STATUTORY INSTRUMENTS

2009 No. 2398

SECURITY INDUSTRY

The Private Security Industry Act 2001 (Licences) Regulations 2007 (Amendment No. 2) Regulations 2009

Made - - - -	*3rd September 2009*
Laid before Parliament	*8th September 2009*
Coming into force - -	*1st October 2009*

The Secretary of State makes the following Regulations in exercise of the powers conferred by section 8(2)(a) and section 24(5)(b) of the Private Security Industry Act 2001(**a**), having regard to the definition of "prescribed" in section 24(1) of that Act.

In accordance with section 24(4)(**b**) of that Act the Secretary of State has consulted with the Scottish Ministers and the Security Industry Authority.

Citation and commencement

1. These Regulations may be cited as the Private Security Industry Act 2001 (Licences) Regulations 2007 (Amendment No.2) Regulations 2009 and shall come into force on 1st October 2009.

Amendments to the Private Security Industry Act 2001 (Licences) Regulations 2007

2.—(1) The Private Security Industry Act 2001 (Licences) Regulations 2007(**c**) are amended by substituting for the form set out in Schedule 1 to those Regulations the form set out in Schedule 1 to these Regulations.

(2) An application made on a form prescribed by Schedule 1 to the Private Security Industry Act 2001 (Licences) Regulations 2007, as it was in force immediately before the commencement of these Regulations, shall be deemed to have been made on the corresponding form prescribed by Schedule 1 to these Regulations if received on or before 31st March 2010.

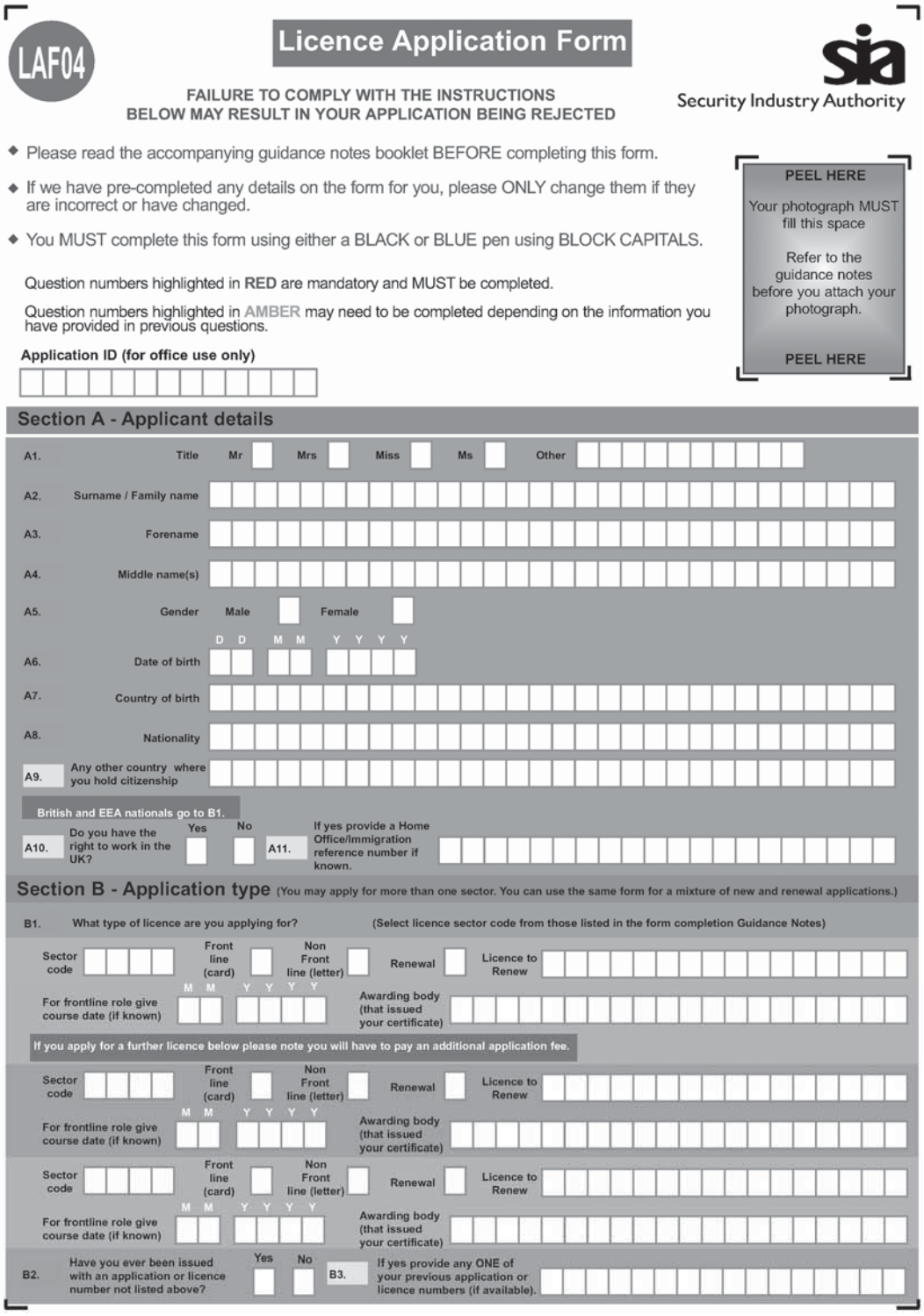
Home Office
3rd September 2009

Alan Campbell
Parliamentary Under-Secretary of State

(**a**) 2001 (c.12).
(**b**) Section 24(4) of the Private Security Act 2001 has been amended by paragraph 11(e) of Schedule 15 to the Serious Organised Crime Act 2005 (c. 15).
(**c**) S.I. 2007/810, as amended by S.I. 2007/2504; there are other amendments which are not relevant to these Regulations.

Schedule 1

Application form to engage in licensable conduct



LAF04

Licence Application Form

Security Industry Authority

FAILURE TO COMPLY WITH THE INSTRUCTIONS BELOW MAY RESULT IN YOUR APPLICATION BEING REJECTED

- Please read the accompanying guidance notes booklet BEFORE completing this form.
- If we have pre-completed any details on the form for you, please ONLY change them if they are incorrect or have changed.
- You MUST complete this form using either a BLACK or BLUE pen using BLOCK CAPITALS.

Question numbers highlighted in **RED** are mandatory and MUST be completed.

Question numbers highlighted in AMBER may need to be completed depending on the information you have provided in previous questions.

PEEL HERE

Your photograph MUST fill this space

Refer to the guidance notes before you attach your photograph.

PEEL HERE

Application ID (for office use only)

Section A - Applicant details

A1. Title Mr Mrs Miss Ms Other

A2. Surname / Family name

A3. Forename

A4. Middle name(s)

A5. Gender Male Female

A6. Date of birth D D M M Y Y Y Y

A7. Country of birth

A8. Nationality

A9. Any other country where you hold citizenship

British and EEA nationals go to B1.

A10. Do you have the right to work in the UK? Yes No

A11. If yes provide a Home Office/Immigration reference number if known.

Section B - Application type (You may apply for more than one sector. You can use the same form for a mixture of new and renewal applications.)

B1. What type of licence are you applying for? (Select licence sector code from those listed in the form completion Guidance Notes)

Sector code | Front line (card) | Non Front line (letter) | Renewal | Licence to Renew

For frontline role give course date (if known) M M Y Y Y Y | Awarding body (that issued your certificate)

If you apply for a further licence below please note you will have to pay an additional application fee.

Sector code | Front line (card) | Non Front line (letter) | Renewal | Licence to Renew

For frontline role give course date (if known) M M Y Y Y Y | Awarding body (that issued your certificate)

Sector code | Front line (card) | Non Front line (letter) | Renewal | Licence to Renew

For frontline role give course date (if known) M M Y Y Y Y | Awarding body (that issued your certificate)

B2. Have you ever been issued with an application or licence number not listed above? Yes No

B3. If yes provide any ONE of your previous application or licence numbers (if available).

Section C - Counter-signatory identity and declaration (UK passport holders only)

By counter-signing and providing your details you are agreeing that the photograph is a true likeness of the applicant (whose signature appears in Section I).

C1. Surname / Family name

C2. Forename(s)

The applicant's photograph MUST be signed and dated in blue or black ink by their counter-signatory whose details are provided in Section C of the application form

C3. Address

C4. Town / City

C5. Postcode

C6. Country

C7. UK Passport number

Counter-signatories should provide their current, valid UK passport number (see guidance notes about counter-signatory identity).

The applicant's photograph *MUST* be signed and dated in blue or black ink by the counter-signatory.

C8. Telephone

I certify that the applicant (whose signature appears in Section I) is known to me and to the best of my knowledge and belief the details in section A are correct. I understand that it is a criminal offence to knowingly make a false statement to the SIA, and that the SIA may use the information provided by me in this section to confirm my details and identity, and those of the applicant. I understand that the SIA will collect, store and use the information I provide for SIA licensing purposes in accordance with the Data Protection Act 1998.

C9. Counter-Signatory signature

C10. Date of signature D D M M Y Y Y Y

Section D - Applicant verification and contact information

D1. Do you have a UK National Insurance number? Yes No

D2. UK National Insurance number

D3. Do you have a current valid UK passport? Yes No

D4. UK passport number

D5. Do you have a UK driving licence? Yes No

D6. UK driving licence number

D7. Do you have a current valid Overseas passport? Yes No

D8. Overseas passport number

D9. Have you ever been known by a different name? Yes No If "No" then go to D17.

D10. Previous surname / family name

D11. Previous forename(s)

D12. I was known by this name from my birth until Y Y Y Y

D13. Previous surname / family name

D14. Previous forename(s)

D15. From Y Y Y Y until Y Y Y Y

D16. If you require more space for additional names please use the continuation sheet and cross this box.

D17. Town of birth

D18. Email address (optional)

D19. Telephone number

D20. Mother's maiden name

Section E - Address history (for the last 5 years)

E1. Current address

E2. Town / City

E3. Postcode

E4. Country

E5. I have lived at my current address since: M M Y Y Y Y to now

E6. Previous address 1

E7. Town / City

E8. Postcode

E9. Country

E10. Resident from M M Y Y Y Y to M M Y Y Y Y

E11. Previous address 2

E12. Town / City

E13. Postcode

E14. Country

E15. Resident from M M Y Y Y Y to M M Y Y Y Y

E16. If you have lived at any other address in the last 5 years then cross this box and use the address history continuation sheet.

Section F - Mental health

If you answer "Yes" to F1 then complete the "Mental health disclosure" section on the continuation sheet.

F1. Have you been compulsorily detained, or the subject of any other compulsory measure under mental health legislation within the last 5 years? Yes No

Section G - Criminal record information

G1. Have you had a conviction, caution or written warning within the last 12 months? Yes No

If you answer "Yes" you MUST provide details of the conviction or disposal.

Details of offence e.g. Common Assault, Section 39 of the Criminal Justice Act 1988.	Sentence / Disposal e.g. Official police warning	Date: MM/YYYY

G2. Have you been charged with an offence that is currently awaiting trial? Yes No

If you answer "Yes" you MUST provide details of the offence including the Location and Date of when the charge was brought.

Details of offence e.g. Charged with Theft, section 1 of the Theft Act 1968 by Metropolitan Police	Date: MM/YYYY

Section H - Payment details

(To be completed by individual applicants only. Do not complete if application is being submitted and paid for through the bulk application process).

DO NOT send cash. Only payments in UK pounds sterling can be accepted. Refer to your guidance notes to calculate your payment amount. If you do not write in the correct fee and you have provided payment card details then we will charge the correct fee for the service you have asked for. Payment will still be taken in the event that your application is processed but you are refused a licence at the end of the application process.

H1. I have calculated my licence application fee as: £ .

H2. Will you be paying for the application(s) made on this form using a cheque? Yes No

'If you answered 'Yes' to question H2, the APPLICANT'S name and address MUST be written on the back of the cheque. We CANNOT accept post dated cheques.

H3. Other payment methods Switch/ Maestro Delta Solo Visa MasterCard Banker's draft Postal order

H4. Card number H5. Issue number (if shown)

H6. Valid from date (M M Y Y Y Y) H7. Expiry date (M M Y Y Y Y)

H8. Card holder's name as it appears on the card

H9. Card holder's billing address

H10. Town / City

H11. Postcode

H12. Country

H13. Card holder's signature

H14. Date of signature (D D M M Y Y Y Y)

Section I - Application declaration and consent

I confirm that I have read and understand the SIA licensing criteria (Get Licensed) and the guidance notes. I agree to be bound by the terms and conditions of holding an SIA licence as outlined in the criteria. I confirm that the information and documents I have provided in support of this application are, to the best of my knowledge, true and complete in every respect. I understand that it is a criminal offence under section 22 of the Private Security Industry Act 2001 to knowingly or recklessly make a false statement to the SIA, and doing so may lead to my application being refused, my licence being revoked or suspended, and/or prosecution. I understand that information about my licence will be placed on a public register.

I understand that the fee is for the application process and is non-refundable.

Data Protection Act and data sharing

I understand that the SIA will collect, store and use the information I provide for SIA licensing purposes. As a data controller under the Data Protection Act 1998, the SIA will process my information in accordance with the principles of that Act. I understand that in order to consider my application the SIA, including its managed service provider, will process sensitive personal information about me. The SIA will conduct a criminal record check through the Criminal Records Bureau (CRB), Disclosure Scotland or Access Northern Ireland (AccessNI) about me. These organisations or the SIA may ask third parties for information about me or my application, including verification of my documents and identity.

I understand that it is my responsibility to advise the SIA of any changes to my personal details so my information can be kept accurate and up-to-date.

I1. We will not accept this application unless you sign below in black or blue ink and your signature is COMPLETELY within the white area

Keep your signature within the white box

Keep your signature within the white box

I2. Date of signature (D D M M Y Y Y Y)

EXPLANATORY NOTE

(This note is not part of the Regulations)

These Regulations amend the Private Security Industry Act 2001 (Licences) Regulations 2007 by replacing the form prescribed for the purposes of section 8(2)(a) of the Private Security Industry Act 2001 (licences to engage in licensable conduct) with a new form, as set out in Schedule 1 to these Regulations. Regulation 2(2) is a transitional provision allowing the existing application form to be used until 31st March 2010.

© Crown copyright 2009

Printed and published in the UK by The Stationery Office Limited under the authority and superintendence of Carol Tullo, Controller of Her Majesty's Stationery Office and Queen's Printer of Acts of Parliament.

STATUTORY INSTRUMENTS

2009 No. 2398

SECURITY INDUSTRY

The Private Security Industry Act 2001 (Licences) Regulations 2007 (Amendment No. 2) Regulations 2009

£5.50

E4876 9/2009 194876T 19585