STATUTORY INSTRUMENTS

1968 No. 787

INDUSTRIAL TRAINING

The Industrial Training (Paper and Paper Products Board) Order 1968

Made - - - -	15*th May* 1968
Laid before Parliament	27*th May* 1968
Coming into Operation	29*th May* 1968

The Secretary of State after consultation with organisations and associations of organisations appearing to be representative respectively of substantial numbers of employers engaging in the activities hereinafter mentioned and of substantial numbers of persons employed in those activities and in exercise of her powers under section 1 of, and paragraphs 1 and 7 of the Schedule to, the Industrial Training Act 1964(a) (hereinafter referred to as "the Act") and of all other powers enabling her in that behalf hereby makes the following Order:—

Citation, commencement and interpretation

1.—(1) This Order may be cited as the Industrial Training (Paper and Paper Products Board) Order 1968 and shall come into operation on 29th May 1968.

(2) The Interpretation Act 1889(b) shall apply to the interpretation of this Order as it applies to the interpretation of an Act of Parliament.

Establishment of Industrial Training Board

2. An industrial training board to be known as the Paper and Paper Products Industry Training Board (hereinafter referred to as "the Board") is hereby established to exercise in relation to the activities specified in Schedule 1 to this Order as the activities of the paper and paper products industry the functions conferred on industrial training boards by the Act.

Membership and proceedings of the Board

3. The provisions of Schedule 2 to this Order shall have effect in relation to the Board.

15th May 1968.

Barbara Castle,
First Secretary of State and
Secretary of State for Employment and Productivity.

(a) 1964 c. 16. (b) 1889 c. 63.

SCHEDULE 1

THE PAPER AND PAPER PRODUCTS INDUSTRY

1. Subject to the provisions of this Schedule, the activities of the paper and paper products industry are the following activities in so far as they are carried out in Great Britain:—

(*a*) the production of pulp of any kind for use in the manufacture of paper;

(*b*) the sorting or grading, for use in the manufacture of paper, of used or waste paper;

(*c*) the manufacture of paper;

(*d*) the manufacture of paper products;

(*e*) the manufacture of flexible packaging materials by a process involving coating, impregnating or laminating paper;

(*f*) the manufacture of inked ribbons;

(*g*) dealing in wood pulp;

(*h*) dealing (not being selling by retail) in paper other than fibre building board;

(*i*) any activities (other than those above mentioned) being—

(i) related activities incidental or ancillary to principal activities of the paper and paper products industry; or

(ii) activities undertaken in the administration, control or direction of one or more establishments, being establishments engaged wholly or mainly in principal activities of that industry, in related activities incidental or ancillary thereto, or in the administration, control or direction of one or more other establishments engaged in such principal or related activities;

and carried out, in either case, by the employer engaged in those principal activities or, where that employer is a company, by the company or by an associated company of the company;

(*j*) any activities of industry or commerce (other than paper and paper products activities) carried out at or from an establishment mainly engaged—

(i) in paper and paper products activities; or

(ii) in paper and paper products activities and in activities described in the Appendix to this Schedule, but to a greater extent in paper and paper products activities than in activities described in that Appendix in relation to any one industry.

2. Notwithstanding anything contained in this Schedule, there shall not be included in the activities of the paper and paper products industry:—

(*a*) the activities of any establishment engaged—

(i) mainly in activities not being paper and paper products activities or activities described in the Appendix to this Schedule; or

(ii) to a less extent in paper and paper products activities than in activities described in that Appendix in relation to any one industry;

(*b*) the activities of any establishment engaged wholly or mainly in related activities, being activities—

(i) incidental or ancillary to the activities of one or more establishments (in this sub-paragraph hereafter referred to as "the principal establishment") engaged wholly or mainly in any activities not being principal activities of the paper and paper products industry; and

(ii) carried out by the employer carrying on the principal establishment or, where that employer is a company, by the company or by an associated company of the company;

(*c*) the activities of any establishment engaged wholly or mainly in the activities following or any of them, that is to say—

(i) the manufacture of yarn, woven fabric or sanitary towels, or the treating of cotton linters;

(ii) the manufacture of patterns or models constructed for engineering purposes;

(iii) the manufacture of articles coated with abrasive material;

(iv) the manufacture of matches or matchboxes;

(v) the manufacture of any floor covering made from bitumen saturated grey felt paper that is paint-coated and finished with an enamel paint or plastics surface;

(vi) the manufacture of waterproof felt of a kind used as a damp course, flashing or as a roof covering or lining;

(vii) the manufacture of pyrotechnics or fireworks;

(viii) the manufacture, processing or printing of sensitive materials for the purposes of photography, or the sale of such materials by the manufacturer thereof;

(ix) the coating or impregnation of paper with plastics material when carried out by an employer engaged substantially in the manufacture of such material;

(x) any activities in printing or binding all or any of the products specified in the next following Table:—

TABLE

Products

1. Printed books and booklets, brochures, catalogues, diaries, directories, leaflets, pamphlets and timetables.
2. Newspapers, journals, magazines and periodicals.
3. Music.
4. Charts, globes, maps, plans and drawings.
5. Postage and other stamps, bank notes, certificates of all kinds, cheque books and other bank stationery.
6. Documents, forms, registers, receipt books and continuous stationery.
7. Account books being fully-bound, half-bound or quarter-bound books of which the inner sections are sewn.
8. Art reproductions, calendars, greeting cards and picture post cards.
9. Photographs.
10. Showcards and other printed products for use in connection with the display of goods of any kind.
11. Transfers.
12. Products similar to any of those above-mentioned in this Table.

(xi) the repairing of books;

(xii) the assembly of creasing, cutting or scoring formes or of forming tools for use in the manufacture from paper of either folding cartons or (for use in connection with the display of goods of any kind) showcards or other printed products;

(xiii) the manufacture of attaché, brief, dispatch or executive cases, suitcases, trunks or any similar receptacles of a kind used for personal or domestic purposes;

(xiv) the manufacture of components for footwear;

(xv) the manufacture of any articles of clothing or clothing patterns;

(xvi) the manufacture of window blinds; or

(xvii) the manufacture of carnival novelties, lampshades or toys and games;

(*d*) the activities of any company, association or body that is required by its constitution to apply its profits, if any, or other income in promoting its objects and is prohibited thereby from paying any dividend to its members, and that has for its sole or principal object or among its principal objects the provision of facilities for any of the purposes mentioned in section 15(1) of the Disabled Persons (Employment) Act 1944(a) (which relates to the provision for registered persons who are seriously disabled of work or training);

(a) 1944 c. 10.

(*e*) any activities undertaken in the provision of work, occupation or training in accordance with arrangements made by a local authority under section 3 of the Disabled Persons (Employment) Act 1958(a), or under section 29 of the National Assistance Act 1948(b) as extended by section 8(2) of the Mental Health Act 1959(c) and section 8(2) of the Mental Health (Scotland) Act 1960(d), or under section 31 of the National Assistance Act 1948 (as substituted by the National Assistance Act 1948 (Amendment) Act 1962(e)), or under section 28 of the National Health Service Act 1946(f) as extended by section 6 of the Mental Health Act 1959, or under section 27 of the National Health Service (Scotland) Act 1947(g) as extended by section 7 of the Mental Health (Scotland) Act 1960; or

(*f*) the supply of food or drink for immediate consumption.

3. In this Schedule, unless the context otherwise requires—

(*a*) "carnival novelties" means carnival hats or caps, carnival noise makers, crackers, folly sticks or favours, fancy paper costumes, confetti, paper garlands, masks, streamers or similar products;

(*b*) "company" includes any body corporate, and "subsidiary" has the same meaning as by virtue of section 154 of the Companies Act 1948(h) it has for the purposes of that Act;

(*c*) "dealing" means by way of business and in the capacity of principal, agent or broker—

(i) in relation to any product situate in Great Britain, buying or selling such product;

(ii) in relation to any product situate elsewhere, importing it into Great Britain;

(*d*) "manufacture" in relation to a product includes any process of printing on that product when undertaken by the manufacturer thereof, and any other process or operation incidental or appertaining to manufacture as so defined;

(*e*) "office premises" has the same meaning as in section 1(2) of the Offices, Shops and Railway Premises Act 1963(i);

(*f*) "paper" means any sheet or continuous web of material (including paperboard, fibreboard and fibre building board) made by the deposition of fibres of any kind from a suspension in a liquid or gas, with or without the addition of any other substance, but except in relation to the expression "used or waste paper" does not include any product manufactured from paper;

(*g*) "paper and paper products activities" means any one or more of the principal activities of the paper and paper products industry and the activities included in that industry by virtue of paragraph 1(*i*) of this Schedule;

(*h*) "paper products" means any products that consist wholly or mainly of paper (not being fibre building board) or that are manufactured wholly or mainly from paper pulp or used or waste paper;

(*i*) "principal activities of the paper and paper products industry" means activities which, subject to the provisions of paragraph 2 of this Schedule, are specified in paragraph 1, other than sub-paragraphs (*i*) and (*j*) thereof, as activities of the paper and paper products industry;

(*j*) "production" includes any process or operation incidental or appertaining to production;

(*k*) "related activities" means any of the following activities, that is to say—

(i) research, development, design or drawing;

(ii) buying, selling, testing, advertising, packing, distribution, transport or any similar operations;

(iii) operations of a kind performed at offices premises, studios or laboratories, or at stores, warehouses or similar places;

(a) 1958 c. 33. (b) 1948 c. 29. (c) 1959 c. 72. (d) 1960 c. 61. (e) 1962 c. 24.
(f) 1946 c. 81. (g) 1947 c. 27. (h) 1948 c. 38. (i) 1963 c. 41.

(iv) cleaning, washing or garaging vehicles, or carrying out running repairs or minor adjustments thereto;

(v) training of employees or apprentices;

(*l*) "selling by retail" in relation to paper means selling it by way of business to a person who buys otherwise than for the purpose of re-sale, use in manufacture or processing.

4. For the purposes of this Schedule, two companies shall be taken to be associated companies if one is a subsidiary of the other or both are subsidiaries of a third company, and "associated company" shall be construed accordingly.

APPENDIX

The activities that would be included in an industry specified in Column 1 hereof by virtue of the industrial training order specified in the corresponding entry in Column 2, if the provisions specified in Column 3 were omitted from that order.

Column 1	Column 2	Column 3
The wool, jute and flax industry	The Industrial Training (Wool Industry Board) Order 1964 as amended by the Industrial Training (Wool, Jute and Flax Board) Order 1966(a)	Schedule 1 Paragraph 1(*r*)
The iron and steel industry	The Industrial Training (Iron and Steel Board) Order 1964(b)	Schedule 1 Paragraph 1(*j*)
The construction industry	The Industrial Training (Construction Board) Order 1964 as amended by the Industrial Training (Construction Board) Order 1967(c)	Schedule 1 Paragraph 1(*l*)
The engineering industry	The Industrial Training (Engineering Board) Order 1964 as amended by the Industrial Training (Engineering Board) Order 1967(d)	Schedule 1 Paragraph 1(*l*)
The shipbuilding industry	The Industrial Training (Shipbuilding Board) Order 1964(e)	Schedule 1 Paragraph 1(*d*)
The ceramics, glass and mineral products industry	The Industrial Training (Ceramics, Glass and Mineral Products Board) Order 1965(f)	Schedule 1 Paragraph 1(*n*)
The furniture and timber industry	The Industrial Training (Furniture and Timber Industry Board) Order 1965(g)	Schedule 1 Paragraph 1(*r*)
The man-made fibres producing industry	The Industrial Training (Man-made Fibres Producing Industry Board) Order 1966(h)	Schedule 1 Paragraph 1(*d*)
The carpet industry	The Industrial Training (Carpet Board) Order 1966(i)	Schedule 1 Paragraph 1(*d*)

(a) S.I. 1964/907, 1966/428 (1964 II, p.1928; 1966 I, p.925).
(b) S.I. 1964/949 (1964 II, p.2127).
(c) S.I. 1964/1079, 1967/924 (1964 II, p.2384; 1967 II, p.2757).
(d) S.I. 1964/1086, 1967/279 (1964 II, p.2402; 1967 I, p.999).
(e) S.I. 1964/1782 (1964 III, p.3928).
(f) S.I. 1965/1391 (1965 II, p.4062).
(g) S.I. 1965/2028 (1965 III, p.5998).
(h) S.I. 1966/143 (1966 I, p.257).
(i) S.I. 1966/245 (1966 I, p.499).

APPENDIX—*contd.*

Column 1	Column 2	Column 3
The knitting, lace and net industry	The Industrial Training (Knitting, Lace and Net Industry Board) Order 1966(a)	Schedule 1 Paragraph 1(*j*)
The cotton and allied textiles industry	The Industrial Training (Cotton and Allied Textiles Board) Order 1966 (b)	Schedule 1 Paragraph 1(*p*)
The agricultural, horticultural and forestry industry	The Industrial Training (Agricultural, Horticultural and Forestry Board) Order 1966(c)	Schedule 1 Paragraph 1(*m*)
The road transport industry	The Industrial Training (Road Transport Board) Order 1966(d)	Schedule 1 Paragraph 1(*o*)
The hotel and catering industry	The Industrial Training (Hotel and Catering Board) Order 1966(e)	Schedule 1 Paragraph 1(*e*)
The civil air transport industry	The Industrial Training (Civil Air Transport Board) Order 1967(f)	Schedule1 Paragraph 1(*h*)
The petroleum industry	The Industrial Training (Petroleum Board) Order 1967(g)	Schedule 1 Paragraph 1(*h*)
The rubber and plastics processing industry	The Industrial Training (Rubber and Plastics Processing Board) Order 1967(h)	Schedule 1 Paragraph 1(*k*)
The chemical and allied products industry	The Industrial Training (Chemical and Allied Products Board) Order 1967(i)	Schedule 1 Paragraph 1(*s*)
The printing and publishing industry	The Industrial Training (Printing and Publishing Board) Order 1968(j)	Schedule 1 Paragraph 1(*n*)

SCHEDULE 2

MEMBERSHIP

1. The appointment of a member of the Board shall be for such term as the Secretary of State may determine and, subject to the provisions of this Schedule, a member shall hold and vacate office in accordance with the terms of the instrument appointing him to be a member.

2. A person who has held office as a member of the Board shall be eligible for reappointment.

3. A member of the Board may resign his office by notice in writing to the Secretary of State and the resignation shall have effect on such date as the Secretary of State shall appoint.

4. If a member of the Board—

(*a*) is absent from meetings of the Board for more than six months consecutively

(a) S.I. 1966/246 (1966 I, p.506).
(b) S.I. 1966/823 (1966 II, p.1907).
(c) S.I. 1966/969 (1966 II, p.2333).
(d) S.I. 1966/1112 (1966 III, p.2712).
(e) S.I. 1966/1347 (1966 III, p.3669).
(f) S.I. 1967/263 (1967 I, p.968).
(g) S.I. 1967/648 (1967 I, p.2032).
(h) S.I. 1967/1062 (1967 II, p.3151).
(i) S.I. 1967/1386 (1967 III, p.4049).
(j) S.I. 1968/786 (1968 II, p.2185).

unless his absence is due to illness or some other reason approved by the Secretary of State; or

(*b*) becomes in the opinion of the Secretary of State unfit to continue in office or incapable of performing his duties;

the Secretary of State may declare the office of that member to be vacant and shall notify the fact in such manner as she shall think fit, and thereupon the office of the member shall become vacant.

Proceedings and Meetings

5. At a meeting of the Board one-third of the members shall be the quorum, or if the number so ascertained includes a fraction the nearest higher whole number of members.

6. The chairman or if absent the deputy chairman (if any) shall preside at all meetings of the Board at which he shall be present, but if at any meeting the said chairman and any deputy chairman be not present within 10 minutes of the time appointed for holding the meeting the members present shall choose some one of their number to be chairman of the meeting.

7. At a meeting of the Board a resolution put to the vote on any matter not relating to the imposition of a levy shall be decided on a show of hands of the members present and voting; each member shall have one vote and if the votes are equally divided the chairman of the meeting shall have a second or casting vote.

8.—(1) If at a meeting of the Board a resolution relating to the imposition of a levy is put to the vote of the members appointed as mentioned in paragraph 3(*a*) of the Schedule to the Act, each such member shall have one vote, and the resolution shall be decided on a show of hands of those members present and voting unless a poll is demanded by any such member (before or on the declaration of the result of the show of hands) in which case the poll shall be taken forthwith and the votes may be given either personally or by proxy.

(2) The instrument appointing a proxy shall be in writing under the hand of the appointor, and the proxy shall be a member of the Board appointed as mentioned in paragraph 3(*a*) of the Schedule to the Act.

(3) An instrument appointing a proxy shall be in the following form or a form as near thereto as circumstances admit:—

I.....of.....in the county of.....being a member of the Paper and Paper Products Industry Training Board appointed as mentioned in paragraph 3(*a*) of the Schedule to the Industrial Training Act 1964, hereby appoint.....of.....or failing him.....of.....as my proxy to vote for me on my behalf on any matter relating to the imposition of a levy at the meeting of the said Board to be held on the.....day of .....19.....and at any adjournment thereof.

Signed this.....day of.....19.....

(4) A vote given in accordance with the terms of an instrument of proxy shall be valid notwithstanding the previous death or insanity of the principal or revocation of the proxy, provided that no intimation in writing of any such death, insanity or revocation shall have been received by the Board at its office before the commencement of the meeting or adjourned meeting at which the proxy is used.

9. Minutes shall be kept of the proceedings of the Board and any such minutes shall, if signed by any person purporting to have acted as chairman of the meeting or at a meeting at which they were read, be evidence of the proceedings at the first-mentioned meeting, and a meeting to which any such minutes relate shall, unless the contrary is proved, be taken to have been regularly convened and constituted.

10. The Board shall have an office at which communications and notices will at all times be received and shall notify to the Secretary of State the address of that office and any change of that address.

Execution and issue of Instruments

11. The seal of the Board shall be authenticated by the signature of the chairman of the Board or some other member of the Board authorised by the Board to act in

that behalf and of the secretary or some other person authorised by the Board so to act.

12. Every document purporting to be a document duly executed or issued either under the seal of the Board authenticated in the manner provided by this Schedule or on behalf of the Board, or purporting to be signed by the secretary or any other person, being a member, officer or servant of the Board authorised to act in that behalf, shall, until the contrary be proved, be deemed to be a document so executed or issued or so signed as the case may be.

EXPLANATORY NOTE

(*This Note is not part of the Order.*)

This Order, which is made under the Industrial Training Act 1964, establishes an industrial training board to be known as the Paper and Paper Products Industry Training Board, and defines the industry to which it relates. Provision is made as to the membership of the Board and its meetings and proceedings.