Secondary Schools : Examinations.

REGULATIONS, DATED THE 4TH DAY OF APRIL, 1932, AMENDING THE SECONDARY SCHOOL EXAMINATIONS REGULATIONS MADE BY THE MINISTRY OF EDUCATION AND DULY LAID BEFORE PARLIAMENT IN ACCORDANCE WITH THE PROVISIONS OF THE EDUCATION ACTS (NORTHERN IRELAND) 1923 TO 1931.

1932. No. 31.

1. These Regulations may be cited as "The Secondary School Examinations Regulations, Amending Regulations No. 1."

2. The Secondary School Examinations Regulations (hereinafter called "the Principal Regulations") are hereby amended, the following paragraph being added to Regulation 46 thereof :—

"(*b*) A Secondary School Certificate destroyed or otherwise lost by a candidate will not be replaced by the Ministry, but the Ministry may at any time furnish to a candidate or to any person on his behalf, whether that candidate obtained a Certificate or not, a certified statement of the result of his examination, together with the marks which he obtained therein, upon payment of a fee of one shilling."

3. These Regulations shall come into operation and have effect on 1st May, 1932, and shall thenceforth be construed with and as forming part of the Principal Regulations.

Given under the Seal of the Ministry of Education for Northern Ireland, this 4th day of April, 1932.

(L.S.) *A. N. Bonaparte Wyse,*
Secretary.

Technical Schools and Classes : Attendance Grants.

REGULATIONS MADE BY THE MINISTRY OF EDUCATION, NORTHERN IRELAND, UNDER SECTION 77 OF THE EDUCATION ACT (NORTHERN IRELAND), 1923 (13 & 14 GEO. 5, CH. 21), AND DULY LAID BEFORE PARLIAMENT IN ACCORDANCE WITH THE PROVISIONS OF SECTION 99 OF THE AFORESAID ACT.

1932. No. 47.

1. These Regulations may be cited as the Technical Attendance Grants Regulations.

Definitions.

2. For the purpose of these Regulations, unless otherwise stated or unless the context otherwise requires :—

(*a*) "The Ministry" is the Ministry of Education.

(*b*) An "education authority" is an education authority for the purpose of the Education Acts (Northern Ireland), 1923 to 1931.

(*c*) "The managers" means any recognized body in control of a technical school or class.

(*d*) "Approved" means approved by the Ministry.

(*e*) "Recognized" means recognized by the Ministry.

(*f*) A "specialized course" means an approved course of associated subjects of technical instruction.

(*g*) A "School year" is an annual period beginning on 1st August and ending on 31st July following.

(*h*) "Grant" is the grant payable under these Regulations.

(*i*) "The Acts" are the Education Acts (Northern Ireland), 1923 to 1931.

Conditions under which Technical Schools and Classes may be recognized for Grants.

3. Grant will be paid only in respect of attendances at :—

(*a*) Recognized Technical Schools ;

(*b*) Recognized Junior Technical and Junior Commercial Schools ; and,

(*c*) Recognized Technical Classes other than the above.

4.—(*a*) Every recognized school or class must be under the control of an education authority or other recognized body of managers.

(*b*) A school or class not under the control of an education authority must be conducted under an approved Scheme setting forth the constitution and defining the functions of the managers.

5. Managers, other than education authorities, must submit to the Ministry annually before the opening of any school or class under their management a list of the subjects proposed to be taught therein, accompanied by a representation from the education authority of the district in which the schools or classes are situated, that the forms of instruction included in the list are required by the circumstances of the education area.

6. The Ministry may, from time to time, require from an education authority a report as to the needs of their area and as to the provision made therein, either by themselves or other managers,

for technical instruction, regard being had to the industries of the district, and the occupations of the inhabitants.

7.—(*a*) Grant will be paid in respect of recognized classes receiving instruction in the following subjects :—

(1) Pure Science, including subjects such as mechanics, physics, chemistry, botany, zoology, physiology and geology.

(2) Applied Science, including subjects classified under such headings as—

Building trades,
Engineering,
Naval construction,
Electrical engineering,
Textile industries,
Printing and process industries,
Furniture industries,
Leather industries,
Woodworking industries,
Carriage building,
Chemical industries,
Agricultural industries,

(3) Mathematics including the treatment of the subject in a practical way and practical plane and solid geometry,

(4) Arts and Crafts, including drawing (free and mechanical), design, painting, architecture, modelling, and applied art, such as black and white illustration, goldsmiths', silversmiths', and jewellers' work, stained glass work, mosaic, enamelling, wood carving, stone carving, lithographic drawing, repoussé work, and any other subject of applied art,

(5) Handicraft, including manual instruction in wood, metal and any other material,

(6) Any other form of instruction which an education authority can show to be required by the circumstances of its education area, such as the following :—

(i) Modern Languages, including such subjects as English, French, German, Spanish, Italian, Irish.

(ii) Commercial subjects, including those involving mechanical operations such as shorthand, office routine, including copying, indexing, filing and typewriting, and also subjects requiring a wider general knowledge, such as book-keeping and accountancy, methods and machinery of business,

economics of industry and commerce, company and commercial law, banking and currency, insurance, statistics, general business administration, economic and commercial history and economic geography.

(iii) Domestic Economy and Hygiene, including household subjects such as cookery and hygiene, housewifery, laundry-work, dressmaking, millinery, needlework, home renovations and repairs,

(iv) Trades subjects, including the mechanical operations involved in wood, metal, clay, textile and other industries,

(v) Music, including instrumental and vocal music, aural training, class singing and theory of music,

(vi) Physical Training, including physical exercises with or without apparatus or appliances, gymnastics.

(*b*) Grant may also be paid in respect of recognized classes receiving instruction in other subjects, if such instruction be technical instruction as defined in the Acts.

8. The managers of a school or class must within the specified times make accurate returns of such particulars as are required by the Ministry.

9. The qualifications of teachers and class-assistants employed by managers must be approved.

10. The premises in which classes are conducted and the accommodation and equipment must be approved.

11.—(*a*) All time-tables, courses of study and syllabuses of instruction must be approved.

(*b*) Within seven days after the opening of a school or class the managers must submit to the Ministry ten copies of the time-table setting forth in respect of each class the number of students enrolled and the times of instruction.

(*c*) Any change in the time-table which is introduced in the course of the school year or any cessation of classes, whether temporary or permanent, or any alteration in the dates of holidays must be immediately notified to the Ministry and, if such change in the time-table is not a minor change, ten copies of the amended time-table must be forwarded to the Ministry.

12. Schools and classes must be at all times open to inspection by the officers of the Ministry.

Technical Schools.

13. A school may be recognized as a technical school under the following conditions :—

(*a*) the accommodation and equipment must be suitable for a permanent centre and there must be in operation therein at least two specialized courses of technical instruction attended by not less than thirty qualified students, provided always that the Ministry shall have power for such special reasons as appear to it to be sufficient to recognize a school in which the aforesaid conditions may not be completely satisfied ;

(*b*) the courses must be suitable to local conditions and designed to extend over three or more years of progressive study ;

(*c*) the courses proposed by the managers must be submitted annually for the approval of the Ministry on or before the 1st June immediately preceding the school year and must be accompanied by syllabuses (in duplicate) unless these have already been approved ;

(*d*) in the case of each student registered for a specialized course other than the first year course in Domestic Economy, the following particulars must be submitted in writing to the Ministry's Inspector for his approval:—

(i) the marks obtained by him at the entrance examination to the technical school (the papers worked by him being retained on the school premises) ; or, in the absence of such marks,

(ii) the special reason for admitting him to the course.

Junior Technical and Junior Commercial Schools.

14. Junior technical and junior commercial schools may be recognized under the following conditions :—

(*a*) the school must normally be open for not less than five days per week and not later than 6 p.m. daily, or than 1 p.m. on Saturday ;

(*b*) (i) every student of a junior technical school must, at entrance, have passed an examination based upon the programme of the sixth standard of a public elementary school.

(ii) every student of a junior commercial school must, at entrance, have passed an examination based upon the programme of the seventh standard of a public elementary school ;

(*c*) there should be at least 15 students in attendance, each of whom is following the full course ;

provided, however, that in exceptional circumstances and especially in the first year of working of any school

under the conditions of this Regulation the Ministry may allow a reduced number of students,

(*d*) a class must not consist of more than 30 students without the express sanction of the Ministry, and not more than 20 students may be taken at a time by one teacher for a practical lesson, unless one or more recognized class assistants be present, when the number may be increased to 30 ;

(*e*) classes must be distinct from and taught separately from other technical classes and no other students must receive instruction or be present in the same room at the same time as a junior technical or junior commercial class without the express sanction of the Ministry.

Payment of Grant.

15. The grant payable in respect of each recognized school or class shall be proportional to the number of units of attendance made by its students during the school year in respect of which the grant is paid.

16. The number of hours of attendance composing a unit of attendance shall be in accordance with the following scale :—

(*a*) For instruction in a recognized technical school given before 6 p.m. on week days other than Saturdays or before 1 p.m. on Saturdays—

(1) in specialized courses for apprentices ..	50
(2) in specialized courses in commerce ..	200
(3) in specialized courses other than the above	75
(4) in classes other than the above ..	200

(*b*) For instruction in a recognized technical school given after 6 p.m. on week-days other than Saturdays or after 1 p.m. on Saturdays—

(1) in specialized courses other than those in commerce— ..	
(i) first and second years ..	40
(ii) higher years ..	20
(2) in specialized courses in commerce—	
(i) first and second years ..	60
(ii) higher years ..	30
(3) In classes other than those receiving instruction in the above courses ..	100

(*c*) For instruction in recognized junior technical schools ..	80
(*d*) For instruction in recognized junior commercial schools ..	125
(*e*) For instruction in recognized classes not coming under any of the preceding categories	100

17.—(*a*) The arrangements regulating the admission of students must be such as to exclude from a class any student who, from want of sufficient preliminary training, or other cause, is not qualified to take advantage of the instruction given in it.

(*b*) The attendances of any student whom the Inspector reports to be thus unqualified may be disallowed.

18. The Ministry may, at its discretion, disallow the attendances of any student who, in its opinion, has not followed a satisfactory course of study.

General.

19. The managers must keep a register, showing for each student :—

(1) full name and date of birth ;
(2) business, trade or occupation ;
(3) school or college at which the student received his general education, and standard of education attained, with particulars of highest examinations passed ;
(4) qualifications to enter a technical school or class ;
(5) classes attended in the school, and the number of hours of attendance made at instruction in each subject.

20. The attendances of all students must be recorded in accordance with the instructions of the Ministry in the official registers supplied for the purpose.

21. Laboratory or workshop practice, or practical instruction in cookery, must be given in lessons of not less than 80 minutes' duration.

22. In classes in practical subjects not more than one-half of the instruction may be theoretical, and the practical work must be arranged so as to be illustrative of the principles taught.

23.—(*a*) Instruction in the first year syllabus of a subject of a specialized course may not be given concurrently by the same teacher with instruction in any other syllabus or subject except with the express sanction of the Ministry which will only be granted when the number of students in attendance at the combined class is small.

(*b*) In cases in which the Ministry sanctions such concurrent instruction it may require that first year students shall receive some separate instruction in the subject.

24. In classes other than junior technical or junior commercial school classes the number of students under instruction together by one teacher shall not exceed

(*a*) 30 for a lesson in mechanical drawing in any of its various forms
(*b*) 20 for a practical lesson
(*c*) 40 for any other lesson

provided that, if one or more recognized class assistants be present, the number may be increased to 30 for a practical lesson and, subject to the previous approval of the Ministry, to 45 for a lesson in mechanical drawing.

25. Grant will not be paid on account of the attendances of any student who during the same part of the school year also attended a public elementary school or a recognized secondary school.

26. Grant will not be paid on account of the attendances made after the 31st July, 1934, at other technical classes of any student who during the same part of the school year also attended a recognized junior technical or junior commercial school.

27. Grant will not be paid in respect of the attendances of any student under fourteen years of age, except in the case of those attending recognized junior technical schools or junior commercial schools.

28. If any of the conditions on which grant is payable are not fulfilled, the Ministry may, at its discretion, pay grant in full, withhold grant, or reduce the number of units upon which grant is payable.

Interpretation and Effect.

29. The Interpretation Act, 1921 (2 Geo. 5, Ch. 4), applies for the purpose of the interpretation of these Regulations as it applies for the purpose of the interpretation of an Act of the Parliament of Northern Ireland.

30. In any case of doubt or difficulty as to the construction of these Regulations or as to any claim, right or liability thereunder, the decision of the Ministry shall be final.

31. These Regulations shall supersede all previous Regulations of the Ministry for attendance grants to technical schools and classes, and shall have effect as from the 1st August, 1932 : provided, however that any question relating to such grants in respect of any period prior to 1st August, 1932, shall be determined in accordance with the regulations in force at that period.

Given under the seal of the Ministry of Education for Northern Ireland this 28th day of May 1932.

(L.S.) *A. N. Bonaparte Wyse,*
Secretary.