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POLICE

ENGLAND AND WALES

The Police Federation Regulations 1965

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In exercise of the powers conferred on me by section 44 of the Police Act 1964(a), and after consultation with the three Central Committees of the Police Federation for England and Wales sitting together as a Joint Committee, I hereby make the following Regulations:—

PART I

ORGANISATION

Membership of Police Federation and branches thereof

1.—(1) The Police Federation for England and Wales (hereinafter referred to as "the Federation") shall be known as the Police Federation.

(2) There shall be a branch of the Federation for each police force, consisting of the following persons—

(*a*) every member of that force below the rank of superintendent, and

(*b*) every police cadet undergoing training with a view to becoming a member of that force,

and every such person shall be a member of the Federation.

Proceedings of branches

2.—(1) General meetings of the members of a branch of the Federation may be held in accordance with arrangements made by—

(*a*) a board or joint board of that branch, or

(*b*) a central committee or the joint central committee of the Federation.

(2) The chief officer of police of the force in whose area such a meeting is to be held shall be given at least fourteen days' notice of the date of the meeting.

(3) The arrangements referred to in paragraph (1) may provide for the attendance at a meeting of members of the police authority and of members of other branches of the Federation but shall not permit the attendance of other persons except to such extent, and subject to such conditions, as may be determined—

(*a*) by the chief officer of police, where the arrangements are made under paragraph (1)(*a*);

(*b*) by the Secretary of State, where the arrangements are made under paragraph (1)(*b*).

(4) The arrangements referred to in paragraph (1) shall not permit the passing of a resolution at a meeting for submission to a chief officer of police, a police authority or the Secretary of State.

(5) Subject to the provisions of the arrangements referred to in paragraph (1), Schedule 1 shall have effect in relation to the proceedings of a meeting held under this Regulation.

(a) 1964 c. 48.

Branch boards

3.—(1) In each branch of the Federation there shall be constituted, in accordance with this Regulation, an inspectors', a sergeants' and a constables' branch board.

(2) Where the number of men holding the rank of inspector, sergeant or, as the case may be, constable in a police force is five or less, the men holding the rank in question shall all be members of the appropriate branch board.

(3) Subject as aforesaid, where a police force consists of fewer than five divisions, the men holding the rank of inspector, sergeant or, as the case may be, constable in that force shall elect, from among their number, five members of the appropriate branch board.

(4) Where a police force consists of five or more divisions, the men holding the rank of inspector, sergeant or, as the case may be, constable in each division or specialist branch of that force shall elect, from among their number, one member of the appropriate branch board except that in the case of the two specialist branches of the metropolitan police force—

(*a*) five members shall be elected by the criminal investigation department, and

(*b*) three members shall be elected by the A, B and D departments.

(5) The women holding the rank of inspector, sergeant or, as the case may be, constable in a police force shall elect one member of the appropriate branch board from among their own number or, in the case of the metropolitan police force, from among the delegates elected in accordance with Regulation 5(4) to the appropriate central conference.

(6) The police cadets undergoing training with a view to becoming members of a police force may elect, from among their number, one member of the constables' branch board; but, where they do not so elect a member, they shall designate to represent their interests a member of the constables' branch board elected in accordance with the preceding provisions of this Regulation.

(7) Schedule 2 shall have effect in relation to a branch board, so however that in any election thereto—

(*a*) if only one person is qualified to take part therein, that person shall be deemed to be elected;

(*b*) if only two persons are qualified to take part therein, subject to any agreement to the contrary between them, the senior of those two shall be deemed to be elected.

(8) Annual elections shall be held for the purposes of this Regulation in such month in each year as the Secretary of State may determine at the request of the joint central committee of the Federation.

(9) A person becoming a member of a branch board shall, subject to any rules made under paragraph 5(1)(*b*) of Schedule 2, become such on the first day of the month following that in which annual elections are held and, subject to paragraph (10), shall remain a member until the end of the month in which annual elections are held in the next following year.

(10) A person shall cease to be a member of an inspectors', sergeants' or constables' branch board if—

(*a*) he ceases to hold the rank of inspector, sergeant or, as the case may be, constable;

(*b*) he ceases to be a member of the police force or, in the case of a police cadet, ceases to undergo training with a view to becoming such a member, or

(*c*) in the case of a person elected in accordance with paragraph (4), he ceases to belong to the division or specialist branch by which he was elected;

but, where a person who is the secretary of a joint branch board ceases to be a member of a branch board in accordance with sub-paragraph (*c*) of this paragraph, he shall, by virtue of this paragraph and without prejudice to the filling of the casual vacancy, become an additional member of that board and shall remain such for the period for which he would have remained a member but for the said sub-paragraph (*c*).

(11) A reference in any provision of this Regulation to a person holding a rank in a police force shall be construed as excluding a reference to such a person who is a member of the first class of the police reserve.

Proceedings of branch boards

4.—(1) Each branch board may hold quarterly meetings, each lasting one day and, with the consent of the chief officer of police, additional meetings of the branch board and meetings of committees thereof.

(2) Each branch board shall hold a quarterly meeting in the month following that in which annual elections are held, which meeting is in these Regulations referred to as the annual meeting, and where more than one meeting is held in that month the first meeting so held shall be the annual meeting.

(3) In any branch of the Federation the three or any two of the branch boards may, by agreement, sit together as a joint branch board, either generally or for a special purpose.

(4) Without prejudice to any arrangements for informal consultation, a branch board or joint branch board may make written representations to the chief officer of police or the police authority and, if it thinks fit, submit a copy thereof to the Secretary of State; and in matters of importance a deputation may be appointed to make oral representations to the chief officer of police or the police authority.

(5) Schedule 1 shall have effect in relation to the proceedings of any branch board or joint branch board.

Central conferences

5.—(1) There shall be constituted, in accordance with this Regulation, an inspectors', a sergeants' and a constables' central conference.

(2) Each branch board, at their annual meeting, shall elect from among the men holding the rank of inspector, sergeant or, as the case may be, constable in the police force, such number of delegates to the appropriate central conference as is provided in Part I of Schedule 3:

Provided that a woman member of a branch board shall not vote in an election held for the purposes of this paragraph.

(3) The women members of the inspectors', sergeants' and constables' branch boards for the branches of the Federation in each of the districts mentioned in Part II of Schedule 3 shall elect, from among the women holding the rank of inspector, sergeant or, as the case may be, constable in a police force in the district in question, such number of delegates to the appropriate central conference as is provided in the said Part II.

(4) The women holding the rank of inspector, sergeant or, as the case may be, constable in the metropolitan police force shall elect, from among their number, four delegates to the appropriate central conference.

(5) A person shall cease to be a delegate to a central conference if he ceases to hold the rank of inspector, sergeant or, as the case may be, constable or ceases to be a member of the branch from which he is a delegate or, in the case of a woman, of a branch in the district from which she is a delegate or, as the case may be, of the metropolitan police force.

(6) Schedule 2 shall have effect in relation to each of the central conferences.

Proceedings of central conferences

6.—(1) Each central conference shall meet each year at such times as the Secretary of State shall determine after consultation with the joint central committee of the Federation and shall hold an annual meeting lasting not more than three days or, with the consent of the Secretary of State, four days.

(2) The three, or any two, of the central conferences may, by agreement, sit together for the purpose of discussing matters of common interest.

(3) Schedule 1 shall have effect in relation to the proceedings of each of the central conferences.

Central committees

7.—(1) There shall be constituted, in accordance with this Regulation, an inspectors', a sergeants' and a constables' central committee of the Federation.

(2) Each central committee shall be elected by the delegates to the inspectors', sergeants' or, as the case may be, constables' central conference in the manner following :—

(*a*) two members shall be elected by the men who are delegates from the metropolitan police force or the City of London police force ;

(*b*) two members shall be elected by the men who are delegates from a county or combined police force ;

(*c*) two members shall be elected by the men who are delegates from other police forces, and

(*d*) one member shall be elected by the delegates who are women,

in each case, from among their number.

(3) Schedule 2 shall have effect in relation to each of the central committees.

Proceedings of central committees

8.—(1) Each central committee may hold—

(*a*) an ordinary meeting once in two months, each meeting lasting not more than three days ;

(*b*) an ordinary meeting once a year with the corresponding central committee of the Scottish Police Federation, lasting not more than two days, and

(*c*) additional meetings called with the consent of the Secretary of State.

(2) The three or any two of the central committees may, by agreement, sit together as a joint committee either for all purposes of common interest or for any special purpose.

(3) The three central committees shall, at the request of the Secretary of State, sit together as a joint committee for the purpose of considering any question referred to them by him.

(4) The three central committees sitting together shall be known as the joint central committee of the Federation.

(5) A central committee, the joint central committee or a joint committee of any two central committees may make written representations to the Secretary of State and, in matters of importance, a deputation may be appointed to make oral representations to him.

(6) Schedule 1 shall have effect in relation to the proceedings of each central committee, the joint central committee and a joint committee of any two central committees.

Women's district conferences

9.—(1) A women's district conference lasting not more than one day may be held each year in each of the districts referred to in Regulation 5(3) in accordance with arrangements made by the joint central committee of the Federation.

(2) The women members of all the branch boards of the Federation in the district in question shall be delegates to a conference held under this Regulation.

(3) Schedule 1 shall have effect in relation to the proceedings of a women's district conference.

PART II

FINANCIAL ARRANGEMENTS

Emoluments of secretary of Federation

10. The Federation shall make such contribution to the police authority maintaining the police force of which the secretary of the joint central committee is a member, in respect of the pay, pension or allowances payable to or in respect of him, as may be agreed between the joint central committee and the police authority or, in default of agreement, as may be determined by the Secretary of State.

Subscriptions

11.—(1) The Federation may raise funds by the collection of voluntary subscriptions, the acceptance of donations from the members thereof and the sale of periodicals and other articles, but not otherwise.

(2) Voluntary subscriptions shall be collected by the appropriate branch boards and the normal amount of such subscriptions (including additional subscriptions) shall be determined by the joint central committee, subject to the approval of the joint central conference.

(3) Out of the sum collected by way of subscriptions in each year a branch board shall pay to the appropriate central committee such sum in respect of each subscribing member as the joint central committee shall have determined should be paid by branch boards in that year but, subject to the next following paragraph, the balance of the sum so collected shall be retained by the branch board.

(4) If at the end of any year the funds held by a branch board exceed—

(*a*) £100, where the number of subscribing members is less than a hundred;

(*b*) £1 for each subscribing member, where the number of such members is more than a hundred but less than five hundred or, in the case of the metropolitan police force, more than a hundred but less than four thousand;

(*c*) £500 or, in the metropolitan police force £4,000, where the number of subscribing members is five hundred or more or, as the case may be, four thousand or more,

the board shall pay the excess to the appropriate central committee.

Accounts

12.—(1) Every branch board and each central committee shall, in relation to Federation funds held by the board or committee in question, keep accounts showing all monies received or paid out and shall cause the accounts for each year to be audited by an independent auditor.

(2) The independent auditor shall be a person who is a member, or a firm all of the partners wherein are members, of one or more of the following bodies, that is to say :—

(*a*) the Institute of Chartered Accountants in England and Wales ;

(*b*) the Institute of Chartered Accountants in Scotland ;

(*c*) the Institute of Certified and Corporate Accountants ;

(*d*) the Institute of Chartered Accountants in Ireland ;

(*e*) any other body of accountants established in the United Kingdom and for the time being recognised for the purposes of section 161(1)(*b*) of the Companies Act 1948(a) by the Board of Trade.

(3) After the end of each year a summary of the accounts for that year, together with a copy of the independent auditor's report thereon, shall—

(*a*) in the case of branch board accounts, be made available to the subscribing members and sent to the chief officer of police and the appropriate central committee which shall, if so requested in a particular case by the Secretary of State, transmit copies to him ;

(*b*) in the case of central committee accounts, be made available to the appropriate central conference, sent to the Secretary of State and published, in a manner approved by the central committee, to members of the Federation.

Expenses of joint central committee

13. Subject to Regulation 14, any expenses incurred for the purposes of the joint central committee shall be defrayed out of Federation funds held by the central committees in such proportions as the joint central committee shall determine, except that, to the extent that the Secretary of State has agreed with the joint central committee that such expenses should be defrayed by him, they shall be so defrayed.

Use of Federation funds

14.—(1) Federation funds shall not without the consent of the Secretary of State be used otherwise than for the purposes mentioned in paragraphs (3) and (4) and, notwithstanding anything in those paragraphs, shall not be used—

(*a*) to promote directly or indirectly a person's candidature in a parliamentary or local government election ;

(*b*) to contribute to the funds of a trade union, political party or other body or organisation not connected with the police service or its welfare, or

(*c*) in connection with the defence of a member or former member of the Federation against whom civil, criminal or disciplinary proceedings are brought.

(2) Subject as aforesaid the joint central committee shall, subject to the approval of the joint central conference, determine the purposes for which Federation funds held by the branch boards and by the central committees, respectively, may be used.

(a) 11 & 12 Geo. 6. c. 38.

(3) Federation funds may be used to defray expenses lawfully incurred for the purpose specified in section 44(1) of the Police Act 1964, namely for the purpose of representing members of the police forces and police cadets in England and Wales in all matters affecting their welfare and efficiency, other than questions of discipline and promotion affecting individuals.

(4) Without prejudice to the generality of the preceding paragraph, Federation funds may be used to defray—

(*a*) expenses arising under these Rules or arising out of anything done in accordance therewith;

(*b*) the administrative expenses of the Federation, including expenses in connection with the provision of office accommodation and the remuneration of persons outside the police service employed or consulted in an administrative, professional or advisory capacity;

(*c*) the payment of honoraria to members of the central committees and of branch boards;

(*d*) the payment of subsistence and similar allowances to such members as aforesaid and to delegates to conferences held in accordance with these Regulations in respect of expenses incurred by them as such members and delegates;

(*e*) expenses in connection with the publication and distribution of reports and other documents, including a journal (whether or not a charge is made therefor) and the purchase of publications for use by branch boards and the central committees;

(*f*) expenses incurred for benevolent or charitable purposes connected with the police service or its welfare, and

(*g*) expenses lawfully incurred in connection with a claim made by a member or former member of the Federation, his widow or child (including legal proceedings arising therefrom) where the claim relates to—

(i) a question of general principle or importance which is of special concern to the members of the Federation or a substantial class thereof,

(ii) the emoluments of a member of the Federation or the pension or other award payable to or in respect of a former member of the Federation,

(iii) an injury or disease alleged to have been received or contracted by a member of the Federation, or

(iv) the compulsory retirement of a member of a police force or of a police cadet, otherwise than as an alternative to dismissal.

Trustees of Federation property and funds

15.—(1) Federation property and funds held by a branch board shall be vested in not more than three trustees appointed in such manner as may be determined by the branch board.

(2) Federation property and funds held by a central committee shall be vested in three trustees appointed by the central committee.

(3) Federation property held by the joint central committee shall be vested in three trustees appointed by that committee.

(4) Where any Federation funds are vested in trustees in accordance with this Regulation those trustees shall not invest the funds or vary any investment except in pursuance of the powers of investment conferred on trustees

generally by the Trustee Investments Act 1961(a) and in accordance with the directions of the appropriate branch board or central committee.

(5) Where any Federation property or funds are vested in three trustees in accordance with this Regulation, any two of those trustees shall have the like powers to deal with that property or those funds as they would have had if they had been the sole trustees thereof.

PART III

GENERAL

References to provisions of the Regulations

16. In these Regulations, unless the context otherwise requires, a reference to a Regulation shall be construed as a reference to a Regulation contained in these Regulations, a reference to a Schedule shall be construed as a reference to a Schedule to these Regulations and a reference to a paragraph shall be construed as a reference to a paragraph in the same Regulation, the same Schedule or the same Part of a Schedule, as the case may be.

Interpretation

17.—(1) In these Regulations the expression " division ", in relation to a police force, has the same meaning as in the regulations for the time being in force under section 33 of the Police Act 1964 but, for the purposes of these Regulations, a member of a specialist branch of a police force shall be deemed not to belong to a division of that force.

(2) In these Regulations the expression " specialist branch " in relation to a police force means—

(*a*) the criminal investigation department thereof,

(*b*) the traffic branch thereof, or

(*c*) the branch attached to the headquarters thereof,

however styled, except that, in relation to the metropolitan police force, the said expression means the criminal investigation department thereof or the A, B and D departments, attached to the office of the commissioner of police of the metropolis, taken together.

Transitional provisions

18. Any election to a branch board, central conference, or central committee held before the coming into operation of these Regulations shall have effect for the purposes of these Regulations as if it had been held in accordance therewith and any other thing done before the coming into operation of these Regulations shall, to the extent that it would have been done under these Regulations, have effect for the purposes thereof.

Extent, citation and commencement

19.—(1) These Regulations shall not extend to Scotland.

(2) These Regulations may be cited as the Police Federation Regulations 1965 and shall come into operation on 1st April 1965.

Frank Soskice,
One of Her Majesty's Principal Secretaries of State.

Home Office,
Whitehall.
25th March 1965.

(a) 9 & 10 Eliz. 2. c. 62.

SCHEDULE 1

PROCEEDINGS

1. This Schedule shall have effect in relation to the proceedings of the following bodies (hereafter in this Schedule referred to as "specified bodies"):—

any branch meeting;

any branch board or joint branch board;

each central conference;

each central committee, the joint central committee and a joint committee of any two central committees;

any women's district conference.

2. Each specified body shall choose its chairman and secretary from among its members.

3. The chairman at any meeting of a specified body shall have a second or casting vote.

4. Subject as aforesaid, each specified body shall regulate its own procedure and may provide for the appointment of committees and sub-committees and for their procedure.

5. Where a police authority can make available to a specified body accommodation in premises provided for police purposes, the specified body shall be under no obligation to make payment for the use of such accommodation.

SCHEDULE 2

ELECTIONS, ETC.

1. This Schedule shall apply in relation to the following bodies (hereafter in this Schedule referred to as "specified bodies"):—

any branch board;

each central conference;

each central committee.

2. An election to a specified body shall be by secret ballot.

3. At any such election each person qualified to take part therein shall be entitled to give the like number of votes as there are vacancies to be filled but shall not give more than one vote for any one candidate.

4. Where at any such election an equality of votes is found to exist between any candidates and the addition of a vote would entitle any of those candidates to be declared elected, the decision between those candidates shall be reached by lot and the candidate on whom the lot falls shall be declared elected.

5.—(1) Subject to the provisions of these Regulations, rules may be made by the appropriate rule-making body mentioned in sub-paragraph (2) as respects—

(*a*) the conduct of elections to a specified body, and

(*b*) the circumstances and manner in which casual vacancies thereon are to be filled, whether the vacancy occurs as a result of the death or resignation of a person or in consequence of any provision of these Regulations.

(2) The appropriate rule-making body shall be—

(*a*) in relation to a branch board, that board;

(*b*) in relation to the election of male delegates to a central conference by a particular branch board and to casual vacancies among those delegates, that board;

(*c*) in relation to the election of female delegates to a central conference and casual vacancies among those delegates, the joint central committee;

(*d*) in relation to the election of members of a central committee by a central conference and casual vacancies among those members, that central conference.

SCHEDULE 3

DELEGATES TO CENTRAL CONFERENCES

PART I

MEN

1. The number of delegates to be elected, under Regulation 5(2), by an inspectors', sergeants' or constables' branch board to the appropriate central conference shall, subject to paragraph 5, be determined by reference to the authorised establishment for the police force, as hereafter in this Part of this Schedule provided.

2. Where the authorised establishment is less than two hundred men, there shall be one delegate.

3. Where the authorised establishment is two hundred men or more, there shall be two delegates together with a further delegate for each five hundred men included in the authorised establishment.

4. In this Part of this Schedule any reference to the authorised establishment for a police force is a reference to the number of men of all ranks included in the authorised establishment.

5. Notwithstanding anything in this Part of this Schedule, in the metropolitan police force the inspectors', sergeants' or constables' branch board shall, under Regulation 5(2), elect to the appropriate central conference—

(*a*) two delegates from each division ;

(*b*) five delegates from the criminal investigation department, and

(*c*) six delegates from A, B and D departments.

PART II

WOMEN

1.—(1) For the purposes of the election of women delegates to central conferences there shall be the following districts :—

(*a*) No. 1 District, comprising the counties of Cumberland, Lancaster and Westmorland, the county boroughs of Barrow-in-Furness, Birkenhead, Blackburn, Blackpool, Bolton, Bootle, Burnley, Carlisle, Liverpool, Manchester, Oldham, Preston, Rochdale, Salford, Southport, Wallasey, Warrington and Wigan, and the combined police area known as the Cheshire police area ;

(*b*) No. 2 District, comprising the counties of Northumberland, Yorkshire, East Riding and Yorkshire, North Riding, the county boroughs of Gateshead, Kingston upon Hull, Middlesbrough, Newcastle upon Tyne, South Shields, Sunderland, Tynemouth and York and the combined police area known as the Durham county police area and, accordingly, including the River Tyne police area ;

(*c*) No. 3 District, comprising the counties of Derbyshire, Lincoln, Parts of Holland, Lincoln, Parts of Kesteven, Lincoln, Parts of Lindsey, Nottinghamshire and Yorkshire, West Riding and the county boroughs of Barnsley, Bradford, Derby, Dewsbury, Doncaster, Grimsby, Halifax, Huddersfield, Leeds, Lincoln, Nottingham, Rotherham, Sheffield and Wakefield ;

(*d*) No. 4 District, comprising the counties of Northamptonshire, Salop, Staffordshire and Worcestershire, the county boroughs of Birmingham, Coventry, Dudley, Leicester, Northampton, Stoke-on-Trent, Walsall, Wolverhampton and Worcester, and the combined police areas known as the Leicestershire and Rutland police area and the Warwickshire police area ;

(*e*) No. 5 District, comprising the counties of Bedford, Buckingham, Essex, Hertfordshire, Norfolk, Oxfordshire, East Suffolk and West Suffolk, the City of London and the county boroughs of Great Yarmouth, Ipswich, Luton, Norwich, Oxford and Southend-on-Sea and the combined police areas known as the Mid-Anglia police area ;

(*f*) No. 6 District, comprising the counties of Berkshire, Surrey, East Sussex and West Sussex, the county boroughs of Bournemouth, Brighton, Eastbourne, Hastings, Portsmouth, Reading and Southampton, and the combined police

areas known as the Hampshire and Isle of Wight police area and the Kent police area ;

(*g*) No. 7 District, comprising the counties of Devon, Dorset, Gloucestershire, Somerset and Wiltshire, the county boroughs of Bath, Bristol, Exeter and Plymouth, and the combined police area known as the Cornwall and Isles of Scilly combined police area, and

(*h*) No. 8 District, comprising the counties of Denbigh, Flintshire, Glamorgan, Herefordshire, Monmouthshire and Pembroke, the county boroughs of Cardiff, Merthyr Tydfil, Newport and Swansea, and the combined police areas known as the Carmarthenshire and Cardiganshire police area, the Gwynedd police area and the Mid-Wales police area.

(2) Subsections (2), (3) and (4) of section 1 of the Police Act 1964 (which relates to areas to be treated as forming part of a county) shall apply for the purposes of this paragraph as they apply for the purposes of the said section 1.

2. The number of delegates to be elected, under Regulation 5(3), by women members of inspectors', sergeants' or constables' branch boards in a district to the appropriate central conference shall be determined by reference to the aggregate authorised establishment for the police forces in the district, as hereafter in this Part of this Schedule provided.'

3. Where the aggregate authorised establishment is less than two hundred women, there shall be one delegate.

4. Where the aggregate authorised establishment is two hundred women or more, there shall be two delegates with a further delegate for each five hundred women included in the aggregate authorised establishment.

5. In this Part of this Schedule a reference to the authorised establishment for a police force is a reference to the number of women of all ranks included in the authorised establishment.

EXPLANATORY NOTE

(This Note is not part of the Regulations, but is intended to indicate their general purport.)

These Regulations relate to the constitution and proceedings of the Police Federation for England and Wales.

Regulation 1 provides that there shall be a branch of the Federation for each police force and that every member of the force below the rank of superintendent and every police cadet serving with the force shall be a member of the branch. Regulation 2 relates to branch meetings.

Regulations 3 and 4 relate to inspectors', sergeants' and constables' branch boards. In any branch, the branch boards may sit together as a joint branch board.

Regulations 5 and 6 provide for three corresponding central conferences and, again, provision is made under which the three conferences may sit together.

Regulations 7 and 8 provide for three corresponding central committees and a joint central committee.

Regulation 9 relates to women's district conferences for districts outside the metropolitan police district.

Regulation 10 provides for the making by the Federation of contributions towards the emoluments payable to the secretary of the joint central committee by his police authority.

Regulations 11 to 15 relate to other financial matters, in particular the raising, use and management of Federation funds.