1968 No. 342

INDUSTRIAL TRAINING

The Industrial Training Levy (Ceramics, Glass and Mineral Products) Order 1968

Made - - - -	*7th March* 1968
Laid before Parliament	18*th March* 1968
Coming into Operation	1*st April* 1968

The Minister of Labour after approving proposals submitted by the Ceramics, Glass and Mineral Products Industry Training Board for the imposition of a further levy on employers in the ceramics, glass and mineral products industry and by virtue of the powers conferred on him by section 4 of the Industrial Training Act 1964(a) and of all other powers enabling him in that behalf hereby makes the following Order:—

Title and commencement

1. This Order may be cited as the Industrial Training Levy (Ceramics, Glass and Mineral Products) Order 1968 and shall come into operation on 1st April 1968.

Interpretation

2.—(1) In this Order unless the context otherwise requires:—

(*a*) " an appeal tribunal " means an industrial tribunal established under section 12 of the Industrial Training Act 1964;

(*b*) " assessment " means an assessment of an employer to the levy;

(*c*) " the Board " means the Ceramics, Glass and Mineral Products Industry Training Board;

(*d*) " business " means any activities of industry or commerce;

(*e*) " ceramics, glass and mineral products establishment " means an establishment in Great Britain engaged in the second base period wholly or mainly in the ceramics, glass and mineral products industry for a total of twenty-seven or more weeks or, being an establishment that commenced to carry on business in the second base period, for a total number of weeks exceeding one-half of the number of weeks in the part of the said period commencing with the day on which business was commenced and ending on the last day thereof;

(*f*) " the ceramics, glass and mineral products industry " means any one or more of the activities which, subject to the provisions of paragraph 2 of Schedule I to the industrial training order, are specified in paragraph 1 of that Schedule as the activities of the ceramics, glass and mineral products industry;

(*g*) " dock work " and " registered dock worker " have the same meanings as in the Scheme contained in the Second Schedule to the Dock Workers (Regulation of Employment) (Amendment) Order 1967(b);

(a) 1964 c. 16. (b) S.I.1967/1252 (1967 II, p. 3623).

(*h*) " emoluments " means all emoluments assessable to income tax under Schedule E (other than pensions), being emoluments from which tax under that Schedule is deductible, whether or not tax in fact falls to be deducted from any particular payment thereof;

(*i*) " employer " means a person who is an employer in the ceramics, glass and mineral products industry at any time in the second levy period, but does not include a person in whose case the sum of the emoluments paid or payable to all persons in, or deemed under the provisions of this Article to have been in, his employment in the second base period is less than £5,000;

(*j*) " the industrial training order " means the Industrial Training (Ceramics, Glass and Mineral Products Board) Order 1965(a);

(*k*) " the levy " means the levy imposed by the Board in respect of the second levy period;

(*l*) " local authority " means—

(i) in relation to England and Wales, a local authority within the meaning of the Local Government Act 1933(b) or the Common Council of the City of London, and includes a joint board or joint committee of such authorities;

(ii) in relation to Scotland, a county council, town council or district council, and includes any joint board or joint committee of such authorities appointed under any enactment, order or scheme;

(*m*) " notice " means notice in writing;

(*n*) " the second base period " means the period of twelve months that commenced on 6th April, 1966;

(*o*) " the second levy period " means the period of twelve months commencing on 1st April 1968 and ending on 31st March 1969.

(2) In the case where a ceramics, glass and mineral products establishment is taken over (whether directly or indirectly) by an employer in succession to, or jointly with, another person, a person employed at any time in the second base period at or from the establishment shall be deemed, for the purposes of this Order, to have been so employed by the employer carrying on the said establishment on 1st April 1968.

(3) Any reference in this Order to an establishment that commences to carry on business or that ceases to carry on business shall not be taken to apply where the location of the establishment is changed but its business is continued wholly or mainly at or from the new location, or where the suspension of activities is of a temporary or seasonal nature.

(4) The Interpretation Act 1889(c) shall apply to the interpretation of this Order as it applies to the interpretation of an Act of Parliament.

Imposition of the Levy

3.—(1) The levy to be imposed by the Board on employers in respect of the second levy period shall be assessed in accordance with the provisions of this Article.

(2) The levy shall be assessed by the Board separately in respect of each ceramics, glass and mineral products establishment of an employer, but in agreement with the employer one assessment may be made in respect of any number of such establishments, in which case those establishments shall be deemed for the purposes of that assessment to constitute one establishment.

(3) Subject to the provisions of this Article, the levy assessed in respect of a ceramics, glass and mineral products establishment of an employer shall be an amount equal to 0·75 per cent. of the sum of the emoluments of all the persons following, that is to say—

(a) S.I. 1965/1391 (1965 II, p. 4062). (b). 1933 c. 51. (c) 1889 c. 63.

(*a*) any persons employed by the employer at or from that establishment in the second base period;

(*b*) any persons deemed to have been so employed under the provisions of Article 2(2) of this Order.

(4) In respect of any ceramics, glass and mineral products establishment described in the Schedule to this Order the amount of the levy shall be twice the amount determined in accordance with the foregoing paragraph.

(5) The amount of the levy imposed in respect of a ceramics, glass and mineral products establishment that ceases to carry on business in the second levy period shall be in the same proportion to the amount that would otherwise be due under paragraph (3) or (4) of this Article as the number of days between the commencement of the said levy period and the date of cessation of business (both dates inclusive) bears to the number of days in the said levy period.

(6) For the purposes of this Article no regard shall be had to the emoluments of any person employed as follows:—

(*a*) by a local authority in any activities specified in paragraph 1(*m*) of Schedule 1 to the industrial training order;

(*b*) by a harbour authority within the meaning of the Harbours Act 1964(a) when acting in that capacity;

(*c*) wholly as a registered dock worker in dock work;

(*d*) wholly in the supply of food or drink for immediate consumption.

Assessment Notices

4.—(1) The Board shall serve an assessment notice on every employer assessed to the levy, but one notice may comprise two or more assessments.

(2) An assessment notice shall state the amount of the levy payable by the person assessed to the levy, and that amount shall be equal to the total amount (rounded down where necessary to the nearest £1) of the levy assessed by the Board under Article 3 of this Order in respect of each establishment included in the notice.

(3) An assessment notice shall state the Board's address for the service of a notice of appeal or of an application for an extension of time for appealing.

(4) An assessment notice may be served on the person assessed to the levy either by delivering it to him personally or by leaving it, or sending it to him by post, at his last known address or place of business in the United Kingdom or, if that person is a corporation, by leaving it, or sending it by post to the corporation, at such address or place of business or at its registered or principal office.

Payment of the Levy

5.—(1) Subject to the provisions of this Article and of Articles 6 and 7, the amount of the levy payable under an assessment notice served by the Board shall be payable to the Board in two instalments, equal to one-third and two-thirds of the said amount respectively, and the said instalments shall be due respectively one month and five months after the date of the notice.

(2) The amount of an instalment mentioned in the foregoing paragraph may be rounded up or down by the Board to a convenient figure, but so that the aggregate amount of both instalments shall be equal to the amount of the levy stated in the assessment notice in accordance with Article 4(2) of this Order.

(3) An instalment of an assessment shall not be recoverable by the Board until there has expired the time allowed for appealing against the assessment by Article 7(1) of this Order and any further period or periods of time that the Board or an appeal tribunal may have allowed for appealing under paragraph (2) or

(a) 1964 c. 40.

(3) of that Article, or, where an appeal is brought, until the appeal is decided or withdrawn.

Withdrawal of Assessment

6.—(1) The Board may, by a notice served on the person assessed to the levy in the same manner as an assessment notice, withdraw an assessment if that person has appealed against that assessment under the provisions of Article 7 of this Order and the appeal has not been entered in the Register of Appeals kept under the appropriate Regulations specified in paragraph (5) of that Article.

(2) The withdrawal of an assessment shall be without prejudice—

(*a*) to the power of the Board to serve a further assessment notice in respect of any establishment to which that assessment related and, where the withdrawal is made by reason of the fact that an establishment has ceased to carry on business in the second levy period, the said notice may provide that the whole amount payable thereunder in respect of the establishment shall be due one month after the date of the notice; or

(*b*) to any other assessment included in the original assessment notice, and such notice shall thereupon have effect as if any assessment withdrawn by the Board had not been included therein.

Appeals

7.—(1) A person assessed to the levy may appeal to an appeal tribunal against the assessment within one month from the date of the service of the assessment notice or within any further period or periods of time that may be allowed by the Board or an appeal tribunal under the following provisions of this Article.

(2) The Board by notice may for good cause allow a person assessed to the levy to appeal to an appeal tribunal against the assessment at any time within the period of four months from the date of the service of the assessment notice or within such further period or periods as the Board may allow before such time as may then be limited for appealing has expired.

(3) If the Board shall not allow an application for extension of time for appealing, an appeal tribunal shall upon application made to the tribunal by the person assessed to the levy have the like powers as the Board under the foregoing paragraph.

(4) In the case of an establishment that ceases to carry on business in the second levy period on any day after the date of the service of the relevant assessment notice, the foregoing provisions of this Article shall have effect as if for the period of four months from the date of the service of the assessment notice mentioned in paragraph (2) of this Article there were substituted the period of six months from the date of the cessation of business.

(5) An appeal or an application to an appeal tribunal under this Article shall be made in accordance with the Industrial Tribunals (England and Wales) Regulations 1965(**a**) as amended by the Industrial Tribunals (England and Wales) (Amendment) Regulations 1967(**b**) except where the establishment to which the relevant assessment relates is wholly in Scotland in which case the appeal or application shall be made in accordance with the Industrial Tribunals (Scotland) Regulations 1965(**c**) as amended by the Industrial Tribunals (Scotland) (Amendment) Regulations 1967(**d**).

(6) The powers of an appeal tribunal under paragraph (3) of this Article may be exercised by the President of the Industrial Tribunals (England and Wales) or by the President of the Industrial Tribunals (Scotland) as the case may be.

(**a**) S.I. 1965/1101 (1965 II, p. 2805).
(**b**) S.I. 1967/301 (1967 I, p. 1040).
(**c**) S. I. 1965/1157 (1965 II, p. 3266).
(**d**) S. I. 1967/302 (1967 I, p. 1050).

Evidence

8.—(1) Upon the discharge by a person assessed to the levy of his liability under an assessment the Board shall if so requested issue to him a certificate to that effect.

(2) The production in any proceedings of a document purporting to be certified by the Secretary of the Board to be a true copy of an assessment or other notice issued by the Board or purporting to be a certificate such as is mentioned in the foregoing paragraph of this Article shall, unless the contrary is proved, be sufficient evidence of the document and of the facts stated therein.

7th March 1968.

R. J. Gunter,
Minister of Labour.

SCHEDULE

Establishments to which Article 3(4) of this Order applies

1. Any ceramics, glass and mineral products establishment that was engaged wholly or mainly in the activities specified in paragraph 2 of this Schedule.

2. The said activities are the activities following or any of them, that is to say—

(*a*) the manufacture of glass;

(*b*) the manufacture of articles or other products wholly or mainly from glass;

(*c*) the calibrating, graduating or toughening of glass or glass articles;

(*d*) the milling, grinding or mixing of any material for the purpose of the manufacture of pottery;

(*e*) the manufacture of pottery;

(*f*) when carried out in conjunction with any of the foregoing activities, any of the following activities, being incidental or ancillary thereto, that is to say—

(i) research, development, design or drawing;

(ii) operations in connection with sale, packing, warehousing, distribution or transport;

(iii) work done at any office or laboratory, at any store, warehouse or similar place or at a garage.

3. In this Schedule—

(*a*) " pottery " includes vitreous china, porcelain, earthenware, wall tiles, sanitary fire clay ware, sanitary earthenware and similar wares;

(*b*) other expressions have the same meaning as in Schedule 1 to the industrial training order or in Article 2 of this Order.

EXPLANATORY NOTE

(This Note is not part of the Order.)

This Order gives effect to proposals submitted to the Minister of Labour by the Ceramics, Glass and Mineral Products Industry Training Board for the imposition of a further levy upon employers in the ceramics, glass and mineral products industry for the purpose of raising money towards the expenses of the Board.

The levy is to be imposed in respect of the second levy period commencing on 1st April 1968 and ending on 31st March 1969. The levy will be assessed by the Board and there will be a right of appeal against an assessment to an industrial tribunal.