAS, AND WATER POINTS, ACCESS ROADS AND LIVESTOCK SHELTERS AS PROVIDED FOR IN ARTICLE 17 OF THE REGULATION

1. Code number of beneficiary: .....

Name and address of beneficiary: .....

.....

.....

Legal form of beneficiary: .....

Location of jointly-farmed pastures and mountain areas concerned by the improvement or equipment project:

— Article 3 (3) of Directive 75/268/EEC: ..... ha ..... a ..... ca
— Article 3 (4) of Directive 75/268/EEC: ..... ha ..... a ..... ca
— Article 3 (5) of Directive 75/268/EEC: ..... ha ..... a ..... ca
— Other areas (to be specified): ..... ha ..... a ..... ca

.....

.....

Number of farmers jointly using the pastures or mountain areas which have been improved or equipped: .....

.....

Date of decision to grant aid: .....

2. *Sufficiently detailed description of work carried out or investments made:*

.....

.....

.....

Specify, if appropriate, whether the investments are individual or collective: .....

.....

.....

If stockfarming is a marginal activity in the area, what other agricultural activities receive the aid?

.....

.....

What are the agreements which govern the joint use of pastures and mountain areas: .....

.....

.....

3.	Date approval of the project by the Member State: ..... Date of commencement of work: ..... Date of acceptance of work: ..... Total cost of investment: ..... Aids paid by Member State (by calendar year): .... Expenditure eligible: ..... Amount of reimbursement applied for from EAGGF: .....

ANNEX 10.5

Aids paid by Member State during 19. . calendar year

DETAILS CONCERNING AID FOR SMALL-SCALE IRRIGATION WORKS AS PROVIDED FOR IN ARTICLE 17 OF THE REGULATION

Administrative unit	Number of schemes (1)		Areas equipped for irrigation		Total cost of investments		Total amount of aid paid by Member State		Amount of reimbursement claimed from EAGGF	
	old	new	old	new	old	new	old	new	old	new
1	2	3	4	5	6	7	8	9	10	11
Total										

(1) Attach list of code numbers of schemes broken down by administrative unit.

ANNEX 10.6

Member State: .....

Administrative unit: .....

Aid granted under financing decisions for 19. .

INDIVIDUAL INFORMATION SHEET ON AID GRANTED FOR SMALL-SCALE IRRIGATION WORKS AS PROVIDED FOR IN ARTICLE 17 OF THE REGULATION

1.	Code number of beneficiary: ..... Name and address of beneficiary: .... Legal form of beneficiary: ..... Location of areas equipped for irrigation under the project: — Article 3 (3) of Directive 75/268/EEC: ..... ha ..... a ..... ca — Article 3 (4) of Directive 75/268/EEC: ..... ha ..... a ..... ca — Article 3 (5) of Directive 75/268/EEC: ..... ha ..... a ..... ca — Other areas (to be specified): ..... ha ..... a ..... ca .... Number of farmers benefiting by the irrigation works: .... Date of decision to grant aid: .....
2.	*Sufficiently detailed description of the work carried out:* .... What are the agreements which govern the joint use of the irrigation network: .... Products affected by irrigation: .... Return on project: .... How compatible is the irrigation project with environmental protection requirements: ....

3.	Date of approval of project by Member State: ..... Date of commencement of work: ..... Date of acceptance of work: ..... Total cost of investment: ..... Aids paid by the Member State (by calendar year): .... Expenditure eligible: ..... Amount of reimbursement applied for from EAGGF: .....

ANNEX 11.1

Aids paid by the Member State during calendar year 19. .

DATA ON AID TO FARMERS IN AREAS SENSITIVE FROM THE POINT OF VIEW OF THE PROTECTION OF THE ENVIRONMENT AND OF NATURAL RESOURCES AND FROM THE POINT OF VIEW OF THE CONSERVATION OF NATURE AND THE COUNTRYSIDE, PURSUANT TO ARTICLE 19 OF THE REGULATION

Administrative units	Number of aid beneficiaries (1)		Number of hectares concerned		Amount of aids paid by the Member State		Amount of reimbursement claimed	
	old	new	old	new	for old beneficiaries	for new beneficiaries	for old beneficiaries	for new beneficiaries
1	2	3	4	5	6	7	8	9
Total								

(1) Attach a list of the beneficiaries' code numbers by administrative unit.

ANNEX 11.2

Member State: .....

Administrative unit: .....

Aid granted under financing decision of 19. .

INDIVIDUAL INFORMATION SHEET ON AID GRANTED TO A FARMER IN A SENSITIVE AREA PURSUANT TO ARTICLE 19 OF THE REGULATION

1. Code number of beneficiary: .....

Name or business name and address of beneficiary: .....

.....

.....

Dates of aid grant decisions: .....

2.

Does the beneficiary receive the compensatory allowance referred to in Article 15 of the Regulation:	YES	NO
If so, has he received an increase in the compensatory allowance on the grounds of agricultural practices compatible with the environment?	YES	NO
Does the beneficiary receive other aids under the Regulation?	YES	NO

In the affirmative, which?

.....

3. Number of years during which the aid is paid: .....

Aid granted in respect of	Area concerned	Aid amount	Reimbursement claimed	Year to which reimbursement claim refers
19. .				
19. .				
19. .				
.....				

4. Area of holding: .....

Utilized agricultural area of holding: .....

Reference and characteristics of particularly sensitive area within the meaning of Article 19:

.....

Number of MWU on holding: .....

Main enterprises of the holding: .....

.....

.....

Holding code (Commission Decision 85/377/EEC): .....

5.

Specific programme within which the aid is granted: .....

Date of farmer's commitment: .....

Length of his commitment: .....

Farm income loss due to action taken by farmer: .....

.....

Number of hectares covered by commitment: ..... ha ..... a ..... ca

Determination of obligations entered into by farmer: .....

.....

Indicate rules and criteria to be observed as regards production practices: .....

Description of effects sought: .....

Code of holding (Commission Decision 85/377/EEC): .....

ANNEX 12.1

Aids paid by Member State during 19. . calendar year

DETAILS CONCERNING AID FOR FORESTRY MEASURES ON AGRICULTURAL LAND AS PROVIDED FOR IN ARTICLE 20 OF THE REGULATION

Administrative unit	Number of beneficiaries (1)	Afforestation				Forest Roads				Improvement of afforested areas and establishment of shelter belts				Establishment of fire breaks and water points				Renovation and improvement of cork plantations				Total			Reimbursement claimed from EAGGF
		Area (ha, a, ca)	Costs	State expenditure	Eligible expenditure	Length (m)	Costs	State expenditure	Eligible expenditure	Area (ha, a, ca)	Costs	State expenditure	Eligible expenditure	Area (ha, a, ca)	Costs	State expenditure	Eligible expenditure	Area (ha, a, ca)	Costs	State expenditure	Eligible expenditure	Costs	State expenditure	Eligible expenditure	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26
Total																									

(1) Attach list of code numbers of holdings broken down by administrative unit.

ANNEX 12.2

Aid paid by Member State during 19. . calendar year

DETAILS CONCERNING THE GRANT OF ANNUAL PREMIUMS FOR THE AFFORESTATION OF AGRICULTURAL LAND AS PROVIDED FOR IN ARTICLE 20 (a) OF THE REGULATION

Administrative unit	Annual premiums paid in respect of land not in receipt of the aid provided for in Title 0.1				Annual premiums paid in respect of land in receipt of the aid provided for in Title 0.1				Total amount of eligible premiums	Amount of reimbursement claimed from EAGGF
	Number of beneficiaries (1)	Afforested land in receipt of premiums	Amount of premiums paid	Amount of premiums eligible	Number of holdings (1)	Afforested land in receipt of premiums	Amount of premiums paid	Amount of premiums eligible		
1	2	3	4	5	6	7	8	9	10	11
Ordinary areas										
Less-favoured areas										
Total										

(1) Attach list of code numbers of beneficiaries broken down by administrative unit.

ANNEX 12.3

Member State: .....

Administrative unit: .....

Aid granted under financing decision of 19.. .

INDIVIDUAL INFORMATION SHEET ON AID GRANTED FOR FORESTRY MEASURES ON AGRICULTURAL HOLDINGS AS REFERRED TO IN ARTICLE 20 AND 20 (a) OF THE REGULATION

1. Code number of beneficiary: .....

Name and address of beneficiary: .....

.....

.....

Nature of beneficiary (working farmer, retired farmer, forestry association or cooperative, other (please specify)): .....

.....

If the beneficiary is a farmer, please indicate:

— whether he practises farming as his main occupation: (yes/no)

— whether he receives the premium referred to in Article 10 of Regulation (EEC) No 1096/88: (yes/no)

Legal status of beneficiary: .....

Code of holding (Commission Decision 85/377/EEC): .....

Date of aid grant decision: .....

2. *Sufficiently detailed description of work carried out under each of the following headings:*

— afforestation: .....

.....

— forest roads and tracks: .....

.....

— fire-breaks: .....

.....

— water points: .....

.....

— shelter belts: .....

.....

— other improvements to afforested areas: .....

.....

— renovation and improvement of cork plantations: .....

.....

— adaptation of agricultural equipment for forestry work: .....

.....

Date of commencement of works: .....

.....

Date of completion of work: .....

.....

Where the beneficiary has qualified for aid under an improvement plan, state the nature of the investments aided, their amount, the dates of aid grant decisions and the aid amounts:

.....

.....

.....

3.

— Number of agricultural holdings involved in the work: .....

.....

— Total area of these agricultural holdings: .....

of which, total afforested area (after afforestation operations): .....

— Where the afforestation operations have been carried out, state the nature of previous production on agricultural areas newly afforested: .....

.....

— Location of afforested areas:

— Article 3 (3) of Directive 75/268/EEC: (yes/no)
— Article 3 (4) of Directive 75/268/EEC: (yes/no)
— Article 3 (5) of Directive 75/268/EEC: (yes/no)

4.1

Aid granted as provided for in Article 20 of Regulation (EEC) No 797/85

	Quantity	Cost	State expenditure	Eligible expenditure	EAGGF reimbursement	Reference year of reimbursement application
afforestation	ha					
woodland improvement and shelter belts	ha					
renovation and improvement of cork plantations	ha					
forest roads	m					
fire breaks and water points	ha					
	Total					

4.2 *Aid granted as provided for in Article 20 (a) of Regulation (EEC) No 797/85*

Aid granted for	Reference afforested area (ha)	Was the aid provided for in Title 0.1 granted for the reference area (yes/no)	Date on which reference area was afforested	Amount of aid granted	Amount of reimbursement claimed	Reference year of reimbursement application
19. .						
19. .						
19. .						
: . . .						

— Aid granted for a period of: ..... years

— Reasons for the unit amount of the annual premium (loss of income, and tree species or type): .....

.....

5. Species of trees making up afforested areas: .....

Are the works carried out exclusively on the agricultural holding(s)?: (yes/no)

If not, specify: .....

.....

Where forest roads or tracks are laid or improved, are they owned by the farmer(s): (yes/no)

If not, specify: .....

.....

ANNEX 13.1

Aids paid by Member State during 19. . calendar year

DETAILS CONCERNING AID FOR VOCATIONAL INSTRUCTION AND TRAINING COURSES IN AGRICULTURE PROVIDED FOR IN ARTICLE 21 OF THE REGULATION

Administrative unit	Training for farmers, family helpers and paid agricultural workers			Training for executives and managers of producers' groups and cooperatives			Further training for young farmers as provided for in Article 7 of the Regulation			Total of all State expenditure	Reimbursement claimed from EAGGF
	Number of beneficiaries (1)	Expenditure by Member State	Reimbursement claimed	Number of beneficiaries (1)	Expenditure by Member State	Reimbursement claimed	Number of beneficiaries (1)	Expenditure by Member State	Reimbursement claimed		
1	2	3	4	5	6	7	8	9	10	11	12
Ordinary areas											
Less-favoured areas											
Total											

(1) Attach list of code numbers broken down by administrative unit.

ANNEX 13.2

Member State: .....

Administrative unit: .....

Aid granted under financing decision of 19. .

INDIVIDUAL INFORMATION SHEET ON AID GRANTED FOR AGRICULTURAL INSTRUCTION OR TRAINING COURSES AS PROVIDED FOR IN ARTICLE 21 OF THE REGULATION

1.	Code number of beneficiary: ..... Name and address of beneficiary: .... Does the beneficiary live in a less-favoured area within the meaning of Article 13 (1) of Regulation (EEC) No 797/85? (yes/no) Beneficiary's date of birth: ..... Does the beneficiary receive aid under the schemes referred to in Articles 1 (b) and 2 to 12 of the Regulation: (yes/no) If so, under which scheme: ..... Training centre (name and address): .... Is the training centre located in the less-favoured area within the meaning of Article 13 (1) of Regulation (EEC) No 797/85: (yes/no) Training centre approved by Member State? (yes/no) Training approved by the Member State? (yes/no) Date of aid grant decision: .....
2.	**Basic or advanced training scheme** (complete as appropriate)
2.1.	*Basic or advanced vocational training for farmers, family helpers and paid agricultural workers:* — Into which of the foregoing categories does the beneficiary fall? ....
2.2.	*Training for executive and managers of producer's groups or cooperatives:* — Into which of the two categories does the beneficiary fall? .... — Name and location of group or cooperative: .... — Nature of work of group or cooperative: ....

2.3. *Further training for young farmers provided for in Article 7 of the Regulation:*

— Date on which farmer first set up: .....

— Is agriculture the farmer's main occupation? (yes/no)

— Has the training received resulted in the adequate level of training provided for in Article 7 of the Regulation being reached? (yes/no)

3. Nature of basic or further training: .....

.....

Duration of training (in hours): .....

Training received from ..... to .....

Give the reason why the training cannot be financed under Regulation (EEC) No 4255/88: .....

.....

.....

Does the training scheme cover courses of instruction and training which form part of normal secondary or advanced-level agricultural education curricula? (yes/no)

Does the training provide a full cycle of courses or instruction? (yes/no)

Has the trainee followed the full cycle of courses or instruction? (yes/no)

Where appropriate, amount of eligible expenditure already invoiced to the EAGGF previously for the beneficiary

(a) for the supplementary training referred to in the first indent of Article 21 (1) of the Regulation (1): .....

.....

(b) for other types of training provided for in Article 21 (1) .....

.....

Training costs:

Nature of training	Cost	State expenditure	Expenditure eligible effected according to Article 21 (2)			Reimbursement claimed from EAGGF
			point (a)	point (b)	Totals	
Supplementary training (1)						
Other types of training provided for in Article 21 (1) of the Regulation						
Total						

(1) Supplementary training in switching to other products, using production methods compatible with the protection of nature and exploitation of woodlands.

ANNEX 14

AMOUNTS RECOVERED DURING 19. . IN RESPECT OF AID PAID PURSUANT TO REGULATION (EEC) No 797/85 AS PROVIDED FOR IN ARTICLE 23 OF REGULATION (EEC) No 4253/88 (1)

Administrative unit	Code number of beneficiary	National aid recovered	Eligible aid recovered	Amount to be deducted from EAGGF contribution	Measure concerned and grounds for recovery
1	2	3	4	5	6

(1) As regards infringements of a Community or national provision committed to the detriment of the Community budget, the code of conduct on the implementing provisions for Article 23 (1) of Council Regulation (EEC) No 4253/88 relating to irregularities and the organization of an information system for irregularities (OJ No C 200, 9. 8. 1990, p. 3) should be complied with.

.....

(Date, signature and stamp of the competent body of the Member State)

ANNEX 15.1

REQUEST FOR PAYMENT OF ADVANCES ON EXPENDITURE EXPECTED IN 19. . IN RESPECT OF MEASURES TO SUPPORT AGRICULTURAL INCOMES UNDER REGULATION (EEC) No 797/85 (1)

Title of measure: .....

in ECU/national currency (2)

Administrative units	Number of beneficiaries expected	Quantification of measure (LU, ha, etc.) (3)	Total expected expend. of Member State	Total eligible expend. expected	Reimbursement likely to be requested	Advances requested (4)
1	2	3	4	5	6	7
Total						
			ECU rate used (5)			
			Unused advances carried over from previous year			
			Amount of advances requested			

(1) The advances for the year in question may not be paid out until the Commission has received either the final reimbursement request for the previous year or the report on the use made of advances paid out in respect of the previous year (Annex 15.2).
(2) Delete as appropriate.
(3) Specify the unit of measurement.
(4) Advances to be equivalent to not more than 80 % of the amounts given in column 6.
(5) ECU rate used which applies to the expenditure of the current year, to be indicated where the request is denominated in ECU.

DECLARATION TO BE SUBMITTED WITH THE APPLICATION FOR ADVANCES ON EXPENDITURE PURSUANT TO REGULATION (EEC) No 797/85

IT IS HEREBY CONFIRMED THAT:

(a) the Member State has proper facilities enabling it to carry out effective verification of the data on which calculation of aid eligible for reimbursement from the fund is based;

(b) the planned expenditure complies with the relevant requirements of Regulation (EEC) No 797/85;

(c) the amounts given in column 4 represent expenditure to be made during the year for which advances are applied for;

(d) the appropriations intended to cover the national financial contribution are available and will be paid during the year for which the advances are applied for;

(e) the advances will be made available to the beneficiaries during the year for which they are applied for.

Done at ....., on .....

.....

(Signature and stamp of the competent authority of the Member State)

ANNEX 15.2

REPORT ON THE USE MADE OF ADVANCES PAID IN RESPECT OF 19.. FOR EXPENDITURE PURSUANT TO ARTICLE [...] (6) REGULATION (EEC) No 797/85

Administrative units	Number of beneficiaries			Quantification (LU, ha, ...) (7)			Total expenditure of Member State			Eligible expenditure			Advances		
	prob.	act.	%	prob.	act.	%	prob.	act.	%	prob.	act.	%	rec'd	paid	%
	(1)	(2)	(5)	(1)	(2)	(5)	(1)	(2)	(5)	(1)	(2)	(5)	(3)	(4)	(5)
Total															

(1) Data given in Annex 15.1.
(2) In the year for which the advances is granted.
(3) Advances received from EAGGF.
(4) Advances paid out to beneficiaries.
(5) If the percentage is less than 80% or more than 120%, attach explanatory note on a separate sheet.
(6) Fill in Article number.
(7) Specify unit of measurement.

Done at ....., (date) .....

.....

(Signature and stamp of the relevant authority of the Member State)