STATUTORY INSTRUMENTS

1961 No. 904

FACTORIES

The Factories (Notice of Accident etc.) Order, 1961

Made - - - -	*9th May*, 1961
Coming into Operation	*24th May*, 1961

The Minister of Labour by virtue of the powers conferred on him by section 64 of the Factories Act, 1937(**a**), as extended by the Dangerous Occurrences (Notification) Regulations, 1947(**b**), and of all other powers enabling him in that behalf, hereby makes the following Order:—

1.—(1) This Order may be cited as the Factories (Notice of Accident etc.) Order, 1961, and (except in relation to the premises to which paragraph (2) of this Article applies) shall come into operation on the 24th day of May, 1961.

(2) In relation to the following premises this Order shall come into operation on the first day of July, 1961, that is to say the railway running sheds which were included in the expression "factory" in subsection (1) of section 151 of the Factories Act, 1937, by section 25 of the Factories Act, 1959(**c**).

(3) The Order, prescribing the written notice of an accident or of a dangerous occurrence for which no special form is prescribed, made by the Minister of Labour on the 5th December, 1958, shall cease to have effect.

2. The Interpretation Act, 1889(**d**), shall apply to the interpretation of this Order as it applies to the interpretation of an Act of Parliament, and as if this Order and the Order hereby revoked were Acts of Parliament.

3. Except as provided by Article 4 of this Order, written notice of an accident to be given under section 64 of the Factories Act, 1937, or of an occurrence of one of the classes to which the said Dangerous Occurrences (Notification) Regulations, 1947, apply, shall be in the form set out in the Schedule to this Order and shall contain the particulars therein specified.

4. This Order shall not apply to a notice of an accident or occurrence in the carrying on of a building operation or work of engineering construction.

Dated this 9th day of May, 1961.

John Hare,
Minister of Labour.

(**a**) 1 Edw. 8 & 1 Geo. 6. c. 67. (**b**) S.R. & O. 1947/31 (Rev. VII, p. 480: 1947 I, p. 719).
(**c**) 7 & 8 Eliz. 2. c. 67. (**d**) 52 & 53 Vict. c. 63.

Article 3

Form 43

SCHEDULE

Form of Written Notice of Accident or Dangerous Occurrence to be given under section 64 of the Factories Act, 1937, as extended by the Dangerous Occurrences (Notification) Regulations, 1947 (other than when occurring in the carrying on of Building Operations or Works of Engineering Construction).

1. (i) OCCUPIER of Factory (or person carrying on processes at Docks, and certain other places)
   Name .....
   Address .....
   Industry .....

   (ii) Actual employer of injured person if other than above
   Name .....
   Address .....

2. PLACE where accident or dangerous occurrence happened:—
   (i) Address (if different from 1 (i) above) .....
   (ii) Exact location .....
   (iii) Nature of work carried on there .....
   .....

3. INJURED PERSON
   (*a*) Full Name (Surname first).....
   (*b*) Sex..... Age..... Occupation.....
   (*c*) Address.....

4. ACCIDENT (or DANGEROUS OCCURRENCE)
   (*a*) Date..... time.....
   (*b*) Full details of how the accident or dangerous occurrence happended and what injured person was doing. If a fall of person or materials, plant etc., state height of fall (if necessary continue overleaf).
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   .....
   .....
   (*c*) If due to machinery, state:—
   (i) Name and type of machine and part causing accident
   .....
   (ii) Whether in motion by mechanical power at the time.....

5. INJURIES AND DISABLEMENT
   (*a*) Nature and extent of injury (e.g., fracture of leg, laceration of arm, scalded foot, scratch on hand followed by Sepsis)
   .....
   (*b*) Whether fatal or non-fatal.....
   (*c*) If not fatal was injured person disabled for more than three days from earning full wages at the work at which he was employed? .....

6. Has accident (or dangerous occurrence) been entered in the General Register?
   .....

Signature of Occupier, Employer, or Agent.....

Date .....

FOR OFFICIAL USE

District and date of receipt

M.R. Grp.

Ref. to

M.T., etc.

FOR OFFICIAL USE

1. Serial No.
2. M.W.B.G.
3. Age Gp.
4. F., N.F., D.O.
4(a).
4(b).
5. Process
6. S.I.C.
7(a). Causation
7(b).
7(c).
7(d).
7(e).
7(f).
7(g).
7(h).
7(j).
7(k).
7(l).
8. Occupation
9. Injury
10.
11.
12.
13.

EXPLANATORY NOTE

(This Note is not part of the Order, but is intended to indicate its general purport.)

This Order prescribes the form of written notice of an accident or dangerous occurrence required by section 64 of the Factories Act, 1937 (as extended by the Dangerous Occurrences (Notification) Regulations, 1947) to be sent to the factory inspector for the district. The form is not for use in cases where the accident or dangerous occurrence happens in the course of building operations or works of engineering construction.

The written notice of an accident or dangerous occurrence prescribed by this Order is in substitution for that prescribed by the Order of the Minister of Labour dated the 5th December, 1958, which is revoked.