STATUTORY INSTRUMENTS

1965 No. 1995

INDUSTRIAL AND PROVIDENT SOCIETIES

The Industrial and Provident Societies Regulations 1965

Made - - - -	*23rd November* 1965
Laid before Parliament	*3rd December* 1965
Coming into Operation	*1st January* 1966

The Treasury, in exercise of the powers conferred upon them by sections 70(1) and 71(1) of the Industrial and Provident Societies Act 1965 (**a**), and of all other powers enabling them in that behalf, hereby make the following Regulations:—

1.—(1) These Regulations may be cited as the Industrial and Provident Societies Regulations 1965, and shall come into operation on 1st January 1966.

(2) Unless the context otherwise requires, in these Regulations "the Act" means the Industrial and Provident Societies Act 1965, "society" means a society registered or deemed to be registered under that Act, and "appropriate registrar" has the meaning assigned to it by section 73(1) (c) of that Act.

(3) The Interpretation Act 1889 (**b**) shall apply to the interpretation of these Regulations as it applies to the interpretation of an Act of Parliament.

2.—(1) The forms contained in Schedule 1 to these Regulations shall be used for the appropriate matters to which the forms relate and may be varied by the authority of the Chief Registrar as the circumstances of a particular case may in his view require.

(2) There shall be substituted for the words "Central Office" and "Seal of the Central Office" in any form contained in the said Schedule the words "Assistant Registrar of Friendly Societies for Scotland" or "Signature of the Assistant Registrar of Friendly Societies for Scotland" where the circumstances require.

(3) Every application, notice, or other document sent before the 1st July 1966, to the Chief Registrar, the Central Office or the Assistant Registrar for Scotland in a form prescribed by any regulations revoked by these Regulations shall be deemed for the purposes of these Regulations to be in the form prescribed by these Regulations.

3. Every application in Form D to record rules, or amendments of rules, of a society in another area, shall be accompanied by two copies of the rules or amendments of rules under the seal or signature of the appropriate registrar for the area where the registration of the rules or amendments took place.

4. Every application in Form E or Form F to register an amendment of the rules of a society shall be accompanied by a statutory declaration in Form G.

(a) 1965 c. 12. (b) 52 & 53 Vict. c. 63.

5. Every request in Form L to cancel the registration of a society shall be accompanied by a sum of money sufficient to defray the expense of publishing as required by section 16(6) of the Act notices of cancellation in a newspaper and in the London, Edinburgh or Belfast Gazette.

6. Every application in Form T to register a special resolution of a society for its amalgamation with one or more other societies shall be made in duplicate and be accompanied by a statutory declaration in Form V. Such a special resolution shall not be registered until an application to register a special resolution in like terms has been made by the other amalgamating society or societies.

7. Every application in Form U to register a special resolution of a society for the transfer of its engagements to another society shall be made in duplicate and be accompanied by statutory declarations in Form V and Form W.

8. Every application in Form X to register a special resolution of a society for its conversion into a company shall be made in triplicate and be accompanied by a statutory declaration in Form V.

9. Every application to register a special resolution of a society for its amalgamation with a company or for the transfer of its engagements to a company shall be made in duplicate in Form T or Form U, as the case may require, with the necessary modification to suit the facts, and be accompanied by statutory declarations in Form V and Form Y.

10. Every instrument of dissolution in Form AA shall be submitted in duplicate and be accompanied by a statutory declaration in Form AB and by a sum of money sufficient to defray the expense of publishing as required by section 58(6) of the Act notice of the dissolution in a newspaper and in the London, Edinburgh or Belfast Gazette.

11. Where a document is appended to a statutory declaration submitted in accordance with these Regulations, the statutory declaration shall identify with a distinguishing mark or letter the document so appended.

12.—(1) The appropriate registrar shall keep for each society registered by him a file of documents relating to the society and make it available for inspection during office hours by the public on payment of the appropriate fee.

(2) The file shall consist of the registered rules of the society, annual returns submitted under section 39 of the Act and such other classes of documents submitted under the Act or these Regulations as the Chief Registrar shall direct in accordance with section 72(1) of the Act to be kept on the file.

(3) The appropriate registrar shall also keep for each society whose rules have been recorded by him a file containing those rules and make it available for inspection as aforesaid.

13. The fees set out in Schedule 2 hereto shall be payable in advance to the Central Office or, in Scotland, to the Assistant Registrar for Scotland in respect of the matters specified in that Schedule.

14. The regulations specified in Schedule 3 hereto are hereby revoked.

23rd November 1965.

J. McCann,
George Lawson,

Two of the Lords Commissioners of Her Majesty's Treasury.

SCHEDULE 1

Regulation 2

FORM A

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Application for the registration of a society, pursuant to section 2 of the said Act

To the Central Office

1. We, the undersigned, being seven members and the secretary of a society hereby apply for the registration of the society under the Industrial and Provident Societies Act 1965 under the name.....Limited and herewith send two printed copies of its rules, both of which copies are signed at the end thereof by each of us.

2. The rules contain provision in respect of the matters mentioned in Schedule 1 to the said Act as follows:—

Matters to be provided for	Number of Rule
(*a*) The name of the society.	(*a*)
(*b*) The objects of the society.	(*b*)
(*c*) The registered office of the society, to which all communications and notices to the society may be addressed.	(*c*)
(*d*) The terms of admission of the members, including any society or company investing funds in the society under the provisions of the said Act.	(*d*)
(*e*) The mode of holding meetings, the scale and right of voting, and the mode of making, altering or rescinding rules.	(*e*)
(*f*) The appointment and removal of a committee of management (by the name of) and of managers or other officers, and their respective powers and remuneration.	(*f*)
(*g*) The maximum amount of interest in the shares of the society which may be held by any member otherwise than by virtue of section 6(1) (a) (b) or (c) of the said Act.	(*g*)
(*h*) Whether the society may contract loans or receive money on deposit subject to the provisions of the said Act from members or others; and, if so, under what conditions, under what security, and to what limits of amount.	(*h*)
(*i*) Whether the shares or any of them shall be transferable, the form of transfer and registration of the shares, and the consent of the committee thereto; whether the shares or any of them shall be withdrawable, and the mode of withdrawal, and the payment of the balance due thereon on withdrawing from the society.	(*i*)
(*j*) The audit of accounts by one or more approved auditors.	(*j*)
(*k*) Whether and, if so, how members may withdraw from the society, and provision for the claims of the representatives of deceased members or the trustees of the property of bankrupt members or, in Scotland, members whose estate has been sequestrated, and for the payment of nominees.	(*k*)
(*l*) The mode of application of profits.	(*l*)
(*m*) The custody and use of the society's seal.	(*m*)
(*n*) Whether and, if so, by what authority, and in what manner, any part of the society's funds may be invested.	(*n*)

Signatures of Applicants	Full Names	Addresses
1.		
2.		
3.		
4.		
5.		
6.		
7.		

	Full Names	Address
Signature of .....Secretary.		

Date .....

Name and address to which communications are to be sent:—

.....

FORM B

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Acknowledgment of Registration of Society

Register No.....R

.....Limited is this day registered under the Industrial and Provident Societies Act 1965

[Seal of Central Office.]

Dated

FORM C

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Application for Approval of Change of Name pursuant to section 5 of the said Act

Name already registered.....Limited
Register No.....R

To the Chief Registrar (or Assistant Registrar for Scotland where the society is registered and does business exclusively in Scotland).

1. By a resolution passed at a general meeting of the society held on..... 19.., of which notice of the intention to propose the resolution was duly given in accordance with section 5 of the said Act it was resolved that the name of the society be changed to.....Limited.

2. Application is hereby made for approval of the said change of name.

Signed on behalf of the Society

Date.....

.....
Secretary.

FORM D

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Application to record Rules or Amendments of Rules pursuant to sections 8 *or* 76 *of the said Act*

Name of Society.....Limited

Register No.....R

To the Assistant Registrar for Scotland (or the Central Office, as the case may be)

1. Application is hereby made to record the rules (or, an amendment of the rules) of.....Limited.

2. With this application are sent two printed copies of the registered rules (or, the registered amendment of rules) of the society, such copies being under the seal of the Central Office (or under the signature of the Assistant Registrar for Scotland, or the Registrar of Friendly Societies for Northern Ireland, as the case may be)

Signed on behalf of the Society

.....
Secretary.

Registered Office

Date.....

FORM E

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Application to register a Complete Amendment of Rules pursuant to section 10 *of the said Act*

Name of Society.....Limited

Register No.....R

To the Central Office

1. Application is hereby made for the registration of an amendment of rules, being a substitution of an entire set of rules for the existing set of rules.

2. The rules contain provision in respect of the matters mentioned in Schedule 1 to the said Act as follows:—

Matters to be provided for	Number of Rule
(*a*) The name of the society.	(*a*)
(*b*) The objects of the society.	(*b*)
(*c*) The registered office of the society, to which all communication and notices to the society may be addressed.	(*c*)
(*d*) The terms of admission of the members, including any society or company investing funds in the society under the provisions of the said Act.	(*d*)
(*e*) The mode of holding meetings, the scale and right of voting, and the mode of making, altering or rescinding rules.	(*e*)
(*f*) The appointment and removal of a Committee of Management (by the name of) and of managers or other officers, and their respective powers and remuneration.	(*f*)

FORM E—*continued*

Matters to be provided for	Number of Rule
(*g*) The maximum amount of interest in the shares of the society which may be held by any member otherwise than by virtue of section 6(1) (a) (b) or (c) of the said Act.	(*g*)
(*h*) Whether the society may contract loans or receive money on deposit subject to the provisions of the said Act from members or others; and, if so, under what conditions under what security, and to what limits of amount.	(*h*)
(*i*) Whether the shares or any of them shall be transferable, the form of transfer and registration of the shares, and the consent of the committee thereto; whether the shares or any of them shall be withdrawable, and the mode of withdrawal, and the payment of the balance due thereon on withdrawing from the society.	(*i*)
(*j*) The audit of accounts by one or more approved auditors.	(*j*)
(*k*) Whether and, if so, how members may withdraw from the society, and provision for the claims of the representatives of deceased members or the trustees of the property of bankrupt members, or, in Scotland, members whose estate has been sequestrated, and for the payment of nominees.	(*k*)
(*l*) The mode of application of profits.	(*l*)
(*m*) The custody and use of the society's seal.	(*m*)
(*n*) Whether and, if so, by what authority, and in what manner, any part of the society's funds may be invested.	(*n*)

3. There accompany this application:—

(*a*) two printed copies of the amendment of rules, one marked..... and each headed "All previous rules rescinded" and signed at the end by three members and the secretary of the society;

(*b*) a statutory declaration of an officer of the society that the amendment now submitted for registration has been duly made by the society.

Signed on behalf of the Society

Date..... .....
Secretary.

FORM F

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Application to Register a Partial Amendment of Rules, pursuant to section 10 *of the said Act*

Name of Society.....Limited.

Register No.....R

To the Central Office

1. Application is hereby made for the registration of an amendment of rules, not being a substitution of an entire set of rules for the existing set of rules.

2. There accompany this application:—

(*a*) Two printed copies of the amendment of rules, one marked..... and each signed by three members and the secretary of the society;

(*b*) A printed copy of the existing set of rules marked, to show where the amendments occur, and what they are;

(*c*) A statutory declaration of an officer of the society that the amendment now submitted for registration has been duly made by the society.

Signed on behalf of the Society

Date..... .....
Secretary.

FORM G

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Declaration in support of an Amendment of Rules pursuant to regulation 4 of the Industrial and Provident Societies Regulations 1965

Name of Society.....Limited.

Register No.....R

I,.....

of.....
an officer of the above-named society, do solemnly and sincerely declare that the amendment of the rules of the said society, a copy of which is appended hereto marked....., has been duly made by the society in the manner provided in the rules of the society for the making, altering or rescinding of rules.

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Statutory Declarations Act 1835.

Signature of Declarant.....

Declared at.....

.....

the.....day of....., one thousand nine hundred and....., before me,

.....
A Commissioner for Oaths.*

* or Notary Public or Justice of the Peace.

FORM H

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Acknowledgment of Registration of Amendment of Rules

Register No.....R

The amendment of the rules of.....Limited to which this acknowledgment is attached, is this day registered under the Industrial and Provident Societies Act 1965.

[Seal of Central Office.]

Date.....

FORM I

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Notice of Change in Situation of Registered Office pursuant to section 10 of the said Act

Name of Society.....Limited.

Register No.....R

To the Central Office

Notice is hereby given that the above-mentioned society on..... 19.., changed the situation of its registered office from..... to.....

Signed on behalf of the Society

Date..... .....
Secretary.

FORM J

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Acknowledgment of Registration of Change in Situation of Registered Office

Register No.....R

The change in the situation of the registered office of..... Limited to.....is this day registered as an amendment of rules under the Industrial and Provident Societies Act 1965.

[Seal of Central Office.]

Date.....

FORM K

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Acknowledgment of Registration of Change of Name

Register No.....R

The change of the name of.....Limited to.....Limited is this day registered as an amendment of rules under the Industrial and Provident Societies Act 1965.

[Seal of Central Office.]

Date.....

The change of name is hereby approved.

Chief Registrar
(or Assistant Registrar for Scotland)

Date.....

FORM L

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Request to cancel Registration pursuant to section 16 *of the said Act*

Name of Society.....Limited.

Register No.....R

To the Central Office

*If not at a general meeting, state in what manner the request has been determined upon.

1. At a general meeting of the society*..... .....duly held on.....19.., the following resolution was passed:—

"That the Central Office be requested to cancel the registration of the Society".

2. This request is made accordingly, the grounds of the request being as follows:—

3. It is desired that notice of the cancellation be published in the [name the newspaper] which circulates in the locality of the society's registered office.

Signed on behalf of the Society

Date..... .....
Secretary.

FORM M

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Notice before Cancellation or Suspension of Registration pursuant to sections 16 *and* 17 *of the said Act*

Name of Society.....Limited.

Register No.....R

Notice is hereby given to the above-mentioned society, that it is the intention of the Central Office to proceed on.....19.., to cancel [or to suspend for months] the registration of the society, unless an appeal to the High Court (or, in Scotland, to the Chief Registrar) is lodged by the society in the meantime.

The ground of such proposed cancellation [or suspension] is as follows:—

[Seal of Central Office.]

Date.....

FORM N

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Cancellation of Registration pursuant to section 16 *of the said Act*

Name of Society.....Limited.

Register No.....R

The registration of the above-mentioned society is hereby cancelled at its request [or as the case may be].

[Seal of Central Office.]

Date.....

FORM O

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Suspension or renewal of Suspension of Registration pursuant to section 17 *of the said Act*

Name of Society.....Limited.

Register No.....R

The registration of the above-mentioned society is hereby suspended for months from this date on the ground that

[Seal of Central Office.]

Date.....

FORM P

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Notice of Cancellation or Suspension pursuant to sections 16 *and* 17 *of the said Act*

Notice is hereby given that the Central Office have, pursuant to the Industrial and Provident Societies Act 1965, this day cancelled [or suspended for months] the registration of .....Limited (Register No. R) the registered office of which is at.....

[Here state the ground for cancellation or suspension.]

The society ceases to enjoy [during such suspension] the privileges of a registered society, but without prejudice to any liability incurred by the society, which may be enforced against it as if such cancellation [or suspension] had not taken place.

Date.....

Signature of Chief Registrar
(or Assistant Registrar of Friendly Societies for Scotland)

FORM Q

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Notice of appointment of a Receiver or Manager pursuant to section 43 *of the said Act*

Name of Society.....Limited.

Register No.....R

To the Central Office

I,.....

of.....

hereby give notice that on.....19.. I was appointed manager/receiver*—

*of the whole or substantially the whole of the property of the above-named society. *Delete as necessary.

*of part of the property of the above-named society.

*of the income arising from the property or part of the property of the above-named society.

under the powers contained in an instrument dated.....19..

Signature.....

Date.....

e

FORM R

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Application for Inspection of Books pursuant to section 47 of the said Act

Name of Society.....Limited.

Register No.....R

To the Central Office

1. Application for the appointment of an Accountant or Actuary to inspect the books of the above-named society, and to report thereon, is hereby made by the ten signatories hereof, being members of the society, each of whom has been a member for not less than twelve months immediately preceding the date of the application.

2. The grounds of the application are as follows:

3. The applicants are prepared to deposit with the Central Office the sum of £ as security for the costs of the proposed inspection.

Signatures of Members	Addresses
1.....	.....
2.....	.....
3.....	.....
4.....	.....
5.....	.....
6.....	.....
7.....	.....
8.....	.....
9.....	.....
10.....	.....

Address to which communications to the applicants are to be sent:—

.....

Date.....

FORM S

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Application for Inspection or Special Meeting pursuant to section 49 of the said Act

Name of Society.....Limited.

Register No.....R

To the Chief Registrar
(or, the Assistant Registrar for Scotland)

1. We, the undersigned being members of the above-named society, hereby apply for the appointment of an inspector to examine into and report on the affairs of the society [or for the calling of a special meeting of the society].

2. The above-named society has.....members and this application is signed by one-tenth of the members [or by 100 members if the whole number exceeds 1,000].

3. The grounds of the application are as follows:—

4. We are able to support the application by evidence which shows that we have good reason for making it, and are not actuated by malicious motives in doing so.

5. We are prepared, if required, to give security for costs to the extent of £.....

Signatures of Applicants

Address to which communications to the applicants are to be sent:—

.....

Date.....

FORM T

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Application for Registration of Special Resolution for Amalgamation of Societies pursuant to section 50 of the said Act

..... Limited.

Register No.....R

..... Limited.

Register No.....R
(And so on, if more than two societies are amalgamating).

To the Central Office

1. Application for registration of a special resolution for the amalgamation of the above-named societies is made by.....
.....Limited whose seal is affixed hereto.

2. The following is a copy of a special resolution passed by a majority of not less than two-thirds of such members for the time being entitled under the rules to vote as voted in person (or by proxy*) at a general meeting of the said society, of which notice specifying the intention to propose the resolution was duly given according to the rules, held on.....19.., and confirmed by a majority of such members for the time being entitled under the rules to vote as voted in person (or by proxy*) at a subsequent general meeting, of which notice was duly given, held on.....19.., pursuant to section 50 of the above-mentioned Act:—

*The words in brackets must be struck out if the rules do not allow proxies.

(Seal of the applicant Society.)

..... { Signature of Chairman of Meeting at which resolution was confirmed.

..... Signature of Secretary.

Date.....

FORM U

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Application for Registration of a Special Resolution for Transfer of Engagements of one Society to another Society pursuant to Section 51 of the said Act

Name of transferor Society } .....Limited.

Register No.....R

Name of transferee Society } .....Limited.

Register No.....R

To the Central Office

1. Application for registration of a special resolution for transfer of engagements is made by.....Limited, whose seal is affixed hereto.

*The words in brackets must be struck out if the rules do not allow proxies.

2. The following is a copy of a special resolution passed by majority of not less than two-thirds of such members for the time being entitled under the rules to vote as voted in person (or by proxy*) at a general meeting of the said society, of which notice specifying the intention to propose the resolution was duly given according to the rules, held on.....19.., and confirmed by a majority of such members for the time being entitled under the rules to vote as voted in person [or by proxy*] at a subsequent general meeting, of which notice was duly given, held on.....19.., pursuant to section 51 of the above-mentioned Act:—

3.....Limited, has (state in what manner)

undertaken to fulfil the said engagements, as testified by its common seal to this application, and by the declaration of one of its officers sent with this application.

(Seal of the transferor Society)

..... { Signature of Chairman of Meeting of the transferor society at which resolution confirmed.

..... { Signature of Secretary of the transferor Society.

(Seal of the transferee Society.)

Date.....

FORM V

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Declaration to accompany Application for Registration of a Special Resolution for Amalgamation of Societies or for Transfer of Engagements of one Society to another pursuant to regulations 6 and 7 of the Industrial and Provident Societies Regulations 1965 (*or to accompany application for Registration of a Special Resolution for conversion into, amalgamation with or transfer of engagements to a company pursuant to regulations 8 and 9 of the Industrial and Provident Societies Regulations* 1965)

Name of Society.....Limited.

Register No.....R

I,.....
of.....
an officer of the above-named society, do solemnly and sincerely declare that in passing the special resolution, application for registration of which is appended to this declaration marked....., the provisions of the Industrial and Provident Societies Act 1965 have been duly complied with.

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Statutory Declarations Act 1835.

Signature of Declarant.....

Declared at.....
.....
the.....day of
.....one thousand
nine hundred and.....
before me,

.....
A Commissioner for Oaths*

* or Notary Public or Justice of the Peace.

FORM W

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Declaration by Officer of Society accepting Transfer of Engagements pursuant to regulation 7 of the Industrial and Provident Societies Regulations 1965

Name of Society.....Limited.

Register No.....R

I,.....
of.....
an officer of the above-named society, do solemnly and sincerely declare that by a resolution of a meeting of the society (or, of the Committee of Management) held on.....19.., the said society has undertaken to fulfil the engagements of.....Limited.

Register No.....R

And, I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Statutory Declarations Act 1835.

Signature of Declarant.....

Declared at.....
.....
the.....day of
.....one thousand
nine hundred and.....
before me,

.....
A Commissioner for Oaths*

* or Notary Public or Justice of the Peace.

FORM X

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Application for Registration of Special Resolution for Conversion into a Company pursuant to section 52 of the said Act

Name of Society.....Limited.

Register No.....R

To the Central Office

1. Application for registration of a special resolution for conversion of the above-named society into a company is made by the said society.

*The words in brackets must be struck out if the rules do not allow proxies.

2. The following is a copy of a special resolution passed by a majority of not less than three-fourths of such members for the time being entitled under the rules to vote as voted in person [or by proxy*] at a general meeting of the society, of which notice specifying the intention to propose the resolution was duly given according to the rules, held on.....19.., and confirmed by a majority of such members for the time being entitled under the rules to vote as voted in person [or by proxy*] at a subsequent general meeting of which notice was duly given, held on.....19.., pursuant to Section 52 of the above-mentioned Act:—

(Seal of the Society.)

.....{ Chairman of Meeting at which resolution was confirmed.

.....Signature of Secretary.

Registered Office.....

Date.....

FORM Y

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Declaration by Officer of Company amalgamating or accepting Transfer of Engagements pursuant to regulation 9 of the Industrial and Provident Societies Regulations 1965

Name of Company.....Limited.

I,.....

of.....

an officer of the above-named company, do solemnly and sincerely declare that by a resolution of a special meeting of the company, held on.....19.. [or as the case may be, stating by what authority the amalgamation is agreed to or the transfer of engagements accepted], the company has agreed to an amalgamation with [or undertaken to fulfil the engagements of].....Limited.

Register No.....R

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Statutory Declarations Act 1835.

Signature of Declarant.....

Declared at.....

.....

the.....day of

.....one thousand nine hundred and.....

before me,

A Commissioner for Oaths*

.....

* or Notary Public or Justice of the Peace.

FORM Z

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Acknowledgment of registration of copy of Special Resolution

Name of Society.....Limited.

Register No.....R

The copy of the special resolution appended hereto is this day registered under the Industrial and Provident Societies Act 1965.

(Seal of Central Office.)

Date.....

FORM AA

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Name of Society.....Limited.

Register No.....R

Instrument of dissolution of.....
.....Limited made on.....
19.., pursuant to section 58 of the Industrial and Provident Societies Act 1965.

It is agreed and declared as follows:—

1. The liabilities and assets of the society are the following:—

LIABILITIES	£	s.	d.	ASSETS	£	s.	d.

2. The number of members is.....and the nature of their interests in the society respectively is as follows:—

3. The sum of £..... is due to creditors and the following provision is made for their payment:—

or,

The society has no creditors.

4 The funds and property of the society shall be appropriated and divided in the following manner (or in such manner as the Chief Registrar may award):—

5. It is desired that notice of the dissolution be advertised in the.....
..... as well as in the Gazette, and the cost of such advertisements is herewith transmitted.

[Here insert any other provisions which the society desires to make as to the dissolution.]

Signatures of members:—

SCHEDULE

List of members who have not signed the foregoing instrument:—

FORM AB

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Declaration to accompany Instrument of Dissolution pursuant to section 58 of the said Act

Name of Society.....Limited.

Register No.....R

We.....
.....
and.....three members
and.....
the secretary of the above-named society, do solemnly and sincerely declare that in making the Instrument of Dissolution appended to this declaration and marked .....all the relevant provisions of the Industrial and Provident Societies Act 1965 have been complied with.

And we make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act 1835.

Signatures of Declarants .....
.....
.....
.....

Declared at.....
the.....day of....
.....one thousand nine
hundred and.....
before me,

.....
A Commissioner for Oaths*

* or Notary Public or Justice of the Peace.

FORM AC

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Acknowledgment of Registration of Instrument of Dissolution

Name of Society.....Limited.

Register No.....R

The foregoing Instrument of Dissolution is this day registered under the Industrial and Provident Societies Act 1965.

(Seal of Central Office.)

Date.....

FORM AD

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Notice of Dissolution by Instrument pursuant to section 58 of the said Act

NOTICE is hereby given that the instrument of dissolution of.....
.....Limited, Register No.....R,
the registered office of which is at.....
.....
.....was registered on
.....19.. Within three months from the date of the Gazette in which this advertisement appears proceedings to set aside the dissolution may be commenced by a member or other person interested in or having any claim on the funds of the society.

Signature of Chief Registrar
(or Assistant Registrar of Friendly Societies for Scotland).

Date.....

FORM AE

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Notice of proceedings to set aside Dissolution pursuant to section 58 of the said Act

Name of Society.....Limited.

Register No.....R

To the Central Office

Whereas on.....19.., the instrument of dissolution of the above-named society was registered,

I hereby give you notice that on.....19..,
I commenced proceedings in the County Court to set aside the said dissolution.

Date.....

Signature.....

Address.....

FORM AF

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Notice of Order to set aside Dissolution pursuant to section 58 of the said Act

Name of Society.....Limited.

Register No.....R

To the Central Office

Whereas on .....19..the instrument of dissolution of the above-named society was registered,

The above-named society hereby gives you notice that by an order of the .....County Court, dated.....19..,
a copy whereof is hereto annexed, the dissolution of the said society was set aside.

(Seal of the Society.)

Date.....

FORM AG

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Certificate under section 59 of the said Act

Name of Society.....Limited.

Register No.....R

I hereby certify that all property vested in the above-named society has been duly conveyed or transferred by the Society to the persons entitled.

Liquidator (or Secretary)

Date.....

FORM AH

INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1965

Reference of a Dispute to a Registrar pursuant to section 60 of the said Act

Dispute between.....
and (..... an Officer of)
.....Limited.

Register No.....R

The above-named parties, by consent, refer the dispute between them to the Chief Registrar (or to the Assistant Registrar for Scotland).

{ .....(Claimant)
{ .....(Officer of Society)

The said.....states as follows:—

1. That he is (or has within six months been) a Member (or claims through a Member or person aggrieved who within six months has been a Member, or under the Rules) of the said Society.

2. That he claims to be entitled as follows:—

3. That the claim is proposed to be supported by the evidence of the following witnesses and by the production of the following books and documents:—

Signature.....

Address.....

Date.....

The said Society (or the said.....
as an officer of the said Society) states as follows:—

1. That the Society (or he) disputes the claim of the said.....
on the following grounds:—

2. That the case of the Society (or his case) is proposed to be supported by the evidence of the following witnesses and by the production of the following books and documents:—

Seal of Society or Signature of the Officer } .....

Date.....

SCHEDULE 2

Fees payable for registration and sundry other matters

Regulation 13

	£	s.	d.
For the acknowledgment of registration of a society	20	0	0
For the acknowledgment of registration of an amendment of rules being a substitution of an entire set of rules for the existing set of rules	8	0	0
For the acknowledgment of registration of an amendment of rules not being a substitution of an entire set of rules for the existing set of rules (except that no fee shall be payable for the acknowledgment of registration of an amendment of rules made for the purposes of sections 10(2) (b) and 11 of the Industrial and Provident Societies Act 1965)	4	0	0
For the approval of a change of name	2	0	0
For the registration of a notice of a change in the situation of a registered office		7	6
For the registration of a special resolution—			
(1) where the special resolution relates to an amalgamation or a transfer of engagements and the society passing it has—			
(*a*) 100 members or less	2	0	0
(*b*) more than 100 members but not more than 500	3	0	0
(*c*) more than 500 members but not more than 1,000	4	0	0
(*d*) more than 1,000 members	5	0	0
(2) where the special resolution relates to a conversion	2	0	0
For the appointment of an inspector, or the calling of a special meeting, by the Chief Registrar or the Assistant Registrar for Scotland	5	0	0
For the registration of an instrument of dissolution or alteration therein where the society has—			
(*a*) 100 members or less	2	0	0
(*b*) more than 100 members but not more than 500	3	0	0
(*c*) more than 500 members but not more than 1,000	4	0	0
(*d*) more than 1,000 members	5	0	0
For the award of a Registrar on a dispute,			
Where the matter is settled without an oral hearing or upon one such hearing without adjournment	5	0	0
and if more than one such hearing or adjournment becomes necessary, then for every such hearing after the first, and for every adjournment	2	0	0
For the award of the Chief Registrar for the appropriation or division of the funds and property of a society on dissolution—			
(*a*) where the funds and property do not exceed £200	2	0	0
(*b*) where they exceed £200—			
for the first £200	2	0	0
for every additional £100 or part of £100		10	0
For every document (except as otherwise provided) required to be signed by a Registrar, or to bear the seal of the Central Office, not chargeable with any other fee		7	6
For every inspection on the same day of documents (whether one or more) on the file kept by a Registrar under Regulation 12 of these Regulations relating to one and the same society		2	6

For a copy or extract of any documents on a file kept as aforesaid, not exceeding 216 words, 2s. 6d. and if exceeding that number, 6d. per folio of 72 words (in addition to the fee, if any, for the signature of a Registrar or seal of the Central Office) (except that the Chief Registrar may dispense with the fee for a copy or extract of an amendment of rules made for the purposes of section 11 of the Industrial and Provident Societies Act 1965).

For a document certified as a true copy of a document on a file kept as aforesaid, where the copy so certified is not made by the Registrar and does not exceed 216 words, 9d. for the examination of the copy and for every additional folio of 72 words, 3d. (in addition to the fee for the signature of a Registrar, or seal of the Central Office): provided that the fee to be charged for the examination and authentication of copies of rules or amendments of rules required for the purposes of recording shall not be greater than the fee paid for acknowledgment of registration of the society or of the amendment of rules as the case may be.

The fee for the acknowledgment of registration of a society whose objects, rules or other special circumstances in the opinion of the Chief Registrar entitle the society to a reduction may be reduced to not less than £3, and in like circumstances the fee for an acknowledgment of registration of an amendment of rules, being a substitution of an entire set of rules for the existing set of rules, may be reduced to not less than £2.

The fee for registration of an instrument of dissolution or alteration therein may be reduced or waived as the Central Office or Assistant Registrar for Scotland may in any case think fit.

The fee for an award on a dispute may be reduced or waived as the Registrar to whom the dispute is referred may think fit.

No fee shall be payable for inspection of documents in any case where the Central Office or the Assistant Registrar for Scotland consider it to be in the public interest that the fee be waived.

SCHEDULE 3

Regulation 14

REGULATIONS REVOKED	REFERENCES
Regulations	S.R. & O. 1894/731 (Rev. VIII, p.871: 1894, p.158).
Amending Regulations	S.R. & O. 1914/1551 (Rev. VIII, p.871: 1914 I, p.681)
Industrial and Provident Society (Amendment of Fees) Regulation 1923.	S.R. & O. 1923/920 (Rev. VIII, p.871: 1923, p.373).
Industrial and Provident Society (Amendment of Fees) Regulation 1940.	S.R. & O. 1940/635 (Rev. VIII, p.871: 1940 I, p.485).
Industrial and Provident Societies (Amendment of Fees) Regulations 1952.	S.I. 1952/2159 (1952 I, p.1230).
Industrial and Provident Societies (Amendment of Fees) Regulations 1958.	S.I. 1958/364 (1958 I, p.1281).
Industrial and Provident Societies (London and Edinburgh Gazette Fees) Regulations 1963.	S.I. 1963/767 (1963 I, p.923).

EXPLANATORY NOTE

(This note is not part of the Regulations.)

These regulations prescribe the form of acknowledgment of registration to be issued by the Central Office of the Registry of Friendly Societies under the Industrial and Provident Societies Act 1965. They also prescribe the forms of applications, notices and other documents which have to be sent by societies under that Act, the fees payable in connection with the functions of the Central Office and the Chief Registrar, and the procedure to be followed, under that Act.

The regulations supersede the regulations which previously governed those matters. No change has been made in the fees payable, but the consolidation of the Industrial and Provident Societies Acts 1893 to 1961 by the Industrial and Provident Societies Act 1965 has necessitated changes in the forms, which have been simplified and reduced in number.