SCOTTISH STATUTORY INSTRUMENTS

2024 No. 275

REGISTRATION OF BIRTHS, DEATHS & MARRIAGES, ETC.

The Registration of Births, Still-births, Deaths and Marriages (Prescription of Forms) (Scotland) Amendment Regulations 2024

Made - - - -	*3rd October 2024*
Laid before the Scottish Parliament	*7th October 2024*
Coming into force - -	*1st November 2024*

The Registrar General makes the following Regulations in exercise of the powers conferred by section 43(3), (4) and (5) and section 54(1)(b) of the Registration of Births, Deaths and Marriages (Scotland) Act 1965(**a**) and all other powers enabling her to do so.

In accordance with section 54(1) of the Registration of Births, Deaths and Marriages (Scotland) Act 1965(**b**), the Scottish Ministers have approved the making of these Regulations.

Citation and commencement

1. These Regulations may be cited as the Registration of Births, Still-births, Deaths and Marriages (Prescription of Forms) (Scotland) Amendment Regulations 2024 and come into force on 1 November 2024.

Replacement of change of name registration forms

2.—(1) The Registration of Births, Still-births, Deaths and Marriages (Prescription of Forms) (Scotland) Regulations 1997(**c**) are amended as follows.

(2) For the form in schedule 18, substitute the form in schedule 1 of these Regulations.

(3) For the form in schedule 19, substitute the form in schedule 2 of these Regulations.

(**a**) 1965 c. 49 ("the 1965 Act"). Section 43(3) was amended by section 46(a) of the Local Electoral Administration and Registration Services (Scotland) Act 2006 (asp 14) ("the 2006 Act") and schedule 5 of the Children (Scotland) Act 1995. Section 43(4) was amended by section 46(b) of the 2006 Act. Section 43(5) was amended by schedule 2 of the Age of Legal Capacity (Scotland) Act 1991 and section 46(b) of the 2006 Act. Sections 1 and 56(1) of the 1965 Act respectively contain definitions of "Registrar General" and "prescribed" relevant to the exercise of the powers under which these Regulations are made.

(**b**) The functions of the Secretary of State under the 1965 Act were transferred to the Scottish Ministers by virtue of section 53 of the Scotland Act 1998 (c. 46).

(**c**) S.I. 1997/2348, relevantly amended by S.S.I. 2009/315.

(4) For the form in schedule 20, substitute the form in schedule 3 to these Regulations.

JANE MILNE
Deputy Registrar General for Scotland

New Register House,
Edinburgh
3rd October 2024

Approved by the Scottish Ministers

ANGUS ROBERTSON
A member of the Scottish Government

St Andrew's House
Edinburgh
3rd October 2024

SCHEDULE 1

Regulation 2(2)

Form 21

APPLICATION FOR RECORDING OF FORENAME(S) OR CHANGE OF FORENAME(S) OF CHILD UNDER TWELVE MONTHS OF AGE

(Section 43(3) of the Registration of Births, Deaths and Marriages (Scotland) Act 1965)

The following information should be provided as recorded on the child's Birth/Adoption/ Parental Order entry.

Official use only

1. Full forename(s) of child as recorded at registration

2. Full surname(s) of child as recorded at registration

3. Date of Birth

4. Place of Birth

5. Mother/parent forename(s) and maiden surname (if applicable)

6. Father/parent forename(s) and surname(s) (if applicable)

7. Date and place of parents' marriage/civil partnership (if applicable)

The information below should represent the changes you require:

8. New full forename(s)

9. Date on which new forename(s) was given or changed

Parental Responsibilities and Rights

10. Has a court made an order to give or remove from any person parental responsibilities and rights for this child? If yes, please enclose a copy of the court order. **Yes ☐ No ☐**
11. Has a Parental Responsibilities and Parental Rights Agreement been made under section 4 or section 4A of the Children (Scotland) Act 1995 relating to this child? **Yes ☐ No ☐**

    If yes, please enclose a copy of the agreement.

Signatures

Prior to signing, please note that in accordance with legislation, you may be prosecuted if you knowingly give the Registrar General false information.

I/We certify that the particulars in this application are correct.

Applicant one

Signature:	**Date:**
Print Name:	
Relationship to Child	
Full postal address including post code	
Daytime Telephone number	
Email address	

Applicant two (if applicable)

Signature:	**Date:**
Print Name:	
Relationship to Child	
Full postal address including post code	
Daytime Telephone number	
Email address	

SCHEDULE 2

Regulation 2(3)

Form 23

APPLICATION FOR RECORDING OF CHANGE OF FORENAME(S) AND/OR SURNAME(S) OF CHILD UNDER 16 YEARS OF AGE

(Section 43(4) of the Registration of Births, Deaths and Marriages (Scotland) Act 1965)

The following information should be provided as recorded on the child's Birth/Adoption/Parental Order entry.

1. Full forename(s) of child as recorded at registration

2. Full surname(s) of child as recorded at registration

3. Date of Birth

4. Place of Birth

5. Mother/parent forename(s) and maiden surname (if applicable)

6. Father/parent forename(s) and surname(s) (if applicable)

7. Date and place of parents' marriage/civil partnership (if applicable)

The information below should represent the changes you require:

8. New full forename(s) **Yes** ☐ **No** ☐

9. New full surname(s) **Yes** ☐ **No** ☐

Official use only

Parental Responsibilities and Rights

10. Has a court made an order to give or remove from any person parental responsibilities and rights for this child? If yes, please enclose a copy of the court order. **Yes ☐ No ☐**
11. Has a Parental Responsibilities and Parental Rights Agreement been made under section 4 or section 4A of the Children (Scotland) Act 1995 relating to this child? **Yes ☐ No ☐**

If yes, please enclose a copy of the agreement.

Signatures

Prior to signing, please note that in accordance with legislation, you may be prosecuted if you knowingly give the Registrar General false information.

I/We certify that the particulars in this application are correct.

Applicant one

Signature:	**Date:**
Print Name:	
Relationship to Child	
Full postal address including post code	
Daytime Telephone number	
Email address	

Applicant two (if applicable)

Signature:	**Date:**
Print Name:	
Relationship to Child	
Full postal address including post code	
Daytime Telephone number	
Email address	

SCHEDULE 3

Regulation 2(4)

Form 24

APPLICATION FOR RECORDING OF CHANGE OF FORENAME(S) AND/OR SURNAME(S) OF PERSON OVER 16 YEARS OF AGE

(Section 43(5) of the Registration of Births, Deaths and Marriages (Scotland) Act 1965)

The following information should be provided as recorded on your Birth/Adoption/Parental Order/Gender Recognition entry.

1. Full forename(s) as recorded at registration

2. Full surname(s) as recorded at registration

3. Date of Birth

4. Place of Birth

5 Mother/parent forename(s) and maiden surname (if applicable)

6. Father/parent forename(s) and surname(s) (if applicable)

7. Date and place of parents' marriage/civil partnership (if applicable)

The information below should represent the changes you require:

8. New full forename(s) **Yes** ☐ **No** ☐

9. New full surname(s) **Yes** ☐ **No** ☐

Official use only

Form 24

Signature

Prior to signing, please note that in accordance with legislation, you may be prosecuted if you knowingly give the Registrar General false information.

I certify that the particulars in this application are correct.

Signature:		**Date:**
Print Name:		
Full postal address including post code		
Daytime Telephone number		
Email address		

EXPLANATORY NOTE

(This note is not part of the Regulations)

These Regulations amend the Registration of Births, Still-births, Deaths and Marriages (Prescription of Forms) (Scotland) Regulations 1997.

They update the following forms prescribed in the schedules of those Regulations—

- the form in schedule 18 (Form 21- application for recording of forename(s) or change of forename(s) of child under 12 months of age),
- the form in schedule 19 (Form 23- application for recording of change of forename(s) or surname(s) of child under 16 years of age), and
- the form in schedule 20 (Form 24- application for recording of change of forename(s) or surname(s) of person over 16 years of age).

The Regulations apply from 1 November 2024.

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