1973. No. 138 **[C]**

NURSES AND MIDWIVES

Training Scheme

ORDER, DATED 30TH APRIL 1973, MADE BY THE MINISTRY OF HEALTH AND SOCIAL SERVICES UNDER SECTION 10 OF THE NURSES AND MIDWIVES ACT (NORTHERN IRELAND) 1970.

The Ministry of Health and Social Services, on behalf of the Secretary of State and in exercise of the powers conferred on it by section 10(2) of the Nurses and Midwives Act (Northern Ireland) 1970(a) and of every other power enabling it in that behalf, hereby makes the following Order:

1. This Order may be cited as the Nurses and Midwives (Training Scheme) Order (Northern Ireland) 1973.

2. In this Order—

"the Act" means the Nurses and Midwives Act (Northern Ireland) 1970;

"the Council" means the Northern Ireland Council for Nurses and Midwives;

"the Director" means the person for the time being appointed by the Council under section 1(4) of and Schedule 1 to the Act to act as Director of Nursing and Midwifery Education and includes any person duly authorised to act and acting on her behalf;

"the Ministry" means the Ministry of Health and Social Services.

3. The Ministry hereby approves, without modification, the scheme submitted to it by the Council, in pursuance of section 10(1) of the Act as set out in the Schedule hereto.

Sealed with the Official Seal of the Ministry of Health and Social Services for Northern Ireland this 30th day of April 1973.

(L.S.)

F. A. Elliott,
Assistant Secretary.

(a) 1970. c. 11 (N.I.).

SCHEDULE

TRAINING SCHEMES UNDER SECTION 10 OF THE ACT

ESTABLISHMENT OF GROUP TRAINING SCHOOLS

1. The arrangements for making provision for the training of persons accepted by the Council for training as nurses or midwives, including the establishment, management and control of training schools through which nursing and midwifery training is to be provided under the Act shall be as provided in this Scheme.

2.—(1) There shall be established by the Council a Group Training School for each of the following groups of hospitals.

(2) The said Group Training Schools shall have the names shown hereunder opposite the names of the hospitals which are comprised in the respective groups:

Name of Group Training School to be established which shall manage and control nursing and midwifery training in the hospitals named opposite.	*Hospitals providing training facilities for Group Training School*
1. Belfast Southern Group School of Nursing	Belfast City Hospital Musgrave Park Hospital, Belfast Samaritan Hospital, Belfast Lagan Valley Hospital, Lisburn
2. Belfast Northern Group School of Nursing	Royal Victoria Hospital, Belfast Royal Belfast Hospital for Sick Children Mater Infirmorum Hospital, Belfast Haypark Hospital, Belfast Throne Hospital, Belfast Lissue Hospital, Lisburn
3. North Down Group School of Nursing	The Ulster Hospital, Dundonald Forster Green Hospital, Belfast Northern Ireland Fever Hospital, Purdysburn Ards Hospital, Newtownards Bangor Hospital Crawfordsburn Hospital
4. Central School of Midwifery, Belfast	Royal Maternity Hospital, Belfast Jubilee Maternity Hospital, Belfast The Ulster Hospital, Dundonald Templemore Avenue Hospital, Belfast Malone Place Hospital, Belfast
5. Craigavon Group School of Nursing	Craigavon Area Hospital Lurgan and Portadown Hospital, Lurgan Banbridge Hospital St. Luke's Hospital, Armagh Armagh City Hospital Tower Hill Hospital, Armagh (approved clinical areas only) South Tyrone Hospital, Dungannon Daisy Hill Hospital, Newry Mourne Hospital, Kilkeel

Name of Group Training School to be established which shall manage and control nursing and midwifery training in the hospitals named opposite.	*Hospitals providing training facilities for Group Training School*
6. Western Area Group School of Nursing	Altnagelvin Hospital, Londonderry Tyrone County Hospital, Omagh Gransha Hospital, Londonderry Tyrone and Fermanagh Hospital, Omagh St. Columb's Hospital, Londonderry Waterside Hospital, Londonderry Erne Hospital, Enniskillen
7. Northern Group School of Nursing	Mid-Ulster Hospital, Magherafelt Braid Valley Hospital, Ballymena Coleraine Hospital Massereene Hospital, Antrim Moyle Hospital, Larne Smiley Hospital, Larne Greenisland Hospital Whiteabbey Hospital
8. Central School of Psychiatric and Special Care Nursing	Purdysburn Hospital, Purdysburn Downshire Hospital, Downpatrick Downe Hospital, Downpatrick Quoile Hospital, Downpatrick Holywell Hospital, Antrim Muckamore Abbey, Muckamore, Co. Antrim Windsor House, Belfast City Hospital Lissue Hospital, Lisburn

School Committees

3. The School Committee constituted in accordance with Schedule 2 of the Act shall be responsible to the Council for the proper conduct of the Group Training School to which it is appointed.

4. The School Committee may with the approval of the Council set up a sub-committee to enquire into and report on any matter affecting the operation of the Group Training School, and shall notify the Council forthwith of the names and addresses of persons appointed to such sub-committee.

5. The School Committee shall adopt such Standing Orders as the Council may specify regarding the convening, notification and place of meetings, quorum etc.

6. The School Committee shall ensure that accurate Minutes are taken of the proceedings of its meetings or those of any sub-committee appointed. The Minutes shall be set out in such form as the Council may specify and be retained for safe keeping. Three copies of the Minutes shall be submitted to the Secretary of the Council as soon as possible after the meeting to which they refer.

7.—(1) A School Committee may act notwithstanding any vacancy among its members.

(2) No defect in the appointment of any person acting as a member of a School Committee shall vitiate any proceedings of the Committee in which he has taken part.

Finance

8. The School Committee shall furnish at such times and in such form as the Council may stipulate estimates of expenditure necessary to ensure the efficient functioning of the School.

9. The School Committee shall not be empowered to hold money or to operate a banking account.

10. Any monies, whether by way of fees, gifts, donations or dues received by the School Committee on behalf of the Council shall be paid forthwith into the Council's general banking account. Immediately thereafter the School Committee shall notify the Council, in writing, of the amount of the lodgement and shall submit the lodgement counterfoil to the Secretary of the Council.

11. Claims for travelling expenses and subsistence allowances received by the School Committee in respect of its members and staff shall, after having been certified by the Principal as to correctness, be submitted to the Council for payment.

12. The School Committee shall not be empowered to enter into any financial arrangements or commit the Council to any financial outlay without having first obtained, in writing, the approval of the Council.

Officers

13. All officers employed for the purpose of operating the training school shall be officers of the Council.

14. The School Committee may select, appoint and remove from office such tutorial, clerical and ancillary staff as the Council may from time to time decide.

15. The selection and appointment of applicants for such posts shall, in so far as they are applicable, be in accordance with the procedures drawn up by the Northern Ireland Staffs Council for Health and Welfare Services and approved by the Ministry.

16. The School Principal will be directly responsible to the School Committee for the running of the training school, but on professional matters will have the right of access to the Council through its Director of Nursing and Midwifery Education.

Equipment

17. All demands for equipment shall be submitted to the Council at such times and in such manner as the Council may specify.

18. The School Committee may in a case of urgency purchase locally items of expendable material provided that such a purchase does not exceed £25. Accounts for such purchases should first be certified by the School Principal as to their correctness before being submitted to the Council for settlement.

Stores and stores records

19. The School Committee shall take all necessary action to provide for the safe storage of all movable property held by it on behalf of the Council.

20. As soon as possible after establishment the School Committee shall make an inventory of all furniture, equipment and other stock in the School and shall furnish a copy thereof to the Council.

Complaints

21. Every written complaint received from the public shall be acknowledged immediately by the Principal of the School on behalf of the School Committee. The complaint shall be recorded in a register kept for the purpose together with a statement of all the relevant facts. The Principal of the School shall as expeditiously as possible issue a reply to the complainant and at the same time send copies of the correspondence to the Secretary of the Council.

Training of nurses and midwives

22. It shall be the duty of the School Committee to formulate and submit to the Council for its approval, Schemes of Training for Student and Pupil Nurses and, where appropriate, Student Midwives.

23. It shall be the duty of the School Committee to formulate and submit to the Council, for its approval, Programmes for Post-Qualification and In-Service Training.

24. It shall be the duty of the School Committee to prepare and implement, subject to Council approval, procedures for the selection of candidates for training.

25. The School Committee will be required to specify the number of learners to be allocated to clinical areas approved by the Council.

26. The School Committee will be required to study the turn-over rate of learners in training, define its causes and make recommendations.

Other duties

27. The School Committee will be required to advise the Council on the standard of accommodation, equipment and facilities provided at the School and to make recommendations where such standards are not maintained at a level conducive to a high standard of training.

28. The School Committee shall execute such other functions in connection with training and the administration of the School as may, from time to time, be delegated to the Committee by the Council.

Annual Report

29. The School Committee shall prepare and send to the Council, as soon as practicable after the 31st March each year, a report as to the discharge of its functions during the preceding year.

The Seal of the Northern Ireland Council for Nurses and Midwives was affixed hereto this 7th day of March 1973.

(L.S.)

T. C. C. Adam,
Chairman.

W. B. Baxter,
Secretary.

EXPLANATORY NOTE

(This note is not part of the Order, but is intended to indicate its general purport.)

This Order approves the scheme submitted to the Ministry by the Northern Ireland Council for Nurses and Midwives making provision for the training of persons accepted by it as nurses or midwives, and for the establishment, management and control of the training schools.