STATUTORY INSTRUMENTS

1986 No. 867

LOCAL GOVERNMENT, ENGLAND AND WALES
LONDON GOVERNMENT

The Local Government Reorganisation (Manpower Information) Regulations 1986

Made - - - -	19*th May* 1986
Laid before Parliament	22*nd May* 1986
Coming into Operation	13*th June* 1986

The Secretary of State for the Environment, in exercise of the powers conferred on him by section 56 of the Local Government Act 1985 (**a**), and of all other powers enabling him in that behalf, hereby makes the following regulations:—

Title and commencement

1. These regulations may be cited as the Local Government Reorganisation (Manpower Information) Regulations 1986, and shall come into operation on 13th June 1986.

Interpretation

2.—(1) In these regulations —

"the Act" means the Local Government Act 1985;

"additional work" in relation to any council means work which, but for any provision made by or under the Act, would not have been undertaken by the Council;

"the councils" means the London borough councils, the metropolitan district councils, and the Common Council of the City of London;

"normal working hours" means working hours which do not attract overtime payment;

"specified date" means a date listed as such in Schedule 1 to these regulations; and

"secondary date" means a date mentioned in relation to a specified date in Schedule 1.

(2) For the purposes of these regulations —

(i) an employee shall be regarded as a manual employee if his rate of pay falls to be negotiated, or is linked to a rate of pay which falls to be negotiated, through one of the following bodies—

(a) the National Joint Council for Local Authorities' Services (Manual Workers);

(b) the Joint National Council for Building and Civil Engineering;

(c) the Joint National Council for Engineering Craftsmen;

(**a**) 1985 c.51.

(d) the Standing Conference for Electricians;

(e) the National Joint Council for Workshops for the Blind;

(f) the Municipal Airports Panel Employees;

(g) the National Joint Council for Local Passenger Transport Industry;

(h) the National Joint Council for Craftsmen in Road Passenger Transport Undertakings; or

(j) any locally-established negotiating body for manual workers' pay; and

(ii) any other employee is to be regarded as a non-manual worker.

(3) For the purposes of these regulations —

(i) an employee shall be regarded as a full-time employee if —

(a) he is ordinarily employed for more than 30 hours a week; or

(b) not being so employed, he is a teacher or lecturer with full-time engagements; and

(ii) any other employee is to be regarded as a part-time worker.

(4) Subject to paragraph (5), the full-time equivalent of a part-time employee shall be determined for the purposes of these regulations by dividing the relevant employee's normal working hours by those of an equivalent full-time employee.

(5) The full-time equivalent of an employee who is partly engaged on additional work shall be determined for the purposes of these regulations by dividing the number of his normal working hours in which he is employed on that work—

(a) in the case of a full-time employee, by the total number of his normal working hours; and

(b) in the case of a part-time employee, by the total number of normal working hours of an equivalent full-time employee.

Furnishing of information

3.—(1) Each of the councils shall furnish to the Secretary of State within 42 days of each specified date a return in the form set out in Schedule 2 hereto giving, as respects its employees at that date and at any secondary date mentioned in relation to that date and by reference to the services mentioned in column 1 of that form, the information as to numbers and equivalents referred to in the headings of columns (2) to (11).

(2) It shall be a sufficient compliance with the obligation under paragraph (1) (to furnish information as respects the employees of a council at a specified or secondary date) to furnish information as respects employees on a date not earlier than 16 days before nor later than 16 days after the specified or secondary date in question.

(3) Where a return is furnished to the Secretary of State pursuant to paragraph (1) and it transpires within one calendar year of the specified date that any information in the return in respect of that date is incorrect, a further return shall be furnished as soon as is practicable.

SCHEDULE 1

Specified dates	*Secondary dates*
14th June 1986	15th June 1985
13th September 1986	14th September 1985
13th December 1986	14th December 1985
14th March 1987	15th March 1986
13th June 1987	—
12th March 1988	—
11th March 1989	—

SCHEDULE 2

NUMBER OF EMPLOYEES AS AT/ [DATE] / / [NAME] /COUNCIL

Service	Full time			Part-time				All employees total		
	Manual	Non manual	Total	Manual	Non manual	Total	Full-time equivalent	No. of employees	Full-time equivalent	Full-time equivalent of employees engaged on additional work
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1. Education: lecturers and teachers										
2. Education: other employees										
3. Construction										
4. Transport Services										
5. Social Services										
6. Public Libraries, Museums and Art Galleries										
7. Recreation, Parks and Baths										
8. Environmental Health										
9. Refuse Collection and Disposal										
10. Housing										

SCHEDULE 2 (*continued*)

NUMBER OF EMPLOYEES AS AT/ [DATE] / / [NAME] /COUNCIL

Service	Full time			Part-time				All employees total		
	Manual	Non manual	Total	Manual	Non manual	Total	Full-time equivalent	No. of employees	Full-time equivalent	Full-time equivalent of employees engaged on additional work
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
11. Town and Country Planning										
12. Chief Executive										
13. Finance services										
14. Secretarial services										
15. Legal services										
16. Engineering services										
17. Estates services										
18. Personnel services										
19. Management services										
20. Computer services										
21. Consumer Protection, Weights and Measures and Trading Standards										
22. Other Administrative Departments										
23. Technical Services										
24. Other Services										
25. TOTAL										

Kenneth Baker,
Secretary of State
for the Environment.

19th May 1986.

EXPLANATORY NOTE

(*This Note is not part of the Regulations.*)

These regulations require London borough councils, metropolitan district councils and the Common Council of the City of London to furnish the Secretary of State with information about their manpower as at the dates set out in Schedule 1. The form in which the information is to be provided is set out in Schedule 2 and is based on that in the Local Government (Publication of Manpower Information) (England) Code 1983 issued under section 2 of the Local Government, Planning and Land Act 1980 (c.65). The Code is contained in Department of the Environment Circular 3/83, which is obtainable from Her Majesty's Stationery Office.

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